

## SCHEDULE 1

Rule 25

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C1	Application	for an order
C2	Application	for an order or directions in existing family proceedings
	Application	to be joined as, or cease to be, party in existing family proceedings
	Application	for leave to commence proceedings
C3	Application	for an order authorising search for, taking charge of, and delivery of a child
C4	Application	for an order for disclosure of a child's whereabouts
C5	Application	concerning the registration of a child-minder or a provider of day care
C6	Notice	of proceedings [Hearing] [Directions Appointment] <i>(Notice to parties)</i>
C6A	Notice	of proceedings [Hearing] [Directions Appointment] <i>(Notice to non-parties)</i>
C7		Acknowledgement
C8		Confidential Address
C9	Statement	of Service
C10	Supplement	for an application for financial provision for a child or for variation of financial provision for a child
C10A	Statement	of Means
C11	Supplement	for an application for an Emergency Protection Order
C12	Supplement	for an application for a Warrant to assist a person authorised by an Emergency Protection Order
C13	Supplement	for an application for a Care or Supervision Order
C14	Supplement	for an application for authority to refuse contact with a child in care

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

C15	Supplement	for an application for contact with a child in care
C16	Supplement	for an application for a Child Assessment Order
C17	Supplement	for an application for an Education Supervision Order
C17A	Supplement	for an application for an extension of an Education Supervision Order
C18	Supplement	for an application for a Recovery Order
C19	Supplement	for a Warrant of Assistance
C20	Supplement	for an application for an order to hold a child in Secure Accommodation
C21	Order or direction	Blank
C22	Record	of hearing
C23	Order	Emergency Protection Order
C24	Order	Variation of an Emergency Protection Order Extension of an Emergency Protection Order Discharge of an Emergency Protection Order
C25	Warrant	To assist a person authorised by an Emergency Protection Order
C26	Order	Authority to keep a child in Secure Accommodation
C27	Order	Authority to search for another child
C28	Warrant	To assist a person to gain access to a child or entry to premises
C29	Order	Recovery of a child
C30	Order	To disclose information about the whereabouts of a missing child
C31	Order	Authorising search for, taking charge of, and delivery of a child
C32	Order	Care Order

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		Discharge of a Care Order
C33	Order	Interim Care Order
C34	Order	Contact with a child in care
		Authority to refuse contact with a child in care
C35	Order	Supervision Order
		Interim Supervision Order
C36	Order	Substitution of a Supervision Order for a Care Order
		Discharge of a Supervision Order
		Variation of a Supervision Order
		Extension of a Supervision Order
C37	Order	Education Supervision Order
C38	Order	Discharge of an Education Supervision Order
		Extension of an Education Supervision Order
C39	Order	Child Assessment Order
C40	Direction	To undertake an investigation
C41	Order	Cancellation of the registration of a child-minder or a provider of day care Removal, Variation or Imposition of a requirement on a child-minder or a provider of day care
C42	Order	Family Assistance Order
C43	Order	Residence Order
		Contact Order
		Specific Issue Order
		Prohibited Steps Order
C44	Order	Leave to change the surname by which a child is known
		Leave to remove a child from the United Kingdom
C45	Order	Parental Responsibility Order
		Termination of a Parental Responsibility Order

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

C46	Order	Appointment of a guardian Termination of the appointment of a guardian
C47	Order	Making or refusing the appointment of a guardian ad litem Termination of the appointment of a guardian ad litem
C48	Order	Appointment of a solicitor for a child Refusal of the appointment of a solicitor for a child Termination of the appointment of a solicitor for a child
C49	Order	Transfer of Proceedings to [the High Court] [a county court] [a family proceedings court]
C50	Certificate	Refusal to transfer proceedings
C51	Application	for a Parental Order
C52		Acknowledgement of an application for a Parental Order
C53	Order	Parental Order
C54	Notice	of Refusal of a Parental Order

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SCHEDULE 2

Rule 25

Rule 25

SCHEDULE 2

Form CI

Application for an order

Children Act 1989

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren)

3 Other cases which concern the child(ren)

- If there have ever been, or there are pending, any court cases which concern:
- a child whose name you have put in paragraph 2
  - a full, half or step brother or sister of a child whose name you have put in paragraph 2
  - a person in this case who is or has been, involved in caring for a child whose name you have put in paragraph 2
- attach a copy of the relevant order and give
- the name of the court
  - the name and postal address (if known) of the guardian ad litem, if appointed
  - the name and contact address (if known) of the court welfare officer, if appointed
  - the name and contact address (if known) of the solicitor appointed for the child(ren).

4 The respondent(s)

- Appendix 3 Family Proceedings Rules 1991; Schedule 2 Family Proceedings Courts (Children Act 1989) Rules 1991
- For each respondent state
- the title, full name and address
  - the date of birth (if known) or the age
  - the relationship to each child.

2 The child(ren) and the order(s) you are applying for

- For each child state
- the full name, date of birth and sex
  - the type of order(s) you are applying for (for example, residence order, contact order, supervision order).

1 About you (the applicant)

- State
- your title, full name, address, telephone number, date of birth and relationship to each child above
  - your solicitor's name, address, reference, telephone, FAX and DX numbers.

CI

2

CI

1

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**8 The education and health of the child(ren)**

- For each child state
- the name of the school, college or place of training which the child attends
  - whether the child is in good health. Give details of any serious disabilities or ill health.
  - whether the child has any special needs.

**9 The parents of the child(ren)**

- For each child state
- the full name of the child's mother and father
  - whether the parents are, or have been, married to each other
  - whether, to your knowledge, either of the parents have been involved in a court case concerning a child. If so, give the date and the name of the court.

**10 The family of the child(ren) (other children)**

- For any other child not already mentioned in the family (for example, a brother or a half sister) state
- the full name and address
  - the date of birth (if known) or age
  - the relationship of the child to you.

**5 Others to whom notice is to be given**

- Appendix 3 Family Proceedings Rules 1991; Schedule 2 Family Proceedings Courts (Children Act 1989) Rules 1991
- For each person state
- the title, full name and address
  - the date of birth (if known) or age
  - the relationship to each child

**6 The care of the child(ren)**

- For each child in paragraph 2 state
- the child's current address and how long the child has lived there
  - whether it is the child's usual address and who cares for the child there
  - the child's relationship to the other children (if any).

**7 Social Services**

- For each child in paragraph 2 state
- whether the child is known to the Social Services
  - If so, give the name of the social worker and the address of the Social Services department.
  - whether the child is, or has been, on the Child Protection Register. If so, give the date of registration.

CI

CI

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Form C2**

**Application**

- for leave to commence proceedings  
*Family Proceedings Rules 1991 Rule 4.3*
- for an order or directions in existing family proceedings  
*Children Act 1989*
- to be joined as, or cease to be, a party in existing family proceedings  
*Family Proceedings Rules 1991 Rule 4.7(2)*
- *Family Proceedings Courts (Children Act 1989) Rules 1991 Rule 7(2)*

The court

	<small>To be completed by the court</small>
	<small>Date issued</small>
	<small>Case number</small>
	<small>Child(ren)'s number(s)</small>

The full name(s) of the child(ren)

**1 About you (the person making this application)**

State

- your title, full name, address, telephone number, date of birth and relationship to each child above
- your solicitor's name, address, reference, telephone, FAX and DX numbers
- if you are already a party to the case, give your description (for example, applicant, respondent or other).

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C2

**11 Other adults**

State

- the full name of any other adults (for example, lodgers) who live at the same address as any child named in paragraph 2
- whether they live there all the time
- whether, to your knowledge, the adult has been involved in a court case concerning a child. If so, give the date and the name of the court.

**12 Your reason(s) for applying and any plans for the child(ren)**

State briefly your reasons for applying and what you want the court to order.

- Do not give a full statement if you are applying for an order under Section 8 of Children Act 1989. You may be asked to provide a full statement later.
- Do not complete this section if this form is accompanied by a prescribed supplement.

**13 At the court**

State

- whether you will need an interpreter at court (parties are responsible for providing their own). If so, specify the language.
- whether disabled facilities will be needed at court.

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	<small>Signed (Applicant)</small>
	<small>Date</small>

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C1

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Application for an order authorising search for, taking charge of, and delivery of, a child**  
Section 34 Family Law Act 1986

Form C3

The court

To be completed by the court

Date issued

Caser number

Child(ren)'s number(s)

The full name(s) of the child(ren)

**1 About you (the applicant)**

- State
- your title, full name, address, telephone number, date of birth and relationship to each child above
  - your solicitor's name, address, reference, telephone, FAX and DY numbers

**2 The child(ren)**

For each child state

- the full name, date of birth and sex
- the title, full name, address, telephone number of the person believed to have actual control of the child
- details which identify the child. You may enclose a recent photograph of the child, which should be dated.

**2 The order(s) or direction(s) you are applying for**

- State for each child
- the full name, date of birth and sex
  - the type of order(s) you are applying for (for example, residence order, contact order, supervision order).

**3 Persons to be served with this application**

For each respondent to this application state the title, full name and address.

**4 Your reason(s) for applying and any plans for the child(ren)**

State briefly your reasons for applying.

Do not give a full statement if you are applying for an order under Section 8 Children Act 1989. You may be asked to provide a full statement later.

Signed (Applicant)

Date

C3



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Application for an order for disclosure of a child's whereabouts**  
Section 35 Family Law Act 1986

Form C4

The court

(To be completed by the court)
Date issued
Case number
Child(ren)'s number(s)

The full name(s) of the child(ren)

**1 About you (the applicant)**

- State
- your title, full name, address, telephone number, date of birth and relationship to each child above
  - your solicitor's name, address, reference, telephone, FAX and DN numbers.

**2 The child(ren)**

- For each child state
- the full name, date of birth and sex
  - the title, full name, address, telephone number of the person believed to have actual control of the child
  - details which identify the child. You may enclose a recent photograph of the child, which should be dated.

Signed (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

C4

**3 The grounds for the application**

- State
- whether the application is *ex parte* and if so, why
  - particulars of the order being disobeyed
  - the best information available as to the whereabouts of the child.

Signed (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

C3

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Form C5**

**Application concerning  
the registration of a child-minder  
or provider of day care**

*Section 75 Children Act 1989*

The court	To be completed by the court Date issued
Applicant	Case number
Respondent	

**1 About you (the applicant)**

- State
- the name of your authority, address, reference, telephone, FAX and DX numbers
  - your solicitor's name, address, reference, telephone, FAX and DX numbers.

**2 About the respondent (the child-minder or provider of day care)**

- State
- the full name and address of the respondent
  - whether the respondent is a child-minder or a provider of day care
  - the address and type of accommodation where a child will, or may, be cared for.

**3 The order you are seeking**

- State
- the name(s) of the person(s) to be directed by the Court to disclose relevant information as to the whereabouts of the child
  - specific directions you would like the court to give as to when and how the information shall be disclosed to the court.

**4 The grounds for the application**

- State why you believe that
- the court does not have adequate information as to where the child is.
  - the person(s) to whom the order is directed may have relevant information.

Signed (Applicant)	Date
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C4

**Form C5**

**Application concerning  
the registration of a child-minder  
or provider of day care**

*Section 75 Children Act 1989*

The court	To be completed by the court Date issued
Applicant	Case number
Respondent	

**1 About you (the applicant)**

State

- the name of your authority, address, reference, telephone, FAX and DX numbers
- your solicitor's name, address, reference, telephone, FAX and DX numbers.

**2 About the respondent (the child-minder or provider of day care)**

State

- the full name and address of the respondent
- whether the respondent is a child-minder or a provider of day care
- the address and type of accommodation where a child will, or may, be cared for.

C5

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

In \_\_\_\_\_

Telephone Number \_\_\_\_\_  
 FAX Number \_\_\_\_\_  
 Case Number \_\_\_\_\_

**Notice of Proceedings  
 [Hearing] [Directions Appointment]**

The application concerns the following child(ren)  
 Child(ren)'s number(s) \_\_\_\_\_

has applied to the court for an order.

**About the [Hearing] [Directions Appointment]**

You should attend when the Court hears the application at

on \_\_\_\_\_ at \_\_\_\_\_ [am] [pm]

The hearing is estimated to last

**What to do next**

There is a copy of the application with this Notice. You have been named as a party in the application. Read the application now, and the notes overleaf.

**When you go to court** please take this Notice with you and show it to a court official.

C6 (Notice to parties)

**3 The grounds for the application**

The grounds are that a child is being looked after, or may be looked after

- by the registered child-minder who is named in paragraph 2
- under the provisions for day care made by the provider of that day care who is named in paragraph 2 and is suffering or is likely to suffer significant harm.

**4 The order applied for**

The local authority applies to the court for an order for

- cancellation of the registration of the child-minder or provider of day care
- variation of a requirement imposed on the child-minder or provider of day care
- removal of a requirement, or imposing an additional requirement, on the child-minder or provider of day care

**5 The reason(s) for the application**

If you are relying on a report or other documentary evidence, state the date(s) and author(s), and enclose a copy.

Signed (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

In

Telephone Number  
FAX Number  
Case Number

**Notice of Proceedings  
[Hearing] [Directions Appointment]**

has applied to the court for  
order.  
Child(ren)'s number(s)

a  
The application concerns the following child(ren)

**About the [Hearing] [Directions Appointment]**

The Court will hear the application at

on [am] [pm]  
at [am] [pm]

The hearing is estimated to last

**What to do next**

You have been named in the application. Please read the notes overleaf.  
**If you go to court** please take this Notice with you and show it to a court official.

C64 (Notice to non-parties)

**About this Notice**

**Note 1 At the hearing or directions appointment**

you will be able to tell the Court about any special needs or circumstances of the child(ren).

**Note 2 If Form C7 (Acknowledgement) is enclosed**

you must fill it in and return it to the court as soon as possible, and serve a copy on the other parties.

**Note 3 For legal advice**

go to a solicitor or an advice agency.

Some solicitors specialise in court proceedings which involve children. You can obtain the address of a solicitor or an advice agency from the Yellow Pages or the Solicitors' Regional Directory.

- You will find these books at
- a Citizens Advice Bureau
  - a Law Centre
  - a local library.

A solicitor or an advice agency will be able to tell you whether you may be eligible for legal aid.

**Note 4 If you want to apply for an order**

in respect of any of the children named on the Notice, fill in Form C2. In all correspondence quote the case number and the child(ren)'s number(s).

You can obtain the form from a court office. A booklet is available which will tell you more about the orders you can apply for and help you to make your application. The application must be made to the court sending you this notice.

C6 (Notice to parties)

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Acknowledgement**

**About this Notice**

**Form C7**

The court

Case number

The full name(s) of the child(ren)

Child(ren)'s number(s)

Date of [Hearing ] [Directions Appointment]

**What you (the person receiving this form) should do**

- Answer the questions overleaf.
- If you need more space for an answer use a separate sheet of paper. Please put your full name, case number and the child(ren)'s number(s) at the top.
- If the applicant has asked the court to order you to make a payment for a child you must also fill in a Statement of Means (Form C10A). You can obtain this form from a court office if one has not been enclosed with the papers served on you.
- When you have answered the questions make copies of both sides of this form. You will need a copy for the applicant, and each party named in Part 4 of Form C1.
- Post, or hand, a copy to the applicant and to each party. Then post, or take, this form, and the Statement of Means: if you filled one in, to the court at the address below. You must do this **within 14 days** of the date when you were given the Notice of Proceedings, or of the postmark on the envelope if the Notice of Proceedings was posted to you.

*To be completed by the court*

[The Chief Clerk] [Clerk to the Justices]

The court office is open  
from           am to           pm  
on Mondays to Fridays

C7

**Note 1**

**You do not have the right to take part in the proceedings, at present.**  
If you want to take part (become a party to the proceedings) you must apply to the court on Form C2. In all correspondence quote the case number and the child(ren)'s number(s).  
You can obtain Form C2 from a court office. A booklet is available which will tell you more about the orders you can apply for and help you to make your application. The application must be made to the court sending you this notice.

**Note 2**

For legal advice go to a solicitor or an advice agency.  
Some solicitors specialise in court proceedings which involve children. You can obtain the address of a solicitor or an advice agency from the Yellow Pages or the Solicitors' Regional Directory. You will find these books at

- a Citizens Advice Bureau
- a Law Centre
- a local library

A solicitor or an advice agency will be able to tell you whether you may be eligible for legal aid.

C6A (Notice to non-parties)

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Confidential Address** **Form C8**

*Family Proceedings Rules 1991 Rule 10.21*  
*Family Proceedings Courts (Children Act 1989) Rules 1991 Rule 33A*

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The court

Case number

The full name(s) of the child(ren)

Child(ren)'s number(s)

Your full name

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**The omitted address**  
*This form is to be used by any party in Family Proceedings who does not wish to reveal the address of their private residence or that of any child. This address will not be revealed to any person save by order of the Court. State that address.*

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C8

1 About you

Full name

Date of birth

Address

---

Please give a daytime telephone number if you can.

Telephone Number

---

2 About your solicitor

*If you do not have a solicitor put None. (But see note 3 on the Notice of Proceedings which was served on you).*

Name

Address

Telephone Number

FAX Number

DX Number

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3 Address to which letters and other papers should be sent.

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4 The application was received on :

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5 Do you oppose the application?

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6 Do you intend to apply to the court for an order?

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7 Will you use an interpreter at court?  
*If Yes state the language into which the interpreter will translate.*  
*Note: If you require an interpreter you must bring your own.*

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Signed (Respondent)

Date

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C7

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Statement of Service <i>Family Proceedings Rules 1991 Rule 4.8 Family Proceedings Courts (Children Act 1989) Rules 1991 Rule 8</i>	Form C9
The court	Case number
The full name(s) of the child(ren)	Child(ren)'s number(s)
<p><b>You must</b></p> <ul style="list-style-type: none"> <li>• give details of service of the application on each of the other parties</li> <li>• give details of service on persons to whom notice has to be given</li> <li>• file this form with the court on or before the first Directions Appointment or Hearing of the Proceedings</li> </ul> <p><b>You should</b></p> <ul style="list-style-type: none"> <li>• if the person's solicitor was served, give his or her name and address</li> <li>• if the guardian ad litem was served on behalf of the child, give his or her name and panel address.</li> </ul> <p><b>You must indicate</b></p> <ul style="list-style-type: none"> <li>• the manner, date, time and place of service,</li> <li>or</li> <li>• where service was effected by post, the date, time and place of posting.</li> </ul>	Prescribed forms served
Name and address of person served	How, when and where served
I have served the [application] [Notice of Proceedings] as stated above. I am the [applicant] [solicitor for the applicant] [other (state)]	Signed _____ Date _____

Supplement for an application for financial provision for a child or variation of financial provision for a child <i>Paragraph 4 Schedule 1 Children Act 1989</i>	Form C10
The court	To be completed by the court Date issued _____ Case number _____ Child(ren)'s number(s) _____
The full name(s) of the child(ren)	
<p><b>1 About the application</b></p> <p>State whether you are seeking</p> <ul style="list-style-type: none"> <li>• an order for a lump sum; a transfer of property; a settlement of property; periodical payments; secured periodical payments</li> <li>or</li> <li>• a variation of an order for periodical payments; secured periodical payments; payment of a lump sum by instalments.</li> </ul> <p><b>Note:</b> Applications concerning transfer of property, settlement of property or secured periodical payments can only be heard in the High Court or a county court.</p>	
<p><b>2 Previous court orders and written agreements</b></p> <p>If a written agreement or court order has been made a copy should be attached to this application.</p> <p>If not available state</p> <ul style="list-style-type: none"> <li>• the date</li> <li>• the terms</li> <li>• the parties</li> <li>• the court.</li> </ul>	

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**4 About the order**

State the terms of the order you ask the Court to make and in particular

- the amount you would like the court to order
- whether you would like that amount paid weekly or monthly (if you are not applying for a lump sum)
- why you require the payments, or would like the court to vary an existing order.

**5 The collection of payment**

If payments are not to be collected and paid to you by the Child Support Agency, give full details of how you would like payments collected. Possible ways are:

- Directly to a bank, building society or post office account**  
Give the full name and address, sorting code and the number of the account into which payment is to be made.
- By an attachment of earnings order**  
This is a court order which is sent to the employer of the person who is to pay.
- If you would like the court to direct that money is paid in some other way**  
Please say what method you would like.  
And if you do not mind how the money is paid, please say so. The Court will decide how it should be paid.

Signed  
(Applicant)

Date

You should now complete a Statement of Means, Form C10A

C10

**3 The Child Support Agency**

**Assessment for maintenance**

State whether the Agency has made an assessment for the maintenance of the child(ren):

Yes  No

If Yes, state whether you are applying for additional child maintenance:

- because the Child Support Agency will no longer deal with your claim.

You should explain why the Agency will not deal with the claim.

- on top of payments made through the Child Support Agency.
- You should explain why you need additional maintenance and confirm that the Child Support Agency's assessment is the maximum amount obtainable.

**Written agreement for maintenance**

State whether there is a written maintenance agreement:

Yes  No

If No, state whether you are applying for payment:

- for [a] stepchild(ren)
- in addition to child support maintenance already paid under a Child Support Agency assessment
- to meet expenses arising from the disability of [a] child(ren)
- to meet expenses incurred by [a] child(ren) in being educated or training for work
- when either the child(ren) OR the person with care of the child(ren) OR the absent parent of the child(ren) is not habitually resident in the United Kingdom
- for any other reason (specify):

C10



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**4 Your buildings and land**  
*List all buildings and land you own, whether in your name alone or jointly, stating for each:*

- the address
- the name(s) of the owner(s)
- the current value.

**5 Your financial assets**  
*List each bank, building society and post office account, stating for each:*

- the name and address where the account is held
- the account number
- the current balance.

*List all investments and securities (for example, shares, insurance policies) stating for each one the name and quantity and current value.*

*List all pension schemes, stating for each one the scheme name and the company.*

**Form C10A**

**Statement of Means**  
*Schedule 1 Children Act 1989*

The court

The full name(s) of the child(ren)

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

**Warning** The Court will require to see written evidence of unemployment or sickness; or wage or salary slips, bank statements, and other papers giving details of your means. This evidence should be attached to this form or brought with you when you attend the hearing.

**1 About you**

State

- your title, full name, address, telephone number and date of birth
- whether you are married, single or other
- whether you are the applicant or the respondent.

**2 Your dependants**

State for each dependant

- the dependant's title, full name and age
- whether the dependant is a spouse, partner, child or other
- whether the dependant is wholly or partially financially dependent on you
- whether the dependant lives with you.

**3 Your employment**

State whether you are employed, self-employed, unemployed or other.

If you are employed, state

- your employment
- your employer's name, address and daytime telephone number.

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**6 Other possessions of value**  
*List all possessions of value (for example, jewellery, antiques, collectable items), stating for each:*

- what they are
- the current value.

C10A

1

2

C10A



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Supplement for an application for an Emergency Protection Order**  
*Section 44 Children Act 1989*

The court

The full name(s) of the child(ren)

**1 Description of the child(ren)**  
*If a child's identity is not known, state details which will identify the child. You may enclose a recent photograph of the child, which should be dated.*

**2 The grounds for the application**  
*The grounds are*

**3 The additional order(s) applied for**

**4 The direction(s) sought**

**5 The reason(s) for the application**  
*If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.*

**Form C11**

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

ANY APPLICANT

LOCAL AUTHORITY APPLICANTS

AUTHORISED PERSON APPLICANTS

Signed (Applicant)

Date

C11

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Supplement for an application for a warrant to assist a person authorised by an Emergency Protection Order**

Form C12

Section 48 Children Act 1989

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren)

**1 Description of the child(ren)**

If a child's identity is not known, state details which will identify the child. You may enclose a recent photograph of the child, which should be dated.

**3 The direction(s) sought**

- State
- whether you wish to accompany the constable, if the warrant is granted
  - whether you wish the constable to be accompanied by a registered medical practitioner, registered nurse or registered health visitor, if he so wishes
  - where the constable is to take the child, if the warrant is executed.

**4 The reason(s) for the application**

If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.

**2 The grounds for the application**

An emergency protection order was made on:  
(State the date and time, and attach a copy of the order)

and  a person has been prevented from exercising powers under the order by being refused entry to premises or access to the child[ren]

or

that a person is likely to be prevented from exercising powers under the order by being refused entry to premises or access to the child[ren]

Signed (Applicant)

Date

C12

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Form C13**

**Supplement for an application for a Care or Supervision Order**

*Section 31 Children Act 1989*

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The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren)

**1 The grounds for the application**  
 The grounds are that the child(ren) [is] [are] suffering or [is] [are] likely to suffer, significant harm and the harm, or likelihood of harm, is attributable to

the care given to the child(ren), or likely to be given to the child(ren) if the order were not made, not being what it would be reasonable to expect a parent to give to the child(ren)

the child(ren) being beyond parental control

**2 The reason(s) for the application**  
*If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.*

---

*C13*

**3 Your plans for the child(ren)**  
*Include*

- in the case of supervision orders only, any requirements which you will invite the court to impose pursuant to paragraph 1, Schedule 3 Children Act 1989
- in all cases, whether you will invite the court to make an interim order.

**4 The direction(s) sought**  
*Family Proceedings Rules 1991 Rule 4.14  
 Family Proceedings Courts (Children Act 1989) Rules 1991 Rule 14*

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Signed (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

*C13*

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Supplement for an application for authority to refuse contact with a child in care** Form C14

Section 34(4) Children Act 1989

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren)

**1 The current arrangements for contact**

- State
- the full name(s) of each person who has contact with each child and the current arrangements for contact
  - whether the local authority has refused contact for 7 days or less (Section 34(6) Children Act 1989).

**3 The reason(s) for the application**

If you are relying on a report or other documentary evidence state the date(s) and author(s) and enclose a copy.

**2 The order applied for**  
State the full name and relationship of any person in respect of whom authority to refuse contact with each child is sought.

Signed (Applicant)

Date

C14

C14

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

<p><b>Supplement for an application for contact with a child in care</b>                  Section 34(2) and (3) Children Act 1989</p>	<p><b>Form C15</b></p>
<p>The court</p>	<p>To be completed by the court                  Date issued                  Case number                  Child(ren)'s number(s)</p>
<p>The full name(s) of the child(ren)</p>	
<p><b>1 Your relationship to the child(ren)</b>                  State whether</p> <ul style="list-style-type: none"> <li>• you are a parent or guardian</li> <li>• you hold a residence order which was in force immediately before the care order was made (Section 34(1)(c) Children Act 1989)</li> <li>• you had care of the child(ren) through an order which was in force immediately before the care order was made (Section 34(1)(d) Children Act 1989)</li> </ul>	
<p><b>2 The order applied for and your reason(s) for the application</b>                  If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.</p>	
<p>Signed (Applicant)</p>	<p>Date</p>
<p>C15</p>	

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<p><b>Supplement for an application for a Child Assessment Order</b>                  Section 43 Children Act 1989</p>	<p><b>Form C16</b></p>
<p>The court</p>	<p>To be completed by the court                  Date issued                  Case number                  Child(ren)'s number(s)</p>
<p>The full name(s) of the child(ren)</p>	
<p><b>1 The grounds for the application</b>                  The grounds are that there is reasonable cause to suspect that the child(ren) [is] [are] suffering, or [is] [are] likely to suffer, significant harm and an assessment of the state of the child(ren)'s health or development or of the way in which the child(ren) [has] [have] been treated, is required to determine whether or not the child(ren) [is] [are] suffering, or [is] [are] likely to suffer, significant harm and it is unlikely that such an assessment will be made, or be satisfactory, in the absence of an order under this section.</p> <p style="font-size: small;">State your reason(s) for believing the grounds exist.                  If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.</p>	
<p><b>2 The order applied for and your reason(s) for the application</b>                  If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.</p>	
<p>C16</p>	

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**2 The direction(s) sought in respect of the assessment**  
*Sections 48(5), (6), (7) and (9) Children Act 1989*

Form C17

**Supplement for an application for an Education Supervision Order**

*Section 36 Children Act 1989  
Paragraph 16 Schedule 3 Children Act 1989*

The court

The full name(s) of the child(ren)

To be completed by the court
Date issued
Case number
Child(ren)'s number(s)

- 1 Prior consultation**  
*Section 36(8) and 36(9) Children Act 1989  
State the name of the local authority whose Social Services Committee has been consulted:*
- The local authority is the authority providing the child(ren) with accommodation or on whose behalf the child(ren) [is] [are] being provided with accommodation.
- or
- The local authority is the authority within whose area the child(ren) live[s], or will live.

- 2 The grounds for the application**  
The ground is that the child(ren) [is] [are] of compulsory school age and [is] [are] not being properly educated.
- State your reason(s) for believing the ground exists. If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.*

**3 The order and direction(s) applied for**

Signed (Applicant)

Date

Signed (Applicant)

Date



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Supplement for an application for an extension of an Education Supervision Order**  
Form C17A

Paragraph 15(2) Schedule 3 Children Act 1989

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren)

**1 About the Education Supervision Order**

State when the order was made and when it is due to end. Enclose a copy of the order.

**2 The extension**

State your reason(s) for asking the court to extend the order. If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.

Signed (Applicant)

Date

C17A

**Supplement for an application for a Recovery Order**  
Form C18

Section 50 Children Act 1989

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) and initials of the child(ren)

**1 Particulars of the child(ren)**

State whether the child(ren) [is] [are]  in care or  the subject of an emergency protection order or  in police protection. *Enclose a copy of the order*

If a child's identity is not known, state details that will identify the child. You may enclose a recent photograph of the child, which should be dated.

**2 The order and direction(s) applied for**

- State
- whether the child(ren) [is] [are] to be produced to an authorised person specified by the court (Section 50(7) Children Act 1989)
  - whether you require the court to authorise a constable to enter specified premises (Section 50(3)(d) Children Act 1989).

C18

1

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Application for a warrant of assistance  
Section 102, Children Act 1989  
Section 33, Adoption Act 1976

Form C19

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren) (if known)

1 About you (the applicant)

- State
- your title, full name, address, telephone number, and relationship to the child(ren) (if any)
  - your solicitor's name, address, reference, telephone, FAX and DX numbers
  - whether you are:
    - a person authorised by the local authority
    - a person authorised by the Secretary of State
    - a supervisor acting under a supervision order

2 Description of the child(ren) (if applicable)

If a child's identity is not known, state details which will identify the child. You may enclose a recent photograph of the child, which should be dated.

3 The grounds for the application

The grounds are that the child(ren)  [has] [have] been unlawfully taken away or [is] [are] being unlawfully kept away from the responsible person

or  [has] [have] run away or [is] [are] staying away from the responsible person

or  [is] [are] missing.

4 The reason(s) for the application

Include your ground(s) for believing that the child(ren) (is) (are) on the premises named in paragraph 2 above (if applicable) (Section 50(6) Children Act 1989). If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.

Signed (Applicant)

Date

C18

Application for a warrant of assistance

Form C19

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren) (if known)

1 About you (the applicant)

- State
- your title, full name, address, telephone number, and relationship to the child(ren) (if any)
  - your solicitor's name, address, reference, telephone, FAX and DX numbers
  - whether you are:
    - a person authorised by the local authority
    - a person authorised by the Secretary of State
    - a supervisor acting under a supervision order

2 Description of the child(ren) (if applicable)

If a child's identity is not known, state details which will identify the child. You may enclose a recent photograph of the child, which should be dated.

Signed (Applicant)

Date

C19

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**4 The respondent(s)**

For each respondent state the title, full name, address, telephone number and relationship (if any) to each child.

**3 The grounds for the application**

I am attempting to exercise powers under an enactment within Section 102(6) Children Act 1989 at the following premises (give full address):

and

I have been prevented from exercising those powers by

I am likely to be prevented from exercising those powers by

I am likely to be refused entry to accommodation provided by a voluntary organisation

I am likely to be refused access to a child in accommodation provided by a voluntary organisation

I am likely to be refused entry to a children's home

I am likely to be refused access to a child in a private foster home

I am likely to be refused access to a child in a private foster home

I am likely to be refused entry to domestic premises where child-minding is carried on

I am likely to be refused entry to premises on which day care for children under the age of 8 is provided

I am likely to be refused access to a child in premises on which day care for children under the age of 8 is provided

I am likely to be refused entry to a residential care, nursing or mental nursing home

I am likely to be refused access to a child in a residential care, nursing or mental nursing home

I am likely to be refused entry to an independent school

I am likely to be refused access to a child in an independent school

I am likely to be refused entry to premises on which a protected child is, or is likely to be, kept

I am likely to be prevented from visiting a protected child

I am likely to be refused entry to any of the premises specified by Section 80(1) Children Act 1989

I am likely to be refused access to a child in any of the premises specified by Section 80(1) Children Act 1989

I am likely to be refused entry to accommodation where a supervised child is living

I am likely to be refused contact with a supervised child by a responsible person

**5 The reason(s) for the application**

If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.

**6 The direction(s) sought**

- State whether you wish to accompany the constable, if the warrant is granted
- State whether you wish the constable to be accompanied by a registered medical practitioner, registered nurse or registered health visitor, if he so wishes.

Signed (Applicant) \_\_\_\_\_ Date \_\_\_\_\_

C19

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Supplement for an application for an order to hold a child in Secure Accommodation**  
Section 25 Children Act 1989 **Form C20**

The court

To be completed by the court

Date issued

Case number

Child(ren)'s number(s)

The full name(s) of the child(ren)

**1 The grounds for the application**

- The grounds are
- that the child(ren) [has] [have] a history of absconding and [is] [are] likely to abscond from any other accommodation and if the child(ren) abscond [he] [she] [they] [is] [are] likely to suffer significant harm.
  - that if the child(ren) [is] [are] kept in any other accommodation, [the child] [they] [is] [are] likely to injure [himself] [himself] [themselves] or other people.
  - The approval of the Secretary of State to the placement of the child(ren) in secure accommodation has been granted and is attached.
- (In the case of a child under the age of 15)*

**2 The reason(s) for the application and length of order applied for**

If you are relying on a report or other documentary evidence, state the date(s) and author(s) and enclose a copy.

Signed (Applicant)

Date

C20



The full name(s) of the child(ren)

Date(s) of birth

Child(ren)'s Number(s)

Case Number:

[Order] [Direction]

Children Act 1989

Ordered by

[Mr] [Mrs] Justice

[His] [Her] Honour Judge

District Judge (of the Family Division)

Justices of the Peace

Clerk of the Court

[Assistant] Recorder

on

C21

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

In the

**Record of the Hearing on:** Case Number: \_\_\_\_\_  
 Child(ren)'s Number(s): \_\_\_\_\_

The full name(s) of the child(ren) \_\_\_\_\_  
 On notice  Ex parte

Attendances	
Name	Represented by
Present	

**Evidence**

The Court read the report(s) / statement(s) of \_\_\_\_\_ Dated \_\_\_\_\_

The Court heard oral evidence (on oath) of \_\_\_\_\_

*To be completed only when the court makes a finding of fact*

In the

Case Number: \_\_\_\_\_  
 Child(ren)'s Number(s): \_\_\_\_\_

**Order** Emergency Protection Order  
 Section 44 Children Act 1989

The full name(s) of the child(ren) \_\_\_\_\_ Boy or Girl \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

[described as \_\_\_\_\_]

**Warning** **It is an offence intentionally to obstruct any person exercising the power under Section 44(4)(b) Children Act 1989 to remove, or prevent the removal, of a child**  
 (Section 44(13) Children Act 1989).

**The Court grants** \_\_\_\_\_ an Emergency Protection Order to the applicant who is \_\_\_\_\_

The order gives the applicant parental responsibility for the child(ren).  
 \_\_\_\_\_ [the applicant to remove the child(ren)] to accommodation provided by or on behalf of the applicant  
 [the applicant to prevent the child(ren) being removed from \_\_\_\_\_]

**[This order directs that** \_\_\_\_\_ any person who can produce the child(ren) to the applicant must do so.]

**The Court directs that** \_\_\_\_\_

This order ends on \_\_\_\_\_ at \_\_\_\_\_ [am] [pm]

Ordered by [Mr] [Mrs] Justice \_\_\_\_\_  
 [His] [Her] Honour Judge \_\_\_\_\_  
 District Judge (of the Family Division)  
 Justices of the Peace

on \_\_\_\_\_ at \_\_\_\_\_ [am] [pm]

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order** [Variation of an Emergency Protection Order direction Section 44(9)(a) and (b) Children Act 1989]  
[Extension of an Emergency Protection Order Section 45(4) Children Act 1989]  
[Discharge of an Emergency Protection Order Section 45(6) Children Act 1989]  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court (extends) [varies] [discharges]** [the direction(s) given] [the Emergency Protection Order granted] by [this Court] [the \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_] [the \_\_\_\_\_ Court]

[The direction(s) are varied as follows]

[The order now ends on] \_\_\_\_\_  
Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge District Judge (of the Family Division) Justice(s) of the Peace \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ [am] [pm]

**Notes about the Emergency Protection Order**

**About this order**

This is an Emergency Protection Order. This order states what has been authorised in respect of the child(ren) and when the order will end. The court can extend this order for up to 7 days but it can only do this once.

**Warning**  
If you are shown this order, you must comply with it. If you do not, you may commit an offence. Read the order now.

**What you may do**

You may apply to the court to change the directions or to end the order. You may apply at any time, but the court will only hear an application to end an order when 72 hours have passed since the order was made. If you would like to ask the court to change the directions, or end the order, you must fill in a form. You can obtain the form from a court office.

If the court has directed that the child(ren) should have a medical, psychiatric or another kind of examination, you may ask the court to allow a doctor of your choice to be at the examination.

**What you should do**

Go to a solicitor as soon as you can. Some solicitors specialise in court proceedings which involve children. You can obtain the address of a solicitor or an advice agency from the Yellow Pages or the Solicitors' Regional Directory. You will find these books at

- a Citizens Advice Bureau
- a Law Centre
- a local library.

A solicitor or an advice agency will be able to tell you whether you may be eligible for legal aid.

C23 (Rev 04)

C23

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child's Number:

**Warrant**

To assist a person authorised by an Emergency Protection Order  
Section 48(9) Children Act 1989

**To all Police Constables**

The Court was satisfied that

who is the applicant, has been prevented, or is likely to be prevented from exercising powers of arrest or access to the named premises or access to the child concerned.

**The Court authorises**

you to assist the applicant to exercise powers under an Emergency Protection Order made on

You may use reasonable force if necessary.

You may assist the applicant to gain access to the child

Name

Boy or Girl Date of birth

described as

You may assist the applicant to gain entry to the premises

known as

**The Court directs**

[that you should not be accompanied by the person who applied for the warrant]  
[that you may, if you wish, be accompanied by a registered medical practitioner or a registered nurse or a registered health visitor]

You should execute this warrant in accordance with the orders and directions contained in the Emergency Protection Order.

This warrant has

[not] been made ex parte.

This warrant ends on

Ordered by

[Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace

on

at

[am] [pm]

C25



In the

Case Number:  
Child's Number:

**Order**

Authority to keep a child in Secure Accommodation  
Section 25 Children Act 1989

The full name(s) of the child

Date of birth

**The Court authorises**

to keep the child in secure accommodation until

This order has been made on the ground that

[the child has a history of absconding and is likely to abscond from any other accommodation, and if the child absconds [he] [she] is likely to suffer significant harm]

[if the child is kept in any other accommodation the child is likely to injure himself] [himself] or other persons]

[The Court was satisfied

that the child, not being legally represented, had been informed of [his] [her] right to apply for legal aid and having had the opportunity to apply, had refused or failed to apply]

Ordered by

[Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace

on

C26

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child's Number:

**Order**

**Authority to search for another child**  
Section 48(4) Children Act 1989

The full name(s) of the child \_\_\_\_\_ Boy or Girl \_\_\_\_\_ Date of birth \_\_\_\_\_

[who is described as \_\_\_\_\_

The Court was satisfied that \_\_\_\_\_ [an order had been granted on to the applicant for the emergency protection of a child, *known as*

\_\_\_\_\_ and that the order had authorised the applicant to enter these premises]. [there was reasonable cause to believe that the child named in this order may be on those premises and that an Emergency Protection Order ought to be made in respect of that child].

**The Court authorises**

\_\_\_\_\_ who is the applicant to enter the premises, *known as*

\_\_\_\_\_ and search for the child.

**Warning** It is an offence intentionally to obstruct the applicant from entering or searching the premises specified above (Sections 48(7) and (8) Children Act 1989).

This order has [not] been made *ex parte*.

This order ends on \_\_\_\_\_

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge District Judge [of the Family Division] Justice(s) of the Peace

on \_\_\_\_\_ at \_\_\_\_\_ [am] [pm]

C27



In the

Case Number:  
Child's Number:

**Warrant**

**To assist a person to gain access to a child or entry to premises**  
Section 102(1) Children Act 1989

**To all Police Constables**

The Court authorises

you to assist

\_\_\_\_\_ exercise powers under an enactment as specified on the reverse of this warrant. You may use reasonable force if necessary.

[You may assist this person to gain access to the child

Name \_\_\_\_\_

Boy or Girl \_\_\_\_\_ Date of birth \_\_\_\_\_

described as \_\_\_\_\_

[You may assist this person to gain entry to the premises

known as \_\_\_\_\_

The Court directs

\_\_\_\_\_ [that you should not be accompanied by the person who applied for the warrant]

\_\_\_\_\_ [that you may, if you wish, be accompanied by a registered medical practitioner or a registered nurse or a registered health visitor]

This warrant has [not] been made *ex parte*.

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge District Judge [of the Family Division] Justice(s) of the Peace

on \_\_\_\_\_ at \_\_\_\_\_ [am] [pm]

C28



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the  
Care Number:  
Child's Number:

**Order**  
Recovery of a child  
Section 30 Children Act 1989

The full name(s) of the child      Boy or Girl      Date of birth

The Court is satisfied that [      ] has parental responsibility for the child by virtue of a [Care Order] [Emergency Protection Order] made on [      ] [the child is in police protection and the designated officer is      ]

[The Court authorises

[a police constable] to remove the child.]  
It is an offence intentionally to obstruct the person from removing the child (Section 20(9) Children Act 1989 ).

[The Court authorises

[a police constable to enter the premises, known as

[The Court requires      ] and search for the child, using reasonable force if necessary.]  
[The Court directs      ] any person who has information about where the child is, or may be, to give that information to a police constable or an officer of the court, if asked to do so.]  
any person who can produce the child when asked to by

[a police constable] to do so.]

This order has [not] been made ex parte.

Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace

on

C29

The Court is satisfied that the applicant

- has been prevented from exercising those powers by
- is likely to be prevented from exercising those powers by

<p>462(6) <input type="checkbox"/></p> <p>464(4) <input type="checkbox"/></p> <p>467(3) <input type="checkbox"/></p> <p>PERSON AUTHORISED BY THE LOCAL AUTHORITY</p> <p>466(5) <input type="checkbox"/></p> <p>467(5) <input type="checkbox"/></p> <p>Section 33 Adoption Act 1976 <input type="checkbox"/></p> <p>468(6) <input type="checkbox"/></p> <p>PERSON AUTHORISED BY THE SECRETARY OF STATE</p> <p>Paragraph 8(7)(b) Schedule 5 Act 1976 Schedule 3 <input type="checkbox"/></p> <p>Paragraph 8(7)(b) Schedule 5 Act 1976 Schedule 3 <input type="checkbox"/></p>	<p>{ being, or likely to be, refused entry to accommodation provided by a voluntary organisation)</p> <p>{ (being, or likely to be, refused access to a child in accommodation provided by a voluntary organisation)</p> <p>{ (being, or likely to be, refused entry to a child in a child's home)</p> <p>{ (being, or likely to be, refused access to a child in a private foster home)</p> <p>{ (being, or likely to be, refused entry to domestic premises where child-minding is carried on)</p> <p>{ (being, or likely to be, refused access to a child on domestic premises where child-minding is carried on)</p> <p>{ (being, or likely to be, refused entry to premises on which day care for children under the age of 8 is provided)</p> <p>{ (being, or likely to be, refused access to a child in premises on which day care for children under the age of 8 is provided)</p> <p>{ (being, or likely to be, refused entry to a residential care, nursing or mental nursing home)</p> <p>{ (being, or likely to be, refused access to a child in a residential care, nursing or mental nursing home)</p> <p>{ (being, or likely to be, refused entry to an independent school)</p> <p>{ (being, or likely to be, refused access to a child in an independent school)</p> <p>{ (being, or likely to be, refused entry to premises on which a protected child is, or is likely to be, kept)</p> <p>{ (being, or likely to be, prevented from visiting a protected child)</p> <p>{ (being, or likely to be, refused entry to any of the premises specified by Section 80(1) Children Act 1989)</p> <p>{ (being, or likely to be, refused access to a child in any of the premises specified by Section 80(1) Children Act 1989)</p> <p>{ (being, or likely to be, refused entry to accommodation where a supervised child is living)</p> <p>{ (being, or likely to be, refused contact with a supervised child by a responsible person)</p>
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C28

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the  
Case Number:  
Child(ren)'s Number(s):

**Order** To disclose information about the whereabouts of a missing child  
Section 33 Family Law Act 1986

The full name(s) of the child(ren) \_\_\_\_\_ Boy or Girl \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

The adult(s) who [is] [are] believed to have the child(ren) [is] [are] \_\_\_\_\_

**Warning** Read this Order now. The Court has ordered you to give information and you must give it at once. If you do not, you may be in contempt of court and you may be fined, sent to prison or detained.

The Court orders and directs You \_\_\_\_\_

to give all the information you have about where the child(ren) and adult(s) are now, or where they were when you last knew \_\_\_\_\_ and \_\_\_\_\_ where they are likely to be now.

You must give the information \_\_\_\_\_ forthwith, that is as soon as practicable, to an officer of \_\_\_\_\_ Court \_\_\_\_\_ in the following way \_\_\_\_\_

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge District Judge (of the Family Division) Justice(s) of the Peace [Assistant] Recorder \_\_\_\_\_ )

on \_\_\_\_\_

CS9



In the  
Case Number:  
Child's Number:

**Order** Authorising search for, taking charge of, and delivery of, a child  
Section 34 Family Law Act 1986

To [all Police Constables] \_\_\_\_\_ [an Officer of the Court] \_\_\_\_\_

**Notice** You may use reasonable force to execute this order, if necessary.

The Court authorises you to take charge of the child \_\_\_\_\_

Boy or Girl \_\_\_\_\_ Date of birth \_\_\_\_\_

whose whereabouts are believed to be \_\_\_\_\_

The Court authorises you to enter and search any premises where you believe the child may be found.

The Court authorises you to take charge of the child and deliver the child to \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

who is entitled to receive the child by virtue of an order made by \_\_\_\_\_

on \_\_\_\_\_ Court \_\_\_\_\_

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge District Judge (of the Family Division) Justice(s) of the Peace [Assistant] Recorder \_\_\_\_\_

on \_\_\_\_\_

CS1

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order**  
[Care Order  
Section 31 Children Act 1989]  
[Discharge of a Care Order  
Section 39(1) Children Act 1989]  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

[The Court orders \_\_\_\_\_ (that the child(ren) be placed in the care of \_\_\_\_\_ local authority)  
[The Court discharges \_\_\_\_\_ (the Care Order made by [this court] [the \_\_\_\_\_ Court]  
on \_\_\_\_\_ )

**Warning**  
While a Care Order is in force no person may cause the child(ren) to be known by a new surname or remove the child(ren) from the United Kingdom without the written consent of every person with parental responsibility for the child(ren) or the leave of the court.  
However, the local authority, in whose care (s) [the] child(ren) [is] [are], may remove that child from the United Kingdom for a period of less than 1 month. It may be a criminal offence under the Child Abduction Act 1984 to remove the child(ren) from the United Kingdom without the leave of the Court.  
Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge (of the Family Division)  
Justices(s) of the Peace  
on \_\_\_\_\_

C22



In the

Case Number:  
Child(ren)'s Number(s):

**Order**  
Interim Care Order  
Section 38 Children Act 1989  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

The Court orders \_\_\_\_\_ that the child(ren) be placed in the care of \_\_\_\_\_ local authority  
The order expires on \_\_\_\_\_  
[The Court directs \_\_\_\_\_

**Warning**  
While a Care Order is in force no person may cause the child(ren) to be known by a new surname or remove the child(ren) from the United Kingdom without the written consent of every person with parental responsibility for the child(ren) or the leave of the court.  
However, the local authority, in whose care a child is, may remove that child from the United Kingdom for a period of less than 1 month. It may be a criminal offence under the Child Abduction Act 1984 to remove the child(ren) from the United Kingdom without the leave of the Court.  
Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge (of the Family Division)  
Justices(s) of the Peace  
Clerk of the Court  
on \_\_\_\_\_

C23

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order**  
[Contact with a child in care  
Sections 34(2) and (3) Children Act 1989]  
[Authority to refuse contact with a child in care  
Section 34(4) Children Act 1989]

The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

The local authority \_\_\_\_\_

**The Court orders that** [there may be contact between the child(ren) and \_\_\_\_\_

[the local authority is authorised to refuse contact between the child(ren) and \_\_\_\_\_

[The contact is subject to the following conditions] \_\_\_\_\_

**[Notice**  
An authority may refuse to allow the contact that would otherwise be required by virtue of Section 34(1) Children Act 1989 as an order under this section if (a) they are satisfied that it is necessary to do so in order to safeguard or promote the welfare of the child(ren); and (b) the refusal (i) is decided upon as a matter of urgency; and (ii) does not last for more than 7 days (Section 34(6) Children Act 1989.)

Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge (of the Family Division)  
Justice(s) of the Peace

on \_\_\_\_\_

C34



In the

Case Number:  
Child(ren)'s Number(s):

**Order**  
[Supervision Order  
Section 31 and Paragraphs 1 and 2 Schedule 3 Children Act 1989]  
[Interim Supervision Order  
Section 38 and Paragraphs 1 and 2 Schedule 3 Children Act 1989]

The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court orders** \_\_\_\_\_

to supervise the child(ren) \_\_\_\_\_  
[for a period of \_\_\_\_\_ months from the date of this order]  
[for the interim period of \_\_\_\_\_ ]

**The Court directs** \_\_\_\_\_

Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge (of the Family Division)  
Justice(s) of the Peace  
Clerk of the Court

on \_\_\_\_\_

C35

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order** [Substitution of a Supervision Order for a Care Order  
Section 39(4) Children Act 1989]  
[Discharge] [Variation] of a Supervision Order  
Sections 39(2) and (3) Children Act 1989]  
[Extension of a Supervision Order  
Paragraph 6(3) Schedule 3 Children Act 1989]  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court** [substitutes]  
[discharges] [varies]  
[extends]  
the [Supervision Order] [for the] [Care Order]  
made by [this Court] [the  
Court]

**The Court orders**  
on \_\_\_\_\_  
to supervise the child(ren)

**The Court directs**  
\_\_\_\_\_

[This order ends on \_\_\_\_\_ ]  
Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
on \_\_\_\_\_

C36



In the

Case Number:  
Child(ren)'s Number(s):

**Order** Education Supervision Order  
Section 36 Children Act 1989  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**Warning** A parent of the child(ren) may be guilty of an offence if he or she persistently fails to comply with a direction given by the supervisor under this order while it is in force (Paragraph 18 Schedule 3 Children Act 1989).

The Court was satisfied that the child(ren) [was] [were] of compulsory school age and [was] [were] not being properly educated.

**The Court orders**  
\_\_\_\_\_ local education authority  
to supervise the child(ren) [for a period of 12 months beginning on the date of this order]  
[until the child(ren) [is] [are] no longer of compulsory school age].

Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
on \_\_\_\_\_

C37

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Numbers:

**Order** [Discharge of an Education Supervision Order Paragraph 17(1) Schedule 3 Children Act 1989] [Extension of an Education Supervision Order Paragraph 15(2) Schedule 3 Children Act 1989]

The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court** [discharges] [extends] the Education Supervision Order made by [this Court] [the Court] on \_\_\_\_\_ requiring \_\_\_\_\_ local education authority to supervise the child(ren), under Paragraph 17(2) Schedule 3 Children Act 1989 that \_\_\_\_\_ local authority shall investigate the circumstances of the child(ren)]

[This order ends on \_\_\_\_\_ ]

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge \_\_\_\_\_ District Judge [of the Family Division] Justice(s) of the Peace \_\_\_\_\_ on \_\_\_\_\_

C38



In the

Case Number:  
Child's Number:

**Order** Child Assessment Order Section 43 Children Act 1989

The full name(s) of the child \_\_\_\_\_ Date of birth \_\_\_\_\_

**The Court orders** a [medical] [psychiatric] [ ] assessment of the child.

**The Court directs that** [the child is to be assessed at \_\_\_\_\_]

[the child is to be assessed by \_\_\_\_\_]

[the child may be kept away from home and stay at \_\_\_\_\_]

from \_\_\_\_\_ to \_\_\_\_\_

While away from home, the child must be allowed contact with \_\_\_\_\_

the assessment is to begin by \_\_\_\_\_ and last no more than \_\_\_\_\_ days from the date it begins.

**Notice** Any person who is in a position to produce the child must do so to \_\_\_\_\_ and must comply with the directions in this order.

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge \_\_\_\_\_ District Judge [of the Family Division] Justice(s) of the Peace \_\_\_\_\_ on \_\_\_\_\_

C39

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the  
Case Number:  
Child(ren)'s Number(s):

Case Number:

**Direction**  
To undertake an investigation  
Section 37 Children Act 1989  
The full name(s) of the child(ren) \_\_\_\_\_  
Date(s) of birth \_\_\_\_\_

**Order**  
[Cancellation of the registration of a child-minder or  
a provider of day care]  
[Removal, Variation or Imposition of a requirement on  
a child-minder or a provider of day care]  
Section 75(1) Children Act 1989  
[The Court cancels \_\_\_\_\_  
the registration of \_\_\_\_\_

It appears to the Court \_\_\_\_\_  
that it may be appropriate for a Care or Supervision Order to be made in respect of  
the child(ren).  
The Court directs \_\_\_\_\_ the \_\_\_\_\_  
local authority  
to investigate the circumstances of the child(ren).  
[The Court directs \_\_\_\_\_  
copies of the following documents \_\_\_\_\_

who is a [child-minder] [provider of day care] and who is looking after, or  
may look after, a child.  
[The Court [removes]  
[varies] [imposes] \_\_\_\_\_  
a requirement on \_\_\_\_\_  
who is a [child-minder] [provider of day care] and who is looking after, or  
may look after, a child.  
[was] [is] \_\_\_\_\_  
The requirement [removed]  
[varied] [imposed] \_\_\_\_\_

shall be served on the local authority.]  
**Reporting the result**  
The local authority must report to the Court, in writing,  
under Sections 27(3) and (4) Children Act 1989, by:  
Ordered by [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge (of the Family Division)  
Justice(s) of the Peace  
[Assistant] Recorder  
on \_\_\_\_\_

This order has [not] been made *ex parte*.  
Ordered by Justice(s) of the Peace  
on \_\_\_\_\_

C40

C41

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order**

Family Assistance Order  
Section 16 Children Act 1989

The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court orders**

[a probation officer] [an officer of local authority] to be made available to advise, assist and, where appropriate, befriend

**[The Court directs**

This order ends on \_\_\_\_\_

**Notice** This Order will have effect for 6 months from the date below, or such lesser period as specified.

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge District Judge [of the Family Division] Justice(s) of the Peace [Assistant] Recorder

on \_\_\_\_\_

C2



In the

Case Number:  
Child(ren)'s Number(s):

**Order**

[Residence] [Contact] [Specific Issue] [Prohibited Steps] Order  
Section 8 Children Act 1989

The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court orders**

**Warning** Where a Residence Order is in force no person may cause the child(ren) to be known by a new surname or remove the child(ren) from the United Kingdom without the written consent of every person with parental responsibility for the child(ren) or the leave of the court.

However, this does not prevent the removal of [a] child(ren), for a period of less than 1 month, by the person in whose favour the Residence Order is made (Sections 13U) and (2) Children Act 1989).

It may be a criminal offence under the Child Abduction Act 1984 to remove the child(ren) from the United Kingdom without the leave of the Court.

**Notice** Any person with parental responsibility for [a] child(ren) may obtain advice on what can be done to prevent the issue of a passport to the child(ren). They should write to The United Kingdom Passport Agency, Clive House, Pety France, LONDON SW1H 9HD.

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge District Judge [of the Family Division] Justice(s) of the Peace [Assistant] Recorder

on \_\_\_\_\_

C3



**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order**

[Leave to change the surname by which a child is known  
Section 13(1) [33(7) Children Act 1989]  
[Leave to remove a child from the United Kingdom  
Section 13(1) [33(7) Children Act 1989]

The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court grants leave to**

[to change the child(ren)'s surnames to \_\_\_\_\_

[and] [to remove the child(ren)] \_\_\_\_\_  
from the United Kingdom

[permanently] [until \_\_\_\_\_]

Ordered by

[Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
[Assistant] Recorder

on \_\_\_\_\_

C64



In the

Case Number:  
Child(ren)'s Number(s):

**Order**

[Parental Responsibility Order  
Section 4(1) Children Act 1989]  
[Termination of a Parental Responsibility Order  
Section 4(3) Children Act 1989]

The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

**The Court orders that**

shall [no longer] have parental responsibility for the child(ren).

**Notice**

A parental responsibility order can only end

- a) When the child reaches 18 years
- b) By order of the court made
  - on the application of any person who has parental responsibility
  - with leave of the court on application of the child.

Ordered by

[Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
[Assistant] Recorder

on \_\_\_\_\_

C65

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order** [Appointment of a guardian  
Section 5(1) Children Act 1989]  
[Termination of the appointment of a guardian  
Section 6(7) Children Act 1989]  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

[The Court appoints \_\_\_\_\_ to be the guardian of the child(ren).]

This appointment will begin on \_\_\_\_\_ ]

[The Court orders that \_\_\_\_\_ the appointment of \_\_\_\_\_]

Ordered by \_\_\_\_\_ as guardian for the child(ren) be terminated. ]  
[Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
[Assistant] Recorder

on \_\_\_\_\_

C66



In the

Case Number:  
Child(ren)'s Number(s):

**Order** [Making or refusing the appointment of a guardian ad litem  
Section 4(1) Children Act 1989]  
[Termination of the appointment of a guardian ad litem  
Family Proceedings Rules 1991 Rules 4.10(9) and (10)  
Family Proceedings Courts (Children Act 1989) Rules 1991 Rules 10(9) and (10)  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

The Court [appoints] [refuses to appoint] [terminates the appointment of]

- [s] guardian ad litem] for the child(ren) in the proceedings
- for a Care Order or Supervision Order
  - for discharge of a Care Order
  - for variation or discharge of a Supervision Order
  - for substitution of a Supervision Order for a Care Order
  - for Contact, or Refusal of Contact, with a child in care
  - for consideration of a Residence Order for a child in care
  - under Paragraph 19(1) Schedule 2 Children Act 1989
  - under Paragraph 6(3) Schedule 3 Children Act 1989
  - under Part V Children Act 1989 (specific)
  - where a Direction under Section 37 Children Act 1989 has been made and the court (has made) [is considering] whether to make an [Interim Care Order] [Supervision Order]
  - under Section 33(7) Children Act 1989
  - under Section 25 Children Act 1989
  - concerning an Appeal
  - Other proceedings which are \_\_\_\_\_

Ordered by \_\_\_\_\_ [Mr] [Mrs] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
Clerk of the Court

on \_\_\_\_\_

C67

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.



In the

Case Number:  
Child(ren)'s Number(s):

**Order**

[Appointment of a solicitor for a child  
Section 41(3) Children Act 1989]  
[Refusal of the appointment of a solicitor  
Family Proceedings Rules 1991 Rules 4.12(5) and (6)  
Family Proceedings Courts (Children Act 1989) Rules 1991 Rules 12(C) and (6)]  
[Termination of the appointment of a solicitor  
Family Proceedings Rules 1991 Rules 4.12(3) and (4)  
Family Proceedings Courts (Children Act 1989) Rules 1991 Rules 12(C) and (4)]  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

[The Court is satisfied that the child(ren) [is] [are] not presently separately represented by a solicitor and  
• a guardian ad litem has not been appointed for the child(ren); and  
• the child(ren) [has] [have] sufficient understanding to instruct a solicitor and has expressed a wish to do so; and]  
• it would be in the interests of the child(ren) for [him] [her] [them] to be separately represented].

[The Court orders that  
[it refuses the appointment of a solicitor for the child(ren)]  
[the appointment of]  
[ \_\_\_\_\_ ]  
of  
\_\_\_\_\_ )  
[be appointed as solicitor for the child(ren)]  
[as solicitor for the child(ren) be terminated]

Ordered [by] \_\_\_\_\_  
[Mr] [Ms] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
Clerk of the Court  
[Assistant] Recorder  
on \_\_\_\_\_

C46



In the

Case Number:  
Child(ren)'s Number(s):

**Order**

Transfer of proceedings to [the High Court] [a county court]  
[a family proceedings court]  
The Children (Allocation of Proceedings) Order 1991  
The full name(s) of the child(ren) \_\_\_\_\_ Date(s) of birth \_\_\_\_\_

The Court orders \_\_\_\_\_ that proceedings concerning the child(ren) be transferred to the  
[High Court] [county court] [family proceedings court]  
because \_\_\_\_\_

The next [Hearing]  
[Directions Appointment] is on \_\_\_\_\_ at \_\_\_\_\_ [pm]  
at \_\_\_\_\_

Please address all  
future correspondence to  
Ordered by \_\_\_\_\_  
[Mr] [Ms] Justice  
[His] [Her] Honour Judge  
District Judge [of the Family Division]  
Justice(s) of the Peace  
Clerk of the Court  
[Assistant] Recorder  
on \_\_\_\_\_

C49

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Application for a Parental Order**  
 Section 30 Human Fertilisation and Embryology Act 1990

*Date received by court:*

Please answer every part. If a part does not apply or you do not know what to say please say so. If there is not enough room continue on another sheet (put the child's name and the number of the part on the sheet).

If you have any concerns about giving your address or that of the child in any of the address boxes on this form, you may give an alternative address where you wish. The alternative address must be given in the separate form available from the court.

If there is more than one child you must fill in a separate form for each child.

I apply to **The** Family Proceedings Court  
 for a Parental Order

**1 About the child**

- (a) The birth name of the child   
*Put the surname last*
- (b) The child is a  Boy  Girl
- (c) The child was born on  Age now
- (d) The address where the child was born
- (e) The address where the child lives now
- (f) The person(s) who have parental responsibility   
*See the notes on the last page.*
- (g) The name(s) of the child if a Parental Order is made   
*Put the surname last*

**2 About the applicants**

- 1st Applicant**
- (a) Your full name   
*Put your surname last*
  - (b) Are you over 18?  Yes  No
  - (c) Your occupation
  - (d) Are you a genetic parent of the child?  Yes  No
  - (e) Are you domiciled in the United Kingdom, Channel Islands or the Isle of Man?  Yes  No

CE1 Application for a Parental Order 1



In the

Case Number:  
 Child(ren)'s Number(s):

**Certificate**

**Refusal to transfer proceedings**  
 The Children (Allocation of Proceedings) Order 1991

The full name(s) of the child(ren)  Date(s) of birth

The Court refuses an application to transfer proceedings in the case to

The applicant asked for transfer on the ground of  exceptional gravity, importance or complexity  consolidation  urgency

The Court refused the application [because]

Certified by  Justice(s) of the Peace  
 Clerk of the Court

on

CS9

**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**2 About the applicants (continued)**

**2nd Applicant**

(a) Your full name

*Put your surname last*

(b) Are you over 18?  Yes  No

(c) Your occupation

(d) Are you a genetic parent of the child?  Yes  No

(e) Are you domiciled in the United Kingdom, Channel Islands or the Isle of Man?  Yes  No

**Both Applicants**

Your address is

---

**3 About the birth parents** *See the notes on the last page.*

**The birth mother**

(a) Her full name

*Put her surname last*

(b) Her full address

**The birth father (if any)**

(c) His full name

*Put his surname last*

(d) His full address

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**4 Parental agreement**

(a) Does the birth mother agree to a Parental Order being made?  Yes  No

(b) Does the birth father (if applicable) agree to a Parental Order being made?  Yes  No

- The agreement of the birth mother and birth father (where appropriate) is required, or must be dispensed with under one of the grounds, as (d) on page 3, before an order can be made.
- The child must be at least 6 weeks old when the agreement is given

**4 Parental agreement (continued)**

(c) Will you be asking the court to dispense with the agreement of a birth parent?  Yes  No

If Yes, give the name(s) of the birth parent(s) whose agreement you wish to dispense with.

(d) The grounds for dispensing with the agreement are

the person(s) cannot be found

the person(s) are incapable of giving agreement

✓ one box

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**5 General Information**

(a) Has the child ever been taken into care by a local authority or voluntary organisation?  Yes  No

If Yes

- give the period during which this organisation has looked after the child
- give details of the organisation

(b) Have there been, or are there, any other court proceedings pending or in progress which concern this child?  Yes  No

If Yes

give details of the proceedings

*Give the name of the court and the case number of the proceedings, if known.*

(c) Have there been, or are there, any court proceedings pending or in progress which concern any other children of the applicant's family?  Yes  No

If Yes

give details of the proceedings

*Give the name of the court and the case number of the proceedings, if known.*

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**Notes about parental responsibility and birth parents**

**Parental Responsibility**

Some people have "parental responsibility" for a child. The law says what "parental responsibility" is and which people have it. These people include:

- A** the birth mother
  - B** the birth father if he was married to the child's birth mother when the child was born
  - C** the birth father if he was not married to the child's birth mother when the child was born but he now has a residence order which gives him parental responsibility
  - D** a guardian of the child
  - E** someone who holds a custody or residence order
  - F** a local authority which has a care order
  - G** someone who holds an emergency protection order
  - H** any man or woman who has adopted the child
- or** he now has a formal "parental responsibility agreement" with the birth mother
- or** he has since married the birth mother

**Birth Parents**

The birth mother is the woman who carried the child.

The birth father is the husband of a birth mother whether or not he is the genetic father of the child. This does not apply if it can be shown that the husband did not consent to her treatment.

- the man (whether or not he is the genetic father of the child) with whom a birth mother received treatment at a licensed treatment centre if
  - (a) the birth mother is unmarried
  - or (b) the birth mother is married but her husband did not consent to the treatment.

**There will be no birth father** when a birth mother is unmarried and is treated alone.

**Notice** If you are not sure who the birth father is, the licensed treatment centre will be able to advise you.

**5 General Information (continued)**

(d) Is there a licensed treatment centre?  Yes  No

If Yes  
Please give the name, address and any reference of the treatment centre.

**6 The respondents**

The respondent(s) will be
 

- all those with parental responsibility (see the notes on page 5)
- If the child is the subject of a care order, all those who had parental responsibility for the child immediately before the care order was made
- other persons allowed by the Rules of Court

The name of the respondent	The respondent's address
You need not give details of the birth parent(s)	

- Please give the address where the respondent usually lives or can be served with papers
- You will have to serve a copy of this Application on each of the respondents (including the birth parent(s))

**7 Declaration**

We declare that

- we are married to each other and our marriage certificate is attached
- that no money or other benefit (other than for expenses reasonably incurred) has been received or given by the applicants for or in consideration of the matters set out in section 80(7) of the Human Fertilisation and Embryology Act, 1990
- a copy of the child's birth certificate is attached
- the information we have given is correct and complete to the best of our knowledge.

Signed	1st Applicant	Date
Signed	2nd Applicant	Date

**What you (the person applying) must do next**

- Take or send this form to the court with a copy for service on each of the respondent(s) listed in Parts 3 and 6. The top copy will be kept by the court. The other copies will be given or sent back to you.
- You must serve
  - the form of Acknowledgement (Form C52)
  - a copy of this Application
  - a Notice of Hearing (which the court office will provide)

on each respondent
 

- the Notes
- the court's consent assenting to the Rules

 You may also be required to send a copy of the Notice of Hearing and the Notes to other people.

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In the [High Court of Justice]  
[County Court]  
[Family Proceedings Court]

**Acknowledgement**  
Section 30 Human Fertilisation and Embryology Act 1990

*To the applicant: You will need a copy of this form for each respondent and birth parent.  
On each copy you must put in the boxes:  
the name and address of each respondent or birth parent, and the name of the child.*

Respondent's name and address:

**To the respondent**  
The birth name of the child  
*Put the surname first*

You will get with this form a copy of

- ▶ a Notice of Hearing
- ▶ an application that has been made to the court.

Please

- ▶ read the Notice first.
- ▶ then read the application
- ▶ answer the questions on the other side of this form.

**You must**

- ▶ return only the attached Acknowledgement to the court at the address below
- ▶ send a copy of the Acknowledgement on the applicant, birth parent(s) and each respondent (see parts 2, 3 and 6 of the application form) **within 14 days** from the date you were given the Notice of Hearing or of the post mark on the envelope, if the Notice was posted to you.

*To the court: insert the name and address of your court*

The court office is open from am to pm on Monday to Friday.

CS2 Acknowledgement

**Acknowledgement**

1 (a) Your name  
*Put your surname last*

(b) Your address

(c) When did you receive this form?  
*Put the full date*

2 Do you wish to oppose the application?  
 Yes  No

3 Do you wish to be heard on the question as to whether a Parental Order should be made?  
 Yes  No

4 **If you have a solicitor**  
If you would like letters or other papers sent to your solicitor, put your solicitor's name and address in the box.

5 **I declare** that the information I have given is true and correct to the best of my knowledge.

Signed \_\_\_\_\_ Date \_\_\_\_\_

CS2 Acknowledgement

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In the [High Court of Justice] [County Court] [Family Proceedings Court] at [City]



**Parental Order**  
Section 30 Human Fertilisation and Embryology Act 1990

1 (a) The child is [ ]  
the name of the child as it appears in the birth records (if different)

[ ]  
Sex

[ ]  
Date of birth

[ ]  
Address where born

[ ]  
Full names of birth parent(s)

(b) The applicants are

1st applicant  
 Name [ ]  
 Occupation [ ]  
 Place of birth [ ]

2nd applicant  
 Name [ ]  
 Occupation [ ]  
 Place of birth [ ]

(c) The address of the applicants [ ]

CS3 Parental Order 1

2 The court grants a Parental Order to the applicants  
(The Court has ordered the costs as follows:)

3 The child is to be known by the following names:

4 The court has directed the Registrar General to enter the details set out in this order in the Parental Order Register in accordance with Regulations under paragraph 1 of Schedule 1 to the Adoption Act 1976 as modified by the Parental (Human Fertilisation and Embryology) Regulations 1994 and to insert the words "Re-registered by the Registrar General" against the entry in the Register of Births.

Ordered by [Mr] [Mrs] Justice [His] [Her] Honour Judge A District Judge (of the Family Division) Justices of the Peace Clerk of the Court

on [ ]  
CS3 Parental Order 2



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In the [High Court of Justice]  
[County Court]  
[Family Proceedings Court]  
at

**Notice of refusal of a Parental Order**  
Section 30 Human Fertilisation and Embryology Act 1990

*Keep this Notice for future reference*

**1 About the child**

(a) The birth name of the child  
*Put the surname first*

(b) The child is a

Boy

Girl

(c) The child was born on

day	month	year
-----	-------	------

Age now
---------

**2 About the applicants**

(a) The full names  
*Put the surname first*

1st applicant

2nd applicant

(b) The order was made on

**3 Take Notice that** a Parental Order has been refused in respect of the child.