SCHEDULE 2

FORMS FOR INSERTION INTO SCHEDULE 4 TO THE PRINCIPAL RULES

PART A

FORMS FOR USE IN CONNECTION WITH ADMINISTRATION Form 2.1BAdministration application

Rule 2.2

	Name of Company	Company number	
	In the	For court use only Court case number	
(a) insert full name(s) of applicant(s)	1. The application of (a)	being	
*Delete as applicable	"(i) the company, in reliance on paragraph \$2(1)(a) of Schee Schedule")	tule B1 to the Insolvency Act 1986 ("the	
	*(ii) the directors, in reliance on paragraph $12(1)(b)$ of the S	chedule	
(b) Name(s) of all creditors spolying	*(iii) a creditor / a creditor presenting this application on beh the company: (b)		
 (c) Give details of charge relied on, date registered, (if any) financial limi; 	*(iv) a holder of a qualifying floating charge, in reliance on paragraph 35 of the Schedule: (c)		
	*(v) a holder of a qualifying floating charge, in reliance on p (c)	aragraph 37 of the Schedule:	
	*(vi) the liquidator of the company, in reliance on paragraph		
	*(vii) a justices' chief executive for a magistrates' court, in t section 87A of the Magistrates' Courts Act 1980	he exercise of the power conferred by	
	*(viii) the supervisor of a company voluntary arrangement, i Insolvency Act 1986	n toliance on section 7(4)(b) of the	
(d) insert name of company subject to application	2. (d)	("the company") was incorporated	
(e) Insen date of incorporation	on (e) under the Companies Act 19	, and	
(t) Insert registered number	the registered number of the company is (f)	·····.	
(g) Insert address of registered office	.3. The registered office of the company is at (g)	······································	
(h) Insert amount of nominal capital and how it is divided	4. The nominal capital of the company is (h) £ divid	kd into shares of £ each.	
(j) Insert amount of capital paid up or credited as paid up	The amount of the capital paid up or credited as paid up is (j) £	

5. The principal business which is cartied on by the company is:

.__....

Form 2.1B continued

*Delete as applicable	6. The company *is / is not *an insurance undertaking / credit institution / an investment undertaking providing services involving the holding of funds or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.
*Delete as applicable	7. For the reasons stated in the *affidavit / witness statement in support of this application it is
(k) Inseri whether main or tenitorial proceedings	considered that the EC Regulation *will / will not apply. If it does apply, proceedings will be (k) proceedings as defined in Article 3 of the EC Regulation.
Delete as applicable	 8. *The applicant(s) believe(s) that the company is at is likely to become unable to pay its debts for the reasons stated in the *affidavit / witness statement in support attached to this application. (*Detect this paragraph if application is in retiance on paragraph 35 of Schedule B1)
	9. The applicant(s) propose(s) that during the period for which the order is in force, the affairs, business and property of the company be managed by
(l) Insert full name(s) and	(1)
address(es) of proposed administrator(s)	
artini ustra artini a	whose statement(s) in Form 2.2B is / are attached to this application.
	10. An affidavit / witness statement in support of this application is attached.
*Delete as applicable	
(m) Insert address for service - where applicant is company or directors this must be the registered	 The *applicant's / applicant's solicitor's address for service is (m)
office of the company unless	
special reason to contrary	12. The applicant(s) therefore request(s) as follows:-
	(1) that the court make an administration order in relation to (d)
(n) insert full name(s) of proposed administrator(s)	(2) that (n)
	be appointed to be the administrator(s) of the said company
(o) Insert details of any ancillary	(3) (a)
orders sought	or
	(4) that such other order may be made as the court thinks appropriate.
"Delete as applicable	Signed
	Dated

Form 2.1B continued

	Endorsement to be completed by the court	
	This application having been presented to the court on	will
(p) Insert name and address of Court/District Registry	be heard at (p)	
		on
	(Date)	at
	(1'ime)(or as soon thereafter as the application can be heard)	. hours
	The solicitor to the applicant is:	
	Name	
	Address	<u> </u>
	Telephone No:	
	Reference	·
	[Whose Agents are:	
	Name	
	Address	·
	Telephone No	

Form 2.2BStatement or proposed administrator

		Rule
	Name of Company	.Company number
	Jn the	For court use only Court case number
	[full_parts of court]	
(a) insert name and address of proposed administrator	1. T (a)	
	hereby certify that I am authorised under the provisions of Part an insolvency practitioner. I.P. No.:	XIII of the insolvency Act 1986 to act
	Name of Regulatory Body:	
(b) Insert name of company	2. I consent to act as administrator of (b)	
* Delete as applicable	("the company") in accordance with the *application / notice of \ensuremath{o}	f appointment of
(c) listert name of person presenting administration application or making the appointment	(c) dated (d)	
(d) Insert date of application or appointment	3. I am of the opinion that the purpose of administration is reas	sonably likely to be achieved.
* Delete, as applicable	4. I *have / have not had any prior professional relationship with the company.	
	() attach to this Statement a short summary of any prior profess	sional relationship(s) with the company
	Signed	
	Dated	

Form 2.3BAffidavit of service of administrator application

	Name of Company		Company number
	In the		Court case number
		[full name of cour	a
(a) fasert full name and address of person making affidavit	I, (a)		·
*Delete as applicable	*the applicant / acting on behai state on oath:	f of the applicant	<u> </u>
	1. That I did on day the	day of	20 ,
	serve the above-named compar-	y with a copy of the administratio	n application duly scaled with the seal
b) insert the address stated in the application to be the		cuments by leaving the same at the	registered office of the said company
impany's registered office	OR by posting the same on	day the	day of
		20 ku andinama part first	class mail in an envelope duty pre-paid
	and properly addressed to the s	aid company at its registered office	e at (b)
	2. That I did on day the	day of	20 ,
(c) Ibsert name			
(c) Insert name (d) Insert address where served	serve (c)	a person who has appoint ative receiver of the said company c scal of the court and its supportin	ed or is [or may be] with a copy of the administration
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company c scal of the court and its supportin	ed or is [or may be] with a copy of the administration g documents by leaving the same at hi
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin	ed or is [or may be] with a copy of the administration g documents by leaving the same at hi
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first class	ed or is [or may be] with a copy of the administration g documents by leaving the same at hi
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first class ressed to the said (c)	ed or is [or may be] with a copy of the administration g documents by leaving the same at hi
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first class	ed or is [or may be] with a copy of the administration g documents by leaving the same at h day of s mail in an envelope
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first clas ressed to the said (c) y the day of	ed or is [or may be] with a copy of the administration ag documents by leaving the same at h
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first class ressed to the said (c) y the day of the administrative	ed or is [or may be] with a copy of the administration g documents by leaving the same at h
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first class ressed to the said (c) y the day of the administrative	ed or is [or may be] with a copy of the administration g documents by leaving the same at h
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first class ressed to the said (c) y the day of the administrative ministration application duly seale	ed or is [or may be] with a copy of the administration g documents by leaving the same at h
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first clas ressed to the said (c) y theday of the administrative ministration application duly scale ng the same at his proper address a	ed or is [or may be] with a copy of the administration ag documents by leaving the same at hi day of s mail in an envelope 20 . receiver of the said d with the seal of the court and its t (d)
(d) Insert address where	serve (c)	a person who has appoint ative receiver of the said company e scal of the court and its supportin day the 20 , by ordinary post first clas ressed to the said (c) y theday of the administrative ministration application duly seale og flee same at his proper address a day theday of	ed or is [or may be] with a copy of the administration g documents by leaving the same at hi day of s mail in an envelope 20 ; receiver of the said d with the scal of the court and its t (d) of20 , property addressed

				Form 2.3B continued
4. That 1 did on	day the	day of	20	7
14 of Schedule B1 to (rge being entitled to appo he Insolvency Act 1986 w art and its supporting docu	ith a copy of the administ	ration appli	cation duly sealed
(d)				
OR by posting the sam by ordinary post first c	e on day the lass mail in an envelope d	day of htly pro-paid and properly	20 addressed	,
to the said (c)			_ .	
				•
	day the			
serve (c) with a copy of the adm documents by leaving :	v inistration application du the same at his proper add	who has presented a petitic y scaled with the seal of t ress at (d)	n to wind u he court and	p the said company I its supporting
by ordinary post first c	e on day the lass mail in an envelope d	uly pro-paid and properly	addressed	,
to (he said (e)			·	
at (d)				
		•. ·		
6. That I did on	day the	day of	20 ,	
	the properties of the properti		its supporti	ompany with a copy ng documents by
OR by posting the sam by ordinary post first c	e on day the lass mail in an envelope d	day of uly pre-paid and properly	20 addressed	,
to the said (c)				
at (d)				
7. 3'bat I did op	day the	day of		
serve (c)administration applicat	the mem the mem ion duly sealed with the s address at (d)	ber State liquidator of the cal of the court and its sup	e said compa sporting doc	any with a copy of the suments by leaving
OR by posting the sam	e on day the lass mail in an envelope d	day of	20 addressed t	, o the said
(c)	-	6 · · · · · · · · · · · · · · · · · · ·		

Document Generated: 2023-07-20 Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format. Form 2.3B continued 8. That I did on _____ day the _____ day of _____ 20 , serve (c) _______ the person proposed to be the administrator of the said company with a copy of the administration application duly sealed with the seal of the court and its supporting documents by leaving the same at his proper address at (d) ____. · . OR by posting the same on _____ day the _____ day of _____ 20 by ordinary post first class mail in an envelope duly pre-paid and properly addressed _20, to the said (c) at (d) _____. <u>...</u>_____ 9. That I did on ______ day the ______ day of _____ 20 , serve (c) ______ the supervisor of the company voluntary arrangement with a copy of the administration application duly scaled with the scal of the court and its supporting documents by leaving the same at his proper address at (d) ______ . _____· ..._ OR by posting the same on _____ day the _____ day of _____ 20 , by ordinary post first class mail in an envelope duly pre-paid and properly addressed __20 , to the said (c) _____ A sealed copy of the application and its supporting documents are now produced to me marked "A".

SWORN _____

Form 2.4BAdministration order

Ru	le	2.	12
IX U	ιv.	4	

	Name of Company	Company number
	In the [full name of court]	For court use only Court case number
(a) insert name and address of applicant .	UFON THE APPLICATION OF (a)	
(b) Insert date	presented to the court on (b)	
(c) Insert name and address of registered office of company	in respect of (c)	
segmented office of company	and upon hearing	
(d) Insert details of any other parties (including the company) appearing and by whom represented	and for (d)	
τερτεκοιτομ	and upon reading the evidence	
	IT IS ORDERED that during the period for which this order of the company be managed by the administrator(s)	is in force the affairs, business and property
(c) Insert full name(s) and address(cs) of administrator(s)	AND it is ordered that (e)	
	be appointed administrator(s) of the company.	
*Delete as applicable (f) Insert whether main or territorial proceedings	*AND the Court being satisfied on the evidence before it that and that these proceedings are (1) p EC Regulation	t the EC Regulation *does / does not *apply proceedings as defined in Article 3 of the
(g) Insert particulars of any further order made by the court	AND it is ordered that (g)	
	· · · · · · · · · · · · · · · · · · ·	· ····································
(h) Insert terms of order for costs	AND it is ordered that the costs of the said application (h) $_{\rm max}$	
(j) lowert date and time	This appointment shall take effect from (j)	······································

Form 2.5BNotice of intention to appoint an administrator by holder of qualifying floating charge

	Name of Company	Company number
	In the	For court use only Court case number
	[IDH mane of court]]
) Name and address of holder of qualifying floating charge	1. (a)	
	gives notice that it is the appointor's intention to appoint	("the appointor"
Give name(s) and address(cs)	(b)	
of proposed administrator(s).	· · · · · · · · · · · · · · · · · · ·	as administrator(s) of
c) Insert name and address of registered office of company	(0)	· ·
	in accordance with paragraph 14 of Schedule B1 to the Insolvency Ac	
See 12.0 At 1. 1. 1.	2. The appointor is the holder of the following qualifying floating the	5
) Give details of charge relied m, date registered and (if any) financial limit	(d)	
	3. This notice has been given to the following person(s), who is / are (a) qualifying floating charge(s) in respect of the company's property, floating charge(s) in accordance with paragraph $15(2)$ of Schedule B1	, the said charge(s) being (a) pric
(e) Insent name(s) and address(es) of holder(s) of lifying floating charge(s) and details of charge(s) held	(e)	· ·····
*Delete as applicable	4. The company *is / is not at the date of this notice subject to insol	
outstanding insolvency	(I)	·
*Detete as applicable (f) Give details of any current or	(1)	

5. The company *is / is not *an insurance undertaking / a credit institution / an investment undertaking providing services involving the holding of funds or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.

Form 2.5B continued

(g) Insert whether main or territorial proceedings	6. For the following reasons it is considered that the EC Regulation *will / will not apply. If it does apply, these proceedings will be (g) proceedings as defined in Article 3 of the EC Regulation
	Signed [If signing on behalf of appointor indicate capacity e.g. director/solicitor)
	Dated
	Consent of Floating Charge Holder to Appointment of Administrator (Do not detach this part of the notice)
	If, having read this notice, you have no objection to the making of this appointment you can indicate your consent either by completing the details in the box below and returning a copy of this notice as soon as possible, and within two business days from receipt of this notice, or by sending details, as set out in Rule 2.16 (5), of your consent in writing to the appointer at the following address:
(h) Appointor to insert address	(h)
	If your consent has not been given within two business days the appointor may make the appointment notwithstanding that you have not replied.
(j) Insert name and address	Φ
	· · · · · · · · · · · · · · · · · · ·
(k) (five details of charge, date registered and (if any) financia) limit	being the holder of the following floating charge over the company's property: (k)
וויניזו	·
	consents to the appointment of the administrator(s) in accordance with the details of this notice.
	Signed (if signing on behalf of a firm or company state position or office held) Dated
	Endorsement to be completed by the court
(f) Insert date and time	This notice was filed (I)

Form 2.6BNotice of appointment of an administrator by holder of qualifying floating charge

Rule 2.16

	Name of Company	Company number
	In the	For court use only Court case number
(a) Name and address of holder of qualifying floating charge	1. (a)	
(h) (iive name(s) and address(cs)		("the appointor")
of administrator(9)	gives notice that (b)	
(c) insert name and address of registered office of company	hereby appointed as administrator(s) of (c)	
*Delete as applicable	 The written statement(s) in Form 2.2B * is / are attached. The appointor is the holder of the following qualifying floating floati	("the company")
(d) Give details of charge relied on, date registered and (if any) finencial limit	(d)	
+Delete if not applicable *Delete as applicable	 4. The above charge is enforceable at the date of this appointme 5. + [The appointor has given at least two business days' writte qualifying floating charge(s), and a copy of that notice, *(which court on	a notice to the holder of any prior
	OR ÷ [all the holders of any prior qualifying floating charges hav this appointment and copies of the written consents are attached OR + [there are no prior qualifying floating charges.]	
*Delete as applicable	6. The company *is / is not, at the date of this notice, the subje	ct of insolvency proceedings:
(e) Give details of any current or outstanding insolvency proceedings.	(e)	
*Dolete as applicable	7. The company *is / is not *an insurance undertaking / a credi providing services involving the holding of finds or securities f investment undertaking under Article 1.2 of the EC Regulation.	or third parties / or a collective
(f) Insert whether main or territorial proceedings	 For the following reasons it is considered that the EC Regula apply, these proceedings will be (f)	

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	Form 2.6B continued
	9. This appointment is in accordance with Schedule B1 to the Insulvency Act 1986.
	 Where there are joint administrators, a statement for the purposes of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 is attached.
(g) Insect full name and address of person, muking declaration	11. I (g)
	QÍ
	(If making the delearation on behalf of appointor indicate capacity e.g. director/solicitor)
	do solemnly and sincerely declare that the information provided in this notice is, to the best of my knowledge and belief, true,
	AND I make this solemn declaration conscientionsly believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835.
	Declared at
	Signed
	This day of 20
	before mo
	A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor or Duly Authorised Officer.
	Endorsement to be completed by the court
	This notice and the attached documents were filed
(h) Insert date and time of filing	(b)

Form 2.7BNotice of appointment of an administrator by holder of qualifying floating charge(For use in pursuance of Rule 2.19 of the Insolvency Rules 1986)

	Name of Company	Company number
	In the [fhi] name of court]	For court use only Court case mumber
) Name and address of holder of qualifying floating charge	I. (a)	
 (b) Give name(s) and idress(cs) of administrator(s) c) Insert name and address of 	gives notice that (b) is / are hereby appointed as administrator(s) of (c)	
registered office of company		
*Delete as applicable Where joint administrators are	 (i) I consent to act as administrator; (ii) I am of the opinion that I reasonably likely to be achieved; (iii) I *have / have not had any the company *and I have provided a summary of any prior profe company to the appointor; and (iv) I certify that I am authorised the Insolvency Act 1986 to act as an insolvency practitioner (LP, No(s);) *	he purpose of administration is prior professional relationship with ssional relationship(s) with the under the provisions of Part XIII of
appoinced each administrator gnust sign		

(a) Give betails of charge renea on, date registered and (if any) finançial limit

3. The above charge is enforceable at the date of this appointment.

Form 2.7B continued

¹/₁Delete if not applicable 4. + [The appointor has given at least two husiness days' written notice to the holder of any prior qualifying floating charge(s), and a copy of that notice, *(which was filed at ______ *Delete as applicable court on (date)) is in the appointor's possession.] OR + [all the holders of any prior qualifying floating charges have consented in writing to the making of this appointment, copies of which are in the appointor's possession.] 0R + [there are no prior qualifying floating charges.] 5. The company • is / is not, at the date of this notice, the subject of insolvency proceedings; *Delete as applicable (c) Give details of any current or ousstanding insolvency (e) proceedings يد الالاتيا ا "Delete as applicable 6. The company *is / is not *an insurance undertaking / a credit institution / an investment undertaking providing services involving the holding of funds or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation. 7. It is considered that the EC Regulation *will / will not apply. If it does apply, these proceedings will be (f) _______ proceedings as defined in Article 3 of the EC Regulation (Reasons are set out in a statement in the possession of the appointor) (f) insert whether main or territorial proceedings 8. This appointment is in accordance with Schedule B1 to the Insolvency Act 1986.

> 9. Where there are joint administrators, a statement for the purposes of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 is in the possession of the appointor,

> 10. All documents in support identified at paragraphs 1, 4, 7 and 9, the fax transmission report and the statement of reasons for out of hours filing will be delivered to the court on the next day that the court is open.

Form	2.7B	continue	
	2.10	Contrain 400	J

(g) Insert full name and address of person making declaration	11. 1(g)		
	 (it signing on behalf of appointor indicate capacity, s.g. director / solicitor). do solemnly and sincerely declare that the information provided in this notice is, to the best of my knowledge and belief, true, and that the appointor has in his possession all documents and information needed to support his appointment, AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Statutory Declarations Act 1835. 		
	Declared at		
	Signed		-
	This day of		_20
	before me		
	A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor.		of the Peace or Solicitor.
	Endors	ement to be complete	
(h) Insert date and time shown on fax transmission report	The fax transmission report indi (b)		
(j) Insert date notice and documents delivered to court	This notice with supporting doc		

Form 2.8BNotice of intention to appoint an administrator by company or director(s)

	Name of Company	Company number
	In the [full name of courts	For court use only Court case number
) Insert name and address of	1. Notice is given that, in respect of (a)	······
egistered office of company		("the company")
*Delete as applicable	* the company / the directors of the company ("the appointor") intend	to appoint
(h) Give name(s) and address(es) of proposed administrator(s)	(b)	
	as administrator(s) of the company.	· <u>····································</u>
(c) Insert name and address of each person to whom notice is given	 2. This notice is being given to the following person(s), being person(to appoint an administrative receiver of the company or an administrative paragraph 14 of Schedule B1 to the Insolvency Act 1986: (c)	tor of the company under
	 3. The company has not, within the last twelve months: (i) been in administration (ii) been the subject of a moratorium under Schedule AI to the Insolve a date when no voluntary arrangement was in force (iii) been the subject of a voluntary arrangement which was made duri under Schedule AI to the Insolvency Act 1986 and which ended prem 	ing a moratorium for the company
	 section 7B of the Insolvency Act 1986. 4. In relation to the company there is no: 	
	 (i) petition for winding up which has been presented but not yet dispos (ii) administration application which has not yet been disposed of, or (iii) administrative receiver in office. 	sed of
*Delete av applicable	5. The company $is / is not insurance undertaking / a credit institution / an investment undertaking providing services involving the holding of fands or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.$	
(d) Insert whether roain or territorial proceedings	 For the following reasons it is considered that the EC Regulation * apply, these proceedings will be (d) proceedings a Regulations 	will / will not apply. If it does as defined in Article 3 of the EC
*Delete as applicable	 7. Attached to this notice is *a copy of the resolution of the company record of the decision of the directors to appoint an administrator, 	io appoint an administrator / a

		Form 2.8B continued
(a) Insert name and address of parson making daalaration	I(c) . (If making the dashardion on behalf of appointer indicate capacity of g-directorial citor)	-
	hereby do solemnly and sincerely declare that	
	 (i) the company is or is likely to become unable to pay its debts (ii) the company is not in liquidation, and (iii) the statements in paragraphs 3 and 4 arc, so far as I am able to accortain, true, 	
	and that the information provided in this notice is to the best of my knowledge and	belief true.
	AND I make this solemn declaration conscientiously believing the same to be the Statutory Declarations Act 3835	true and by virtue of
	Declared at	
	Signed	
	This day of 20	
	before me	
	A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor or Officer.	Duly Authorised
	Consent of Floating Charge Holder to Appointment of Administrator(s) (Do not detach this part of the notice)	
() Appointor to insert address	If, having read this notice, you have no objection to the making of this appointment the details in the box below and return a copy of this notice as soon as possible, and days from receipt of this notice, to the appointer at the following address: (f)	
	If your consent has not been given within five business days the appointer may manual netwathstanding that you have not replied.	ke the appointment
(g) Insert name and address	(g)	
(h) Give details of charge, date regimered and tid any) financial liquit	being the holder of the following floating charge over the company's property: (h)	
	consents to the appointment of the administrator(s) in accordance with the details	of this notice.
	StipnedDated (If signing on behalf of a firm or company state position on office held)	
	Endorsement to be completed by court	i
(j) Trisert date and tin	This notice was filed (j)	<u> </u>

Form 2.9BNotice of appointment of an administrator by company or director(s)(where a notice of intention to appoint has been issued)

	Rule 2.2	
	Name of Company Company number	
	in the [full name of court]	
(a) Insert name and address of registered office of the company	1. Notice is given that, in respect of (a)	
	("the company")	
*Delete as applicable	* the company / the directors of the company ("the appointor") hereby appoints	
(b) Give same(s) and address(cs) of administrator(s)	(b)	
	as administrator(s) of the company.	
*Delete as applicable	2. The written statement(s) in Form 2.2B *is / are attached.	
	3. The appointor is entitled to make an appointment under paragraph 22 of Schedule B1 to the Insolvency Act 1986.	
	4. This appointment is in accordance with Schedule B1 to the Insolvency Act 1986.	
*Delete as applicable	5. The company *is / is not *an insurance undertaking / a credit institution / an investment undertaking providing services involving the holding of funds or securities for third parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.	
(c) insert whether main or territorial proceedings	6. For the following reasons it is considered that the EC Regulation *will / will not apply. If it does apply, these proceedings will be (c) proceedings as defined in Article 3 of the EC Regulation:	
	 Where there are joint administrators, a statement for the purposes of paragraph 100(2) of Schedule B1 to the Insolvency Act 1986 is attached. 	

Form 2.9B continued

(d) Insjert date	8. The appointor has given at least five business days' written notice of the intention to appoint in accordance with paragraph 26(1) of Schedule B[to the insolvency Act 1986 and a copy of that notice was filed at court on (d)		
(c) Insert name and address of person making declaration	I (e)do solemnly and (If making the declaration on buhalf of appointor indicate capacity e.g. director/solicitor)		
	sincerely declare that		
	(i) the information provided in this notice and(ii) the statements made and information given in the notice of intention to appoint		
	are, and remain, to the best of my knowledge and belief, true,		
	AND I make this solemn declaration conscientionsly believing the same to be true and by virtue of the Statutory Declarations Act 1835.		
	Declared at		
	Signed		
	This		
	before me		
	A Commissioner for Oaths or Notary Public or Justice of the Peace or Solicitor or Duly Authorised Officer		
	Endorsement to be completed by court		
(†) Insert date and tim	This notice was filed (f)		

Form 2.10BNotice of appointment of an administrator by company or director(s)(where a notice of intention to appoint has not been issued)

	Rule 2.23		
	Name of Company Company number		
	In the For court use only Court case number		
(a) Insert name and address of registered office of the company	1. Notice is given that, in respect of (a)		
	('the company'')		
* Delete as appropriate	* the company / the directors of the company ("the appointer") hereby appoints		
(b) Give name(s) and address(cs) of administrator(s)	(b)		
	as administrator(s) of the company.		
"Dolete as applicable	 The written statement(s) in Form 2.2B * is / are attached. 		
	3. The appointor is entitled to make an appointment under paragraph 22 of Schedule B1 to the Insolvency Act 1986.		
	4. This appointment is in accordance with Schedule B1 to the Insolvency Act 1986.		
	5. The company has not, within the last twelve months: -		
	 (i) been in administration (ii) been the subject of a moratorium under Schedule AI to the Insolvency Act 1986 which has ended on a date when no voluntary arrangement was in force (iii) been the subject of a voluntary arrangement which was made during a moratorium for the company under Schedule AI to the Insolvency Act 1986 and which ended prematurely within the meaning of section 7B of the Insolvency Act 1986. 		
	6. In relation to the company there is no:		
	 (i) petition for winding up which has been presented but not yet disposed of (ii) administration application which has not yet been disposed of, or (iii) administrative receiver in office. 		
* Delete as applicable	7. The company *is / is not* an insurance undertaking / a credit institution / an investment undertaking providing services involving the holding of funds or securities for third-parties / or a collective investment undertaking under Article 1.2 of the EC Regulation.		
(c) insert whether main or territorial proceedings	8. For the following reasons it is considered that the EC Regulation *will / will not apply. If it does apply, these proceedings will be (c) proceedings as defined in Article 3 of the BC Regulation:		

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	<i>Status:</i> This is the original version (as it was originally made). This item of legislation is currently only available in its original format.
	Form 2.10B continued
*Delete as applicable	9. Attached to this notice is *a copy of the resolution of the company to appoint an administrator / a record of the decision of the directors to appoint an administrator.
	10. Where there are joint administrators, a statement for the purposes of paragraph 100(2) of Schedule B1 to the insolvency Act 1986 is attached.
(d) Insert name and address of person making declaration	1 (d) (If making the declaration or lockal f of appointer indicate capacity e.g. director/solicitor)
	hereby do solennily and sincerely declare that:
	(i) the company is or is likely to become unable to pay its debts
	(ii) the company is not in liquidation, and(iii) the statements in paragraphs 5 and 6 are, so far as I am able to ascertain, true,
	and that the information provided in this notice is to the best of my knowledge and belief true.
	AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.
	Declared at
	Signed
	This day of ?0
	before me
	A Commissioner for Oaths or Nutary Public or Justice of the Peace or Solicitor or Duly Authorised Officer
(c) Inset take and time	
	Endorsement to be completed by the court

Form 2.11BNotification of appointment of administrator (for newspaper and London Gazette)

.

This notice was lifed (c)

		Rule 2.27
	Name of Company	Company number
	In the	Court case number
	[full name of court]	
	Nature of business	· <u></u>
(a) insert the number of the trade classification listed overfeef which most closely relates to the business of the company	Trade classification (a)	
(b) insert date	Administrator appointment made on (b)	
	Name(s) and address(cs) of administrator(s)	· · · · · · · · · · · · · · · · ·
		<u> </u>
	Joint / Administrator(s) (IP No(s))

TRADE CLASSIFICATION

NOTE: This page is not part of the advertisement

DIVISION

- 01 AGRICULTURE
- 02 FORESTRY AND FISHING

DIVISION 1

03 MINING AND ENERGY INDUSTRIES

DIVISION2

MANUFACTURING INDUSTRIES:---

- 04 MANUFACTURE OF FOOD, DRINK AND TOBACCO 33 INSURANCE
- 05 MANUFACTURE OF CHEMICALS
- 06 METAL MANUFACTURE
- 07 ENGINERRING AND ALLIED INDUSTRIES
- 08 TEXTILES AND CLOTHING MANUFACTURE
- 09 MANUFACTURE OF TIMBER AND FURNITURE
- 10 PAPER, PRINTING AND PUBLISHING
- 11 OTHER MANUFACTURE

DIVISION 3 WHOLESALE DISTRIBUTION:---

- 12 WHOLESALI, OF FOOD DRINK
- 13 WHOLESALE OF TEXTILES AND CLOTHING
- 14 MOTOR VEHICLES WHOLESALERS
- 15 OTHER WHOLESALE

DIVISION 4 RETAILING ----

- 16 RETAIL OF FOOD, DRINK AND TOBACCO
- 17 RETAIL OF TEXTILES AND CLOTIENG
- 18 RETAILS OF BOOKS, PAPERS ETC
- 19 MOTOR VEHICLES AND PETROL SALES
- 20 RETAIL OF FURNITURE
- 21 RETAIL OF ELECTRICAL GOODS
- 22 OTHER RETAIL

DIVISION 5 CONSTRUCTION:-

- 23 GENERAL CONSTRUCTION AND DEMOLITION
- 24 HOME IMPROVEMENTS
- 25 DECORATING AND SMALLWORKS
- 26 BUILDING REPAIRS
- 27 ELECTRICAL AND PLUMBING

Form 2.12BThe Insolvency Act 1986Notice of administrator's appointment

DIVISION 6

TRANSPORT AND COMMUNICATIONS:-+

- 28 ROAD TRANSPORT
- 29 AIR TRANSPORT
- 30 SHIPPING
- 31 TRAVEL AGENTS
- 32 OTHER TRANSPORT, COMMUNICATIONS

DIVISION 7 FINANCE AND BUSINESS SERVICES:-

- 34 ACCOUNTANTS AND LEGAL SERVICES
- 35 REAL ESTATE
- 36 · COMPUTER SERVICES
- 37 MANAGEMENT SERVICES
- 38 OTHER BUSINESS SERVICES

DIVISION 8 OTHER SERVICES:--

- 39 RECREATONAL SERVICES
- 40 MEDICAL SERVICES
- 41 EDUCATIONAL SERVICES
- 42 REPAIRS OF CONSUMER GOODS
- 43 LAUNDRY
- 44 ILAIRDRESSING & BEAUTY PARLOURS
- 45 SCRAP METAL DEALERS
- 46 OTHER SERVICES

DIVISION 9

HOTELS AND CATERING:-

- 47 RESIDENTIAL ACCOMMODATION
- 48 LICENSED PREMISES
- 49 RESTAURANTS
- 50 OTHER CATERING

			Rule 2.2
	Name of C	Company	Company number
	In the	[ful] name ofcCourt]	Court case number
(a) Insert full name(s) and address(es)	l/We (a)	· · · · · · · · · · · · · · · · · · ·	
	· .	· · · · · · ·	· · · · · · · · · · · · · · · · · · ·
	give notice	that *1 was / we were appointed as administrator(s)	of the above company on:
(b) Insert date	(0)		
	Signed		
	Dated		
	Joir	nt / Administrator(s) (IP No(s))
Contact Details:	:	·····	
Van de unt hann te sine aus as	atant informati		
You do not have to give any co the box opposite but if you do, it House to contact you if there is a	will help Comp	paínies	~~~ <u>~</u>
The contact information that you to searchers of the public record			Tel
		DX Number 100	X Exchange
		When you have completed and signed this form please send it t	to the Registrar of Cumpanies st:
Companies House receipt dar	e barcodz	Companies Honse, Crown Way, Cardiff, CF14 3UZ	DX 33050 Cardiff

Form 2.13BNotice requiring submission of a statement of affairs

		Rule 2.28
	Name of Company	Company number
	In the	Court case number
 (a) Insert full name of each person required to submit statement 	The Administrator(s) require(s) a statement of affairs to be prop (a)	-
(b) Insert full name of company	as to the affairs of (b)	_ ("the company").
(c) Insert full some and address of each person sent this autice	A notice requiring submission of a statement of affairs has been (c)	
(d) Insert date	The statement of affairs must be submitted within 11 days of re- (d) to (c)	ceipt of this notice and no later than ("the administrator(s)")
(c) insert name of administrator(s)	at (f)	
(f) Insert full address		
	· · · · · · · · · · · ·	
	Signed Joint / Administrator(s)	
	Dated	
	WARNING	
	It is an offence under paragraph 48(4) of Schedule B1 to the Insolvence excuse to comply with this requirement.	y Act 1986 if you fail without reasonable
(g) Delete words in brackets if not applicable	Section 235 of the insolvency Act 1986 places a duty on you (g) (as an officer of the company) to provide the administrator with information and attend upon him if required. I have to warn you that failure to submit the statement of affairs as required by this notice, or to co-operate with the administrator under section 235 of the Insolvency Act 1986, may make you liable to a fine and, for continued contravention, to a daily default line.	
	Under paragraph 10 of Schedule 1 to the Company Directors Disquali statement of affairs or to co-operate with the administrator under secti- matters which may be taken into account by the court in determining y or to be involved in the management of a company. Unfit conduct ma Company Directors Disqualification Act 1986.	on 235 of the Insolvency Act 1986 are whether a person is unfit to be an officer of
	Note:	

Forms and instructions for the preparation of the statement of allairs are enclosed. Under Rule 2.32 reasonable expenses incurred in making the statement of affairs can be claimed out of the company's assets.

Form 2.14BStatement of affairs

		Rule 2.29
	Name of Company	Company number
	In the	Court case number
	[full name of court]	
(a) Insert manne and address of registered office of the company	Statement as to the affairs of (a)	
(b) Insert date	on the (b) 20 , the date that the com	
	Statement of Truth	
	I believe that the facts stated in this statement of affairs are a full, tru affairs of the above named company as at (b)	
	Full name	
	Signed	
	Dated	

A-Summary of Assets

Assets		Book Value	Estimated to Realise
Assets subject to fixed charge	2	£	£
Assets subject to floating cha	roe'		
1996 and the reading and	·¢*·		
Uncharged assets:			
oncharged assets.			
	·		
Estimated total assets availab	le for preferential creditors		
Signature	Date	1	

Signature_____ Date _____

A1 - Summary of Liabilities

		Estimated to realise £
Estimated total assets available for preferential Creditors (carried from page A)	£	£
Liabilities Preferential creditors:-	L	
Estimated deficiency/surplus as regards preferential creditors	L	£
Estimated prescribed part of net property where applicable (to carry forward)	£	
Estimated total assets available for floating charge holders		£
Debts secured by floating charges	[£]	
Estimated deficiency/surplus of assets after floating charges	 .	£
Estimated prescribed part of net property where applicable (brought down)	£	
Total assets available to unsecured creditors	L	£
Unsecured non-preferential claims Estimated deficiency after floating charge where applicable (brought down)	£	
Estimated deficiency/surplus as regards creditors	L,	£
Issued and called up capital	£	
Estimated total deficiency/surplus as regards members	L	£

COMPANY CREDITORS

Note: You must include all creditors and identify all creditors under hire-purchase, chattel leasing or conditional sale agreements and customers claiming amounts paid in advance of the supply of goods or services and creditors claiming retention of title over property in the company's possession.

Signature _____

Date _____

COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
	. Martin			
· · · · · · · · · · · · · · · · · · ·				
	· · · · · · · · · · · ·			
				u ⁿ u ⁿ uu _n
				· · · · · · · · · · · · · · · · · · ·
				· · · · · · · · · · · · · · · · · · ·
			:	
	TOTALS			

Signature_____

Form 2.15BStatement of concurrence

Date _

Rule 2.29

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	Name of Company	Company number
	In the	Court case number
	[full name of coast.]	
(e) Insert full name and address of registered office of company to which statement of affairs relates	With regards the Statement of Affairs of (a)	
(b) Insert date statement of truth on the statement of affairs was made	made ຕາ (b)	
(c) Insert full name of person who made the statement of truth on the statement of affairs being concurred with	by (c) Statement of Truth	[.]
(d) insert full name and address of person making statement	[(d)	····
*Delate,as applicable	* concur with the Statement of Affairs of the above company and I bel Statement of Affairs are a full, true and complete statement of the affa it entered administration.	
	OR	
(c) Please list matters in the statement of affairs which you are not in agreement with, or which you consider to be croneous or misleading, or	*concur with the Statement of Affairs of the above company, subject t (e)	o the following qualifications
matters to which you have no direct knowledge and indicate reason for listing them	· · · · · · · · · · · · · · · · · · ·	
	and believe that, subject to these qualifications, the facts stated in the s and complete statement of the affairs of the company on the date that i	
	Full name	
	Signed	

Dated ____

Form 2.16BThe Insolvency Act 1986Notice of statement of affairs

						Rule
	Name of Company	y	<u> </u>	Ca	mpany number	
	In the				ourt case number	
			[full name of court]			
Insert full name(s) aud address(cs) of administrator(s)	I/We (a)					
			·			
	attach a copy of:-				•	
clete as applicable	* the statement(s) of	f affairs;				
	* the statement(s) of					
			miting disclosure in respect of the stater	ment o	of atiliairs	
			on of the above company.			
	-		• • •			
	Signed Joint / Admi	m års brev å en m	(-)			
	JULK/ 28000	10.50 4000	(3)			
	Dated					
						-
Coplact Detail	s:		·····	,	••••••••••	
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the box opposite but	if you do, it will help Comp a if there is a query on Etc	anies				
-10000 00 00000000000000000000000000000	tion that you give will be y	isible			Tel	
The contact information	deline consolid			Τ		
to searchers of the pr	ublic record		DX Number	DX F	techange	
The confact arrofma to scarchers of the pr	ublic record	1	DX Nuraber	DXE	txchange	
The contact shrotma to scatches of the pr	ublic record	When yo		•		
to searchers of the pr	se receipt date harcode	ł	DX Number Ju have completed and signed this form please sen ates House, Crown Way, Cardiff, CF14 3UZ	•		

Form 2.17BThe Insolvency Act 1986Statement of administrator's proposals

	Name of Compa	ný.			Company number
	In the		. : ':: /: . :	<u> </u>	Court case number
				[full.name of court]	
t full name(s) and s) of nator(s)	I / We (a)			· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·
				·····	······
Delete as applicable			ecole in request of	he administration of t	
					ne above company,
	A copy of these pro	oposais was s	ent to all known er		
(h) înșert date	(b)				
	Signed				
	Joint / Adm	unistrator(s)			
	Dated	· .	·. · · · ·		
				1 5-	
Contact Details	· <u>·····</u>				
Contact Details			· · · · · · · · · · · · · · · · · · ·	· · · · · · · · ·	· · · · · ·
You do not have to the box opposite but	give any contact informatify you do, it will help Con-	upantes 🕴		· · · · · · · · · · · · · · · · · · ·	·
You do not have to the box opposite but House to contact you The contact informat	give any contact informa if you do, it will help Con p if there is a query on th tion that you give will be	ngantes 🚦		· · · · · · · · · · · · · · · · · · ·	Tel
You do not have to the box opposite but House to contact you The contact informat	give any contact informa if you do, it will help Con p if there is a query on th tion that you give will be	npanles e foim. visible		· · · · · · · · · · · · · · · · · · ·	Tel
You do not have to the box opposite but 'House to contact you	give any contact informa if you do, it will help Con p if there is a query on th tion that you give will be	npanles e tom. visible			

Form 2.18BThe Insolvency Act 1986Notice of extension of time period

	Name of Company		Company number	
	In the	· · · · · · · · · · · · · · · · · · ·	Court case number]
	:	[£	Ill name of count)	
insert full name(s), and address(es) of the administratus(s)		by (a)	· · · · ·	
(b) Insen name and lress of registered office	(v)			
of company	the time period set out i	191	····	
			1986 ("the Schedule") has been extended to	
*Delete as applicable	(c)			,
(c) Insert date		the Schedule has been extended to	(c)	
(c) insert date			(c)	
	· paragraph 51(2)(0) of	the Schedule has been extended to	ω	
	Circul			
	Joint / Administ	rator(s)		
	Joint / Administ			
	Joint / Administ	rator(s)		
	Joint / Administ	rator(s)		
	Joint / Administ	rator(s)		
	Joint / Administ	rator(s)		
	Joint / Administ	rator(s)		
	Joint / Administ	rator(s)		
	Joint / Administ	rator(s)		-
Contact Det	Joint / Administ	rator(s)		=
You do not have	Joint / Administ Dated ails: : to give any contact informati	rator(s)		=
You do not have the box opposite	Joint / Administ	cn in anics		=
You do not have the box opposite House to contact The contact infor	Joint / Administ Dated	con in		=
You do not have the box opposite House to centual	Joint / Administ Dated	con in		=
You do not have the box opposite House to contact The contact infor	Joint / Administ Dated	on in form. isible DX Number	Tel	=

Form 2.19BNotice to attend meeting of creditors

				Rule 2.3
	Name of Company		• • • •	Company number
	In the			Court case number
			[full game of court]	
(a) insert full name(s) and address(rs) of administrator(s)	Notice is hereby given by (a)		· "	· · · · · · · · · · · · · · · · · · ·
(b) Insert name of person required to affend	tv (b)			
*Delete as applicable	*director / officer / former director / fon	ner officer of		
(c) insert full came of company	(c)			("the company")
	that a meeting of creditors of the compa	ny is to be he	ld at	
(d) Insert details of place of meeting	(d)			
(e) Insert date and time of	on (c)	20	at	hrs.
meeting	The meeting is:			
* Delete as applicable	*(1) an initial creditors' meeting under	paragraph 51	of Schedule B1 to th	e Insolvency Act 1986; or
	*(2) an initial creditors' meeting reques 1986.	ted under par	agraph 52(2) of Sche	dule B1 to the Insolvency Act
	I require you to attend the above meeting	g.		
	Signed Joint / Administrator(s)			
	Dated			
	A copy of the proposals is attached			

Form 2.20BNotice of a meeting of creditors

			Rule 2.
	Name of Company		Company number
	In the		Count case number
		[full name of court]	
(a) fasert (tul) name(s) and address(cs) of the administrator(s)	Notice is hereby given by (a)	· · · · · ·	
(b) Insert full name and address of registered office of the company	that a meeting of the creditors of (b)		
(c) Insert details of place of meeting	is to be held at (c)		
(d) Insert date and time of meeting	on (d)	20 ai	hrs.
	The meeting is:		
*Delete as applicable	 *(1) an initial creditors' meeting under Schedule"); *(2) an initial creditors' meeting reques *(3) to consider revisions to my propose *(4) a further creditors' meeting under paragrage *(5) a creditors' meeting under paragrage 	ted under paragraph 52(2) of the als under paragraph 54(2) of the paragraph 56 of the Schedule;	Schedule;
	i invite you to attend the above meeting.		
	A proxy form is enclosed which should cannot attend and wish to be represented		e by the date of the meeting if you
	In order to be entitled to vote under Rula hours on the business day before the day		
	Signed Joint / Administrator(s)		
	Dated		
* Delete as applicable	A copy of the *proposals / revised propo	osais is attached	

Form 2.21BCreditor's request for a meeting

	Name of Company	Company number
	In the	Court case number
	[tiull name of court]	
(a) insert full name and dress of the creditor making the request	I (a)	
(b) insert full name and Idress of registered office of the company	request a meeting of the creditors of (b)	
(c) Insert amount of claim	My claim in the administration is (c)	
(d) Insert full name(s) and address(cs) of crediums neurring with the request (if any) and their claims in the administration if the	(d)	
austonstration in the equesting treditor's claim is below the maquired 10%	· · · · · · · · · · · · · · · · · · ·	·
	· · · · · · · · · · · · · · · · · · ·	
	concur with the above request, and I attach copies of their written confir	
(e) insert details of the purpose of the meeting	The purpose of the meeting is (0)	

Form 2.22BThe Insolvency Act 1986Statement of administrator's revised proposals

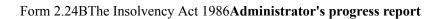
	Name of Company		Company number
	In the		Court case number
		[fall ŋ	kenne of goart
rt full name(s) and address(cs) of administrator(s)	I/We (a)		
			····
stete as applicable	attach as a schedule to the above company.	o this form a copy of *my / our revised	proposals in respect of the administration of
	A copy of these revis	ed proposals was sent to all known cred	ditors on
(b) Insert date	(b)		
	L		
	Signed		
	Joint / Admini		
	Dated		
	<u></u>		
Contact Details	5:		
		·	
	give any contact information	nica	
You do not have to the box opposite but	if you do, it will help Compa		
You do not have to the box opposite but House to contact you The contact information	if you do, it will help Compa- µ if there is a query on the fe tion that you give will be vis	orm. ible	'Tel
You do not have to the box opposite but House to contact you	if you do, it will help Compa- µ if there is a query on the fe tion that you give will be vis	orm. ible DX Numher	Tel DX Exchange
You do not have to the box opposite but House to contact you The contact information	if you do, it will acly Compa 11 if there is a query on the it than that you give will be vis ablic record	ible .	DX Exchange

Form 2.23BThe Insolvency Act 1986Notice of result of meeting of creditors

		Rule 2.46
	Name of Company	Company number
	In the [full name of court]	Court case number
(a) insett full name(s) and address(es) of the administrator(s)	1/ We (a)	I
*Delete as applicable	hereby report that *a meeting / an adjourned meeting of the creditors of the	above company was held at
(h) Insert place of meeting	(b)	
(c) Insert date of meeting	on (¢)	at which:
*Delete as applicable	 *1. Proposals / revised proposals were approved. *2. Proposals / revised proposals were modified and approved. 	
(d) Give details of the modifications (if any)	The modifications made to the proposals are as follows: (d)	
 (c) Insert-time and date of adjourned meeting (t) Details effetter resolutions passed 	 *3. The proposals were rejected. *4. The meeting was adjourned to (e)	

		Form 2.23B continued
	The revised date for automatic end to administration is	
*Delete as applicable	A creditors' committee *was / was not formed.	
	Signed Joint / Administrator(s)	
	Dated	
*Delete as applicable	A copy of the *original proposals / modified proposals / revised proposals is attach receive such documents prior to the meeting.	ed lot those who did not

Contact Details:	······································]
You do not have to give any contact information the box opposite but if you do, it will belp Compan House to contact you if there is a query on the fo The contact information that you give will be vis- to searchers of the public record	iles Im	Tet	
	DX Number	DX Exchange	
	When you have completed and signed this f	orm please send it to the Registrar of Companies at.	
Companies Verse service data have ale	Companies House, Crown Way, Cardff,		



	Name of Company	/				Company number
	In the		· · · · · · · · · · · · · ·		 	Court case number
				[î.i? nav	ie of court]	
ert full nume(s) and address(cs) nf administrator(s)	1/We (a)			·····		
				•		·· <u>-</u>
	administrator(s) of	the above	company attach a	progress report	for the perio	
		from			to	,
(b) Insert dates	(b)			(b)		
	ļ] [·	
	Signed					
		12 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C 1 C				
	Joint / Adn	ninistrator	r(s)			
			r(s)			
	Joint / Adn Dated					
Contact Detail	Dated					
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You do not have to the box opposite but House to contact yo The contact informa	Dated	dion in apanies + tionn. visible	DX Number		DXE	

Form 2.25BThe Insolvency Act 1986Notice of conduct of business by correspondence

Rule 2.48

	Name of Company	Company number
	In the	Court case number
	[full name of	cCourt]
(a) insert full name(s) and address(es) of the administrator(s)	Notice is hereby given by (a)	· · · · · ·
(b) Insert full name and address of registered office of the company	to the creditors of (b)	•
(c) Insert number of resolutions enclosed	that, pursuant to paragraph 58 of Schedule B1 to the Insolvency Ac resolutions for your consideration. Please indicate below whether resolution.	xt 1986, enclosed are (c) you are in favour or against each
(d) insert address to which form is to be delivered	This form must be received at (d)	
(e) Insert closing date	by 12.00 hours on (e) in order to be details in writing of your claim. Failure to do so will lead to your y	counted. It must be accompanied by vote(s) being disregarded.
Repeat as necessary for the number of resolutions attached	Resolution (1) I am *in Favour / Against Resolution (2) J am *in Favour / Against	
	If you require any further details or clarification prior to returning address above.	your votes, please contact me / us at the
	Signed Joint / Administrator(s)	
	Dated	

Form 2.26BThe Insolvency Act 1986[Amended] Certificate of constitution of creditors' committee

41

 a) Insert full name(s) and address(es) of the administrator(a) ce ministrator(a) (b) Insert full names and the committee * Delete as applicable insert date of provious certificate Si 	Name of Company In the / Wo (a) ertify that the credit membership is as fol) [This certificate an	tors' committee c llows:	of the above con	mpany has been		d that the
) insert full name(s) and address(es) of the administrator(s) 	/ Wo (a) ertify that the credit nembership is as fol	tors' committee c llows:	of the above con	inpany has been	duly constituted an	d that the
address(es) of the administrator(s) (b) Insert full names and asses of each member of the enumittee * Delete as applicable certificate Si	ertify that the credit tembership is as fol	tors' committee c llows:	of the above con	inpany has been	duly constituted an	
udministrator(s) 	ertify that the credit tembership is as fol	tors' committee c llows:	of the above con	mpany has been	·	
ce M (b) Insert full names and esses of each member of the committee 	ertify that the credit tembership is as fol	tors' coramittee o llows:	ate issued by m		·	
* Delete as applicable * Delete as applicable * Certificate Si	This certificate an	nends the certific	ate issued by m	··· ···		
) Insort date of provious + certificate 	10 C		*		,	
) Insort date of provious + certificate 	10 C		*			
			I			
Da	igned Joint/Admini	interstor(a)				
	Joine Aunun					
=						<u></u>
Contact Details:		·				
You do not have to give the box opposite but if you House to contact you if th	a de, it will help Compa	anics		·····		
The contact information d to searchers of the public r	that you give will be vi				Tel	
		DX Nur	ber		DX Exchange	
		When you have con	npleted and signed .	this fura please sea	d it to the Registrar of C	Companies at:
Companies Hoase ree	ciul date haccorde		Crown Way, Car			ardiff

Form 2.27BThe Insolvency Act 1986Notice by administrator of a change in committee membership

	Name of Company			Company number	٦
	Company			Company aumper	
	· · · · · · · · · · ·	x	• • •	l	-
	In the		[full name of pourt]	Court case number	
(a) Insert full name(s) and address(es) of administrator(s)	I / We (a)	· · · · · ·	······································	·	···
(b) Insert full name and	certify that the creditors' co	nimittee of the above	company has altered a	s follows:	
address of all new appointces to the committee	Appointed: (b)			·	
	<u> </u>				
(c) Insert full name and iddress of each person who	Resigned/Removed: (c) _		95 - 95 - 10 - 10 - 10 - 10 - 10 - 10 - 10 - 1		
has resigned or has been removed from the	Ktaightai Kenniven. (c) _				
committee					»
	Signed				
	Joint / Administrato	r (s)			
	Dated				
	Laned				
		•	· · · · · · · · · · · · · · · · · · ·		-
Contact Detail	S :	[· ·		
You do not have to	give any contact information in		······································		
House to contact yo	if you do, it will help Companies a if there is a query on the form.				
to searchers of the p	tion that you give will be visible ablic record		<u>.</u>	Tel	
		DX Number	: : : : :	K Exchange	
:	······································	the line overslated and a	محمد ومحمد والمحمد وال	to the Registrar of Companies at:	

Form 2.28BThe Insolvency Act 1986Notice of order to deal with charged property

			Rule
	Name of Compan	у	Company number
	In the		Court case number
			[ful] name of court]
Insert full name(s) and address(es) of administrator(s)	I / We (a)		· · · · · · · · · · · · · · · · · · ·
Delete as applicable	administrator(s) of the co	the above company obtained an order impany under a hire-purchase agreem	for the disposal of *charged property / goods in ent on
(b) Inseré date	(6)	······································	
	A copy of the said of	ourt order is attached.	
		inistrator(s)	
Contact Details			
		· · · · ·	
the box opposite but i	give any contact informat if you do, it will help Com 1 if there is a query on the	panies	
	tion that you give will be		Tel .
•		DX Number	DX Exchange
	· · · · · · · · · · · · · · · · · · ·)))))))))))))))))))	im please send it to the Registrar of Companies at:
Companies Hous	e receipt date barcode	Companies Honse, Crows Way, Cardiff, 4	· • • • •
		Companies (consecution in a stay) Caroling a	

Form 2.29BAffidavit of debt

		Rul			
	Name of Company	Company number			
	In the	Court case number			
	[full name of court]				
(a) Insert full name, ress and description person making oath	I, (a)	·			
	state on oath:				
Delete as applicable	1. Tbat				
 (b) State capacity og director, secvetary, 	* [am a creditor of the above named company * [am (b)				
solicitor etc State full name and	of (c)				
address of creditor (d) State means of nowledge of matters	a creditor of the above named company. I have been concerned in this r (d)	uatter			
sworn to in allidavit	and am authorised by the creditor to make this affidavit on its / his beha				
(e) Insert date	2. That the said company on (e) the date o	n which the company entered			
	administration was and still is justly and truly indebted $\$ to me / to the s				
	£ as shown in the proof of debt exhibited hereto marked 'A				
	SWORN				
	Before me				
	Solicitor				
	Date				

Form 2.30BThe Insolvency Act 1986Notice of automatic end of administration

					Rule
	Name of Company	y		Company number	
	In the	-	ame of@Court]	Court case number	
(a) insert name(s) and ress(es) of administrator(s)					
Insert name and address of the registered office of company	having béen appoin	icd administrator(s) of (b)			
laxert date al'appuintment Insert name of appointer / applicant "Delete as applicable		by (d)by (d			
	I / We attach a copy Signed Joint / Admin	of the final progress report.			
	Dated				
	<u> </u>	- <u> </u>	 		
Contact Details	51	· · · ·	<u> </u>	n	
the box apposite but House to contact you	give any contact informat if you do, it will help Comp i if there is a query on the ion that you give will be v	torm.			
to searchers of the pa		DX Number		Tel DX Exchange	

Form 2.31BThe Insolvency Act 1986Notice of extension of period of administration

	N		
	Name of Compan	у	Company number
	In the	· · · · · · · · · · · · · · · · · · ·	Court case number
		full manual of court]	
(a) Insert name(s) and dress(cs) of administrator(s)	I / We (a)		
) Insert name and address of egistered office of company	having been appoin	ted administrator(s) of (b)	
			· · · · · · · · · · · · · · · · · · ·
:) Insert date of appointment			("the company")
) alson usic of appointment 1) insert name of appointor / applicant		by (d)	
appneanc	hereby give notice t	hat the administration has been extended:	
*Delete as applicable	* by order of the co		
	* with the consent of	of the company's creditors	
(c) Insert dute	until (e)		
	Signed	nistrator(s)	
	Joint / Admi	nistrator(s)	
	Dated	······································	
		· · · ·	
Contact Details	5:	· · · · · · · · · · · · · · · · · · ·	
	give any contact informat		· · ·
Hnuse to contact you	if you do, it will help Com, a if there is a query on the	lom.	
	tion that you give will be r iblic second	risiole	Tel
to searchers of the pu		DX Number	DX Exchange
to searchers of the pu			
to searchers of the pu		When you have completed and signed this from please :	and the design of the state of the

Form 2.32BThe Insolvency Act 1986Notice of end of administration

	Name of Company		Company member
	In the	[tit] n 12 of court]	Coun case number
(a) Insert name((s) and arcress(co) of administrator(s)	17 We (a)		
) for erf manie and address. of registered office of company	having been appointed	d administrator(s) of (b)	·
			("the company")
(e) Insert date of appointe ent	on (c)	•by (d)	·································
) Insert name all appointer			
	hereby give notice the relation to the compa-	at $\Gamma/w\epsilon$ think the purpose of administration has $ny_{\rm c}$	been sufficiently achieved in
	I / We attach to this a	otice a copy of the final progress report.	
	l/We have sent a copy	of this notice to the registrar of companies	
	Sigued		
	Joint / Admini	istrator(s)	
	Dated	<u> </u>	
	I		
		Endorsement to be completed by the	he court
(e) hear data and time	This form and the	attached documents have been filed (e)	
		-	
Contact Detail:			
the hex opposite but	give any contact information if you do, it will help Compa-	3128	
House to confact you The condact informat	r if there is a query on the fe ion that you give will be vis	.bla	
ia seatchers of the pu	blie record	· · · · · · · · · · · · · · · · ·	
		DN Number	DA Exchange
		Well an even have a maximal stand and since a list of the result of the second	tit to the Rome car of Course and mate
Communes Pous		When you town completed and signed this form please seri Companies House, Crown Way, Cardiff, CF14-30Z	fit to the Registrar of Companies at: DX 33050 Cardiff

Form 2.33BThe Insolvency Act 1986Notice of court order ending administration

Rule 2.116

	Name of Compar	ny		Company number	
·	ļ				
	. In the			Court case number	
		լուլ	l namo ef court]		
(a) Insert name(s) and addross(cs) of administ ator(s)					
(b) fusert name and tess of registered office of company		tted administrator(s) of (b)			
(c) Insort date of appointment		hy (d)			
(d) inser name of applicant (oppointed (e) insert core	hereby give notice	that the court has ordered that the ac our order is altached.	dministration sha	all end on (c)	
	1/ we attach to this	notice a copy of the final progress r	report		
	Signed				
		inistrator(s)	-		
	Dated				
			-		
Contact Details	:	···-			
	give any contact informa			· · · · · · · · · · · · · · · · ·	
 the how opposite but i Hoose to confact you 	f you do lit will help Com of there is a query on the				
 the how opposite but i Hoose to confact you 	of there is a query on the on that you give will be		. I	Tel	
 the how apposite hur i House to contact you The somaet information 	of there is a query on the on that you give will be		α	Tel N Excl ange	
 the how opposite hur i House to confact you The somaet information 	of there is a query on the on that you give will be	viciole		N Exclange	

Form 2.34BThe Insolvency Act 1986Notice of move from adminstration to creditors' voluntary liquidation

	Name of Company			Company number
	Tn the		{full nume of court]	Lourt case number
(a) lusert name(s) and address(es) of administrator(s)	1/ We (a)			
i) Insert DHMC and address of registered office of company	having been appointed	d administrator(s) of (b)		
(c) Insert date of appointment		by (d)		
Insert name of applicant / appointer	bereby give notice that the provisions of para	at: graph 83(1) of Schedule B1 t	o the insolvency Act	1986 apply.
(e) Insert nume(s) and diress(es) of Equidator(s)	• •	t (e)		
		s) of the company (IP No(s)) of the final progress report.		
	Signed Joint/Adminis	trator(s)		
		· · · · · ·		
<i>4</i>				
Contact Details				
You do not have to the box opposite but	give any contact information if you do, it will help Compar-	nies	· · · · · · · · · · · · · · · ·	·····
You do not have to the box opposite but House to contact you	give any contact information if you do, it will help Compar a if there is a query on the for tion that you give will be vis-	aies m. ·	· · · · · · · · · · · · · · · · · · ·	Tel
Yeu do nut have to the box appasite but House to contact you The contact informat	give any contact information if you do, it will help Compar a if there is a query on the for tion that you give will be vis-	aies m. ·	יייייייייייייייייייייייייייייייייייייי	Tcl K Exchange

Form 2.35BThe Insolvency Act 1986Notice of move from administration to dissolution

	Name of Company		Company number
	· · ·		
	In the		Court case number
		[full name of court	0
(a) Insert name(s) and address(cs) of administrator(s)	¥ / We (a)		·····
insert name and address of registered affice of company	having been appointed ad	ministrator(s) of (b)	* * * • • • • • • • • • • • • • •
(c) Insert date of appointment (d) Insert name of applicant / appointor	on (c)	by (d)	
	apply. I / We attach a copy of th Signed	e final progress report.	
	T / We attach a copy of th Signed Joint / Administra	· · ·	
	T / We attach a copy of th Signed Joint / Administra	ator(s)	
	T / We attach a copy of th Signed Joint / Administra	ator(s)	
Contact Detail	F / We attach a copy of th Signed Joint / Administra Dated	ator(s)	
Contact Detail	F / We attach a copy of th Signed Joint / Administra Dated	ator(s)	
You do not have to the box opposite but	F / We attach a copy of th Signed Joint / Administra Dated lated lst easy contact information in if yourds, it will help Comparies	ator(s)	
You do not have to the box opposite but House to contact yo The contact informs	F / We attach a copy of th Signed Joint / Administra Dated	ator(s)	· · · · · · · · · · · · · · · · · · ·
You do not have to the box opposite but House to contact yo	F / We attach a copy of th Signed Joint / Administra Dated	ator(s)	· · · · · · · · · · · · · · · · · · ·
You do not have to the box opposite but House to contact yo The contact informs	I / We attach a copy of th Signed	tor(s)	Tel DX Exchange

Form 2.36BThe Insolvency Act 1986Notice to registrar of companies in respect of date of dissolution

	Name of Company		Company mumber	ļ
	In the		Court case number	
		[ถึงป.กลร	une of court]	ŀ
sert name(s) and address(cs) of administrator(s)	I/We (a)	<u> </u>	······································	
		: · · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	
	hereby give notice the Insolvency Act 1986	hat the court has made an order u 6 and a copy of that order is atract	inder paragraph 84(7) of Schedule B1 to the shed.	
	Signed	nistrator(s)		
	Joint / Admi	inistrator(s)		
Contact Detail	Dated			_
	Dated			_
he box opposite but	Dated	lou in panies		_
You do not have to he box opposite but louse to contact yo The contact informa	Dated	ion in fam.		=
fou do not have to he box opposite but louse to contact yo	Dated	ion in fam.		=
You do not have to he box opposite but louse to contact yo The contact informa	Dated	ion in panies form. risible DX Number		=

Form 2.37BThe Insolvency Act 1986Notice of intention to resign as administrator

			Rule 2.120
	Name of Company	Company number	
	I. In the foll cario	e of count case number	
(a) Insert.name and address	T, (a)		
of administrator			
*Delote as applicable	 *the administrator / one of the administrators of the above * 1 intend to resign from the said office of administrator v 		
(b) Insert date	(b)		
	OR * 1 intend to apply to the court for leave to resign from the	e said office of administrator on	
	(b)		
	Siened		
(c) The date must be at least 7 days before the administrator intends to resign or application is to be made to the court for leave to resign	Dated (c)		

Form 2.38BThe Insolvency Act 1986Notice of resignation by administrator

Rule 2.121

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

	Name of Company	· · · · · ·	Company number
	In the	Jfull name of con	T Court case number
(a) insert name and address of administrator	I. (a)	· · · · · · · · · · · · · · · · · · ·	
*Delete as applicable	*the administrator / one of t	he administrators of the above company	y having been appointed administrator of
Insert name and address of egistered office of company	(b)	· · ·	
) lusert date of appointment d) insert name of applicant / appointor	 σπ (c)	by (d)	
	hereby give notice that:		
(a) Insert date of resignation	* I resign from the said offic	e of administrator with effect from (e)	
(f) Insert date of court order	OR		from the said office of administrator and
	I hereby resign with effect fi	rom (e)	
	SignedAdministrator		
	Dated		
Contact Details	-	······································	
	give any contact information in if you do, it will help Companies		
House to centact you The contact information	if there is a query on the form.		
to searchers of the pu	båe record	DX Number	DX Exchange
	n munder data banarda	ou have completed and signed this form please so nice House, Crown Way, Cardiff, CP14 3UZ	and it to the Registrar of Companies at:

Form 2.39BThe Insolvency Act 1986Notice of vacation of office by administrator

	N	· · · · · · · · · ·	
	Name of Company		Company number
	In the	······································	
	in one		Court case number
		[full nume of court]	
ert hame and address of person giving notice	Notice is hereby given by	(a)	
(h) Insent name of administrator	that (b)	· · · · · · · · · · · · · · · · · · ·	··· ··
ort name and address of lered office of company	who was appointed *admin	nistrator / one of the administrators of (c)_	
"Delete as applicable			
d) Insert date appointed	on (d)	by (e)	
sent name of applicant / appeintor	has vacated the office of a		
(l) insert date	•	<u> </u>	
"Delete as applicable	* he was removed from office by order of the court, a copy of which is attached.		
	* he ceased to be qualified	to act as an administrator of the company	
	Signed	· · ·	
	Dated	,,	
	<u>.</u>	· · · · · ·	
			· · · · · · · · · · · · · · · · · · ·
Contact Details			
Connor Details			
You do not have to the box opposite but	give any contact information in if you do, it will help Companies		·····
	if there is a query on the form.		
to searchers of the put			Tel
		DX Number	DX Exchange
	When	you have completed and signed this form please service	Lit to the Registrar of Companies of
Companies Hous	a sociat data hamada	you have completed and signed this form please series and signed this form please series and signed the series of	l it to the Registrar of Companies at: DX 33050 Cardiff

Form 2.40BThe Insolvency Act 1986Notice of appointment of replacement/additional administrator

Rule 2.128

	Name of Company	ý		Company number	
	In the			Court case number]
			full numb of co	vart]	
sert name and address of administrator	Notice is hereby give	en that (i)		
				(IP No	
sert name and address of stored office of company *Dolete as applicable				ors of (b)	
nsert name of applicant / appointer (d) Insert date	by (c)	•	0	n (d)	
	This appointment is	an appoi	utment of		
*Delete as applicable	* a replacement adm * an additional admi				
	Signed				
	Dated				
		لحنجب حاصر بذبالعد	مر من مر من	······································	-
Contact Details	:		· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·	
the box opposite but i	give any contact informati if you do, it will help Comp	anles			
	if there is a query on the lion that you give will be v blic record			Tel	
to secretary or the bu			DX Number	DX Exchange	
Companies Hous	e receipt date barcode	-	u have completed and signed this form plea les House, Crown Way, Cardiff, CF34 3L		