

SCHEDULE 3

Regulation 14

CONDITIONS ON CLAIMS BY LOCAL AUTHORITIES FOR REIMBURSEMENT

Interim claims

1.—(1) A local authority shall submit an interim claim for reimbursement of payments that it has made—

- (a) by 30th November in any year, in respect of payments it has made on or after 1st April and on or before 30th September of that year; and
- (b) by 31st May in any year commencing on or after 1st April 2001, in respect of payments it has made on or after 1st April of the preceding year and before 1st April of that year.

(2) All interim claims submitted by an authority consequent on this paragraph shall be made on the claim form supplied by the Secretary of State and shall be signed by the officer who is responsible for finance pursuant to section 151 of the Local Government Act 1972⁽¹⁾.

Final audited claim

2.—(1) A local authority shall submit an audited final claim for reimbursement of payments it has made on or after 1st April of any year and before 1st April of the following year, by 31st December of that following year.

(2) A final audited claim submitted by an authority consequent on this paragraph shall be made on the claim form supplied by the Secretary of State and shall be signed by the officer who is responsible for finance pursuant to section 151 of the Local Government Act 1972.

Requirement to keep records and provide information

3.—(1) A local authority submitting a claim for reimbursement shall provide to the Secretary of State such information, as the Secretary of State so requires, or as may otherwise be necessary, to satisfy him that—

- (a) the claim is accurate and properly calculated; and
- (b) the payments in respect of which reimbursement is claimed were properly so paid.

(2) A local authority submitting a claim for reimbursement shall keep and, where the Secretary of State requires it or it is otherwise appropriate to do so, produce records with a bearing on that claim.

Requirements of audit of final claim

4. A local authority shall—

- (a) provide such information; and
- (b) keep and, where asked to do so, produce records with a bearing on its claim,

as may be required by the auditor or as may be otherwise required to enable that authority to show and its auditor to check, that—

- (i) the claim made under paragraph 1(1)(b) is properly calculated; and
- (ii) the relevant payments in respect of which the reimbursement is claimed have been properly paid.

(1) 1972 c. 70.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Final condition for reimbursement on a final audited claim

5. A local authority shall satisfy the Secretary of State that its final audited claim for reimbursement is—

- (a) true and complete; and
- (b) supported and, if appropriate, supplemented by all the information the Secretary of State requires.