

## SCHEDULE

Regulation 2

<i>Action taken</i>	<i>Fees, Costs and Charges</i>
<i>On or in connection with the levying of distress</i>	
For making a visit to premises with a view to levying distress (whether the levy is made or not).	A sum not exceeding £12.50.
Levying distress where the total sum certified is £100 or less.	£12.50.
Levying distress where the total sum certified is more than £100.	12½ per cent. on the first £100 of the amount to be recovered; 4 per cent. on the next £400; 2½ per cent. on the next £1,500; 1 per cent. on the next £8,000; ¼ per cent. on any additional sum.
<i>Where distress has been levied</i>	
<i>Taking possession</i>	
1 Where close possession is taken.	£4.50 for the day of levy only.
Where walking possession is taken.	45p per day, payable for the day the distress is levied and up to 14 days thereafter.
2. <i>Removal and storage of goods</i>	The reasonable costs and charges of removal and storage.
3. <i>Appraisalment</i>	The reasonable fees, charges and expenses of the person appraising.
<i>Sale</i>	
4 Where the sale is held on the auctioneer's premises, for the auctioneer's commission (to include all out-of-pocket expenses, other than charges for advertising, removal and storage).	15 per cent. on the sum realised plus the reasonable costs of advertising, removal and storage.
Where the sale is held on the debtor's premises, for the auctioneer's commission (not to include out-of-pocket expenses or charges for advertising).	7½ per cent. on the sum realised plus out-of-pocket expenses reasonably incurred and the reasonable costs of advertising.
1. In any case where close possession is taken, an individual left in possession must provide his own board.	
2. For the purpose of calculating any percentage fees, costs and charges, a fraction of £1 is to be reckoned as £1, but any fraction of a penny in the total amount so calculated is to be disregarded.	
3. In addition to any amount authorised by this Schedule in respect of the supply of goods or services on which value added tax is chargeable there may be added a sum equivalent to the value added tax at the appropriate rate on that amount.	