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STATUTORY INSTRUMENTS

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**1998 No. 1833**

**The Working Time Regulations 1998**

**PART II**

**RIGHTS AND OBLIGATIONS CONCERNING WORKING TIME**

**Records**

9.—<sup>[F1]</sup>(1) An employer shall—

<sup>[F2]</sup>(a) keep records which are adequate to show whether the employer has complied with the limits specified in regulations 4(1), 5A(1) and 6(1) and (7) and the requirements in regulations 6A and 7(1) and (2);]

(b) retain such records for two years from the date on which they were made.

<sup>[F3]</sup>(2) The records referred to in paragraph (1)(a) may be created, maintained and kept in such manner and format as the employer reasonably thinks fit.

(3) An employer need not record each worker's daily working hours in order to comply with paragraph (1) if the employer is able to demonstrate compliance without doing so.]

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**Textual Amendments**

- F1** Reg. 9 renumbered as reg. 9(1) (1.1.2024) by [The Employment Rights \(Amendment, Revocation and Transitional Provision\) Regulations 2023 \(S.I. 2023/1426\)](#), regs. 1(2), **7(2)**
- F2** Reg. 9(1)(a) substituted (1.1.2024) by [The Employment Rights \(Amendment, Revocation and Transitional Provision\) Regulations 2023 \(S.I. 2023/1426\)](#), regs. 1(2), **7(3)**
- F3** Reg. 9(2)(3) inserted (1.1.2024) by [The Employment Rights \(Amendment, Revocation and Transitional Provision\) Regulations 2023 \(S.I. 2023/1426\)](#), regs. 1(2), **7(4)**

**Changes to legislation:**

There are currently no known outstanding effects for the The Working Time Regulations 1998, Section 9.