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STATUTORY INSTRUMENTS

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**2005 No. 2016**

**ECCLESIASTICAL LAW, ENGLAND**

**FEEES**

**The Parochial Fees Order 2005**

|   |                         |
|---|-------------------------|
| <i>Made (Sealed by the<br/>Archbishops' Council)</i>      | <i>15th July 2005</i>   |
| <i>Laid before the General Synod<br/>in draft - - - -</i> | <i>8th July 2005</i>    |
| <i>Laid before Parliament</i>                             | <i>26th July 2005</i>   |
| <i>Coming into force - -</i>                              | <i>1st January 2006</i> |

The Archbishops' Council, in exercise of the powers conferred by sections 1 and 2 of Ecclesiastical Fees Measure 1986<sup>(1)</sup>, which powers were transferred to it by the National Institutions of the Church of England (Transfer of Functions) Order 1998<sup>(2)</sup>, hereby makes the following Order, a draft of which has been approved by the General Synod in accordance with section 2(1) of the said Measure:

**Establishment of fees**

1. The Table of Parochial Fees set forth in Part I of the Schedule to this Order is hereby established and contains particulars of the parochial fees which, subject to the provisions of section 3 of the said Measure, are to be payable to the persons therein named in relation to the respective matters therein specified.

**Application of Part II of the Schedule**

2. Part II of the said Schedule shall apply in relation to the said parochial fees.

**Definitions**

3. In the Schedule to this Order, unless the context otherwise requires—  
“burial” includes deposit in a vault or brick grave and the interment or deposit of cremated remains;  
“Chancellor” means the judge of the consistory court or commissary court of the bishop or archbishop of the diocese;

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(1) 1986 No. 2  
(2) S. I. 1998/1715

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“incumbent” means the incumbent of any benefice as defined by the Interpretation Measure 1925(3);

“churchyard” includes the curtilage of a church and a burial ground of a church whether or not immediately adjoining such church;

“cemetery” means a burial ground maintained by a burial authority;

“monument” includes a headstone, cross, kerb, border, vase, chain, railing, tablet, plaque, marker, flatstone, tombstone or monument or tomb of any other kind.

#### **Revocation of 2004 Order**

4. The Parochial Fees Order 2004(4) is hereby revoked.

#### **Citation and commencement**

5. This Order may be cited as the Parochial Fees Order 2005 and shall come into operation on the first day of January 2006.

The draft of this Order was approved by the General Synod on 8th July 2005

Church House, Lond

*David Williams*  
Clerk of the Synod

THE COMMON SEAL of the Archbishops' Council was hereunto affixed on 15th July 2005

Church House, London

*William Fittall*  
Secretary General

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(3) 1925 No. 1 (15 & 16 Geo 5 No. 1)  
(4) S. I. 2004/1890

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## SCHEDULE

## FEES ESTABLISHED BY THIS ORDER

## PART I

## TABLE OF PAROCHIAL FEES

|  | <i>Col 1</i><br><i>Fee payable to</i><br><i>incumbent</i> | <i>Col 2</i><br><i>Fee payable to</i><br><i>Parochial Church</i><br><i>Council</i> | <i>Col 3</i><br><i>Total Fees Payable</i> |
|--|---|--|---|
|  | <i>£.p</i>  | <i>£.p</i>   | <i>£.p</i>                                |
| <b>BAPTISMS</b>  |   |  |   |
| Certificate issued at time of baptism  | 12.00   | —  | 12.00                                     |
| Short certificate of baptism given under Section 2 Baptismal Registers Measure 1961(5) | 9.00  | —  | 9.00                                      |
| <b>MARRIAGES</b>   |   |  |   |
| Publication of banns of marriage   | 12.00   | 6.00   | 18.00                                     |
| Certificate of banns issued at time of publication                                     | 12.00   | —  | 12.00                                     |
| Marriage service   | 105.00  | 113.00   | 218.00                                    |
| <b>FUNERALS AND BURIALS</b>  |   |  |   |
| <b>A. Service in church</b>  |   |  |   |
| Funeral service in church  | 48.00   | 39.00  | 87.00                                     |
| Burial in churchyard following on from service in church                               | —   | 160.00   | 160.00                                    |
| Burial in cemetery or cremation following on from service in church                    | —   | —  | Nil                                       |
| Burial of body in churchyard on separate occasion                                      | 33.00   | 160.00   | 193.00                                    |

(5) 1961 No. 2 (9 & 10 Eliz. 2. No.2)

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|  | <i>Col 1<br/>Fee payable to<br/>incumbent</i> | <i>Col 2<br/>Fee payable to<br/>Parochial Church<br/>Council</i> | <i>Col 3<br/>Total Fees Payable</i> |
|--|---|--|-------------------------------------|
|  | <i>£.p</i>                                    | <i>£.p</i>   | <i>£.p</i>                          |
| Burial of cremated remains in churchyard on separate occasion  | 33.00   | 48.00  | 81.00                               |
| Burial in cemetery on separate occasion  | 33.00   | —  | 33.00                               |
| <b>B. No Service in Church</b>   |   |  |                                     |
| Service in crematorium or cemetery   | 87.00   | —  | 87.00                               |
| Burial of body in churchyard   | 33.00   | 160.00   | 193.00                              |
| Burial of cremated remains in churchyard   | 33.00   | 48.00  | 81.00                               |
| <b>C. Certificate issued at time of burial</b>   | 12.00   | —  | 12.00                               |
| <b>MONUMENTS IN CHURCHYARDS</b>  |   |  |                                     |
| Permitted in accordance with rules, regulations or directions made by the Chancellor including those relating to a particular churchyard or part of a churchyard (but excluding a monument authorised by a particular faculty) | —   |  |                                     |
| Small cross of wood (*)  | 6.00  | 11.00  | 17.00                               |
| Small vase not exceeding 305mm x 203 mm x 203mm (approx. 12" x 8" x 8") (*)  | 33.00   | 39.00  | 72.00                               |
| Tablet plaque or other marker commemorating a person whose remains   | 33.00   | 39.00  | 72.00                               |

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|  | <i>Col 1</i><br><i>Fee payable to</i><br><i>incumbent</i> | <i>Col 2</i><br><i>Fee payable to</i><br><i>Parochial Church</i><br><i>Council</i> | <i>Col 3</i><br><i>Total Fees Payable</i> |
|--|---|--|---|
|  | <i>£.p</i>  | <i>£.p</i>   | <i>£.p</i>                                |
| have been cremated<br>(*)  |   |  |   |
| Any other monument<br>(*)  | 48.00   | 90.00  | 138.00                                    |
| Additional inscription<br>on existing monument   | 33.00   | —  | 33.00                                     |
| SEARCHES<br>IN CHURCH<br>REGISTERS ETC.  |   |  |   |
| Searching registers of<br>marriages for period<br>before 1st July 1837   |   |  |   |
| (for up to one hour)   | 12.00   | 6.00   | 18.00                                     |
| (for each subsequent<br>hour or part of an<br>hour)  | 9.00  | 6.00   | 15.00                                     |
| Searching registers<br>of baptisms or burials<br>(including provision of<br>one copy of any entry<br>therein)                              |   |  |   |
| (for up to one hour)   | 12.00   | 6.00   | 18.00                                     |
| (for each subsequent<br>hour or part of an<br>hour)  | 9.00  | 6.00   | 15.00                                     |
| Each additional copy<br>of an entry in a register<br>of baptisms or burials  | 12.00   | 6.00   | 18.00                                     |
| Inspection of<br>instrument of<br>apportionment<br>or agreement for<br>exchange of land for<br>tithes deposited under<br>Tithe Act 1836(6) | 9.00  | —  | 9.00                                      |
| Furnishing copies of<br>above (for every 72<br>words)  | 9.00  | —  | 9.00                                      |

(6) 1836 (6 & 7 Will. 4 c.71)

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## PART II

### APPLICATION OF PAROCHIAL FEES

#### **Burial on a separate occasion**

1. In relation to the fee for a burial in a churchyard, “on a separate occasion” means on any occasion other than following on from a service in church, for example, the interment of cremated remains.

#### **Burial of infant**

2. No fee is payable in respect of the burial of a still-born infant, or for the funeral or burial of an infant dying within the period of one year after birth.

#### **Funeral service**

3. If a full funeral service is held at the graveside, the incumbent’s fee is increased to that payable where the service is held in church.

#### **Burial of cremated remains in churches or closed churchyards**

4. Where cremated remains are buried in or under a church or in a closed churchyard, the fees payable to the incumbent and the Parochial Church Council are—

(1) where burial is authorised by a general faculty, the same as those laid down in Part I of this Schedule for burial in a churchyard;

(2) where burial is authorised by a particular faculty, such sums as may be determined by the Chancellor, who shall specify the person or persons entitled to receive them.

#### **Monuments in churchyards**

5. The fees marked (\*) include fees for the original inscription.

Where a monument in a churchyard is erected or an additional inscription on a monument is made **under the authority of a particular faculty**, the fees payable to the incumbent and the Parochial Church Council or either of them shall be such sums as may be determined by the Chancellor who shall specify the person or persons entitled to receive them.

The incumbent’s fee for an additional inscription on a small cross of wood shall not exceed the current fee payable to the incumbent for the erection of such a monument.

#### **Monuments in churches**

6. Where a faculty is granted for the erection of a monument in a church or any additional inscription thereon, the fees payable to the incumbent and the Parochial Church Council or either of them shall be determined by the Chancellor who shall specify the person or persons entitled to receive them.

#### **The incumbent’s fees**

7. An incumbent who has not executed an assignment of parochial fees to the Diocesan Board of Finance may direct, either generally or in a particular case, that all or part of any fee which is payable to the incumbent under Part I of this Schedule shall be payable to the minister performing the service or duty.

### **Reservation of grave space: vaults**

8. Payment of any of the fees prescribed by the Table in Part I of this Schedule does not confer any right to construct a new vault or an exclusive right to a grave or vault. Where a faculty is granted conferring rights for a period specified in the faculty, the fees payable to the incumbent and the Parochial Church Council or either of them shall be determined by the Chancellor who shall specify the person or persons entitled to receive them.

### **Searches in Church Registers, etc.**

9. The search fee relates to a “particular search” where the approximate date of the baptism, marriage or burial is known. The fee for a more general search of a church register is negotiable with the incumbent and the Parochial Church Council.

### **Services in crematoria and unconsecrated cemeteries**

10. The Church of England (Miscellaneous Provisions) Measure 1992(7) contains a provision which has the effect of requiring a minister of a parish, if requested, to perform a funeral service for defined parishioners in any appropriate crematorium or unconsecrated cemetery. The fees prescribed by the Table in Part I of this Schedule for such services (which are identical to the fees for services held in consecrated cemeteries) are mandatory except where a local authority or other crematorium authority has fixed charges for these services in which case the authority’s charges will apply.

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## **EXPLANATORY NOTE**

*(This note is not part of the Order)*

Paragraph 1 and Part I of the Schedule establish a new table for fees payable for certain matters in connection with baptisms, marriages and burials, for the erection of monuments in churchyards and for other miscellaneous matters. The fees are in substitution for the fees prescribed by the Parochial Fees Order 2004 (S.I.2004/1890).

The definition of “burial” for the purposes of the Schedule, which appears in paragraph 3 of the Order, has also been slightly amended to include an express reference to deposit in the type of structure known as a “brick grave” as well as to deposit in a vault.