
STATUTORY INSTRUMENTS

2003 No. 1021

**The Local Authorities (Members'
Allowances) (England) Regulations 2003**

PART 5

PARISH COUNCILS

Records of parish allowances

- 31.**—(1) An authority shall keep a record of the payments made by it in respect of—
- (a) parish basic allowance; and
 - (b) parish travelling and subsistence allowance.
- (2) Such a record shall—
- (a) specify the name of the recipient and the amount and nature of each payment;
 - (b) be available for inspection on reasonable notice and at no charge, by any local government elector for the area of that authority; and
 - (c) be supplied in copy to any person who is entitled to inspect a record under paragraph (b) and who requests a copy and pays to the authority such reasonable fee as it may determine.
- (3) As soon as reasonably practicable after the end of a year, an authority shall arrange for the publication, for a period of at least 14 days, of a notice in a conspicuous place or places in the area of the authority stating the total sum paid by it in the year to each member in respect of each of the following—
- (a) parish basic allowance; and
 - (b) parish travelling and subsistence allowance.