
STATUTORY INSTRUMENTS

2002 No. 1808

**The Road Traffic (Vehicle Emissions)
(Fixed Penalty) (England) Regulations 2002**

PART 7

FIXED PENALTY NOTICES

Contents of notice

16. A fixed penalty notice shall give such particulars of the circumstances alleged to constitute the fixed penalty offence to which the notice relates as are necessary to give reasonable information as to the offence and shall state—

- (a) the name and address of the person to whom the notice is issued;
- (b) the registered number of the vehicle concerned;
- (c) the date of the offence;
- (d) the amount of the fixed penalty which may be paid;
- (e) the person to whom, and the address at which, the fixed penalty may be paid and any correspondence relating to the fixed penalty notice may be sent;
- (f) the person to whom, the address at which, and the period within which
 - (i) a request for a hearing;
 - (ii) an application for the reduction or waiver of the fixed penalty, may be sent;
- (g) the method or methods by which payment of the fixed penalty may be made;
- (h) the period for paying the fixed penalty, which shall be not less than 28 days beginning with the date of issue of the notice; and
- (i) the consequences of the fixed penalty not being paid before the expiration of the period for paying it.