

2001 No. 927

PARTNERSHIP

The Limited Liability  
Partnerships (Forms)  
Regulations 2001

*Made* - - - - - *9th March 2001*  
*Coming into force* - - - *6th April 2001*



**2001 No. 927**

**PARTNERSHIP  
LIMITED LIABILITY PARTNERSHIPS**

**The Limited Liability Partnerships (Forms)  
Regulations 2001**

*Made* - - - - - *9th March 2001*

*Coming into force* - - *6th April 2001*

The Secretary of State, in exercise of the powers conferred upon him by sections 190, 225, 244, 363, 391, 395, 397, 398, 400, 401, 403, 405, 410, 413, 416, 417, 419, 466, 652A and 652D of the Companies Act 1985(a), and of all other powers enabling him in that behalf hereby makes the following Regulations:

**1.**—(1) These regulations may be cited as the Limited Liability Partnerships (Forms) Regulations 2001 and shall come into force on 6th April 2001.

(2) In these Regulations, references to a section or to a numbered section are to a section of the Companies Act 1985 as applied to limited liability partnerships by regulations 3 and 4 of the Limited Liability Partnerships Regulations 2001(b).

**2.** The forms which are listed in the first column of Part I of Schedule 1 to these Regulations, and set out in Part II of that Schedule, with such variations as circumstances require, are forms prescribed for the purposes of the sections set out in the second column of Part I of that Schedule.

**3.** The particulars or information contained in the forms listed in the first column of Schedule 2 to these Regulations are the particulars or information prescribed for the purposes of the sections of the Companies Act 1985 which are referred to in the second column of that Schedule.

9th March 2001

*Mark Pacey,*  
for Secretary of State,  
Department of Trade and Industry

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(a) 1985 c.6.  
(b) S.I. 2001/1090.

## PART I

<b>Form</b>	<b>Section</b>	<b>Description of Nature of the Form</b>
LLP190	190	Location of register of debenture holders of a Limited Liability Partnership
LLP225	225	Change of accounting reference date of a Limited Liability Partnership
LLP244	244	Notice of extension of accounts delivery period of a Limited Liability Partnership
LLP363	363	Annual return of a Limited Liability Partnership
LLP391	391	Notice of removal of auditor from a Limited Liability Partnership
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LLP397	397	Particulars for the registration of a charge to secure a series of debentures in respect of a Limited Liability Partnership
LLP397a	397	Particulars of an issue of secured debentures in a series in respect of a Limited Liability Partnership
LLP398	398	Limited Liability Partnership: Certificate of registration in Scotland or Northern Ireland of a charge comprising property situated there
LLP400	400	Particulars of a mortgage or charge on a property that has been acquired by a Limited Liability Partnership
LLP401	401	Register of charges, memoranda of satisfaction and appointments and cessations of receivers
LLP403a	403	Limited Liability Partnership: Declaration of satisfaction in full or part of mortgage or charge
LLP403b	403	Declaration that part of the property or undertaking charged (a) has been released from the charge; (b) no longer forms part of the limited liability partnership's property or undertaking
LLP405(1)	405	Notice of appointment of receiver or manager in respect of a Limited Liability Partnership
LLP405(2)	405	Notice of ceasing to act as receiver or manager in respect of a Limited Liability Partnership
LLP410(Scot)	410	Particulars of a charge created by a Limited Liability Partnership registered in Scotland
LLP413(Scot)	413	Particulars for the registration of a charge to secure a series of debentures in respect of a Limited Liability Partnership
LLP413a(Scot)	413	Particulars of an issue of debentures out of a series of secured debentures in respect of a Limited Liability Partnership
LLP416(Scot)	416	Particulars of a charge subject to which property has been acquired by a Limited Liability Partnership registered in Scotland
LLP417(Scot)	417	Register of charges, memoranda of satisfaction and appointments and cessations of receivers
LLP419a(Scot)	419	Limited Liability Partnership: Memorandum of satisfaction in full or part of a registered charge
LLP419b(Scot)	419	Limited Liability Partnership: Memorandum of fact that a part of a property charged (a) has been released from the charge; (b) no longer forms part of the LLP's property
LLP466(Scot)	466	Particulars of an instrument of alteration to a floating charge created by a Limited Liability Partnership registered in Scotland
LLP652a	652A	Application for striking off a Limited Liability Partnership
LLP652c	652D	Withdrawal of application for voluntary strike off a Limited Liability Partnership.

# LLP190

## Location of register of debenture holders of a Limited Liability Partnership

Please complete in typescript,  
or in bold black capitals.

LLP Number

Full Name of Limited  
Liability Partnership

† Please delete as appropriate.

gives notice that [a register][registers][in duplicate form]† of holders of  
debentures of the company of the classes mentioned below †[is][are]kept at:

Address

Post town

County / region

UK  
Postcode

Please tick box if register of debenture holders  
is kept in non-legible (computer) form

Brief description of class of debentures

Signed

Date

† a designated member / member

Please give the name, address,  
telephone number and e-mail (if  
available) of the person Companies  
House should contact if there is any  
query. (DX addresses are acceptable  
for this purpose if you have one).

Tel

E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the  
Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ** DX 33050 Cardiff  
for partnerships registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for partnerships registered in Scotland

**DX ED235 Edinburgh**

# LLP225

## Change of accounting reference date of a Limited Liability Partnership

Please complete in typescript,  
or in bold black capitals

LLP Number

Full Name of Limited  
Liability Partnership

### NOTES

You may use this form to change the accounting date relating to either the current or the immediately previous accounting period.

1. You **cannot** change a period for which the accounts are already overdue.
2. You **cannot** extend a period beyond 18 months unless the partnership is subject to an administration order.
3. You **cannot** extend periods more than once in five years unless:
  - a. the partnership is subject to an administration order, or
  - b. you have the specific approval of the Secretary of State, (please enclose a copy), or
  - c. you are extending the partnership's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economic Area.

The accounting reference period ending

Day Month Year

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is shortened/extended<sup>†</sup> so as to end on

Day Month Year

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Subsequent periods will end on the same day and month in future years.

If extending more than once in five years, please indicate in this box the provision listed in note 3 opposite on which you are relying. (For example, 3b)

Signed

Date

<sup>†</sup> Please delete as appropriate

<sup>†</sup> a designated member / member / administrator / administrative receiver / receiver and manager / receiver (Scotland)

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for partnerships registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for partnerships registered in Scotland

**DX ED235 Edinburgh**

# LLP244

## Notice of claim to extension of period allowed for laying and delivering accounts - overseas business or interests of a Limited Liability Partnership

(See notes overleaf)

Please complete in typescript, or bold black capitals

LLP Number

Full Name of Limited Liability Partnership

The members of this LLP give notice that the LLP is carrying on business, or has interests, outside the United Kingdom, the Channel Islands and the Isle of Man and claim an extension of three months to the period allowed under this section for laying and delivering accounts in relation to the financial year of the partnership [ending][which ended on]<sup>†</sup>

<sup>†</sup> Please delete as appropriate.

Day    Month    Year

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Signed

Date

<sup>†</sup> a designated member / member / administrator / administrative receiver / receiver (Scotland)

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ    DX 33050 Cardiff**  
for partnerships registered in England and Wales

**or**  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for partnerships registered in Scotland    **DX ED235 Edinburgh**

## **Notes**

1. A LLP which carries on business or has interests outside the United Kingdom, the Channel Islands and the Isle of Man may, by using this form and delivering it to the Registrar of Companies under section 244(3) \* of the Act, claim an extension of three months to the period which otherwise would be allowed for the laying and delivery of accounts under section 244(1) \*.
2. Notice must be given before the expiry of the period which would otherwise be allowed under section 244(1) \* of the Companies Act.
3. A separate notice will be required for each period for which the claim is made.

**\* As applied to LLPs by Schedule 1 of the Limited Liability Partnerships Regulations 2001**

# LLP363

Please complete in typescript,  
or in bold black capitals.

## Annual Return of a Limited Liability Partnership

LLP Number

Full Name of Limited  
Liability Partnership

Date of this return

The information in this return  
is made up to

Day Month Year

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Date of next return

If you wish to make your next  
return on a date earlier than  
the anniversary of this return  
please show the date here.

Day Month Year

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Registered Office

Any change of  
registered office  
**must** be notified on  
Form LLP287.

Show here the address  
as at the date of  
this return.

Post town

County

UK  
Postcode

Register of Debenture  
Holders

If there is a register of  
debenture holders, or a  
duplicate of any such  
register or part of it,  
which is not kept at the  
registered office, state  
here where it is kept

Post town

County

UK  
Postcode

List members on page 2

Certificate

As a designated member I certify that the information given in this return is true to the best of my knowledge and belief.

Signed

Designated Member

Date

When you have signed the return send it with the fee of £15 to the Registrar of Companies. Cheques should be made payable to **Companies House**.

This return includes

continuation sheets.

(enter number)

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ** DX 33050 Cardiff  
for partnerships registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for partnerships registered in Scotland

**DX ED235 Edinburgh**



Please list members in alphabetical order

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or Corporate Name

Forename(s)

**Address**

Post town

County / Region  UK Postcode

Country  Tick box if designated member

**Usual residential address** must be given. In the case of a corporation or a Scottish firm, give the registered or principal office address.

\* Voluntary information

Member Reference Number *(as advised by Companies House)*

Date of Birth 

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Members

Please list members in alphabetical order

**Details of new members must be notified on form LLP288a**

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or Corporate Name

Forename(s)

**Address**

Post town

County / Region  UK Postcode

Country  Tick box if designated member

**Usual residential address** must be given. In the case of a corporation or a Scottish firm, give the registered or principal office address.

\* Voluntary information

Member Reference Number *(as advised by Companies House)*

Date of Birth 

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Members

Please list members in alphabetical order

**Details of new members must be notified on form LLP288a**

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or Corporate Name

Forename(s)

**Address**

Post town

County / Region  UK Postcode

Country  Tick box if designated member

**Usual residential address** must be given. In the case of a corporation or a Scottish firm, give the registered or principal office address.

\* Voluntary information

Member Reference Number *(as advised by Companies House)*

Date of Birth 

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Please complete in typescript,  
or in bold black capitals.

# LLP363 cont

## Annual Return (continuation sheet)

LLP Number

### Members

Please list members in alphabetical order

Details of new members must be notified on form LLP288a

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or  
Corporate Name

Forename(s)

Address

Post town

County / Region

UK  
Postcode

Country

Tick box if designated member

\* Voluntary  
information

Member Reference  
Number \*(as advised  
by Companies House)

Date of Birth

Day Month Year

--	--	--	--	--	--

### Members

Please list members in alphabetical order

Details of new members must be notified on form LLP288a

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or  
Corporate Name

Forename(s)

Address

Post town

County / Region

UK  
Postcode

Country

Tick box if designated member

\* Voluntary  
information

Member Reference  
Number \*(as advised  
by Companies House)

Date of Birth

Day Month Year

--	--	--	--	--	--

Please list members in alphabetical order

**Details of new members must be notified on form LLP288a**

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or Corporate Name

Forename(s)

**Address**

Post town

County / Region  UK  Postcode

Country  Tick box if designated member

**Usual residential address** must be given. In the case of a corporation or a Scottish firm, give the registered or principal office address.

\* Voluntary information

Member Reference Number \*(as advised by Companies House)

Date of Birth  Day  Month  Year

**Members**

Please list members in alphabetical order

**Details of new members must be notified on form LLP288a**

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or Corporate Name

Forename(s)

**Address**

Post town

County / Region  UK  Postcode

Country  Tick box if designated member

**Usual residential address** must be given. In the case of a corporation or a Scottish firm, give the registered or principal office address.

\* Voluntary information

Member Reference Number \*(as advised by Companies House)

Date of Birth  Day  Month  Year

**Members**

Please list members in alphabetical order

**Details of new members must be notified on form LLP288a**

*In the case of a member that is a corporation or a Scottish firm, the name is the corporate or firm name.*

Surname or Corporate Name

Forename(s)

**Address**

Post town

County / Region  UK  Postcode

Country  Tick box if designated member

**Usual residential address** must be given. In the case of a corporation or a Scottish firm, give the registered or principal office address.

\* Voluntary information

Member Reference Number \*(as advised by Companies House)

Date of Birth  Day  Month  Year

# LLP391

## Notice of removal of auditor from a Limited Liability Partnership

Please complete in typescript,  
or in bold black capitals.

LLP Number

Full Name of Limited  
Liability Partnership

Date of determination  
to remove auditor

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of removal

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

Name of auditor removed from office

Name of Firm or Practise

Address

Post town

County / Region

UK  
Postcode

**A Designated Member must sign and date this form in the boxes below**

**Signed**

**Date**

Designated Member

Please give the name, address,  
telephone number and e-mail (if  
available) of the person Companies  
House should contact if there is any  
query. (DX addresses are acceptable  
for this purpose if you have one).

Companies House receipt date barcode

When you have completed and signed the form please send it to the  
Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ**    **DX 33050 Cardiff**  
for partnerships registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for partnerships registered in Scotland

**DX ED235 Edinburgh**





## Particulars of a mortgage or charge in respect of a Limited Liability Partnership

**A fee of £20 is payable to Companies House in respect of each register entry for a mortgage or charge.**

*Please complete in typescript, or in bold black capitals*

For official use

**LLP Number**

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**Full Name of Limited Liability Partnership**

Date of creation of the charge

Description of the instrument (if any) creating or evidencing the charge (note 2)

Amount secured by the mortgage or charge

**Signed**

**Date**

On behalf of [LLP][mortgagee/chargee] *(delete as appropriate)*

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. *(DX addresses are acceptable for this purpose if you have one).*

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ      DX 33050 Cardiff**

Names and addresses  
of the mortgagees or  
persons entitled to  
the charge

--

Short particulars of all the  
property mortgaged  
or charged

--

Particulars as to  
commission allowance  
or discount (*note 3*)

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### Notes

- 1 The original instrument (if any) creating or evidencing the charge, together with these prescribed particulars correctly completed must be delivered to the Registrar of Companies within 21 days after the date of creation of the charge (section 395 \*). If the property is situated and the charge was created outside the United Kingdom delivery to the Registrar must be effected within 21 days after the date on which the instrument could in due course of post, and if dispatched with due diligence, have been received in the United Kingdom (section 398 \*). A copy of the instrument creating the charge will be accepted where the property charged is situated and the charge was created outside the United Kingdom (section 398 \*) and in such cases the copy must be verified to be a correct copy either by the company or by the person who has delivered or sent the copy to the registrar. The verification must be signed by or on behalf of the person giving the verification and where this is given by a body corporate it must be signed by an officer of that body. A verified copy will also be accepted where section 398(4) \* applies (property situate in Scotland or Northern Ireland) and Form LLP398 is submitted.
- 2 A description of the instrument, eg "Trust Deed", "Debenture", "Mortgage", or "Legal Charge", etc, as the case may be, should be given.
- 3 In this section there should be inserted the amount or rate per cent. of the commission, allowance or discount (if any) paid or made either directly or indirectly by the LLP to any person in consideration of his:
  - (a) subscribing or agreeing to subscribe, whether absolutely or conditionally, or
  - (b) procuring or agreeing to procure subscriptions, whether absolute or conditional,for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.
- 4 If any of the spaces in this form provide insufficient space the particulars must be entered on the Form LLP395 continuation sheet.
- 5 Cheques and Postal Orders must be made payable to **Companies House**.

\* *As applied to LLPs by Schedule 2 of the Limited Liability Partnerships Regulations 2001*

Please do not  
write in this  
margin

## Particulars of a mortgage or charge (continued)

*Please complete  
in typescript, or in  
bold black  
capitals*

Continuation sheet No   
to Form LLP395 and 410 (Scot)

**LLP Number**

**Full Name of Limited Liability Partnership**

Description of the instrument creating or evidencing the mortgage or charge (continued) (note 2)



Amount due or owing on the mortgage or charge (continued)

Please do not  
write in this  
margin

***Please complete  
in typescript, or  
in bold black  
capitals***

Please do not  
write in this  
margin

names, addresses and descriptions of the mortgagors or persons entitled to the charge (continued)

***Please complete  
in typescript, or  
in bold black  
capitals***

--

Short particulars of all the property mortgaged or charged (continued)

Please do not  
write in this  
margin

***Please complete  
in typescript, or  
in bold black  
capitals***

Particulars as to commission allowance or discount



## Particulars for the registration of a charge to secure a series of debentures in respect of a Limited Liability Partnership

A fee of £20 is payable to Companies House in respect of each register entry for a mortgage or charge.

Please complete in typescript, or in bold black capitals

For official use

LLP Number

--	--	--

Full Name of Limited Liability Partnership

--	--

Date of covering deed (if any)

Day	Month	Year

Total amount secured by the whole series

Date of present issue

Day	Month	Year

Amount of present issue (if any) of debentures of the series

Date(s) of determination(s) authorising the issue of the series

Names of the trustees (if any) for the debenture holders

--	--

General description of the property charged (continue overleaf if necessary)

--

Signed

Date

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

On behalf of [LLP][mortgagee/chargee] (delete as appropriate)

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ      DX 33050 Cardiff

Particulars as to commission allowance or discount (note 3)

**Notes**

- 1 Particulars should be given on this form of a series of debentures containing (or giving by reference to any other instrument) any charge to the benefit of which the debenture holders of the series are entitled *pari passu*. This form is to be used for registration of particulars of the entire series, and may also be used when an issue of debentures is made at the same time as the series of debentures is created. All issues of debentures made after the registration of the series with the Registrar of Companies should be notified to the Registrar on Form No. LLP397a.
- 2 The date should be given of the covering deed (if any) by which the security is created or defined.
- 3 In this section there should be inserted the amount or rate per cent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the LLP to any person in consideration of his
  - subscribing or agreeing to subscribe, whether absolutely or conditionally, or
  - procuring or agreeing to procure subscriptions, whether absolute or conditional,for any of the debentures included in this return. The rate of interest payable under the terms of the debentures should not be entered.
- 4 The deed (if any) containing the charge must be delivered with these particulars correctly completed, to the Registrar within 21 days after its execution. If there is no such deed, one of the debentures must be so delivered within 21 days after the execution of any debenture of the series.
- 5 If the spaces in this form are insufficient, the particulars may be continued on a separate sheet.
- 6 Cheques and Postal Orders must be made payable to **Companies House**.



# LLP397a

## Particulars of an issue of secured debentures in a series in respect of a Limited Liability Partnership

*Please complete in typescript, or in bold black capitals*

For official use

**LLP Number**

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**Full Name of Limited Liability Partnership**


**Date of present issue**

**Amount of present issue**

**Note**  
Please read notes overleaf before completing this form

**Particulars as to commission, allowance or discount** (note 2)

**Signed**

**Date**

*On behalf of [LLP][mortgagee/chargee] (delete as appropriate)*

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. *(DX addresses are acceptable for this purpose if you have one).*

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ      DX 33050 Cardiff**

## Notes

- 1 This form is for use when an issue is made of debentures in a series; for registration of particulars of the entire series, Form No. LLP397 should be used.
- 2 In this space there should be inserted the amount or rate percent of the commission, allowance or discount (if any) paid or made either directly or indirectly by the LLP to any person in consideration of his

- (a) subscribing or agreeing to subscribe, whether absolutely or conditionally, or
- (b) procuring or agreeing to procure subscriptions, whether absolute or conditional

for any of the debentures included in this form. The rate of interest payable under the terms of the debenture should not be entered.



# LLP398

## Limited Liability Partnership: Certificate of registration in Scotland or Northern Ireland of a charge comprising property situated there

*Please complete  
in typescript, or  
in bold black  
capitals*

LLP Number

Full Name of Limited Liability Partnership


I \_\_\_\_\_

of \_\_\_\_\_

\_\_\_\_\_

certify that the charge \* \_\_\_\_\_

\_\_\_\_\_

\* give date and parties to charge

of which a true copy is annexed to this form was presented for registration

Day Month Year

on    in [Scotland] [Northern Ireland] †

† delete as appropriate

Signed

Date

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for partnerships registered in England and Wales

**or**

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**  
for partnerships registered in Scotland **DX ED235**







## Particulars of a mortgage or charge on a property that has been acquired by a Limited Liability Partnership

A fee of £20 is payable to Companies House in respect of each register entry for a mortgage or charge.

*Please complete in typescript, or in bold black capitals*

**LLP Number**

For official use

--	--	--

**Full Name of Limited Liability Partnership**


Date and description of the instrument (if any) creating or evidencing the mortgage or charge (note 1)


Amount secured by the mortgage or charge

--

Names and addresses of the mortgagee or persons entitled to the mortgage or charge


Short particulars of the property mortgaged or charged  
*(continue overleaf if necessary)*


Date of the acquisition of the property

Day      Month      Year

--	--	--	--	--	--	--	--

**Signed**

**Date**

*designated member / member / administrator / administrative receiver (delete as appropriate)*

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. *(DX addresses are acceptable for this purpose if you have one).*


Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ      DX 33050 Cardiff**

Short particulars of the property mortgaged or charged *(continued)*

--

**Notes**

- 1 A description of the instrument, eg, "Trust Deed", "Debenture", etc, as the case may be, should be given.
- 2 A verified copy of the instrument must be delivered with these particulars correctly completed to the Registrar of Companies within 21 days after the date of the completion of the acquisition of the property which is subject to the charge. The copy must be verified to be a correct copy either by the LLP or by the person who has delivered or sent the copy to the registrar. The verification must be signed by or on behalf of the person giving the verification and where this is given by a body corporate it must be signed by an officer of that body. If the property is situated and the charge was created outside Great Britain, they must be delivered within 21 days after the date on which the copy of the instrument could in due course of post, and if despatched with due diligence have been received in the United Kingdom.
- 3 Cheques and Postal Orders must be made payable to **Companies House**.

N.B. Searchers may find it helpful to refer to the mortgage documents for more detailed particulars

REGISTER  
OF  
Charges  
Memoranda of Satisfaction  
AND  
Appointments and Cessations  
of Receivers  
OF



**REGISTER OF CHARGES,**  
**Memoranda of Satisfaction and Receivers Details**

N.B Searchers should refer to the mortgage documents for more detailed particulars

(1) Date of Registration		Serial No of Document on File	
--------------------------	--	-------------------------------	--

(2) Charge Number	
-------------------	--

(3) Date of Creation of the Charge and Description		
--	--	--

(4) Date of the Acquisition of the Property	
---	--

(5) Amount secured by the Charge	
----------------------------------	--

(6) Short Particulars of the Property Charged	
---	--

(7) Names of the Persons Entitled to the Charge	
---	--

<b>Particulars Relating to the Issues of Debentures of a Series</b>			
---	--	--	--

(8) Total Amount Secured by a Series of Debentures	(9) Dates and Amounts of Each Issue of the Series		(10) Dates of the Resolutions Authorising the Issue of the Series	(11) Date of the Covering Deed
	Date	Amount		

(12) General Description of the Property Charged	
--	--

(13) Names of the Trustees for the Debenture Holders	
--	--

(14) Amount or Rate per cent of the Commission Allowance or Discount	
--	--

(15) Memoranda of Satisfaction	Full/Partial	Date

(16) Receiver(s) or Manager(s)	Name	Date of Appointment	Date of Ceasing to Act





# LLP403a

## Limited Liability Partnership: Declaration of satisfaction in full or in part of mortgage or charge

Please complete in typescript, or in bold black capitals

For official use

LLP Number

--	--	--

Full Name of Limited Liability Partnership


I, \_\_\_\_\_ of \_\_\_\_\_

[a designated member][a member][the administrator][the administrative receiver]† of the above LLP, do solemnly and sincerely declare that the debt for which the charge described below was given has been paid or satisfied in **[full][part]**†

Date and description of charge # \_\_\_\_\_

Date of registration ø \_\_\_\_\_

Name and address of [chargee][trustee for the debenture holders]†

\_\_\_\_\_

Short particulars of property charged § \_\_\_\_\_

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

† delete as appropriate

# insert a description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc

ø the date of registration may be confirmed from the certificate

Declarant's signature

§ insert brief details of property

Declared at

Day Month Year

on

--	--	--	--	--	--

① Please print name

before me ①

Signed

Date

† A Commissioner for Oaths or Notary Public or Justic of the Peace or Solicitor

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ    DX 33050 Cardiff**





# LLP4U3D

## Declaration that part of the property or undertaking charged (a) has been released from the charge; (b) no longer forms part of the limited liability partnership's property or undertaking

Please complete in typescript, or in bold black capitals

For official use

LLP Number

--	--	--

Full Name of Limited Liability Partnership

I, \_\_\_\_\_ of \_\_\_\_\_

[designated member][member][the administrator][the administrative receiver]† of the above LLP, do solemnly and sincerely declare that with respect to the charge described below the part of the property or undertaking described [has been released from the charge][has ceased to form part of the LLP's property or undertaking]†

Date and description of charge # \_\_\_\_\_

† delete as appropriate

Date of registration ø \_\_\_\_\_

# insert a description of the instrument(s) creating or evidencing the charge, eg 'Mortgage', 'Charge', 'Debenture' etc

Name and address of [chargee][trustee for the debenture holders]†

Short particulars of property or undertaking released or no longer part of the limited liability partnership property or undertaking§

ø the date of registration may be confirmed from the certificate

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

§ insert brief details of property

Declarant's signature

Declared at

Day Month Year

on

--	--	--	--	--	--

① Please print name

before me ①

Signed

Date

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

† A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff



# LLP405(1)

## Notice of appointment of receiver or manager in respect of Limited Liability Partnership

Please complete  
in typescript, or  
in bold black  
capitals

For official use

LLP Number

--	--	--

Full Name of Limited  
Liability Partnership


I / We † \_\_\_\_\_

of \_\_\_\_\_

give notice that *(insert name and address of receiver / manager in this box)*


† delete as  
appropriate

was appointed as [receiver][manager][receiver and manager]† of  
[all][part of] † the property of the limited liability partnership.

§ name of court  
making the order

The appointment was made by

[an order of the § \_\_\_\_\_

# enter description  
and date of the  
instrument under  
which appointment  
is made, and state  
whether it is a  
debenture secured  
by a floating charge

made on \_\_\_\_\_]

[me / us † on \_\_\_\_\_ under the

powers contained in # \_\_\_\_\_


Signed

Date

Please give the name, address,  
telephone number and e-mail (if  
available) of the person Companies  
House should contact if there is any  
query. *(DX addresses are acceptable  
for this purpose if you have one).*

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the  
Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ    DX 33050 Cardiff**  
for partnerships registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for partnerships registered in Scotland

**DX ED235 Edinburgh**



# LLP405(2)

## Notice of ceasing to act as receiver or manager in respect of a Limited Liability Partnership

*Please complete  
in typescript, or  
in bold black  
capitals*

For official use

**LLP Number**

--	--	--	--

**Full Name of Limited  
Liability Partnership**


*† delete as  
appropriate*

I / We † \_\_\_\_\_

\_\_\_\_\_

of \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

give notice that I / we † ceased to act as [receiver][manager][receiver and

manager] † of the above LLP on

Day Month Year

--	--	--	--	--	--	--

**Signed**

**Date**

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. *(DX addresses are acceptable for this purpose if you have one).*

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff**  
for partnerships registered in England and Wales

**or**

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for partnerships registered in Scotland

**DX ED235 Edinburgh**



# LLP410

## Particulars of a charge created by a Limited Liability Partnership registered in Scotland

*Please complete in typescript, or in bold black capitals*

**A fee of £20 is payable to Companies House in respect of each register entry for a mortgage or charge**

For official use

**LLP Number**

--	--	--

**Full Name of Limited Liability Partnership**

**Date of creation of the charge (note 1)**

**Description of the instrument (if any) creating or evidencing the charge (note 1)**

**Amount secured by the charge**

**Names and addresses of the persons entitled to the charge**

**Signed**

**Date**

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

On behalf of [LLP/chargee] *(delete as appropriate)*

Tel

E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, 37 Castle Terrace, Edinburgh EH1 2EB**

## Short particulars of all the property charged

--

Statement, in the case of a floating charge, as to any restrictions on power to grant further securities and any ranking provisions (note 2)

--

Particulars as to commission allowance or discount (note 3)

--

### Notes

1. A description of the instrument e.g. "Standard Security" "Floating Charge" etc, should be given. For the date of creation of a charge see section 410(5) of the Act \*. (Examples - date of signing of an Instrument of Charge; date of recording / registration of a Standard Security; date of intimation of an Assignment.)

2. In the case of a floating charge a statement should be given of (1) the restrictions, if any, on the power of the LLP to grant further securities ranking in priority to, or pari passu with the floating charge; and / or (2) the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property which is the subject of the floating charge or any part of it.

3. A certified copy of the instrument, if any, creating or evidencing the charge, together with this form with the prescribed particulars correctly completed must be delivered to the Registrar of Companies within 21 days after the date of the creation of the charge. In the case of a charge created out of the United Kingdom comprising property situated outside the U.K., within 21 days after the date on which the copy of the instrument creating it could, in due course of post, and if despatched with due diligence, have been received in the U.K. Certified copies of any other documents relevant to the charge should also be delivered.

4. A certified copy must be signed by or on behalf of the person giving the certification and where this is a body corporate it must be signed by an officer of that body.

5. If there is insufficient space on this form please use form LLP395 (LLP410scot) continuation sheet.

6. Cheques and Postal Orders must be made payable to **Companies House**.

\* *As applied to LLPs by Schedule 2 of the Limited Liability Partnerships Regulations 2001*



## Particulars for the registration of a charge to secure a series of debentures in respect of a Limited Liability Partnership *(note 1)*

*Please complete in typescript, or in bold black capitals*

**A fee of £20 is payable to Companies House in respect of each register entry for a mortgage or charge.**

For official use

**LLP Number**

--	--	--

**Full Name of Limited Liability Partnership**


Total amount secured by the whole series

Date of the present issue (if any) of the debentures of the series

Amount of the present issue (if any) of the debentures of the series

Date(s) of determination(s) authorising the issue of the series

Date of the covering deed (if any) (note 2)

General description of the property charged.

Names of trustees (if any) for the debenture holders

	Postcode

**Signed**

**Date**

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. *(DX addresses are acceptable for this purpose if you have one).*

*On behalf of [LLP/chargee] (delete as appropriate)*

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, 37 Castle Terrace, Edinburgh EH1 2EB**

Statement as to any restriction on power to grant further securities and any ranking provisions (note 3)

Particulars as to commission, allowance or discount paid (see section 413(3) *as applied to LLPs by Schedule 2 of the Limited Liability Partnerships Regulations 2001*)

## Notes

1 Particulars should be given on this form of a series of debentures containing (or giving by reference to any other instrument) any charge to the benefit of which the debenture holders of the said series are entitled *pari passu*. The form is to be used for registration of particulars of the entire series, and may be used when an issue of debentures made thereunder is made at the same time as the series of debentures is created by the LLP. All issues of debentures in the series made after the registration of the series with the Registrar of Companies should be sent to the Registrar on Form LLP413a(Scot).

2 The date should be given of the covering deed (if any) by which the security is created or defined.

3 In the case of a floating charge a statement should be given of (1) the restrictions, if any, on the power of the LLP to grant further securities ranking in priority to, or *pari passu* with the floating charge; and/or (2) the provisions, if any, regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property which is the subject of the floating charge or any part of it.

4 A certified copy of the instrument if any, creating or evidencing the charge, together with this form with the prescribed particulars correctly completed must be delivered to the Registrar within 21 days after the date of the creation of the charge, or in the case of a charge created out of the United Kingdom comprising property situated outside of U.K., within 21 days after the date on which the copy of the instrument creating it could, in due course of post, and if despatched with due diligence, have been received in the U.K. Certified copies of any other documents relevant to the charge should also be delivered.

5 A certified copy must be signed by or on behalf of the person giving the certification and where this is a body corporate it must be signed by an officer of that body.

6 Cheques and Postal Orders must be made payable to **Companies House**.

# M

# LLP413a

## Particulars of an issue of Debentures out of a series of secured Debentures in respect of a Limited Liability Partnership (note 1)

Please complete in typescript, or in bold black capitals.

For official use

LLP Number

--	--	--

Full Name of Limited Liability Partnership


**NOTE:**  
Please read notes overleaf before completing this form

Date of registration of the series (note 2)

Date of present issue

Amount of present issue

Particulars as to commission, allowance or discount paid

Signed

Date

a designated member / member / chargee (delete as appropriate)

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
DX ED235 Edinburgh 1**



## Notes

- 1 This form is for use when an issue is made of debentures in a series subsequent to the registration of that series with the Registrar of Companies. For registration of the entire series or an issue of debentures made thereunder at the same time as the series is created by the LLP, Form No. LLP413(Scot) should be used.
- 2 The date of the registration may be confirmed from the certificate of registration.



## Particulars of a charge subject to which property has been acquired by a Limited Liability Partnership registered in Scotland

A fee of £20 is payable to Companies House in respect of each register entry for a mortgage or charge.

Please complete in typescript, or in bold black capitals

For official use

LLP Number

<input type="text"/>	<input type="text"/>	<input type="text"/>
----------------------	----------------------	----------------------

Full Name of Limited Liability Partnership

Date of creation of the charge (note 1)

Description of the instrument (if any) creating or evidencing the charge (note 2)

Date of the acquisition of the property

Amount secured by the charge £

Names and addresses of the persons entitled to the charge

Signed

Date

† designated member / member / administrator / administrative receiver (delete as appropriate)

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

Companies House, 37 Castle Terrace, Edinburgh EH1 2EB

Short particulars of all the property charged.

**Notes**

1. For the date of creation of a charge see section 410(5) of the Act \*. (Examples - date of recording / registration of a Standard Security.)

2. A description of the instrument e.g. "Standard Security" should be given.

3. A certified copy of the instrument, if any, creating or evidencing the charge, together with this form with the prescribed particulars correctly completed must be delivered to the Registrar of Companies within 21 days after the date on which the transaction was settled or in the case of a charge created outside Great Britain comprising property situated outside Great Britain within 21 days after the date on which the copy of the instrument could, in due course of post, and if despatched with due diligence, have been received in U.K. Certified copies of any other documents relevant to the charge should also be delivered.

4. A certified copy must be signed by or on behalf of the person giving the certification and where this is a body corporate it must be signed by an officer of that body.

5. Cheques and Postal Orders must be made payable to **Companies House**.

\* ***As applied to LLPs by Schedule 2 of the Limited Liability Partnerships Regulations 2001***

# LLP417(Scot)

N.B. Searchers may find it helpful to refer to the mortgage documents for more detailed particulars

REGISTER  
OF  
Charges  
Memoranda of Satisfaction  
AND  
Appointments and Cessations  
of Receivers  
OF



REGISTER OF CHARGES, ALTERATIONS TO CHARGES,  
Memoranda of Satisfaction and Receivers Details

N.B Searchers should refer to the mortgage documents for more detailed particulars

**CHARGE:**

(1) Date of Registration		(2) Serial No of Document on File	
--------------------------	--	-----------------------------------	--

(3) Date of Creation of each Charge and Description of it.		
--	--	--

(4) Date of the Acquisition of the Property	
---	--

(5) Amount secured by the Charge	
----------------------------------	--

(6) Short Particulars of the Property Charged	
---	--

(7) Names of the Persons Entitled to the Charge	
---	--

(8) In the case of a floating charge, a statement of the provisions, if any, prohibiting or restricting the creation by the limited liability partnership of any fixed security or any other floating charge having priority over, or ranking <i>pari passu</i> with the floating charge.	
---	--

(9) In the case of a floating charge, a statement of the provisions if any regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property the subject of the floating charge or any part of it.	
--	--

(10) Amount or Rate per cent of the Commission Allowance or Discount	
--	--

(11) Memoranda of Satisfaction	Full/Partial	Date

(12) Receiver(s) or Manager(s)	Name	Date of Appointment	Date of Ceasing to Act

Instruments of Alteration to a Floating Charge

(13) Date of Execution	
------------------------	--

(14) Names of the persons who have executed the instrument	
--	--

(15) The provisions, if any, prohibiting or restricting the creation by the LLP of any fixed security or any other floating charge having priority over, or ranking <i>pari passu</i> with the floating charge	
--	--

REGISTER OF CHARGES, ALTERATIONS TO CHARGES,  
Memoranda of Satisfaction and Receivers Details (Cont.)

N.B Searchers should refer to the mortgage documents for more detailed particulars

**CHARGE:**

(16) The provisions, if any, varying or otherwise regulating the order of the ranking of the floating charge in relation to the fixed securities or to other floating charges.	
(17) Short particulars of any property released from the floating charge	
(18) The amount, if any, by which the amount secured by the floating charge has been increased	

**Particulars Relating to the Issues of Debentures of a Series**

(19) Total Amount Secured by a Series of Debentures		
(20) Dates and Amounts of each Issue of the Series	Date	Amount
(21) Dates of the Resolutions authorising the Issues of the Series		
(22) Date of the Covering Deed		
(23) General Description of the Property Charged		
(24) Names of the Trustees for the Debenture Holders		

(25) Amount or Rate of per cent of the Commission Allowance or Discount	
---	--

(26) In the case of a floating charge, a statement of the provisions, if any, prohibiting or restricting the creation by the LLP of any fixed security or any other floating charge having priority over, or ranking <i>pari passu</i> with the floating charge.	
--	--

(27) In the case of a floating charge, a statement of the provision if any regulating the order in which the floating charge shall rank with any other subsisting or future floating charges or fixed securities over the property the subject of the floating charge or any part of it.	
--	--





# Particulars of the charge to which the application overleaf refers

*Please complete  
in typescript, or  
in bold black  
capitals*

Date of creation of the charge

Description of the instrument (if any) creating or evidencing the charge#

*# insert a description of the instruments creating or evidencing the charge eg 'Charge', 'Debenture' etc*

Date of Registration \*

*\* the date of registration may be confirmed from the certificate*

Short particulars of all the property charged

**Where a FLOATING CHARGE is being satisfied, the following Certificate MUST be completed:**

CERTIFICATE

I \_\_\_\_\_

of \_\_\_\_\_

being [the creditor] [a person authorised to act on behalf of the creditor]† entitled to the benefits of the floating charge specified above certify that the particulars above relating to the charge and the release of part of the property charged are correct.

Signature

Date

† delete as appropriate

## Limited Liability Partnership: Memorandum of fact that part of a property charged (a) has been released from the charge; (b) no longer forms part of the LLP's property

*Please complete in typescript, or in bold black capitals*

For official use

LLP Number

--	--	--

Full Name of Limited Liability Partnership


---



I, \_\_\_\_\_  
of \_\_\_\_\_

[a designated member] [member] [the liquidator] [the receiver] [the administrator]† of the limited liability partnership, do solemnly and sincerely declare that the particulars overleaf relating to the charge and the fact that part of the property or undertaking charged [ceased to form part of the LLP property or undertaking] [was released from the charge]† on \_\_\_\_\_ are true to the best of my knowledge and belief.

And I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.

† delete as appropriate

Declarant's signature

Declared at

Day Month Year

on 

--	--	--	--	--	--

❶ Please print name

before me ❶

Signed

Date

† A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
DX ED235 Edinburgh**

# Particulars of the charge to which the application overleaf refers

*Please complete  
in typescript, or  
in bold black  
capitals*

Date of creation of the charge

Description of the instrument (if any) creating or evidencing the charge#

*# insert a description of the instruments creating or evidencing the charge eg 'Charge', 'Debenture' etc*

Date of Registration \*

*\* the date of registration may be confirmed from the certificate*

Short particulars of all the property charged

**Where a FLOATING CHARGE is being satisfied, the following Certificate MUST be completed:**

CERTIFICATE

I \_\_\_\_\_

of \_\_\_\_\_

being [the creditor] [a person authorised to act on behalf of the creditor]† entitled to the benefits of the floating charge specified above certify that the particulars above relating to the charge and the release of part of the property charged are correct.

Signature

Date

† delete as appropriate

M

FORM No. LLP 466(Scot)

LLP466

**Particulars of an instrument of alteration to a floating charge created by a limited liability partnership registered in Scotland**

Please complete in typescript, or in bold black capitals

**A fee of £20 is payable to Companies House in respect of each register entry for a mortgage or charge.**

LLP Number

For official use

**Full Name of Limited Liability Partnership**

Date of creation of the charge (note 1)

Description of the instrument creating or evidencing the charge or of any ancillary document which has been altered (note 1)

Names of the persons entitled to the charge

Short particulars of all the property charged

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel

E-mail

Companies House receipt date barcode

When you have completed and signed the form on page 4 please send it to the Registrar of Companies at:

Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB  
DX ED235 Edinburgh

***Please complete  
in typescript, or in  
bold black  
capitals***

Date(s) of execution of the instrument of alteration

A statement of the provisions, if any, imposed by the instrument of alteration prohibiting or restricting the creation by the LLP of any fixed security or any other floating charge having, priority over, or ranking pari passu with the floating charge

Short particulars of any property released from the floating charge

The amount, if any, by which the amount secured by the floating charge has been increased

*in typescript, or in  
bold black  
capitals*

statement of the provisions, if any, imposed by the instrument or otherwise relating to the order of the ranking of the floating charge in relation to fixed securities or to other floating charges

Continuation of the statement of the provisions, if any, imposed by the instrument of alteration varying or otherwise regulating the order of the ranking of the floating charge in relation to fixed securities or to other floating charges

*Please complete  
in typescript, or  
in bold black  
capitals*

Signed \_\_\_\_\_ Date \_\_\_\_\_  
On behalf of [LLP] [chargee]†

*A fee of £20 is  
payable to  
Companies House  
in respect of each  
register entry for a  
mortgage or  
charge.  
(See Note 5)*

**Notes**

1. A description of the instrument e.g. "Instrument of Charge" "Debenture" etc as the case may be, should be given. For the date of creation of a charge see section 410(5) \* of the Companies Act.

2. In accordance with section 466(1) \* the instrument of alteration should be executed by the LLP, the holder of the charge and the holder of any other charge (including a fixed security) which would be adversely affected by the alteration.

3. A certified copy of the instrument of alteration, together with this form with the prescribed particulars correctly completed must be delivered to the Registrar of Companies within 21 days after the date of execution of that instrument.

4. A certified copy must be signed by or on behalf of the person giving the certification and where this is a body corporate it must be signed by an officer of that body.

5. Cheques and Postal Orders must be made payable to **Companies House**.

\* **As applied to LLPs by Schedule 2 of the Limited Liability Partnerships Regulations 2001**

† delete as  
appropriate

# LLP652a

## Application for striking off a Limited Liability Partnership

Please complete in typescript, or in bold black capitals

LLP Number

Full Name of Limited Liability Partnership

I/We as designated member(s) apply for this LLP to be struck off the register.

**WARNING: TO ALL APPLICANTS**

IT IS AN OFFENCE KNOWINGLY OR RECKLESSLY TO PROVIDE FALSE OR MISLEADING INFORMATION ON THIS APPLICATION. YOU ARE ADVISED TO READ THE NOTES OVERLEAF AND TO CONSULT THE GUIDANCE NOTES AVAILABLE FROM COMPANIES HOUSE BEFORE COMPLETING THIS FORM. IF IN DOUBT, SEEK PROFESSIONAL ADVICE.

The LLP is not the subject of, nor the proposed subject of, insolvency proceedings or a section 425 scheme and has not in the past three months:

- traded or otherwise carried on business, or changed its name;
- disposed of for value any property or rights which it would have disposed of for value in the normal course of trading or carrying on business; or
- engaged in any other activity except for the purpose of making this application, settling its affairs or meeting a statutory requirement.

I/We enclose the fee of £20 (made payable to Companies House).

**WARNING: TO ALL INTERESTED PARTIES.**

THIS IS AN IMPORTANT NOTICE AND SHOULD NOT BE IGNORED. THE LLP NAMED HAS APPLIED TO THE REGISTRAR TO BE STRUCK OFF THE REGISTER AND DISSOLVED. ON DISSOLUTION ANY REMAINING ASSETS WILL PASS TO THE CROWN. THE REGISTRAR WILL STRIKE THE LLP OFF THE REGISTER UNLESS HE HAS REASONABLE CAUSE NOT TO DO SO. GUIDANCE NOTES ARE AVAILABLE ON GROUNDS FOR OBJECTION. IF IN DOUBT, SEEK PROFESSIONAL ADVICE.

Designated member signatures (use continuation sheet if necessary).

Name of Designated Member

Signed

Date

Name of Designated Member

Signed

Date

Name of Designated Member

Signed

Date

Please give the name, address, telephone number and e-mail (if available) of the person Companies House should contact if there is any query. (DX addresses are acceptable for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have signed the form send it with the fee to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ    DX 33050 Cardiff**  
for partnerships registered in England and Wales

or  
**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**



**Notes:**

Guidance notes on all aspects of striking off are available from Companies House. You are advised to read them fully BEFORE completing and returning this form.

If the LLP ceases to be eligible for striking off at any time after the application is made, then the application must be withdrawn using form LLP652c. Failure to do so is an offence.

Copies of this application must be sent to all notifiable parties i.e. creditors, employees, pension managers or trustees and other members of the LLP within 7 days from the day on which the application is made. Copies must also be sent to anyone who later becomes a notifiable party within 7 days of becoming so. You should check the guidance notes which contain a full list of those who must be notified. Failure to notify interested parties is an offence. It is advisable to obtain and retain some proof of delivery or posting of copies to notifiable parties.

This form must be signed by both designated members if there are two, or by the majority if there are more than two. If more than three designated members' signatures are required, continuation sheets for this form are available from Companies House.

Please complete in typescript,  
or in bold black capitals

# LLP652a cont

## Application for striking off a Limited Liability Partnership (continuation sheet)

LLP Number

Full Name of Limited Liability Partnership

WARNING: TO ALL APPLICANTS

IT IS AN OFFENCE KNOWINGLY OR RECKLESSLY TO PROVIDE FALSE OR MISLEADING INFORMATION ON THIS APPLICATION. YOU ARE ADVISED TO READ THE NOTES OVERLEAF AND TO CONSULT THE GUIDANCE NOTES AVAILABLE FROM COMPANIES HOUSE BEFORE COMPLETING THIS FORM. IF IN DOUBT, SEEK PROFESSIONAL ADVICE.

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

Name of Designated Member

Signed

DATE

# LLP652c

## Withdrawal of application for striking off a Limited Liability Partnership

Please complete in typescript,  
or in bold black capitals

LLP Number

Full Name of Limited  
Liability Partnership

The designated members hereby withdraw the application dated

Day      Month      Year

--	--	--	--	--	--

in which it was requested that this LLP be struck off the register.

This form can be  
signed by any  
designated  
member of the  
Limited Liability  
Partnership.

Name of  
designated member

Signed

Date

Please give the name, address,  
telephone number and e-mail (if  
available) of the person Companies  
House should contact if there is any  
query. (DX addresses are acceptable  
for this purpose if you have one).

Tel
E-mail

Companies House receipt date barcode

When you have signed the form send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ    DX 33050 Cardiff**  
for partnerships registered in England and Wales

or

**Companies House, 37 Castle Terrace, Edinburgh, EH1 2EB**

for partnerships registered in Scotland

**DX ED235 Edinburgh**

## SCHEDULE 2

Regulation 3

### Prescribed particulars or information

<i>Form</i>	<i>Section</i>
LLP395	395
LLP397	397
LLP397a	397
LLP400	400
LLP401	401
LLP410 (Scot)	410
LLP413	413
LLP413a	413
LLP416	416
LLP417	417
LLP466	466
LLP652a	652A

## EXPLANATORY NOTE

*(This note is not part of the Regulations)*

These Regulations set out the forms to be used by limited liability partnerships. Sections 190, 225, 244, 363, 391, 395, 397, 398, 400, 401, 403, 405, 410, 413, 416, 417, 419, 466, 652A and 652D of the Companies Act 1985 concern both the prescription of forms to be used by a company and, in some cases, the prescribed particulars to be set out in the forms. Those sections are applied to limited liability partnerships, with appropriate modifications, by the Limited Liability Partnerships Regulations 2001/1090.

These Regulations provide for the forms set out in Part II of Schedule 1 to be the forms prescribed for the purposes of the provisions of the Companies Act 1985 listed in the second column of that Schedule.

These Regulations also provide that the particulars or information contained in the forms listed in Schedule 2 are the particulars or information prescribed for the purposes of the Companies Act 1985 referred to in the second column of that Schedule.



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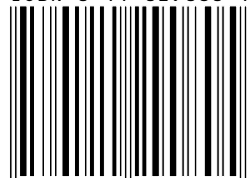
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