

**2004 No. 1279**

**EDUCATION, ENGLAND**

**The Education (Outturn Statements) (England)  
Regulations 2004**

<i>Made</i> - - - - -	<i>7th May 2004</i>
<i>Laid before Parliament</i>	<i>10th May 2004</i>
<i>Coming into force</i> - -	<i>1st June 2004</i>

In exercise of the powers conferred upon the Secretary of State by sections 52(2), (3) and (4) and 138(7) of the School Standards and Framework Act 1998(a), the Secretary of State for Education and Skills hereby makes the following Regulations:

**Citation, commencement and application**

1.—(1) These Regulations may be cited as the Education (Outturn Statements) (England) Regulations 2004 and come into force on 1st June 2004.

(2) These Regulations apply only in relation to England and only in relation to the financial year beginning on 1st April 2003.

**Interpretation**

2.—(1) In these Regulations—

“the 1996 Act” means the Education Act 1996(b);

“the 1998 Act” means the School Standards and Framework Act 1998;

“the 2000 Act” means the Learning and Skills Act 2000(c);

“the 2002 Act” means the Education Act 2002(d);

“the 2003 Outturn Regulations” means the Education (Outturn Statements) (England) Regulations 2003(e);

“the 2003 Regulations” means the Financing of Maintained Schools (England) (No.2) Regulations 2003(f);

“Academy” means an independent school funded by the Secretary of State under section 482 of the 1996 Act(g);

“AEF” means aggregate external finance;

“allocation formula” means the LEA’s formula under regulation 10 of the 2003 Regulations used to determine schools’ budget shares;

“budget statement” means the statement referred to in section 52(1) of the 1998 Act;

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(a) 1998 c. 31. By virtue of the National Assembly for Wales (Transfer of functions) Order 1999 (S.I. 1999/672) the powers conferred by these provisions are exercisable by the Secretary of State only in relation to England. For the meaning of “prescribed” and “regulations” see section 142(1). Paragraph (d) of subsection (2) of section 52 was inserted by the Education Act 2002 (c. 32).

(b) 1996 c. 56.

(c) 2000 c. 21.

(d) 2002 c. 32.

(e) S.I. 2003/1153.

(f) S.I. 2003/3247.

(g) Section 482 of the 1996 Act as substituted by section 65 of the 2002 Act.

“CERA” means capital expenditure which a LEA expect to charge to a revenue account of the LEA as defined in section 41(2) of the Local Government and Housing Act 1989(a);  
“factor” means one of the factors or criteria taken into account in the allocation formula;  
“FE” means further education; “HE” means higher education;  
“ICT” means information and communication technology;  
“LEA” means a local education authority;  
“maintained school” means a maintained nursery school, a community, foundation or voluntary school or a community or foundation special school;  
“NMSS” means non-maintained secondary school;  
“outturn statement” means the statement referred to in section 52(2) of the 1998 Act;  
“PRC” means premature retirement costs;  
“school” means a maintained school;  
“SEN” means special educational needs;  
“special educational needs” and “special educational provision” have the meanings given to those expressions by section 312 of the 1996 Act;  
“SSG” means the grant known as School Standards Grant and is the sum of money paid under that name to a LEA by the Secretary of State under section 14 of the 2002 Act;  
“Standards Fund balance” means any balance from a Standards Fund grant paid under section 14 of the 2002 Act;  
“statement” in relation to a pupil with special educational needs means a statement made under section 324 of the 1996 Act; and  
“youth service” means services provided pursuant to the exercise of the LEA’s functions under section 1513(b) or 508 of the 1996 Act or section 114 of the 2000 Act.

(2) In these Regulations, unless the context otherwise requires, references to primary or secondary schools do not include special schools.

### **Revocation and saving**

3.—(1) The 2003 Outturn Regulations are revoked.

(2) Notwithstanding paragraph (1) above, the 2003 Outturn Regulations continue to apply in relation to the financial year beginning on 1st April 2002.

### **Prescribed form of, and information to be contained in, outturn statements**

4. An outturn statement is prepared in two parts—

- (a) Part 1 is in the form prescribed in Schedule 1 and contains information as to how the planned expenditure specified in the LEA’s budget statement for the LEA as a whole for the financial year beginning on 1st April 2003 was actually incurred, or treated by the LEA as having been incurred, both by the schools maintained by the LEA and by the LEA, including expenditure on Academies;
- (b) Part 2 is in the form prescribed in Schedule 2 and contains information about the LEA’s planned expenditure, the expenditure actually incurred, or treated by the LEA as having been incurred, and other resources allocated by the LEA, for each school for the financial year beginning on 1st April 2003.

### **Prescribed manner and time of publication of outturn statements**

5.—(1) For the purposes of section 52(3)(b) of the 1998 Act, every outturn statement is published by—

- (a) supplying a copy to the Secretary of State for Education and Skills; and
- (b) making a copy available for inspection at all reasonable times and free of charge—
  - (i) at each principal education office of the LEA; and
  - (ii) on a website maintained by the LEA and accessible to the public.

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(a) 1989 c. 42.

(b) Section 15B was inserted by paragraph 55 of Schedule 9 to the 2000 Act.

- (2) An outturn statement must be published before 10th October 2004.
- (3) An outturn statement must be revised if the LEA discover any errors.
- (4) A revised outturn statement is subject to regulations 4, 5(1) and 5(3).

*David Miliband*  
Minister of State  
Department for Education and Skills

7th May 2004

SCHEDULE 1

Regulation 4(a)

FORM OF PART 1 OF AN OUTTURN STATEMENT

Part 1 of an outturn statement is in the following form.

S22 EDUCATION OUTTURN STATEMENT		LEA No	
Year 2003-2004	LEA Name	Contact Person	Email
LDBSEA		Commission table	

  

EXPENDITURE	SPENDING BY SCHOOLS			Total
	Nursery Schools (E)	Primary Schools (E)	Secondary Schools (E)	
1 Teaching staff (E01)				sum costs (b) to (e)
2 Supply teaching staff (E02)				sum costs (b) to (e)
3 TOTAL TEACHING STAFF				sum costs (b) to (e)
4 EDUCATION SUPPORT STAFF (E03)				sum costs (b) to (e)
<b>OTHER EMPLOYEE COSTS</b>				
5 Premises staff (E04)				sum costs (b) to (e)
6 Administrative & clerical staff (E05)				sum costs (b) to (e)
7 Catering Staff (E06)				sum costs (b) to (e)
8 Cost of other staff (E07)				sum costs (b) to (e)
9 Indirect employee expenses (E08)				sum costs (b) to (e)
10 Development and training (E09)				sum costs (b) to (e)
11 Supply teacher insurance (E10)				sum costs (b) to (e)
12 Staff related insurance (E11)				sum costs (b) to (e)
13 TOTAL OTHER EMPLOYEE COSTS				sum costs (b) to (e)
<b>RUNNING EXPENSES</b>				
14 Building maintenance and improvement (E12)				sum costs (b) to (e)
15 Grounds maintenance and improvement (E13)				sum costs (b) to (e)
16 Cleaning and caretaking (E14)				sum costs (b) to (e)
17 Water and sewerage (E15)				sum costs (b) to (e)
18 Energy (E16)				sum costs (b) to (e)
19 Rates (E17)				sum costs (b) to (e)
20 Other occupation costs (E18)				sum costs (b) to (e)
21 Learning resources (not ICT) (E19)				sum costs (b) to (e)
22 ICT learning resources (E20)				sum costs (b) to (e)
23 Examination fees (E21)				sum costs (b) to (e)
24 Administrative supplies (E22)				sum costs (b) to (e)
25 Other insurance premiums (E23)				sum costs (b) to (e)
26 Special facilities (E24)				sum costs (b) to (e)
27 Catering supplies (E25)				sum costs (b) to (e)
28 Agency supply teaching staff (E26)				sum costs (b) to (e)
29 Bought-in professional services - curriculum (E27)				sum costs (b) to (e)
30 Bought-in professional services - other (E28)				sum costs (b) to (e)
31 Loan interest (E29)				sum costs (b) to (e)
32 TOTAL RUNNING EXPENSES				sum costs (b) to (e)
33 TOTAL GROSS EXPENDITURE				sum costs (b) to (e)

(Carry forward to column (g) of main table)

(Carry forward to column (h) of main table)

(Carry forward to column (i) of main table)

(Carry forward to column (j) of main table)



SPENDING BY LEA (EXCLUDING DELEGATED OR REVOLVED FUNDING)

61	Nursery School Education			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
62	Primary Schools			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
63	Secondary Schools			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
64	Special Schools			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
65	Pupil Support			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
66	Private/voluntary/independent fees for education for Under 5s (NOR NMSS)			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
67	Independent/Non-Maintained schools fees			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
68	Education out of school			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
69	Home to School Transport			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
70	Home to College Transport (16-18)			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
71	School Meals/Milk			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
72	Central Administration			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
73	PRC, Redundancy, Existing Early Retirement and Pension liabilities costs			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
74	Other Support Services			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
75	Teacher Development			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
76	HEFE courses run on behalf of the authority			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
77	SUB-TOTAL (lines 61 to 76)	$= \text{sum of line 61 to line 76}$	$= \text{sum of line 61 to line 76}$	$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
<b>YOUTH AND COMMUNITY</b>										
78	Youth Service			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
79	Student Support/including Mandatory awards			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
80	Other Community Services			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
81	Adult and Community Learning			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
82	SUB-TOTAL (lines 79 to 81)	$= \text{sum of line 79 to line 81}$	$= \text{sum of line 79 to line 81}$	$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
83	TOTAL SPENDING BY LEA (lines 77 & 82)	$= \text{line 77} + \text{line 82}$	$= \text{line 77} + \text{line 82}$	$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
84	TOTAL EDUCATION SPENDING (lines 60 and 83)	$= \text{line 60} + \text{line 83}$	$= \text{line 60} + \text{line 83}$	$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
85	Capital Expenditure from Revenue (CERA) (LEA)			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
86	Capital Expenditure from Revenue (CERA) (Town & Community)			$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				
87	TOTAL EDUCATION SPENDING (lines 81, 84 to 86) including CERA	$= \text{sum of line 81 to line 86}$	$= \text{sum of line 81 to line 86}$	$= \text{col}(g) + \text{col}(h) + \text{col}(i) + \text{col}(j)$	$= \text{col}(k) + \text{col}(l)$	$= \text{col}(m) + \text{col}(n) + \text{col}(o) + \text{col}(p)$				



SCHEDULE 2

Regulation 4(b)

FORM OF PART 2 OF AN OUTTURN STATEMENT

Part 2 of an outturn statement is in the following form.

S52 EDUCATION OUTTURN STATEMENT Year 2003-2004 TABLE B		LEA No										
LEA Contact Tel No		Email										
Version		Completion date										
School Name	DIES Reference Number	£ (3)	£ (4)	£ (5)	£ (6)	£ (7)	£ (8)	£ (9)	£ (10)	£ (11)	£ (12)	£ (13)
<b>NURSERY SCHOOLS</b>												
Name												
Name												
Name												
Name												
Name												
Total Nursery Schools (14)												
<b>PRIMARY SCHOOLS</b>												
Name												
Name												
Name												
Middle Deemed												
Name												
Name												
Name												
Total Primary Schools (15)												
<b>SECONDARY SCHOOLS</b>												
Name												
Name												
Name												
Middle Deemed												
Name												
Total Secondary Schools (16)												
<b>SPECIAL SCHOOLS</b>												
Name												
Name												
Name												
Total Special (17)												
<b>TOTALS FOR ALL SCHOOLS (18)</b>												



## **EXPLANATORY NOTE**

*(This note is not part of the Regulations)*

These Regulations prescribe the form and contents of the outturn statement of a local education authority in England under section 52(2) of the School Standards and Framework Act 1998, for the financial year beginning on 1st April 2003. The statement gives details of expenditure by the local education authority, and of other resources allocated by them to schools which they maintain, during the financial year to which it relates.





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