2004 No. 1279

EDUCATION, ENGLAND

The Education (Outturn Statements) (England) Regulations 2004

Made - - - - - 7th May 2004

Laid before Parliament 10th May 2004

Coming into force - - 1st June 2004

In exercise of the powers conferred upon the Secretary of State by sections 52(2), (3) and (4) and 138(7) of the School Standards and Framework Act 1998(a), the Secretary of State for Education and Skills hereby makes the following Regulations:

Citation, commencement and application

- 1.—(1) These Regulations may be cited as the Education (Outturn Statements) (England) Regulations 2004 and come into force on 1st June 2004.
- (2) These Regulations apply only in relation to England and only in relation to the financial year beginning on 1st April 2003.

Interpretation

- **2.**—(1) In these Regulations—
 - "the 1996 Act" means the Education Act 1996(b);
 - "the 1998 Act" means the School Standards and Framework Act 1998;
 - "the 2000 Act" means the Learning and Skills Act 2000(c);
 - "the 2002 Act" means the Education Act 2002(d);
 - "the 2003 Outturn Regulations" means the Education (Outturn Statements) (England) Regulations 2003(e);
 - "the 2003 Regulations" means the Financing of Maintained Schools (England) (No.2) Regulations 2003(f);
 - "Academy" means an independent school funded by the Secretary of State under section 482 of the 1996 Act(g);
 - "AEF" means aggregate external finance;
 - "allocation formula" means the LEA's formula under regulation 10 of the 2003 Regulations used to determine schools' budget shares;
 - "budget statement" means the statement referred to in section 52(1) of the 1998 Act;

⁽a) 1998 c. 31. By virtue of the National Assembly for Wales (Transfer of functions) Order 1999 (S.I. 1999/672) the powers conferred by these provisions are exercisable by the Secretary of State only in relation to England. For the meaning of "prescribed" and "regulations" *see* section 142(1). Paragraph (d) of subsection (2) of section 52 was inserted by the Education Act 2002 (c. 32).

⁽b) 1996 c. 56.

⁽c) 2000 c. 21.

⁽d) 2002 c. 32.

⁽e) S.I. 2003/1153.

⁽f) S.I. 2003/3247.

⁽g) Section 482 of the 1996 Act as substituted by section 65 of the 2002 Act.

- "CERA" means capital expenditure which a LEA expect to charge to a revenue account of the LEA as defined in section 41(2) of the Local Government and Housing Act 1989(a);
- "factor" means one of the factors or criteria taken into account in the allocation formula;
- "FE" means further education; "HE" means higher education;
- "ICT" means information and communication technology;
- "LEA" means a local education authority;
- "maintained school" means a maintained nursery school, a community, foundation or voluntary school or a community or foundation special school;
- "NMSS" means non-maintained secondary school;
- "outturn statement" means the statement referred to in section 52(2) of the 1998 Act;
- "PRC" means premature retirement costs;
- "school" means a maintained school;
- "SEN" means special educational needs;
- "special educational needs" and "special educational provision" have the meanings given to those expressions by section 312 of the 1996 Act;
- "SSG" means the grant known as School Standards Grant and is the sum of money paid under that name to a LEA by the Secretary of State under section 14 of the 2002 Act;
- "Standards Fund balance" means any balance from a Standards Fund grant paid under section 14 of the 2002 Act:
- "statement" in relation to a pupil with special educational needs means a statement made under section 324 of the 1996 Act; and
- "youth service" means services provided pursuant to the exercise of the LEA's functions under section 1513(b) or 508 of the 1996 Act or section 114 of the 2000 Act.
- (2) In these Regulations, unless the context otherwise requires, references to primary or secondary schools do not include special schools.

Revocation and saving

- **3.**—(1) The 2003 Outturn Regulations are revoked.
- (2) Notwithstanding paragraph (1) above, the 2003 Outturn Regulations continue to apply in relation to the financial year beginning on 1st April 2002.

Prescribed form of, and information to be contained in, outturn statements

- **4.** An outturn statement is prepared in two parts—
 - (a) Part 1 is in the form prescribed in Schedule 1 and contains information as to how the planned expenditure specified in the LEA's budget statement for the LEA as a whole for the financial year beginning on 1st April 2003 was actually incurred, or treated by the LEA as having been incurred, both by the schools maintained by the LEA and by the LEA, including expenditure on Academies;
 - (b) Part 2 is in the form prescribed in Schedule 2 and contains information about the LEA's planned expenditure, the expenditure actually incurred, or treated by the LEA as having been incurred, and other resources allocated by the LEA, for each school for the financial year beginning on 1st April 2003.

Prescribed manner and time of publication of outturn statements

- **5.**—(1) For the purposes of section 52(3)(b) of the 1998 Act, every outturn statement is published by—
 - (a) supplying a copy to the Secretary of State for Education and Skills; and
 - (b) making a copy available for inspection at all reasonable times and free of charge—
 - (i) at each principal education office of the LEA; and
 - (ii) on a website maintained by the LEA and accessible to the public.

⁽a) 1989 c. 42

⁽b) Section 15B was inserted by paragraph 55 of Schedule 9 to the 2000 Act.

- (2) An outturn statement must be published before 10th October 2004.
- (3) An outturn statement must be revised if the LEA discover any errors.
- (4) A revised outturn statement is subject to regulations 4, 5(1) and 5(3).

David Miliband
Minister of State
Department for Education and Skills

7th May 2004

SCHEDULE 1

FORM OF PART 1 OF AN OUTTURN STATEMENT

Part 1 of an outturn statement is in the following form.

ISS2 EDUCATION OUTTURN STATEMENT	_	LEA				JLEA No
Year 2003-2004 TABLE A	 1	Contact Tel No		Version	Email	Completion date
SPENDING BY SCHOOLS	Nursery Schools	Primary Schools	Secondary	Special Schools	Total	
EXPENDITURE (a)	4 (q)	r(c)	4 (9)	(e)	¥	
1 Teaching staff (E01)					sum cols (b) to (e)	
2 Supply teaching staff (E02)					sum cols (b) to (e)	
3 TOTAL TEACHING STAFF	= line 1 + line 2	= line 1 + line 2	= line 1 + line 2	a line 1 + line 2	e) (a) (b) (c)	(Carry forward to column (g) of main table)
4 EDUCATION SUPPORT STAFF (E03)					(e),	(Carry forward to column (h) of main table)
OTHER EMPLOYEE COSTS					of (4) alon maio	
5 Premises staff (E04)					(e) (a) (b) (c) (c) (c)	
6 Administrative & clerical staff (E05)					(e)	
7 Catering Staff (E06)					sum cols (b) to	
8 Cost of other staff (E07)					sum cols (b) to	
9 Indirect employee expenses (E08)					sum cols (5) to	
10 Development and training (E09)					sum cols (b) to	
11 Supply teacher insurance (E10)					sum cols (b) to (e)	
12 Staff related insurance (E11)				,	sum cols (b) to (e)	
13 TOTAL OTHER EMPLOYEE COSTS	= sum of line 5 to line 12	= sum of line 5 to line 12:	* sum of the 5	a sum of line 5 to line 12	eum cols (ii) to (e)	(Carry forward to column (i) of main table)
RUNNING EXPENSES						
14 Building maintenance and improvement (E12)				Ì	ot (a) som cols (b) to	
15 Grounds maintenance and improvement (E13)					sum cols (b) to (e)	
16 Cleaning and caretaking (E14)					sum cols (b) to (e)	
17 Water and sewerage (E15)					sum cois (b) to (e)	
18 Energy (E16)					sum cols (b) to (e)	
19 Rates (E17)					sum cols (b) to (e)	
20 Other occupation costs (E18)					sum cols (b) to (e)	
21 Learning resources (not ICT) (E19)					ol (q) sou mos (e)	
22 ICT learning resources (E20)					sum cols (b) to (e)	
23 Examination (ees (£21)					sum cols (b) to (e)	
24 Administrative supplies (E22)					sum cols (b) to (e)	
25 Other insurance premiums (E23)					sum cals (b) to	
26 Special facilities (E24)					sum cols (b) to (e)	
27 Catering supplies (E25)					sum cols (b) to (e)	
28 Agency supply teaching staff (E26)					sum cols (b) to (e)	
29 Bought-in professional services - curriculum (E27)					sum cols (b) to	
30 Bought-in professional services • other (E28)					sum cols (b) to	
31 Loan interest (E29)					(a) (a) 10 (b) 10	
32 TOTAL RUNNING EXPENSES	= Sum of line 14 to line 31	= sum of line 14 = to line 31	to line 31	= sum of line 14.	(e) (a) to	Sum colad bing (Carry forward to column (i) of main table)
33 TOTAL GROSS EXPENDITURE	=line 3 + line 4 + =	line 3 + line 4 + line 3 + line 4 + line 3 + line 4 + line 3 + line 2 + line 2 line 32 line 32 line 32 line 32 line 32 line 34 line 32 line 34 line 32 line 34 line 34 line 35 line 34 line 35 line	Ine 3 + line 4 + =	line 3 + line 4 +	o) (g) to mns	(O)
					(Internal of the Control of the Cont	כמונא וחניו של אין הרסומנוויו (על סיו זיומוויו נסטופן

FUNDING	
34 Funds delegated by the LEA (101)	(3) (1) (2) (3) (3) (3) (4) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4
35 Funding for sixth form students (N2)	
36 SEN funding (Not for special schools) (103)	
37 Funding for minority ethnic pupils (104)	
38 Standards Fund (105)	
39 Other government grants (108)	
40 TOTAL FUNDING	ne.39 to line.39 to line.39
INCOME	The state of the s
41 Other grants and payments (IO7)	2/0/20
42 income from facilities and services (IBB)	a (n yag) una
43 Income from catering (109)	a (a) ago unas
44 Receipts from supply teacher insurance claims (110).	or (c) sept mines
45 Receipts from other insurance claims (111)	6 (c) 9(c) um:
46 Income from contributions to visits etc. (112)	
47 TOTAL INCOME NOT INCLUDING DONATIONS AND/OR VOLUNTARY FUNDS	Sun of fife 4. Sun of fife 4. Sun of fife 5. Sun of
48 Donations and/or voluntary funds (113)	
49 TOTAL INCOME INCLUDING DONATIONS AND/OR VOLUNTARY FUNDS	The state of the s
SO SCHOOLS NET CURRENT EXPENDITURE	A THE SOSTING AND ASSESSING PROPERTY OF THE SOSTING PROPERTY OF THE PROPERTY O
51 Capital Expenditure from Revenue - CERA (E30) (Schools)	(v) (an) carried forward into line 87)
BALANCES Opening balances at 01/04/2003	2100000
52 Committed balances (B01) 53 Uncommitted balances (B02)	SATIONS TO THE BOOM TO THE BOO
Closing balances at 31/03/2004	The second section series (N 10)
54 Committed balances (801) 55 Uncommitted balances (802)	would show main this former of the main this fall the former of the main this behavior.
SPENDING BY SCHOOLS (brought forward)	Teaching staff Education Other Running TOTALs Income NET Current Good Grant Charles AEF Grants from Revenue recountering recognition of the Control of the C
	(I) U Deprinde Brainfaire Experiment See Communication (I) Communi
	(9) (h) (h) (h) (h) (h) (h) (h) (h) (h) (h
58 Nursery schools	= line 3 cot (b) = line 4 cot (c) = line 25 cot (b) = line 35 cot (b) = line 60 cot (c) = line 60 cot
57 Primary Schools	
	s line 4 co (d) (s line 13 co (d) s line 32 co (d) ≈ line 49 co (d)
59 Special Schools	= line 33 cot (e) a line 49 cot (e) a line 50 cot (e)
60 TOTAL SCHOOL SPENDING (Excluding CERA line 51)	= (ne 32 co) (f)

61 Nursery School Education 62 Primary Schools			The same of the same of				(6)		
Primary Schools			(I) (ii) + (ii) (ii) =	a col (k) - col (l)			= col(m) - col		T
Commission Cohemis			(i) (i) + col (i) co + (ii) co + (ii) co + (ii) co + (iii) c	= col (k) - col (l)			col (p) - col (p		
64. Special Schools			= col (g) + col (h) + col (j) + col (j)	= cal (k) · cal (l)			a co((m) - col (n) - col (o) - col (g)		\neg
d5 Pupi Support			= col (g) + col (h) + col (j) + col (j)	= col (k) = col (l)			= col(m) - col (n) - col (o) - col (p)		
66 Private/voluntary/independent fees for education for Under 5s (Not NMSS)			= col (g) + col (h) + col (i) + col (l)	= col (k) - col (l)			(a) - col (b) - col (p)		
67 Independent/Non-Meintained schools fees			= col (g) + col (h) + col (f) + col (j)	= col (k) - col (l)			= coi(m) - col (n) - col (o) - col (p)		
88 Education out of school			= col (g) + col (h) + col (l) + col (l)	= col (k) · col (l)			= co((m) - col (n) - col (o) - col (p)		
69 Home to School Transport			= col (g) + cal (h) + col (j) + col (j)	= col (k) - col (l)			= cof(m) - col (n) - col (o) - col (p)		
70 Home to College Transport (16-18)			(t) (co + (d) (c	= col(k) · col(l)			= col(m) - col (n) - col (o) - col (p)		
71 School Meals/Milk			= col (g) + col (h) + col (j) + col (j)	= col (k) - col (l)			= col(m) - col (n) - col (o) - col (p)		
Central Administration			= col (g) + col (h) + col (j) + col (j)	= cal (k) - cal (l)			n col(m) - col (n) - col (a) - col (p)		
73 PRC, Redundancy, Existing Early Retrement and Pension liabilities coats			= col (g) + col (h) + col (l) + col (l)	= cal (k) - cal (l)			= coi(m) · coi (n) · coi (o) · coi (p)		
74 Other Support Services			= col (g) + col (h) + col (l) + col (l)	= col (k) - col (l)			(u) - col (b) - col		
75 Teacher Development			= col (g) + col (h) + col (i) + col (j)	= cal (k) - cal (l)			(a) (b) - col (b) - col (b) - col (b) - col (b)		
76 HE/FE courses run on behalf of the authority			= col (g) + col (h) + col (i) + col (i)	= cal (k) - cal (l)			= col(m) - col (a) - col (b) - col (b)		
77 SUB-TOTAL (lines 61 to 76)	± sum of line 61 = sum of line 61 to line 76 to line 76	e 61 = sum of line 61 6 to line 76	= col (g) + col (h) = sum of line 61 + col (i) + col (j) to line 76	line 61 76 = col (k) - col (l)	= sum of line = sum of line = 61 to line 76 61 to line 76	sum of line 61 to line 76	(n) - col (o) - col (b)		
YOUTH AND COMMUNITY							= col(m) - col		
78 Youth Service				= col (k) - col (l)			(n) - col (o) - col (p)		
Student Support/including Mandatory awards			= col (g) + col (l) + col (l) + col (l)	= col (k) - col (l)			(n) - col (o) - col (p)		
80 Other Community Services			= col (g) + col (h) + col (l) + col (l)	=col (x) - col (l)			(a) - cal (b) - cal (p) -		
81 Adult and Community learning			= col (g) + col (h) + col (i) + col (i)	= col (k) - col (l)			(a) - col (b) - col (p) - col (p)		
SUB-TOTAL (lines 78 to 81)	= sum of line 79 = sum of line 79 = sum of line 79 to line 81 to line 81	e 79 = sum of line 79	= sum of line 78 = sum of line 78 to line 81 to line 81	line 78 = col (K) - col (I)	= sum of line = sum of line 31	= sum of lin	e (n) col (p) -		
83 YOTAL SPENDING BY LEA ((inss 77 & 82)	= line 77 + line	line = line 77 + line 82	= line 77 + line 82 = line 77 + line 82	ine 62 = col (k) · col (l)	π line 77 +	= line 77 + line 82	= col(m) - col (n) - col (a) - col (p)	= sum of line	[
84 TOTAL EDUCATION SPENDING (lines 60 and 83)	= line 60 + line 80 + line 80 + line 80 + line 83 83		= line 60 + line 83 = line 60 + line 83 = line 60 + line 83 = col (k) · col (f)	line 83 = co((k) · col (l)	= line 60 + = line 60 + ine 83	= line 60 + line 83	(a) - col (b) -	56 to 59. 61 to 64	£ 6
Capital Expenditure from Revenue (CERA) (LEA) Capital Expenditure from Revenue (CERA) (Youth & Community)				= col (k) - col (l) = col (k) - col (l)					
87 TOTAL EDUCATION SPENDING (lines 51, 84 to 86) including CERA			= sum of cal (f) line 51 + line 84 = sum of line 84 to 86 ta 86	line 84 = col (k) - col (l)	= line 84 = 1 line 84	= line 84	= col(m) - col (n) - col (o) - col (p)		

SECTION	V 52 EDUCATION (OUTTUR	TTURN STATEMENT		Annex to Table	Annex to Table A: Youth Service
YEAR	2003-04	EA.		LEA No.	E-Mail Address:	
CONTACT		TEL.		Version No.	Completion Date:	

		Contracted with		Voluntary	
YOUTH SERVICE		Voluntary	Contracted with	Organisations Grant	
(NET)	LEA Direct Spend	Organisations	Other Organisations	Aid	TOTAL
Management					Tught.
Full Time					
Part Time					
Youth Workers	<u> </u>	in the second se			
Full Time					
Part Time					
Support Staff					
Full Time					
Part Time					
Staff Training					
Non-Staff Costs					
Total Running Costs					
(Table A line 78 Net)					
Capital (Table A					
Youth Service line 86 Net amount)					
YOUTH SERVICE					

SCHEDULE 2

FORM OF PART 2 OF AN OUTTURN STATEMENT

Part 2 of an outturn statement is in the following form.

SES EDITOR OLITTI DN STATEMENT	TENTENT	_		ΔH -							EA No	
Vear 2003-2004				Contact				Email				
TABLE B				Tel No				Version		Completion date	ate	
School Name	D/ES Reference	Balance Brought	Planned Budget	Delegated Funds (Including SSG and LSC	SEN Funding (including some Standards Fund)	Standards Fund residue (not		Income generated by	Total resources available to	School Expenditure [E01 to E30]	Committed Revenue	Uncommitted
	Number			funding) [101/ 102]	[103] and Minority Ethnic Pupils [104]	((e) [50]]		to 113]	scincol (sum of 3 + (5 to 9))		Balance [B01].	Balances [B02]
Ξ	(2)	3 (8)	3 (4)	£ (5)	(9)	3 (<u>()</u>	3 (8)	3 (6)	£ (10)	£ (11)	£ (12)	£ (13)
NURSERY SCHOOLS					(2)							
Хате Тате												
Name												
Name												
Name								_				
Total Nursery Schools (14)												
PRIMARY SCHOOLS												
Изте												
Name												
Middle Deemed												
Name												
Name												
Total Primary Schools (15)												
SECONDARY SCHOOLS												
Name Name					ž.							
Name												
Middle Deemed Name												
Total Secondary Schools (16)												
SPECIAL SCHOOLS	•											
Лате												
Name Name												
Total Special (17)												
TOTALS FOR ALL SCHOOLS (18)	_											
	_					11	1					£

EXPLANATORY NOTE

(This note is not part of the Regulations)

These Regulations prescribe the form and contents of the outturn statement of a local education authority in England under section 52(2) of the School Standards and Framework Act 1998, for the financial year beginning on 1st April 2003. The statement gives details of expenditure by the local education authority, and of other resources allocated by them to schools which they maintain, during the financial year to which it relates.

$S\ T\ A\ T\ U\ T\ O\ R\ Y\quad I\ N\ S\ T\ R\ U\ M\ E\ N\ T\ S$

2004 No. 1279

EDUCATION, ENGLAND

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