

SCHEDULE 1

Standing orders relating to chief officers

PART I

PRESCRIBED STANDING ORDERS

Appointments

1. Where the authority propose to appoint a chief officer, and it is not proposed that the appointment be made exclusively from among their existing officers, they shall—
 - (a) draw up a statement specifying—
 - (i) the duties of the officer concerned, and
 - (ii) any qualifications or qualities to be sought in the person to be appointed;
 - (b) make arrangements for the post to be advertised in such a way as is likely to bring it to the attention of persons who are qualified to apply for it; and
 - (c) make arrangements for a copy of the statement mentioned in paragraph (a) to be sent to any person on request.
- 2.—(1) Where a post has been advertised as provided in standing order 1(b), the authority shall—
 - (a) interview all qualified applicants for the post, or
 - (b) select a short list of such qualified applicants and interview those included on the short list.(2) Where no qualified person has applied, the authority shall make further arrangements for advertisement in accordance with standing order 1(b).
3. Every appointment of a chief officer shall be made by the authority.