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STATUTORY INSTRUMENTS

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**1993 No. 202**

**The Local Authorities (Standing Orders) Regulations 1993**

**PART III**

**STANDING ORDERS RELATING TO MEETINGS AND PROCEEDINGS**

**Meetings and proceedings**

**4.—(1)** No later than the first ordinary meeting of the authority falling after the day on which these Regulations come into force, a county or district council, the council of a London borough and the Council of the Isles of Scilly shall, in respect of the matters mentioned in paragraph (2)—

- (a) make standing orders incorporating the provisions set out in Schedule 2 to these Regulations, or provisions to the like effect, and
  - (b) modify any existing standing orders in so far as is necessary to conform with those provisions.
- (2) The matters referred to in paragraph (1) are—
- (a) the recording of votes of the authority or any of their committees or sub-committees, or of any relevant joint committee, or sub-committee of such a committee; and
  - (b) the signing of minutes of the authority.