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STATUTORY INSTRUMENTS

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**2004 No. 255**

**The Private Security Industry (Licences) Regulations 2004**

**Citation, commencement and interpretation**

1.—(1) These Regulations may be cited as the Private Security Industry (Licences) Regulations 2004 and shall come into force on 1st March 2004.

(2) In these Regulations, “the Act” means the Private Security Industry Act 2001.

**Application form to engage in licensable conduct**

2. The form set out in Schedule 1 to these Regulations, or a form to the like effect, is hereby prescribed for the purposes of section 8(2)(a) of the Act (form of application for the grant of a licence).

**Form of licence to engage in licensable conduct**

3. For the purposes of section 8(5)(a) of the Act (form of licence to engage in any description of licensable conduct) the forms of licence that are hereby prescribed are—

- (a) in the case of a person who falls within section 3(2)(a), (b), (c) or (h) of the Act (person carrying out licensable conduct) in relation to any of the activities to which paragraph 8 of Schedule 2 to the Act (door supervisors, etc for public houses etc) applies, the form set out in Schedule 2 to these Regulations, or a form to the like effect;
- (b) in the case of a person (not coming within paragraph (a) above) who falls within section 3(2)(d), (e), (f), (g) or (i) of the Act (person acting as a manager, director, employer or partner in relation to licensable conduct) in relation to any of the activities to which paragraph 8 of Schedule 2 to the Act applies, the form set out in Schedule 3 to these Regulations, or a form to the like effect.

**Licence conditions**

4.—(1) The granting by the Authority of a licence to a person who falls within section 3(2)(a), (b), (c) or (h) of the Act (person carrying out licensable conduct) in relation to any of the activities to which paragraph 8 of Schedule 2 to the Act applies shall be subject to the conditions set out in paragraph (2).

(2) Those conditions are—

- (a) the licensee shall display the licence on his person at all times when he is carrying out any activities to which paragraph 8 of Schedule 2 to the Act applies, unless the licence is in the possession of the Authority, or its loss or theft has been notified in accordance with sub-paragraph (b);
- (b) the licensee shall notify the Authority and the police as soon as practicable if he discovers that the licence has been lost or stolen;
- (c) the licensee shall return the licence to the Authority if the Authority so requests;
- (d) the licensee shall notify the Authority as soon as practicable if he receives any conviction or caution, or if he is charged, for an offence identified as a relevant offence for the

purposes of this regulation by the Authority in licensing criteria published under section 7 of the Act;

- (e) the licensee shall notify the Authority as soon as practicable of any change in his name or address;
- (f) the licensee shall produce his licence for inspection on the request of any constable, any member or employee of the Authority or other person so authorised by a direction of the Authority;
- (g) the licensee shall not deface or alter his licence, and shall not display a licence which has been defaced or altered;
- (h) the licensee shall notify the Authority as soon as practicable of any change to his right to remain or work in the United Kingdom.

(3) The granting by the Authority of a licence to a person (not coming within paragraph (1) above) who falls within section 3(2)(d), (e), (f), (g) or (i) of the Act (person acting as a manager, director, employer or partner in relation to licensable conduct) shall be subject to the conditions set out in sub-paragraphs (b) to (h) of paragraph (2) above.

(4) The granting by the Authority of a licence to engage in any licensable conduct in relation to any activities to which paragraph 8 of Schedule 2 to the Act applies which has been granted to any extent in reliance on the validity of a qualification or licence gained outside the United Kingdom, shall additionally be subject to the conditions set out in paragraph (5).

(5) Those conditions are—

- (a) the licensee shall notify the Authority as soon as practicable of any changes to the validity of that qualification or licence;
- (b) the licensee shall notify the Authority as soon as practicable of any disciplinary action taken or proposed to be taken against him in connection with that qualification or licence.

#### **Licence fee**

5. The fee payable in relation to an application for the grant of a licence is hereby prescribed as £190.

Home Office  
4th February 2004

*Hazel Blears*  
Minister of State