Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

STATUTORY INSTRUMENTS

2005 No. 42

LICENCES AND LICENSING

The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005

Made - - - - 12th January 2005
Laid before Parliament 13th January 2005
Coming into force - - 7th February 2005

The Secretary of State, in exercise of the powers conferred upon her by sections 13(4)(i), 17(3)(b), 17(4)(h), 17(5)(a)(i), 17(5)(a)(ii), 17(5)(b), 17(5)(c), 24(1), 29(6), 30(2), 34(5), 37(3)(a), 47(2)(a), 51(3), 54, 69(4), 71(4)(b), 71(5), 71(6), 78(1), 84(4), 87(3), 91, 167(4), 178(1)(b) and 197 of the Licensing Act 2003(1), hereby makes the following Regulations:

Citation and commencement

1. These Regulations may be cited as the Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005 and shall come into force on 7th February 2005.

Commencement Information

II Reg. 1 in force at 7.2.2005, see reg. 1

Interpretation

- 2.—(1) In these Regulations, unless the context requires otherwise—
 - "the Act" means the Licensing Act 2003;
 - "alternative scale plan" means a plan in a scale other than the standard scale;
 - "application" means an application made to a relevant licensing authority under Part 3 or Part 4 of the Act as the case may require and a reference to applications shall be construed accordingly;
 - "club" means a qualifying club within the meaning of section 61 of the Act;
 - "fire and other safety equipment" includes fire extinguishers, fire doors, fire alarms, marine safety equipment, marine evacuation equipment and other similar equipment;

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"legible in all material respects" means that the information contained in the application, notice or representations is available to the recipient to no lesser extent than it would be if given by means of a document in written form;

"notice" means a notice given to a relevant licensing authority under Part 3 or Part 4 of the Act as the case may require and a reference to notices shall be construed accordingly;

"prescribed fee" in relation to an application or notice, shall be the fee for such application or notice calculated in accordance with regulations made by the Secretary of State under Part 3 and Part 4 of the Act or in accordance with an order made by the Secretary of State under Schedule 8 to the Act;

"relevant licensing authority" shall be construed in accordance with section 12, 68 or 171 of, or paragraph 1 or 13 of Schedule 8 to, the Act, as the case requires;

"representations" means representations made to a relevant licensing authority under Part 3, Part 4 or Part 8 of the Act as the case may require made by an interested party or a responsible authority in relation to an application or a review;

"review" means a review under Part 3, 4 or 8 of the Act as the case may require and a reference to reviews shall be construed accordingly;

"second appointed day" in relation to a premises licence, means the day as specified as such for the purposes of Part 1 of Schedule 8 to the Act and, in relation to a club premises certificate means the day as specified as such for the purposes of Part 2 of Schedule 8 to the Act; and

"standard scale" means that 1 millimetre represents 100 millimetres.

- (2) For the purposes of these Regulations a reference to—
 - (a) a paragraph in a regulation or in a Schedule, a Schedule or a Part is a reference to the paragraph in that regulation or that Schedule, the Schedule or the Part in these Regulations; and
 - (b) a section should be construed as a reference to the section of the Act.

Commencement Information

I2 Reg. 2 in force at 7.2.2005, see reg. 1

PART 1

INTRODUCTORY

Scope of Regulations

- **3.** These Regulations apply to applications, notices, representations and reviews.
- **4.** A person applying for a premises licence, a provisional statement, a variation of a premises licence, a review of a premises licence or a transfer of a premises licence or giving an interim authority notice shall comply with the appropriate provisions of Parts 2 and 4.
- **5.** A club applying for a club premises certificate or a variation of a club premises certificate or a person applying for a review of a club premises certificate shall comply with the appropriate provisions of Parts 3 and 4.
- **6.** The relevant licensing authority in relation to an application, notice, representations or a review shall comply with the appropriate provisions of Parts 4 and 5.

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Commencement Information

13 Reg. 3 in force at 7.2.2005, see reg. 1

14 Reg. 4 in force at 7.2.2005, see reg. 1

15 Reg. 5 in force at 7.2.2005, see reg. 1

16 Reg. 6 in force at 7.2.2005, see reg. 1
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Responsible authorities

7. For the purposes of sections 13(4) and 69(4), the local weights and measures authority (within the meaning of section 69 of the Weights and Measures Act 1985(2)) for any area in which the premises is situated is a responsible authority.

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Commencement Information

I7 Reg. 7 in force at 7.2.2005, see reg. 1
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Person giving interim authority notice

8. For the purposes of section 47(2)(a), a person has a prescribed interest in the premises concerned if he has a legal interest in the premises as freeholder or leaseholder.

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Commencement Information
18 Reg. 8 in force at 7.2.2005, see reg. 1
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Rights of freeholder etc. to be notified of licensing matters

9. In a case of a person giving a notice of his property interest in any premises under section 178, that notice shall be in the form and shall contain the information set out in Schedule 1 and shall be accompanied by the prescribed fee.

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Commencement Information
19 Reg. 9 in force at 7.2.2005, see reg. 1
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PART 2

PREMISES LICENCES

Premises licences

10. An application for a premises licence under section 17 shall be in the form and shall contain the information set out in Schedule 2 and shall be accompanied by the prescribed fee.

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Commencement Information

I10 Reg. 10 in force at 7.2.2005, see reg. 1

Provisional statements

11. An application for a provisional statement under section 29 shall be in the form and shall contain the information set out in Schedule 3 and shall be accompanied by the prescribed fee.

Commencement Information

III Reg. 11 in force at 7.2.2005, see reg. 1

Variation of premises licences

12. An application to vary a premises licence under section 34 shall be in the form and shall contain the information set out in Schedule 4 and shall be accompanied by the prescribed fee (provided that in a case where the application to vary is made at the same time as an application under paragraph 2 of Schedule 8 to the Act, the application shall be in the form and shall contain the information set out in Part B of Schedule 1 to the Licensing Act 2003 (Transitional provisions) Order 2005(3)).

Commencement Information

I12 Reg. 12 in force at 7.2.2005, see reg. 1

Variation of premises licences to specify premises supervisor

13. An application to vary a premises licence so as to specify the individual named in the application as the premises supervisor under section 37 shall be in the form and shall contain the information set out in Schedule 5 and shall be accompanied by the prescribed fee (provided that in a case where the application is made at the same time as an application under paragraph 2 of Schedule 8 to the Act, the application shall be in the form and shall contain the information set out in Part B of Schedule 1 to the Licensing Act 2003 (Transitional provisions) Order 2005).

Commencement Information

I13 Reg. 13 in force at 7.2.2005, see reg. 1

Transfer of premises licences

14. An application to transfer a premises licence under section 42 shall be in the form and shall contain the information set out in Schedule 6 and shall be accompanied by the prescribed fee.

Commencement Information

I14 Reg. 14 in force at 7.2.2005, see reg. 1

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Interim authority notices

15. An interim authority notice given under section 47 shall be in the form and shall contain the information set out in Schedule 7 and shall be accompanied by the prescribed fee.

Commencement Information

I15 Reg. 15 in force at 7.2.2005, see reg. 1

Review of premises licences

16. An application for a review of a premises licence under section 51 shall be in the form and shall contain the information set out in Schedule 8.

Commencement Information

I16 Reg. 16 in force at 7.2.2005, see reg. 1

PART 3

CLUB PREMISES CERTIFICATES

Qualifying club

17. A club applying for a club premises certificate under section 71 on or before making such an application shall make a declaration to the relevant licensing authority in the form and containing the information set out in Part A of Schedule 9.

Commencement Information

I17 Reg. 17 in force at 7.2.2005, see reg. 1

Club premises certificates

18. An application for a club premises certificate under section 71 shall be in the form and shall contain the information set out in Part B of Schedule 9 and shall be accompanied by the prescribed fee.

Commencement Information

I18 Reg. 18 in force at 7.2.2005, see reg. 1

Variation of club premises certificates

19. An application to vary a club premises certificate under section 84 shall be in the form and shall contain the information set out in Schedule 10 and shall be accompanied by the prescribed fee (provided that in a case where the application to vary is made at the same time as an application under paragraph 14 of Schedule 8 to the Act, the application shall be in the form and shall contain

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the information set out in Part B of Schedule 4 to the Licensing Act 2003 (Transitional provisions) Order 2005).

Commencement Information

I19 Reg. 19 in force at 7.2.2005, see reg. 1

Review of club premises certificates

20. An application to review a club premises certificate under section 87 shall be in the form and shall contain the information set out in Schedule 8.

Commencement Information

I20 Reg. 20 in force at 7.2.2005, see reg. 1

PART 4

GENERAL

Applications, notices and representations

- **21.**—(1) An application, a notice or representations shall be given in writing.
- (2) Notwithstanding the requirement in paragraph (1) and subject to paragraph (3), that requirement shall be satisfied in a case where—
 - (a) the text of the application, notice or representations—
 - (i) is transmitted by electronic means;
 - (ii) is capable of being accessed by the recipient;
 - (iii) is legible in all material respects; and
 - (iv) is capable of being read and reproduced in written form and used for subsequent reference;
 - (b) the person to whom the application or notice is to be given or the representations are to be made has agreed in advance that an application or a notice may be given or representations may be made by electronic means; and
 - (c) forthwith on sending the text of the application, notice or representations by electronic means, the application, notice or representations is given or made, as applicable, to the recipient in writing.
- (3) Where the text of the application, notice or representations is or are transmitted by electronic means, the giving of the application or notice or the making of the representations shall be effected at the time the requirements of paragraph 2(a) are satisfied, provided that where any application or notice is required to be accompanied by a fee, plan or other document or information that application or notice shall not be treated as given until the fee, plan or other document or information has been received by the relevant licensing authority.

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Commencement Information

I21 Reg. 21 in force at 7.2.2005, see reg. 1

Representations

- **22.**—(1) An interested party or a responsible authority making representations to a relevant licensing authority, may make those representations—
 - (a) in the case of a review of a premises licence following a closure order, at any time up to and including seven days starting on the day after the day on which the authority received the notice under section 165(4) in relation to the closure order and any extension to it;
 - (b) in any other case, at any time during a period of 28 consecutive days starting on the day after the day on which the application to which it relates was given to the authority by the applicant.

Commencement Information

I22 Reg. 22 in force at 7.2.2005, see reg. 1

Plans

- 23.—(1) An application for a premises licence under section 17, or a club premises certificate under section 71, shall be accompanied by a plan of the premises to which the application relates and which shall comply with the following paragraphs of this regulation.
- (2) Unless the relevant licensing authority has previously agreed in writing with the applicant following a request by the applicant that an alternative scale plan is acceptable to it, in which case the plan shall be drawn in that alternative scale, the plan shall be drawn in standard scale.
 - (3) The plan shall show—
 - (a) the extent of the boundary of the building, if relevant, and any external and internal walls of the building and, if different, the perimeter of the premises;
 - (b) the location of points of access to and egress from the premises;
 - (c) if different from sub-paragraph (3)(b), the location of escape routes from the premises;
 - (d) in a case where the premises is to be used for more than one licensable activity, the area within the premises used for each activity;
 - (e) fixed structures (including furniture) or similar objects temporarily in a fixed location (but not furniture) which may impact on the ability of individuals on the premises to use exits or escape routes without impediment;
 - (f) in a case where the premises includes a stage or raised area, the location and height of each stage or area relative to the floor;
 - (g) in a case where the premises includes any steps, stairs, elevators or lifts, the location of the steps, stairs, elevators or lifts;
 - (h) in the case where the premises includes any room or rooms containing public conveniences, the location of the room or rooms;
 - (i) the location and type of any fire safety and any other safety equipment including, if applicable, marine safety equipment; and
 - (j) the location of a kitchen, if any, on the premises.

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(4) The plan may include a legend through which the matters mentioned or referred to in paragraph (3) are sufficiently illustrated by the use of symbols on the plan.

Commencement Information

I23 Reg. 23 in force at 7.2.2005, see reg. 1

Consents

- **24.**—(1) In the case of an application under section 17 which relates to the supply of alcohol or section 37, the consent of the individual who the applicant wishes to have specified in the licence as the premises supervisor under section 17(3)(c) or 37(3)(a) in the premises licence shall be in the form set out in Part A of Schedule 11.
- (2) In the case of an application to transfer a premises licence under section 42 or 43, the consent of the holder of the premises licence under section 43(3) or 44(4) shall be in the form set out in Part B of Schedule 11.

Commencement Information

I24 Reg. 24 in force at 7.2.2005, see reg. 1

Advertisement of applications

- **25.** In the case of an application for a premises licence under section 17, for a provisional statement under section 29, to vary a premises licence under section 34, for a club premises certificate under section 71 or to vary a club premises certificate under section 84, the person making the application shall advertise the application, in both cases containing the appropriate information set out in regulation 26—
 - (a) for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority, by displaying a notice,
 - (i) which is—
 - (aa) of a size equal or larger than A4,
 - (bb) of a pale blue colour,
 - (cc) printed legibly in black ink or typed in black in a font of a size equal to or larger than 16;
 - (ii) in all cases, prominently at or on the premises to which the application relates where it can be conveniently read from the exterior of the premises and in the case of a premises covering an area of more than 50 metres square, a further notice in the same form and subject to the same requirements every fifty metres along the external perimeter of the premises abutting any highway; and
 - (b) by publishing a notice—
 - (i) in a local newspaper or, if there is none, in a local newsletter, circular or similar document, circulating in the vicinity of the premises;
 - (ii) on at least one occasion during the period of 10 working days starting on the day after the day on which the application was given to the relevant licensing authority.
- **26.**—(1) In the case of an application for a premises licence or a club premises certificate, the notices referred to in regulation 25 shall contain a statement of the relevant licensable activities or

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relevant qualifying club activities as the case may require which it is proposed will be carried on on or from the premises.

- (2) In the case of an application for a provisional statement, the notices referred to in regulation 25—
 - (a) shall state that representations are restricted after the issue of a provisional statement; and
 - (b) where known, may state the relevant licensable activities which it is proposed will be carried on on or from the premises.
- (3) In the case of an application to vary a premises licence or a club premises certificate, the notices referred to in regulation 25 shall briefly describe the proposed variation.
 - (4) In all cases, the notices referred to in regulation 25 shall state—
 - (a) the name of the applicant or club;
 - (b) the postal address of the premises or club premises, if any, or if there is no postal address for the premises a description of those premises sufficient to enable the location and extent of the premises or club premises to be identified;
 - (c) the postal address and, where applicable, the worldwide web address where the register of the relevant licensing authority is kept and where and when the record of the application may be inspected;
 - (d) the date by which an interested party or responsible authority may make representations to the relevant licensing authority;
 - (e) that representations shall be made in writing; and
 - (f) that it is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence.

Commencement Information

I25 Reg. 25 in force at 7.2.2005, see **reg. 1**

I26 Reg. 26 in force at 7.2.2005, see reg. 1

Notice to responsible authority

27. In the case of an application for a premises licence under section 17, a provisional statement under section 29, a variation of a premises licence under section 34, a review under section 51, a club premises certificate under section 71, a review under section 87 or a variation of a club premises certificate under section 84, the person making the application shall give notice of his application to each responsible authority by giving to each authority a copy of the application together with its accompanying documents, if any, on the same day as the day on which the application is given to the relevant licensing authority.

Commencement Information

I27 Reg. 27 in force at 7.2.2005, see reg. 1

Notice to chief officer of police etc.

28. In the case of—

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- (a) an application to vary a premises licence under section 37 (to specify an individual as premises supervisor), the person making the application shall give to—
 - (i) the chief officer of police, and
 - (ii) the designated premises supervisor, if any,
 - a copy of the application together with its accompanying documents, if any, on the same day as the day on which the application is given to the relevant licensing authority;
- (b) an application for the transfer of a premises licence under section 42 or the giving of an interim authority notice under section 47, the person making the application or giving the notice shall give to the chief officer of police a copy of the application or interim authority notice together with its accompanying documents, if any, on the same day as the day on which the application or notice is given to the relevant licensing authority.

Commencement Information 128 Reg. 28 in force at 7.2.2005, see reg. 1

Notification of review

29. In the case of an application for a review of a premises licence under section 51 or a review of a club premises certificate under section 87, the person making the application shall give notice of his application to each responsible authority and to the holder of the premises licence or the club in whose name the club premises certificate is held and to which the application relates by giving to the authority, the holder or the club a copy of the application for review together with its accompanying documents, if any, on the same day as the day on which the application for review is given to the licensing authority.

Commencement Information 129 Reg. 29 in force at 7.2.2005, see reg. 1

PART 5

LICENSING AUTHORITIES—MISCELLANEOUS

Validity of premises licences and club premises certificates

30. A relevant licensing authority may not grant a premises licence or club premises certificate to have effect before the second appointed day.

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Commencement Information
130 Reg. 30 in force at 7.2.2005, see reg. 1
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Frivolous, vexatious or repetitious representations

31. Where the relevant licensing authority notifies the person who made the representations that the representations are frivolous, vexatious or a repetition as the case requires, that notification shall be given in writing to the person who made the representations and as soon as is reasonably

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practicable and in any event before the determination of the application to which the representations relate.

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Commencement Information

I31 Reg. 31 in force at 7.2.2005, see reg. 1
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Notification that any ground for review is frivolous, vexatious or a repetition

32. Where the relevant licensing authority rejects a ground for a review under section 51(4)(b) or section 87(4)(b) it shall give notification in writing as soon as is reasonably practicable to the person making the application for a review.

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Commencement Information
132 Reg. 32 in force at 7.2.2005, see reg. 1
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Form of premises licence and summary

- 33. A premises licence shall—
 - (a) include an identifier for the relevant licensing authority;
 - (b) include a number that is unique to the licence; and
 - (c) be in the form and shall contain the information set out in Part A of Schedule 12.
- **34.** A summary of a premises licence shall—
 - (a) include the identifier for the relevant licensing authority;
 - (b) include the licence number referred to in regulation 33; and
 - (c) be in the form and shall contain the information set out in Part B of Schedule 12, printed on paper of a size equal to or larger than A4.

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Commencement Information
133 Reg. 33 in force at 7.2.2005, see reg. 1
134 Reg. 34 in force at 7.2.2005, see reg. 1
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Form of club premises certificate and summary

- 35. A club premises certificate shall—
 - (a) include an identifier for the relevant licensing authority;
 - (b) include a number that is unique to the certificate; and
 - (c) be in the form and shall contain the information set out in Part A of Schedule 13.
- **36.** A summary of a club premises certificate shall—
 - (a) include the identifier for the relevant licensing authority;
 - (b) include the certificate number referred to in regulation 35; and
 - (c) be in the form and shall contain the information set out in Part B of Schedule 13, printed on paper of a size equal to or larger than A4.

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Commencement Information

I35 Reg. 35 in force at 7.2.2005, see reg. 1

I36 Reg. 36 in force at 7.2.2005, see reg. 1
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Review of premises licence following closure order

- 37. In the case of a review of a premises licence under section 167 (review of premises licence following a closure order), within the period of one working day starting on the day after the day on which the relevant licensing authority received the notice under section 165(4) from the magistrates' court, the relevant licensing authority shall give to the holder of the premises licence and each responsible authority notice in writing of—
 - (a) the review;
 - (b) the dates between which interested parties and responsible authorities may make representations relating to the review to the relevant licensing authority;
 - (c) the closure order and any extension of it; and
 - (d) any order made in relation to it under section 165(2).

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Commencement Information
137 Reg. 37 in force at 7.2.2005, see reg. 1
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Advertisement of review by licensing authority

- **38.**—(1) Subject to the provisions of this regulation and regulation 39, the relevant licensing authority shall advertise an application for the review of a premises licence under section 51(3), of a club premises certificate under section 87(3) or of a premises licence following a closure order under section 167—
 - (a) by displaying prominently a notice—
 - (i) which is—
 - (aa) of a size equal or larger than A4;
 - (bb) of a pale blue colour; and
 - (cc) printed legibly in black ink or typed in black in a font of a size equal to or larger than 16;
 - (ii) at, on or near the site of the premises to which the application relates where it can conveniently be read from the exterior of the premises by the public and in the case of a premises covering an area of more than 50 metres square, one further notice in the same form and subject to the same requirements shall be displayed every 50 metres along the external perimeter of the premises abutting any highway; and
 - (iii) at the offices, or the main offices, of the licensing authority in a central and conspicuous place; and
 - (b) in a case where the relevant licensing authority maintains a website for the purpose of advertisement of applications given to it, by publication of a notice on that website;
 - (2) the requirements set out in paragraph (1) shall be fulfilled—

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- (i) in the case of a review of a premises licence following a closure order under section 167, for a period of no less than seven consecutive days starting on the day after the day on which the relevant licensing authority received the notice under section 165(4); and
- (ii) in all other cases, for a period of no less than 28 consecutive days starting on the day after the day on which the application was given to the relevant licensing authority.
- **39.** All notices referred to in regulation 38 shall state—
 - (a) the address of the premises about which an application for a review has been made,
 - (b) the dates between which interested parties and responsible authorities may make representations to the relevant licensing authority,
 - (c) the grounds of the application for review,
 - (d) the postal address and, where relevant, the worldwide web address where the register of the relevant licensing authority is kept and when and when the grounds for the review may be inspected; and
 - (e) that it is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction for the offence.

Commencement Information

- **I38** Reg. 38 in force at 7.2.2005, see reg. 1
- **I39** Reg. 39 in force at 7.2.2005, see reg. 1

Provision of forms, notices and applications

- **40.** The relevant licensing authority—
 - (a) must provide on request the forms listed in the Schedules printed on paper; or
 - (b) in a case where the relevant licensing authority maintains a website, it may provide electronic copies of the forms listed in the Schedules on such a website.

Commencement Information

I40 Reg. 40 in force at 7.2.2005, see reg. 1

Validity of forms, notices and application

41. A relevant licensing authority shall not reject any application or notice by reason only of the fact that it is given on a form provided otherwise than from the relevant licensing authority but which complies with the requirements of these Regulations.

Commencement Information

I41 Reg. 41 in force at 7.2.2005, see reg. 1

Acknowledgement of notification of an interest

42. The relevant licensing authority shall as soon as reasonably practicable on receipt of a notification to it under section 178 acknowledge its receipt by returning a copy of the notification to the notifier duly endorsed.

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Commencement Information

I42 Reg. 42 in force at 7.2.2005, see **reg. 1**

12th January 2005

Richard Caborn
Minister of State
Department for Culture, Media and Sport

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Schedule 1

regulation 9

Commencement Information

I43 Sch. 1 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

Notification of an interest in premises under section 178 of the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

'Wehereby gives/give notice of my/our interest in th (Insert name(s) of notifier) remises identified below for the purposes of section 178 of the Licensing Act				
2003				
Part 1 – Premises details				
Postal address of premises or, if none, ordnance survey	map reference or description			
-				
Post town	Post code			
Name of applicant for, or holder of, premises licence or premises certificate (if known)	club applying for, or holding, club			
Premises licence / club premises certificate number (if k	nown)			

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Part 2 - Details of my/our interest in the premises

I/we	Ple	ease tick	. •
a)	have a legal interest in the premises as freeholder or leaseholder		
b)	am/are the legal mortgagee in respect of the premises (within the meaning of the Law of Property Act 1925)		
c)	am/are in occupation of the premises		
I/w	ve are		
a)	an individual(s)		please complete section (A)
b)	a company		please complete section (B)
c)	a partnership		please complete section (B)
d)	an unincorporated association		please complete section (B)
e)	other (for example, a statutory corporation)		please complete section (B)
(A) DET	AILS OF INDIVIDUAL		
Mr Surnam	Mrs Miss Ms First nar	ı	Other title (for example, Rev)
Current address differen premise	if		
Dort T			
Post To	t phone number in working hours (if any)	stcode	
E-mail			
(option			

DETAILS OF SECO	ND INDIVIDUAL (if app	licable)		
Mr Sumama	Mrs Miss	Ms		Other title (for example, Rev)
Surname		FIIS	t names	
Current postal address if different from premises address				
Post Town			Postcode	
Contact phone nu	mber in working hours	(if any)		,
E-mail address (optional)				
(B) DETAILS OF N	ON-INDIVIDUAL			
registered number.	e and registered address In the case of a partners ne and address of each p	ship or other join	ll. Where app it venture (ot	propriate please give any ther than a body corporate),
Name				
				,
Address				
				,

Registered number (where applicable)	
Description of applicant (for example partnership, company, unincorporated association etc)	
Telephone number (if any)	
E-mail address (optional)	
Please tick ♥ yes	
I have made or enclosed payment of the fee]
T IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE , UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MA A FALSE STATEMENT IN OR IN CONNECTION WITH THIS NOTIFICATION	KE
Part 3 – Signatures (please read guidance note 1)	
signature of notifier or notifier's solicitor or other duly authorised agent (See guidance note 2). signing on behalf of the notifier please state in what capacity.	If
Signature	
	••••
Date	
Capacity	
or joint notifiers signature of 2 nd notifier 2 nd notifier's solicitor or other authorised agent (plea ead guidance note 3). If signing on behalf of the notifier please state in what capacity.	ise
ignature	
Date	
Capacity	

Contact name (whom not arrively six-	and the second s	elflan) and address
Contact name (where not previously given for correspondence associated with this no		
		- A
		· 15, 2)
Post town	Post code	, , , , , , , , , , , , , , , , , , , ,
Telephone number (if any)		
E-mail address (optional)		100
	, , , , , , , , , , , , , , , , , , , ,	
Notes for Guidance		
 The form must be signed. A notifier's agent (for example solicitor) r 	may sign the form on their behalf	provided that they
have actual authority to do so.		
Where there is more than one notifier, bo form.	oth notifiers or their respective ag	ents must sign the
4. This is the address which we shall use to	correspond with you about this no	otification and if a
change is made to the register.		
Acknowledgement by [insert name of notification of an interest in the pre		
person/persons identified in the noti		20].
,		
Signed for and on bobalf of the south	a wido c	
Signed for and on behalf of the author	ority	
S	Schedule 2	regulation 10
ommencement Information		
44 Sch. 2 in force at 7.2.2005, see reg. 1		
, , , , , , , , , , , , , , , , , , ,		

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[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for a premises licence to be granted under the Licensing Act 2003

	PLEASE READ THE FOLLOWING II	NSTR	UCTIO	ONS FIRST
lf you a your an	completing this form please read the guidance note are completing this form by hand please write legibl aswers are inside the boxes and written in black ink. By wish to keep a copy of the completed form for yo	y in bl Use a	ock cap dditiona	itals. In all cases ensure that
the Lic and I/v accord	apply for a prei (Insert name(s) of applicant) censing Act 2003 for the premises describ we are making this application to you as dance with section 12 of the Licensing Ac	oed in the r	n Part elevar	1 below (the premises)
	 Premises details I address of premises or, if none, ordnance survey 			
Post t		Doct	ende	
rost t	OWN	Post	code	
Telepho	one number at premises (if any)			
Non-do	omestic rateable value of premises		£	
Part 2	- Applicant details			
Please s	state whether you are applying for a premises licen		ease tick	v V voc
		rle	ase tick	-
a)	an individual or individuals*		П	please complete section (A)
b)	a person other than an individual*			
	i. as a limited company			please complete section (B)
	ii. as a partnership			please complete section (B)
	iii. as an unincorporated association or			please complete section (B)
	iv. other (for example a statutory corporation)			please complete section (B)
c)	a recognised club			please complete section (B)
d)	a charity			please complete section (R)

please complete section (B)

d)

a charity

e)	the proprietor of an educational establishment		please complete section (B)			
f)	a health service body		please complete section (B)			
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital		please complete section (B)			
h)	the chief officer of police of a police force in England and Wales		please complete section (B)			
*If you a	*If you are applying as a person described in (a) or (b) please confirm: Please tick ✓ yes I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or I am making the application pursuant to a o statutory function or o a function discharged by virtue of Her Majesty's prerogative					
Mr Surnam	Mrs Miss First name	s	Other title (for example, Rev) Please tick yes			
Current address differen premise	if					
Post To	wn Post	ode				
Daytim	e contact telephone number					
E-mail a (option						

SECOND INDIVIDU	JAL APPLICAN	IT (if applicable)			
	rs	Miss	Ms	Other title (for example, Re	v)
Surname			First names		
					Please tick yes
I am 18 years old o	r over				
Current postal address if different from premises address					
Post Town			Postcode		
Daytime contact to	elephone num	ber			
E-mail address (optional)					
Please provide nan any registered nun corporate), please	nber. In the ca	ise of a partnershi	p or other joint ve	nture (other than	lease give n a body
Name					
Address					
Registered numbe	r (where appli	cable)			
Description of app	licant (for exa	mple partnership, o	company, unincorp	orated association	n etc)
Telephone numbe	r (if any)				
E-mail address (op	tional)				

art 3 Operating Schedule	
hen do you want the premises licence to start?	Day Month Year
you wish the licence to be valid only for a limited period, then do you want it to end?	Day Month Year
Please give a general description of the premises (please read	d guidance note 1)

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What licensable activities do you intend to carry on from the premises? (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Pro	visio	on of regulated entertainment	Please tick 💆 yes
	a)	plays (if ticking yes, fill in box A)	
	b)	films (if ticking yes, fill in box B)	
	c)	indoor sporting events (if ticking yes, fill in box C)	
	d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
	e)	live music (if ticking yes, fill in box E)	
	f)	recorded music (if ticking yes, fill in box F)	
	g)	performances of dance (if ticking yes, fill in box G)	
	h)	anything of a similar description to that falling within (e), (f) or (g)	
		(if ticking yes, fill in box H)	
Pro	visio	on of entertainment facilities for:	
	i)	making music (if ticking yes, fill in box I)	
	j)	dancing (if ticking yes, fill in box J)	
	k)	entertainment of a similar description to that falling within (i) or (j)	
		(if ticking yes, fill in box K)	
Pro	visio	on of late night refreshment (if ticking yes, fill in box L)	
Sup	ply	of alcohol (if ticking yes, fill in box M)	
ln a	all ca	ses complete boxes N, O and P	

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_				
Plays Standard days and timings		nd timings	Will the performance of a play take place indoors or outdoors or both – please tick	Indoors
6)	e read guic	lance note	[] (please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for performing guidance note 4)	g plays (please read
Thur				
Fri			Non standard timings. Where you intend to for the performance of plays at different tin the column on the left, please list (please rea	nes to those listed in
Sat				
Sun				

В

	Films		Will the exhibition of films take place	Indoors
	Standard days and timings (please read guidance note 6)		indoors or outdoors or both – please tick ['] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat				
Sun				

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C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

	Boxing or wrestling entertainments		Will the boxing or wrestling entertainment take place indoors or	Indoors
Standa	ard days a	and timings idance note 6)	outdoors or both – please tick [♥](please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read	
Sat			guidance note 5)	
Sun				

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Ε

Live music			Will the performance of live music take Indoors		
Standard days and timings		and timings	place indoors or outdoors or both –	Outdoors	
	(please read guidance note 6)		please tick [✓] (please read guidance note		
Day	Start	Finish	2) Both		
Mon			Please give further details here (please read	guidance note 3)	
Tue					
				,	
Wed			State any seasonal variations for the performance of live		
			music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to	use the premises	
l			for the performance of live music at differe	nt times to those	
			listed in the column on the left, please list (guidance note 5)	please read	
Sat			guidance note 3)		
			· ·		
Sun					
l					

F

Recorded music Standard days and timings (please read guidance note 6)		and timings	Will the playing of recorded music take place indoors or outdoors or both — please tick [♥] (please read guidance note	Indoors Outdoors	
Day	Start	Finish	2)	Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed		,	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					

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G

Standa	Performances of dance Standard days and timings (please read guidance note 6)		Will the performance of dance take place indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Indoors Outdoors	
Day	Start	Finish	•	Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur				-	
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note		
Sat			5)		
Sun					

Ħ

desci fallin (g) Standa	ription in ig withing with in ard days :	a similar to that n (e), (f) or and timings idance note 6)	Please give a description of the type of entertable providing	inment you will	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [~] (please read guidance note 2)	Indoor	
Mon			read guidance note 2)	Both	
Tue		-	Please give further details here (please read gui	idance note 3)	
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					

Sat			Non standard timings. Where you intend to for the entertainment of a similar description within (e), (f) or (g) at different times to the column on the left, please list (please read growth).	on to that falling	g
Sun	-,				
Γ					
for n Stand	naking r	facilities music and timings idance note 6)	Please give a description of the facilities for will be providing	making music y	<u>you</u>
			Will the facilities for making music be indoors or outdoors or both – please tick	Indoors	
Day	Start	Finish	[v] (please read guidance note 2)	Outdoors Both	
Mon			Please give further details here (please read	guidance note 3)
Tue					
Wed			State any seasonal variations for the provisemaking music (please read guidance note 4)	ion of facilities	for
Thur					
Fri			Non standard timings. Where you intend to for provision of facilities for making music to those listed in the column on the left, plants.	at different time	es
Sat			guidance note 5)		
Sun					
J					
	ision of lancing	facilities	Will the facilities for dancing be indoors or outdoors or both – please tick [*] (see	Indoors	
Stand	lard days	and timings idance note 6)	guidance note 2)	Outdoors	
	Start		1	Both	_

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Please give a description of the facilities for dancing you will
be providing
Please give further details here (please read guidance note 3)
State any seasonal variations for providing dancing facilities (please read guidance note 4)
Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please
list (please read guidance note 5)

ĸ

<u> </u>					
Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing		
Day	Start	Finish	Will the entertainment facility be indoors or	Indoor	
			outdoors or both – please tick [] (please read guidance note 2)	Outdoor	
Mon				Both	
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)		
Fri					
Sat Non standard timings. Where you intend to use the premise				e the premises	

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Sun		for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list (please read guidance note 5)

L

Late night			Will the provision of late night refreshment	Indoors	
refreshment		-	take place indoors or outdoors or both – please	Outdoors	
	ard days		tick [v] (please read guidance note 2)		
	gs (please nce note				
_			-		
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	nce note 3)	
Tue					
Wed	_		State any seasonal variations for the provision of late night		
Thur			refreshment (please read guidance note 4)		
Inur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note		
Sat			5)		
Sun					
l	1	I	I		

м

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box ♥) (please read guidance note 7)	On the premises Off the premises
Day	Start	Finish	1	Both
Mon			State any seasonal variations for the guidance note 4)	supply of alcohol (please read
Tue				
Wed				
Thur			Non-standard timings. Where you in the supply of alcohol at different time column on the left, please list (pleas	mes to those listed in the

'''						
Sat						
Sun						
	the nam ises supe		ils of the individual whom you wish to specify on the licence as			
Name	·					
Addre	ess					
			·			
			(if known)			
	g licensii	ng authori	ty (if known)			
N						
Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)						
	en (picas	e read gaid	ance note of			
<u> </u>						
<u>o_</u>						
		ises are	State any seasonal variations (please read guidance note 4)			
open to the public						
Standard timings (please read guidance note 6)						
Day	Start	Finish				
Mon						
Tue						
Wed						
			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the			
Thur						
l			column on the left, please list (please read guidance note 5)			
Fri			column on the left, please list (please read guidance note 5)			

Sat						
Sun						
<u></u>						
P						
Descril a) Ge n	be the steps you intend to take to promote the four licensing objectives: oeral – all four licensing objectives (b,c,d,e) (please read guidance note 9)					
,	·					
b) The	prevention of crime and disorder					
c) Pub	olic safety					
d) The	e prevention of public nuisance					
e) The protection of children from harm						

CHECKLIST:-						
Please tick ♥	yes					
I have made or enclosed payment of the fee						
I have enclosed the plan of the premises						
 I have sent copies of this application and the plan to responsible authorities and others where applicable 						
 I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable 						
 I understand that I must now advertise my application I understand that if I do not comply with the above requirements my application will be rejected 						
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION						
Part 4 – Signatures (please read guidance note 10)						
Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant please state in what capacity.						
Signature						
_						
Date	•••••					
Capacity						
For joint applications signature of 2 nd applicant or 2 nd applicant's solicitor or other authorised agent (please read guidance note12). If signing on behalf of the applicant please state in what capacity.						
Signature						
Data.						
Date						
Capacity						
Contact name (where not previously given) and postal address for correspondence associate with this application (please read guidance note 13)	ted					
Post town Post code	-					
Telephone number (if any)						
If you would prefer us to correspond with you by e-mail your e-mail address (optional)						

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Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- If you wish people to be able to consume alcohol on the premises please tick on, if you wish
 people to be able to purchase alcohol to consume away from the premises please tick off. If
 you wish people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the
 use of the premises which may give rise to concern in respect of children, regardless of
 whether you intend children to have access to the premises, for example (but not
 exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming
 machines.
- Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

Schedule 3 regulation 11

Commencement Information

I45 Sch. 3 in force at 7.2.2005, see **reg. 1**

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[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for a provisional statement to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING I	NSTRUCTIONS FIRST								
Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.									
I/Weapply for a pro (Insert name(s) of applicant) 29 of the Licensing Act 2003 for the premises of premises) and I/we are making this application authority in accordance with section 12 of the Part 1 – Premises details	described in Part 1 below (the n to you as the relevant licensing								
Postal address of premises or, if none, ordnance survey									
Post town	Post code								
Telephone number at premises (if any)									
Non-domestic rateable value of premises	£								
Part 2 - Applicant details									
Please state whether you are applying for a premises licen	ce as Please tick ✓ yes								
a) an individual or individuals*	please complete section (A)								
 a person other than an individual* i. as a limited company ii. as a partnership iii. as an unincorporated association or iv. other (for example a statutory corporation) 	please complete section (B) please complete section (B) please complete section (B) please complete section (B)								
c) a recognised club	please complete section (B)								

please complete section (B)

d)

a charity

e)	the proprie	tor of an educational establishr	nent		please complete section (B)
f)	a health se	vice body			please complete section (B)
g)	-	no is registered under Part 2 of ards Act 2000 (c14) in respect o at hospital			please complete section (B)
h)	the chief of	fficer of police of a police force and Wales			please complete section (B)
*If you a	are applying	as a person described in (a) or	(b) please co	onfirm:	
					Please tick 🗸 yes
	■ I am ca	rrying on or proposing to carry	on a busine	ess	
	which	involves the use of the premise	s for licensa	ble activiti	es; or
	 I am m 	aking the application pursuant	to a		
	0	statutory function or			
	0	a function discharged by virte	ie of Her M	aiesty's nre	erogative \square
		a ranction discharged by virt	ac of fict 14	ajesty s pro	iogative
(A) IND	IVIDUAL AP	PLICANTS (fill in as applicable)	, ,		
Mr Surnam	e	Mrs Miss	M:		Other title (for example, Rev)
I am 18	years old o	r over			Please tick ves
Current	postal				
address					
	ent from es address				
premise	3 4001 633				
Post To	wn			ostcode	
1031 10	****		r	ostcode	
Daytim	e contact te	lephone number			
E-mail a					

SECOND INDIVIDU	JAL APPLICA	NT (if applicable)			
Mr	Mrs	Miss		ls	Other title (for example, Rev)
Surname			First nar	nes	
I am 18 years old o	or over				Please tick ✓ <u>ves</u>
rain to years old t	n over				-
Current postal address if different from premises address					
Post Town			Po	stcode [
Daytime contact t	elephone nu	mber		Γ	
E-mail address	·				
(optional)					
any registered nur	ne and regist		p or other j	oint ventu	appropriate please give ire (other than a body
Address					
Registered number	(where appli	cable)			
Description of appl	icant (for exa	ample partnership, c	ompany, uni	incorporate	ed association)
Telephone number	(if any)				
E-mail address (opt	tional)				

What is the nature of your interest in the premises?	
Part 3 – Schedule of works	
Is the premises	Please tick 🗸 yes
 about to be constructed 	
 being extended or altered 	
Please give details of the work and please attach plans of the work being done at the premises	done or about to be
Please give particulars of the premises to which the application relates (p 1)	lease read guidance note

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Which licensable activities will the premises be used for? Please tick ' yes Provision of regulated entertainment a) plays (optional, fill in box A) ь) films (optional, fill in box B) indoor sporting events (optional, fill in box C) c) d) boxing or wrestling entertainment (optional, fill in box D) live music (optional, fill in box E) e) recorded music (optional, fill in box F) f) performances of dance (optional, fill in box G) h) anything of a similar description to that falling within (e), (f) or (g) (optional, fill in box H) Provision of entertainment facilities for: i) making music (optional, fill in box I) j) dancing (optional, fill in box J) k) entertainment of a similar description to that falling within (i) or (j) (optional, fill in box K) Provision of late night refreshment (optional, fill in box L) Supply of alcohol (optional, fill in box M)

Complete boxes N, O and P (optional)

Fri

Sat

Sun

Status: Point in time view as at 07/02/2005.

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Part 4	4 – OPTIOI	NAL – you	may fill in this section if you choose to		
Gene	ral descriptio	n of premise	s (please read guidance note1)		
Α					
Plays			Will the performance of a play take place	Indoors	
Stand (pleas	ard days and se read guidar	timings nce note 6)	indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Outdoors	
Day	Start	Finish	1	Both	
Mon		-	Please give further details here (please read guid	dance note 3)	
Tue					
Wed			State any seasonal variations for performing pl	ays (please re	ead
			guidance note 4)		
Thur	I	I	1		

Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note

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В

_					
Films			Will the exhibition of films take place	Indoors	
Standard days and timings (please read guidance note 6)			indoors or outdoors or both – please tick [) (please read	Outdoors	
	(please read guidance note 6) Day Start Finish		guidance note 2)	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue			1		
11/- 1					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 4)		
			,		
Thur			1		
Fri			Non standard timings When you intend t	theieee	
"			Non standard timings. Where you intend to for the exhibition of films at different times	s to those listed in	
			the column on the left, please list (please re		
Sat			1		
			1		
Sun					
			1		

C

Stand (pleas	ard days ar e read guic	ng events nd timings lance note 6)	Please give further details (please read guidance note 3)
Mon	Start	FINISN	
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

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D

	ng or wrest		Will the boxing or wrestling entertainment take place indoors or outdoors or both –	Indoors	
Standard days and timings (please read guidance note 6)			please tick [] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read go	uidance note 3)	
Tue			,		
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to the for boxing or wrestling entertainment at different those listed in the column on the left, please	erent times to	
Sat			guidance note 5)		
Sun					

E

Live music Standard days and timings			Will the performance of live music take place indoors or outdoors or both – please	Indoors	
(please read guidance note 6)			tick [✓] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gr	uidance note 3)	
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read		
Sat			guidance note 5)		

Sun							
F							
	rded mu		-	Will the playing of recorded music take place indoors or outdoors or both – please	Indoors		
	ard days a e read gui		timings nce note 6)	tick [✓] (please read guidance note 2)			
Day	Start		Finish		Both		
Mon				Please give further details here (please read	guidance note 3)		
Tue							
Wed		_		State any seasonal variations for the playing	g of recorded m	usic	
				(please read guidance note 4)			
				·			
Thur							
Fri		_		Non standard timings. Where you intend to	use the premis	es	
		-		for the playing of recorded music at differer listed in the column on the left, please list (è	
				guidance note 5)	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Sat							
Sun		_		•			
G							
			of dance	Will the performance of dance take place indoors or outdoors or both – please tick	Indoors		
	ard days a e read gui		timings nce note 6)	[✓] (please read guidance note 2)	Outdoors		
Day	Start	Fi	nish		Both		
Mon		_		Please give further details here (please read	guidance note 3)		
				Trease give faither details field (please read	gardance note 5/		
Tue		_					
, ac							
Wed				State any seasonal variations for the performance	rmance of dance		
				(please read guidance note 4)			
Thur		\vdash					

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Fri		Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note
Sat		5)
Sun		

н

П						
Anything of a similar description to that falling within (e), (f) or			Please give a description of the type of entertain be providing	nment you will		
(g) Standard days and timings (please read guidance note 6)						
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick ['] (please read guidance	Indoors Outdoors		
Mon			note 2)	Both		
Tue			Please give further details here (please read guidance note 3)			
Wed						
Thur			State any seasonal variations for entertainmendescription to that falling within (e), (f) or (g) (guidance note 4)			
Fri						
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sun			Column on the tert, please list (please read guide	ince note 3j		

<u> </u>							
for n	ision of fact naking mu ard days and e read guida	sic timings	Please give a description of the facilities for will be providing	making music	you		
			Will the facilities for making music be	Indoors	-		
			indoors or outdoors	Outdoors			
Day	Start	Finish	or both – please tick [] (please read guidance note 2)	Both			
Mon			Please give further details here (please read	guidance note	3)		
Tue				-			
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)				
Thur			-				
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note 5)				
Sat							
Sun							
J							
	ision of fa	cilities	Will the facilities for dancing be indoors or	Indoors			
Stand	ancing ard days and e read guida		outdoors or both – please tick [▼] (see guidance note 2)	Outdoors			
		,		Both			
Day	Start	Finish	Please give a description of the facilities for be providing	dancing you v	vill		
Mon			Please give further details here (please read	guidance note	3)		
Tue							

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Wed		State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur		
Fri	-	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list (please read
Sat		guidance note 5)
Sun		

ĸ

Provi	Provision of facilities					
	ntertainm		you will be providing			
	ar descrip					
	falling wit					
Standa	ard days and	timings				
(please	e read guida	nce note 6)				
Day	Start	Finish	Will the entertainment facility be indoors or	Indoor		
1			outdoors	Outdoor		
1			or both – please tick [*] (please read guidance note 2)	Outdoor		
Mon			11000 27	Both		
Tue			Please give further details here (please read guid	lance note 3)		
1						
Wed			1			
1 ****						
Thur			State any seasonal variations for the provision			
			entertainment of a similar description to that for	alling within i		
			or j (please read guidance note 4)			
Fri						
6-1						
Sat			Non standard timings. Where you intend to use for the provision of facilities for entertainment			
			description to that falling within i or j at differe	ent times to		
			those listed in the column on the left, please lis			
			guidance note 5)			
Sun						
L						

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L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [] (please		
Day	Start	Finish	read guidance note 2)	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue					
Wed			State any seasonal variations for the provis refreshment (please read guidance note 4)	ion of late night	
Thur					
Fri			Non standard timings. Where you intend to for the provision of late night refreshment to those listed in the column on the left, ple	at different times,	
Sat			read guidance note 5)		
Sun					

м

Supply of alcohol Standard days and timings (please read guidance note 6)		timings	Will the supply of alcohol be for consumption (Please tick box ♥) (please	On the premises Off the premises	
Day	Start	Finish	read guidance note 7)	Both	
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Tue	,				
Wed					
Thur			for the supply of alcohol at dif	you intend to use the premises ferent times to those listed in ist (please read guidance note 5)	
Fri					
Sat					
Sun					

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N
Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

О State any seasonal variation (please read guidance note 4) Hours premises are open to the public Standard timings (please read guidance note 6) Start Finish Day Mon Tue Wed Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 5) Thur Fri Sat Sun

P	
Describe the steps you intend to take to promote the four licensing objectives: a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)	
b) The prevention of crime and disorder	_
ADAM C.	
c) Public safety	_
d) The prevention of public nuisance	_
of the prevention of public nuisance	_
e) The protection of children from harm	
ey me protection of children from flam	

 I have made or enclosed payment of the fee I have enclosed the plans of the works to be done I have sent copies of this application and the plan others where applicable 		Please tick ✓	yes
 I understand that I must now advertise my applica I understand that if I do not comply with the above be rejected 		application will	
T IS AN OFFENCE, LIABLE ON CONVICTION TO STANDARD SCALE, UNDER SECTION 158 OF TH A FALSE STATEMENT IN OR IN CONNECTION V	IE LICENSING A	CT 2003 TO M	
Part 5 – Signatures (please read guidance note 10)			
Signature of applicant or applicant's solicitor or other du 11). If signing on behalf of the applicant please state in v		nt (see guidance n	ote
Signature			
Date			
Capacity			
For joint applications signature of 2 nd applicant or 2 nd apagent (please read guidance note12). If signing on behalf of capacity.			
Date		•••••	•••••
Capacity			
Contact name (where not previously given) and postal with this application (please read guidance note 13)	address for corresp	oondence associa	ited
Post town	Post code		
Telephone number (if any)			
If you would prefer us to correspond with you by e-mai	l your e-mail addro	ess (optional)	

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Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and
 any other information which could be relevant to the licensing objectives. Where you are
 completing Part 4 and your application includes off-supplies of alcohol and you intend to
 provide a place for consumption of these off- supplies you must include a description of
 where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- If you wish people to be able to consume alcohol on the premises please tick on, if you wish
 people to be able to purchase alcohol to consume away from the premises please tick off. If
 you wish people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the
 use of the premises which may give rise to concern in respect of children regardless of
 whether you intend children to have access to the premises, for example (but not
 exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming
 machines.
- 9. Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

Schedule 4 regulation 12

Commencement Information

I46 Sch. 4 in force at 7.2.2005, see reg. 1

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[Insert name and address of relevant licensing authority and its reference number (optional)]

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

	LASE READ THE POLE	OWING	Nocino	INS FIRST
If you are completing your answers are in:	his form please read the gu ng this form by hand please side the boxes and written ep a copy of the completed	write legibl in black ink.	y in block capit Use additional	tals. In all cases ensure that
(Insert nam	e(s) of applicant) e under section 34 of			holder, apply to vary a
Premises licence	number			
Part 1 – Premise				
	premises or, if none, ordn	ance survey		e, or description
Post town			Post code	
Telephone number a	at premises (if any)			
	able value of premises	£		
Part 2 – Applica	nt details			
Daytime contact to	elephone number			
E-mail address (optional)				
Current postal address if different from premises address		-		
Post Town			Postcode	

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Part 3 - Variation

Do you want the proposed variation to have effect as soon as	possible?	Ple	ase tick 🗸 ye:	s
f not do you want the variation to take effect from	Day	Month	Year	
Please describe briefly the nature of the proposed variation	n (Please s	ee guidan	ce note 1)	
f your proposed variation would mean that 5,000 or more pe- ittend the premises at any one time, please state the number	ople are ex	pected to to attend		

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Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

<u>Provis</u>	ion of re	Please ti	ick 🗸 yes
	a)	plays (if ticking yes, fill in box A)	
	ь)	films (if ticking yes, fill in box B)	
	c)	indoor sporting events (if ticking yes, fill in box C)	
	d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
	e) ·	live music (if ticking yes, fill in box E)	
	f)	recorded music (if ticking yes, fill in box F)	
	g)	performances of dance (if ticking yes, fill in box G)	
	h)	anything of a similar description to that falling within (e), (f) or (g)	
		(if ticking yes, fill in box H)	
Provis	ion of e	ntertainment facilities for:	
	i)	making music (if ticking yes, fill in box I)	
	j)	dancing (if ticking yes, fill in box J)	
	k)	entertainment of a similar description to that falling within (i) or (j)	
		(if ticking yes, fill in box K)	
Provis	ion of la	te night refreshment (if ticking yes, fill in box L)	
Sale b	y retail (of alcohol (if ticking yes, fill in box M)	
In all o	cases co	mplete boxes N, O and P	

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4	۲	•		١	ı

<u> </u>				
Plays			Will the performance of a play take place	Indoors
Standard days and			indoors or outdoors or both – please tick []	Outdoors
	gs (please		(please read guidance note 2)	Outdoors
	Start	Finish	4	2-45
Day	Start	Finish		Both
Mon			Please give further details here (please read guida	ance note 3)
Tue				
Wed		-	State any seasonal variations for performing pla	ys (please read
	-		guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the performance of plays at different times to the column on the left, please list (please read guidar	nose listed in the
Sat				
Sun				
	I	1		

В

_				
Films			Will the exhibition of films take place indoors	Indoors
timing	ard days gs (please nce note	read	or outdoors or both – please tick [▼](please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read guide	ance note 3)
Tue				
Wed			State any seasonal variations for the exhibition guidance note 4)	of films (please read
Thur				
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to thos column on the left, please list (please read guidan	e listed in the
Sat				
Sun				

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C

even Stand timing	or sport its ard days gs (please nce note Start	and read	Please give further details (please read guidance note 3)
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			- -
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

_			•	
Boxing or wrestling entertainments			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please	Indoors
Standard days and timings (please read guidance note 6)			tick [✓] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guida	nce note 3)
Tue				
Wed			State any seasonal variations for boxing or wrest (please read guidance note 4)	tling entertainment
Thur				
Fri			Non standard timings. Where you intend to use boxing or wrestling entertainment at different ti in the column on the left, please list (please read	mes to those listed
Sat				

Sun						
E						
Live music			Will the performance of live music take place	Indoors		
Standard days and			indoors or outdoors or both – please tick [Outdoors			
timings (please read guidance note 6)			(please read guidance note 2)			
Bureau		-,				
Day	Start	Finish		Both		
Mon			Please give further details here (please read guida	ance note 3)		
Tue						
Wed			State any seasonal variations for the performance	a of live music		
wed			(please read guidance note 4)	ce of live music		
Thur						
			•			
Fri			Non standard timings. Where you intend to use	the premises fo	or	
			the performance of live music at different times the column on the left, please list (please read gu		in	
Sat			the column on the tert, please list (please read go	ildance flote 3)		
Jac						
Sun						
F						
	rded m	usic	Will the playing of recorded music take place	Indoors		
	ard days		indoors or outdoors or both – please tick [>]	IIIdoors	1	
timing	s (please	read	(please read guidance note 2)	Outdoors		
guidar	nce note	٥)				
Day	Start	Finish		Both		
Mon			Please give further details here (please read guida	nce note 3)		
_						
Tue						
Wed			State any seasonal variations for the playing of	recorded music		
			(please read guidance note 4)			
Thomas						
Thur						

Fri			Non standard timings. Where you intend to use the premises for				
			the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)				
			the column on the tert, please list (please read guid	dance note 5)			
Sat							
Sun							
G			-				
Perfo	rmance	es of	Will the performance of dance take place	Indoors			
danc			indoors or outdoors or both – please tick [♥]	Outdoors			
	ard days a		(please read guidance note 2)	Cutadors			
timing	gs (please	read					
	nce note (
Day	Start	Finish		Both			
Mon			Please give further details here (please read guidar	nce note 3)			
<u> </u>							
Tue							
l							
							
Wed			State any seasonal variations for the performance	e of dance (ple	ase		
l			read guidance note 4)				
71							
Thur							
l							
Fri			Non standard timings. Where you intend to use t	the exemises fo			
l ""			the performance of dance at different times to the				
l			column on the left, please list (please read guidand				
Sat	_						
"							
l							
Sun							
Н			-				
Anyt	hing of	a	Please give a description of the type of entertain	ment you will I	<u>be</u>		
	ar desc		providing				
	at fallir						
with	vithin (e), (f) or (g)						
Stand	ard days	and	,				
timing	gs (please	read					
guidai	nce note	b)					
Day	Start	Finish	Will this entertainment take place indoors or	Indoor			
			outdoors or both – please tick [✓] (please read guidance note 2)	Outdoor	-		
			guidance note 2)	Outdoor			
Mon			1	Both			
			1				
1	1	I	1	1	1		

Tue		Please give further details here (please read guidance note 3)
Wed		
Thur		State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)
Fri		
Sat	-	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun		Presse list (presse redo gardance riote 5)

ı					
Provision of facilities for making music you w be providing making music Standard days and timings (please read guidance note 6) Please give a description of the facilities for making music you w be providing					
			Will the facilities for making music be indoors or outdoors or both – please tick [✓] (please	Indoors	
			read guidance note 2)	Outdoors	
Day	Start	Finish	· · · · · · · · · · · · · · · · · · ·	Both	
Mon			Please give further details here (please read guid	ance note 3)	
			,		
Tue					
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list (please read guidance note		
Sat			5)		
Sun					

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J				
Provision of facilities for			Will the facilities for dancing be indoors or outdoors or both – please tick [*] (see	Indoors
danc	dancing Standard days and		guidance note 2)	Outdoors
timing	gs (please nce note (read		Both
Day	Start	Finish	Please give a description of the facilities for dance providing	ing you will be
Mon			Please give further details here (please read guida	nce note 3)
Tue				
Wed			State any seasonal variations for providing danci read guidance note 4)	ng facilities (please
Thur				
Fri			Non standard timings. Where you intend to use the provision of facilities for dancing at different listed in the column on the left, please list (please	times to those
Sat			5)	
Sun				. **

 $\overline{\mathsf{K}}$

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainme will be providing	ent facility you
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [] (please read	Indoor
			guidance note 2)	Outdoor
Mon				Both

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Tue	Please give further details here (please read guidance note 3)
Wed	
Thur	State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j (please read guidance note 4)
Fri	
Sat	Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the
Sun	column on the left, please list (please read guidance note 5)

Late night Will the provision of late night refreshment Indoors take place indoors or outdoors or both refreshment Outdoors please tick [✓] (please read guidance note 2) Standard days and timings (please read guidance note 6) Start Finish Day Both Mon Please give further details here (please read guidance note 3) Tue Wed State any seasonal variations for the provision of late night refreshment (please read guidance note 4) Thur Fri Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5) Sat Sun

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Stand timing	Supply of alcohol Standard days and timings (please read guidance note 6)		Will the supply of alcohol be for consumption (Please tick box ♥) (please read guidance note 7)	On the premises Off the premises		
Day	Start	Finish	1	Both .		
Mon			State any seasonal variations for the s guidance note 4)	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Tue						
Wed			- -			
Thur			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)			
Fri						
Sat						
Sun						

Please highlight any adult entertainment or services, activities, other entertainment or
matters ancillary to the use of the premises that may give rise to concern in respect of
children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)		public Ind read	State any seasonal variations (please read guidance note 4)
Day Start Finish		Finish	
Mon			
Tue			

Wed			Non standard timings. Where you intend the p to the public at different times from those liste the left, please list (please read guidance note 5)	d in the column on
Thur				
Fri			•	
Sat			,	
Sun				
Please remov	identify t red as a co	hose condit onsequence	ions currently imposed on the licence which you be of the proposed variation you are seeking	elieve could be
		he premises		
I have e	enclosed ti	he relevant	part of the premises licence	If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below
Reaso	ns why I h	ave failed t	o enclose the premises licence or relevant part of p	remises licence

P Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation: a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)				
b) The prevention of crime and disorder				
c) Public safety				
d) The prevention of public nuisance				
e) The protection of children from harm				

Plea	se tick 🗸 yes
 I have made or enclosed payment of the fee I have sent copies of this application and the plan to responsible authorities a others where applicable I understand that I must now advertise my application I have enclosed the premises licence or relevant part of it or explanation I understand that if I do not comply with the above requirements my application rejected 	
T IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 20 A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	03 TO MAKE
Part 5 – Signatures (please read guidance note 10)	
Signature of applicant (the current premises licence holder) or applicant's soliciton suthorised agent (please read guidance note 11). If signing on behalf of the applica n what capacity.	
ignature	
Date	
Capacity	
Where the premises licence is jointly held signature of 2 nd applicant (the current polder) or 2 nd applicant's solicitor or other authorised agent (please read guidance signing on behalf of the applicant please state in what capacity.	remises licence note 12). If
Date	
Capacity	
Contact name (where not previously given) and address for correspondence assothis application (please read guidance note 13)	ciated with
Post town Post code	
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail your e-mail address (opt	tional)

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- If you wish people to be able to consume alcohol on the premises please tick on, if you wish
 people to be able to purchase alcohol to consume away from the premises please tick off. If
 you wish people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the
 use of the premises which may give rise to concern in respect of children regardless of
 whether you intend children to have access to the premises, for example (but not
 exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming
 machines.
- Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- This is the address which we shall use to correspond with you about this application.

Schedule 5

regulation 13

Commencement Information

I47 Sch. 5 in force at 7.2.2005, see reg. 1

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

[Insert name and address of relevant licensing authority and its optional reference number (optional)]

Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

your answers are inside the boxes and written in black ink. You may wish to keep a copy of the completed form for y	
I/We being the prem (full name(s) of premises licence holder) a premises licence to specify the individual premises supervisor under section 37 of the License	named in this application as the
Premises licence number	
Part 1 – Premises details	
Postal address of premises or, if none, ordnance survey	map reference or description
Post town	Post code
Telephone number (if any)	
Description of premises (please read guidance note 1)	
-	

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part 2	
Full name of proposed designated premises supervisor	
Personal licence number of proposed designated premises supervisor and issuing authority that licence (if any)	of
Full name of existing designated premises supervisor (if any)	
Please ✓ ye:	
I would like this application to have immediate effect under section 38 of the Licensing Act 2003	
I have enclosed the premises licence or relevant part of it	
(If you have not enclosed the premises licence, or relevant part of it, please give reasons why not)
Reasons why I have failed to enclose the premises licence or relevant part of it	
Please tick *	yes '
 I have made or enclosed payment of the fee I will give a copy of this application to the chief officer of police I have enclosed the consent form completed by the proposed premises supervisor I have enclosed the premises licence, or the relevant part of it or explanation I will give a copy of this form to the existing premises supervisor, if any I understand that if I do not comply with the above requirements my application will be rejected 	

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 - Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 3). If signing on behalf of the applicant please state in what capacity.

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Signature				
Date				
Capacity				
For joint applications signature of 2 nd applicant or 2 nd applicant's solicitor or other authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.				
Signature				
DateCapacity				
Contact name (where not previously given) and addrese this application (please read guidance note 5)	ss for correspondence associated with			
	•			
Post town Post code				
Telephone number (if any)				
If you would prefer us to correspond with you by e-ma	il your e-mail address (optional)			
Guidance notes				

- Describe the premises. For example the type of premises it is. 1.
- 2.
- The application form must be signed.

 An applicant's agent (for example solicitor) may sign the form on their behalf provided that 3. they have actual authority to do so.
- 4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 5. This is the address which we shall use to correspond with you about this application.

Schedule 6

regulation 14

Commencement Information

I48 Sch. 6 in force at 7.2.2005, see **reg. 1**

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

[Insert details including name and address of licensing authority and application reference if any (optional)]

Application to transfer premises licence to be granted under the Licensing Act 2003

	PLEASE READ THE FOLLOWING	SINSTRUC	CTIONS FIRST	
Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.				
belo	eapply to tran (Insert name of applicant) w under section 42 of the Licensing Act 1 below			
Prem	nises licence number			
	1 – Premises details			
Post	tal address of premises or, if none, ordnance sur	vey map refe	erence or description	
Post	t town	Post cod	de	
Tele	ephone number at premises (if any)			
Plea	ase give a brief description of the premises			
Nar	me of current premises licence holder			
Part	2 - Applicant details			
In wh	at capacity are you applying for the premises licer	nce to be trai	nsferred to you?	
		Please	e tick ♥ yes	
a)	an individual or individuals*		please complete section (A)	
b)	a person other than an individual * i. as a limited company ii. as a partnership		please complete section (B) please complete section (B)	
	 as an unincorporated association or 		please complete section (B)	

please complete section (B)

iv. other (for example a statutory corporation)

c)	a recognise	d club			please complete section (B)	
d)	a charity				please complete section (B)	
e)	the propriet	tor of an educat	tional establishment	t 🗆	please complete section (B)	
f)	a health ser	vice body			please complete section (B)	
g)		ards Act 2000 (d	ered under Part 2 of c14) in respect of ar		please complete section (B)	
h)	the chief of in England a	ficer of police o	of a police force		please complete section (B)	
(A) IND	*If you are applying as a person described in (a) or (b) please confirm: Please tick yes I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or I am making the application pursuant to a o statutory function or o a function discharged by virtue of Her Majesty's prerogative (A) INDIVIDUAL APPLICANTS (fill in as applicable) Mr					
I am 18 years old or over Please tick ✓ yes						
address if differ	t postal s rent from es address					
Post To	wn			Postcode		
Daytim	e contact te	elephone numb	er			
E-mail (option	address nal)					

SECOND INDIVID	UAL APPLICANT	(if applicable)		
Mr Surname	Mrs	Miss	Ms First names	Other title (for example, Rev)
I am 18 years old	or over		,	Please tick yes
Current postal address if different from premises address				
Post Town			Postcode	
Daytime contact	telephone numb	er		
E-mail address (optional)				
(B) OTHER APPLI	CANTS			
any registered nu	ımber. In the cas	e of a partnership	licant in full. Where o or other joint vent och party concerned	e appropriate please give ture (other than a body
Name				
Address				
Registered numb	er (where applic	able)		
Description of ap	oplicant (for exar	nple partnership, o	company, unincorpor	ated association etc)
Telephone numb	er, if any			
E-mail (optional))			

Part 3		
	Please tick	✓ Yes
Are you the holder of the premises licence under an interim authority notice?		
Do you wish the transfer to have immediate effect?		
If not when would you like the transfer to take effect?	th Voor	
Day Mont	th Year	
	Please tick	• Vac
I have enclosed the consent form signed by the existing premises licence holder	riease tick	res
That's chaosed the consent form signed by the existing premises accine notice		_
If you have not enclosed the consent form referred to above please give the reas What steps have you taken to try and obtain the consent?	sons why not.	
	Please tick	✓ Yes
If this application is granted I would be in a position to use the premises during th application period for the licensable activity or activities authorised by the license (see section 43 of the Licensing Act 2003)		
	Please tick	✓ Yes
I have enclosed the premises licence		
If you have not enclosed premises licence referred to above please give the reas	ons why not.	
I .		

 I have made or enclosed payment of the fee I have enclosed the consent form signed by the exstatement as to why it is not enclosed I have enclosed the premises licence or relevant p I have sent a copy of this application to the chiefe I understand that if I do not comply with the above be rejected 	Part of it or explanation officer of police today
IT IS AN OFFENCE, LIABLE ON CONVICTION TO STANDARD SCALE, UNDER SECTION 158 OF TI A FALSE STATEMENT IN OR IN CONNECTION \	HE LICENSING ACT 2003 TO MAKE
Part 4 – Signatures (please read guidance note 2)	
Signature of applicant or applicant's solicitor or other do If signing on behalf of the applicant please state in what	
Signature	
Date	
Capacity	
For joint applications signature of 2 nd applicant or 2 nd agent (please read guidance note 4). If signing on behalf capacity.	
Signature	
Date	
Capacity	
Contact name (where not previously given) and postal with this application (please read guidance note 5)	address for correspondence associated
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-ma	ail your e-mail address (optional)

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Notes for Guidance

- Describe the premises. For example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives.
- 2. The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the
 application form.
- 5. This is the address which we shall use to correspond with you about this application.

Schedule 7

regulation 15

Commencement Information

I49 Sch. 7 in force at 7.2.2005, see reg. 1

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

[Insert name and address of relevant licensing authority and its reference number (optional)]

Interim authority notice under the Licensing Act 2003

	interim authority notice u	idel til	e ricens	ing Act 2003
	PLEASE READ THE FOLLOW	VING IN	NSTRUC	TIONS FIRST
If you ar your ans	completing this form please read the guida re completing this form by hand please wri swers are inside the boxes and written in b y wish to keep a copy of the completed for	te legibly lack ink.	y in block o Use additi	capitals. In all cases ensure that onal sheets if necessary.
	give this (Insert name of applicant) the Licensing Act 2003 for the pre			-
Premis	ses licence number (if known)			
Part 1	– Premises details			
Postal	address of premises or, if none, ordnanc	e survey	map refe	rence or description
			D	
Post to	own		Post cod	e
Telepi	none number (if any)			
F-mail	l address (optional)			
	t docress (optional)			
Part 2	- Notice giver details			
	capacity are you giving the interim author	ity notic	e2	
	tion 47 of licensing Act 2003	ity notic		tick 🕶 yes
a)	I am an individual with a legal interest in	the pren	nises 🗌	please complete section (A)
	as freeholder or leaseholder			
b)	I am a person other than an individual wi	th a lega	l	
	interest in the premises as freeholder or	easehold	ler	
	i. a limited company			please complete section (B)
	ii. a partnership			please complete section (B)
	iii. an unincorporated association or			please complete section (B)
	iv. other			please complete section (B)

	c) I am a personal representative for the former premises licence holder who has died					please com	plete section ((B)	
	d)	for the form	_	which is registered cence holder who ble			please com	(B)	
	e)			itioner for the form	mer		Please com	plete section ((B)
Da	ite c	of lapsing o	of licence						
On	wha	t date				Day	Month	Year	
	•	(as applicab		icence holder die?					
	•	-		y registered under Powers of Attorne					
	•	did the form	ner holder bed	come insolvent?					
Mr	_		Mrs .	TICE GIVERS (fill i	Ms [licable)		r title example, Rev)	
l a	m 18	years old o	r over					Please tick	yes
ad dif	dres: fere	t postal s if nt from es address							
Ро	st To	own				Postcode			
Da	ytin	ne contact te	elephone num	ber					
	mail ptior	address nal)							\equiv

DETAILS OF SECOND INDIVIDUAL NOTICE GIVER (IF APPLICABLE)					
Mr	Mrs	Miss	Ms	Other title (for example, Rev)	
Surname			First names		
				,	
				Please tick 🕶 yes	
I am 18 years old o	or over				
Current postal address if different from premises address					
Post Town			Postcode		
Daytime contact t	elephone num	ber			
E-mail address (optional)					
(B) NON-INDIVID Please provide nar any registered nur corporate), please	ne and registe nber. In the ca	ered address of app use of a partnershi	p or other joint ve	ere appropriate please give enture (other than a body ed	
Address					
Address					
				•	
Registered number	er (where appli	cable)			
Description of ap	plicant (for exa	ample partnership,	company, unincorp	oorated association etc)	
Telephone numbe	er (if any)				
E-mail address (o	ptional)	1 45541			

PART 3	Yes (please tick 🗸)			
Has an interim authority notice previously been given relating to this premises and the former premises licence holder?	Day Month Year			
If yes please give the date				
Has there been an application to transfer the premises licence under section 50 of the Licensing Act 2003?				
 I have made or enclosed payment of the fee I have sent a copy of this form to the chief officer of police for 	Please tick * yes			
 which the premises is situated I have notified the designated premises supervisor (if different licence holder), if any I understand that if I do not comply with the above requirem be rejected 				
THIS NOTICE WILL LAPSE AT THE END OF THE SEVEN DAY PERIOD AFTER THE LAPSING OF THE PREMISES LICENCE UNLESS A COPY OF THE NOTICE HAS BEEN GIVEN TO THE CHIEF OFFICER OF POLICE FOR THE POLICE AREA OR EACH POLICE AREA IN WHICH THE PREMISES IS SITUATED				
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION				
Part 4 – Signatures (please read guidance note1)				
Signature of notice giver or notice giver's solicitor or other duly au guidance note 2). If signing on behalf of the notice giver please state	thorised agent (please read te in what capacity.			
Signature				
Date				
Capacity				
For joint notices signature of 2 nd notice giver or 2 nd notice giver's s agent (please read guidance note 3). If signing on behalf of the app capacity.	olicitor or other authorised licant please state in what			
Signature				
Date				
Capacity				

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Contact name (where not previously given) and address for correspondence associated with this notice (please read guidance note 4)				
Post town	Post code			
rost town	7 031 0300			
Telephone number (if any)				
If you would prefer us to correspond with you by e-mail your e-mail address (optional)				

Notes for Guidance

- 1.The notice must be signed.
- 2. A notice giver's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 3. Where there is more than one notice giver, both notice givers or their respective agents must sign the application form.
- 4. This is the address which we shall use to correspond with you about this application.

Commencement Information
150 Sch. 8 in force at 7.2.2005, see reg. 1

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

	PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST				
f y yοι	defore completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.				
١		apply for the revie	w of a premises licence under		
of	ctio the	ert name of applicant) n 51 / apply for the review of a club prediction Licensing Act 2003 for the premises des able)			
Pai	rt 1	– Premises or club premises details			
		address of premises or club premises, or if none ption	, ordnance survey map reference or		
_					
Po	Post town Post code (if known)				
Na	me c	of premises licence holder or club holding club p	remises certificate (if known)		
Nu	mbe	r of premises licence or club premises certificate	e (if known)		
P a i		- Applicant details	Please tick ♥ yes		
1)	an i	interested party (please complete (A) or (B) below) 🗆		
	a)	a person living in the vicinity of the premises			
	b)	a body representing persons living in the vicinity the premises	of		
	c)	a person involved in business in the vicinity of the premises			
	d)	a body representing persons involved in business in the vicinity of the premises			

2) a responsible authority (please complete (C) below)
3) a member of the club to which this application relates (please complete (A) below)
(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)
Mr Mrs Miss Ms Other title (for example, Rev)
Please tick ✓ yes
I am 18 years old or over
Current address
Post Town Postcode
Daytime contact telephone number
E-mail address
(optional)
(B) DETAILS OF OTHER APPLICANT
Name and address
Telephone number (if any)
E-mail (optional)

Name and address	
Telephone number (if any)	·
E-mail (optional)	
his application to review relates to the follo	wing licensing objective(s)
the prevention of crime and disorder	Please tick one or more boxes
public safety	Ħ
the prevention of public nuisance the protection of children from harm	Н
ease state the ground(s) for review (please r	read guidance note1)

Please provide as m note 2)	nuch information as	possible to support t	he application (ple	ase read guidance

Have you made an application for review relating to this premi	ses before		ease tick Y yes	•	
If yes please state the date of that application	Day	Month	Year		
If you have made representations before relating to this pre- and when you made them	mises plea	ase state	what they	were	
·					
					- 1

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

	Please tick ✓ y	/es
 I have sent copies of this form and enclosures to and the premises licence holder or club holding th appropriate 		
 I understand that if I do not comply with the above be rejected 	e requirements my application will	
IT IS AN OFFENCE, LIABLE ON CONVICTION TO STANDARD SCALE, UNDER SECTION 158 OF TO A FALSE STATEMENT IN OR IN CONNECTION V	HE LICENSING ACT 2003 TO N	
Part 3 – Signatures (please read guidance note 3)		
Signature of applicant or applicant's solicitor or other d note 4). If signing on behalf of the applicant please stat	uly authorised agent (please read gu e in what capacity.	iidance
Signature		
Date Capacity		
Contact name (where not previously given) and addres	er far corrected wi	iah.
this application (please read guidance note 5)	is for correspondence associated wi	ıııı
Post town	Post code	
Telephone number (if any)		
If you would prefer us to correspond with you using ar (optional)	e-mail address your e-mail address	s

Notes for Guidance

- 1. The ground(s) for review must be based on one of the licensing objectives.
- Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
- 3. The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 5. This is the address which we shall use to correspond with you about this application.

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Schedule 9

regulations 17, 18

Commencement Information

I51 Sch. 9 in force at 7.2.2005, see **reg. 1**

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

PART A

[Insert name and address of relevant licensing authority and its reference number (optional)]

Declaration for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

Club Premises details

	- 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
Na	me of club	-
Po	stal address of club, if any, or, if none, ordnance surve	ey map reference or description
Po	st Town	Postcode
Te	lephone number (if any)	
	nail (optional)	
CLI	JB DECLARATION AS TO QUALIFYING CLUB	STATUS
	ert name of club) clarations	ub makes the following
1)	Where the club to which this application relates is: a registered society within the meaning of the Indus a registered society within the meaning of the Friend a registered friendly society within the meaning of the club declares that the club satisfies:	dly Societies Act 1974; or
		Please tick ✓ Yes
Cor	dition 1 in section 62(2) of the Licensing Act 2003	
Plea	se give relevant club rule number(s)	
Cor	dition 2 in section 62(3) of the Licensing Act 2003	
Plea	ise give relevant club rule number(s)	

Condition 4 in section 62(5) of the Licensing Act 2003	
Does the club wish to supply alcohol to members and guests? If yes the club declares that -	
The purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members	
Please give relevant club rule number(s), if any	
2) Where the club to which this application relates is: an association organised for the social well-being and recreation of persons employed about coal mines, the club declares that the club satisfies:	in or
Please tick ✓	Yes
Condition 1 in section 62(2) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Condition 2 in section 62(3) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Does the club wish to supply alcohol to members and guests? If yes the club declares that it satisfies -	
First condition in section 66(4) of the Licensing Act 2003 Please give relevant club rule number(s), if any	
Second condition in section 66(5) of the Licensing Act 2003 Please give relevant club rule number(s), if any	
3) Where the club to which this application relates does not fall into the categories in 1 or 2 above, the club declares that the club satisfies:	
Please tick ✓	Yes
Condition 1 in section 62(2) of the Licensing Act 2003	
Please give relevant club rule number(s)	

Condition 2 in section 62(3) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Condition 3 in section 62(4) of the Licensing Act 2003	
The club's arrangements for restricting the club's freedom of purchase of alcohol are:	
(a) contained in club rule number(s),	
(b) or, as follows	
(Please provide a short description)	
The club's provisions by which money or property of the club or any gain arising from the club is or may be applied for charitable benevolent or political purposes are:	ne carrying on
(a) contained in club rule number(s),	
(h) or or fellows	
(b) or, as follows	
(Please provide a short description)	
The arrangements for giving members information about the finances of the club are:	
(a) contained in club rule number(s),	

b) or, as follows	
(Please provide a short description)	
Please describe details of the books of account and other records kep of the information about finances given to members of the club or g number(s)	ot to ensure the accuracy ive the relevant rule
•	
	Please tick 🗸 Yes
Condition 4 in section 62(5) of the Licensing Act 2003	
Condition 5 in section 62(6) of the Licensing Act 2003	
The club proposes to supply alcohol to members and guests and declares that the club satisfies:	
additional condition 1 in section 64(2) of the Licensing Act 2003	П
Please give relevant club rule number(s), if any	
additional condition 2 in section 64/2) of the Licensing Act 2002	
additional condition 2 in section 64(3) of the Licensing Act 2003	
Please give relevant rule number(s), if any	
additional condition 3 in section 64(4) of the Licensing Act 2003	
Please give relevant club rule number(s), if any	

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IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

lb, make this declaration on behalf of the club and have authority to bind the club
ignature
Pate
Capacity

Changes to legislation: There are outstanding changes not yet made by the legislation govuk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part B

Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE Before completing this form please read the guidance not If you are completing this form by hand please write legib your answers are inside the boxes and written in black ink You may wish to keep a copy of the completed form for y	es at the end of the form. ly in block capitals. In all cases ensure that . Use additional sheets if necessary.
club applies for a club pre (Insert name of club) of the Licensing Act 2003 for the premises des	
premises)	chibed in Part 1 below (the club
The club is making this application to you as t accordance with section 68 of the Licensing Ac	ne relevant licensing authority in
Part 1 – Club premises details	
Name of club	
Postal address of premises or, if none, ordnance surve	y map reference or description
Post Town	Postcode
Telephone number (if any)	
E-mail address (optional)	
2 main dod ess (optional)	
Name of person performing duties of a secretary to the	e club
Address of person performing duties of a secretary to	
Assess of person personning dates of a secretary to	and case
Post Town P	ostcode
Daytime contact telephone number (if any)	
E-mail address (optional)	
2 mart dod ess (optional)	
Non-domestic rateable value of club premises.	
The second research raide of the prefittees.	£
Are the club premises occupied and habitually used by the	e club Yes No

art 2 – Club Operating Schedule				
	Day	Month	Year	
hen do you want the club premises certificate to start?				
you wish the certificate to be valid only for a limited period, then do you want it to end?	Day	Month	Year	
General description of club (please read guidance note 1)				
	,			

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WI	nat q	ualifying club activities do you intend to conduct on the club premises? Please tick 🗸	yes
Pro	ovisio	on of regulated entertainment:	
	a)	plays (if ticking yes, fill in box A)	П
	b)	films (if ticking yes, fill in box B)	
	c)	indoor sporting events (if ticking yes, fill in box C)	
	d)	boxing or wrestling entertainments (if ticking yes, fill in box D)	
	e)	live music (if ticking yes, fill in box E)	
	f)	recorded music (if ticking yes, fill in box F)	
	g)	performances of dance (if ticking yes, fill in box G)	
	h)	anything of a similar description to that falling within (e), (f) or (g)	
		(if ticking yes, fill in box H)	
Pro	ovisi	on of entertainment facilities for:	
	i)	making music (if ticking yes, fill in box I)	
	j)	dancing (if ticking yes, fill in box J)	
	k)	entertainment of a similar description to that falling within (i) or (j)	
		(if ticking yes, fill in box K)	
		oply of alcohol by or on behalf of a club to, or to the order of, a member of the club ng yes, fill in box L)	
co	nsun	e by retail of alcohol by or on behalf of a club to a guest of a member of the club for a premises where the sale takes place ng yes, fill in box L)	

In all cases complete boxes M, N, and O

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Α

Plays Standard days and timings		Ltimings	Will the performance of a play take place indoors or outdoors or both – please tick	Indoors	
	e read guida		[] (please read guidance note 2)	Outdoors	
Day	Start	Finish]	Both	
Mon			Please give further details here (please read	guidance note 3).	
Tue					
Wed			State any seasonal variations for performin guidance note 4)	g plays (please read	
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read		
Sat	,		guidance note 5)		
Sun					

В

_				
Films			Will the exhibition of films take place	Indoors
Standard days and timings (please read guidance note 6)			indoors or outdoors or both – please tick [▼] (please read guidance note 2)	Outdoors
Day	Start	Finish	,	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the exhibition of film (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where the club inter premises for the exhibition of film at different those listed in the column on the left, pleas	ent times from
Sat			guidance note 5)	
Sun				

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Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			-
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read
Fri			guidance note 5)
Sat			
Sun			

ח

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6) Day Start Finish		s timings nce note 6)	Will the boxing or wrestling entertainment take place indoors or outdoors or both − please tick [✓] (please read guidance note 2)	Outdoors Both
Mon			Please give further details here (please read	guidance note 3)
Tue				,
Wed			State any seasonal variations for boxing and entertainment (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club interpremises for the boxing or wrestling enterta	ainment at
Sat			please list (please read guidance note 5)	
Sun				

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E

Live music Standard days and			Will the performance of live music take place indoors or outdoors or both – please	Indoors
Standard days and timings(please read guidance			tick [] (please read guidance note 2)	Outdoors
timings(please read guidance note 6)		o garouriee		
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the performusic (please read guidance note 4)	mance of live
Thur				
Fri			Non-standard timings. Where the club inter premises for the performance of live music from those listed in the column on the left,	at different times
Sat			read guidance note 5)	
Sun				

F

Recorded music Standard days and timings (please read guidance note 6)		timings	Will the playing of recorded music take place indoors or outdoors or both – please tick [♥] (please read guidance note	Indoors Outdoors
Day	Start	Finish	2)	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the playing (please read guidance note 4)	ng of recorded music
Thur				
Fri			Non-standard timings. Where the club inte premises for the playing of recorded music from those listed in the column on the left	at different times
Sat			read guidance note 5)	
Sun				

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G

Performances of dance Standard days and timings (please read guidance note 6)		timings	Will the performance of dance take place indoors or outdoors or both – please tick [] (please read guidance note 2)	Indoors Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the performance (please read guidance note 4)	mance of dance
Thur				
Fri			Non-standard timings. Where the club inter premises for the performance of dance at d those listed in the column on the left, pleas	ifferent times from
Sat			guidance note 5)	
Sun	,			

Н

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	Will this entertainment take place indoors or	Indoor	
			outdoors or both – please tick [✓](please read guidance note 2)	Outdoor	
Mon				Both	
Tue			Please give further details here (please read guidance	e note 3)	
Wed					
Thur			State any seasonal variations for this entertainment read guidance note 4)	nt (please	
Fri					

Sat			Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list (please read guidance			
Sun			note 5)			
	ision of fa		Please give a description of the type of facil	lities for makin	g	
	naking mu		music that the club will be providing			
	ard days and	ance note 6)				
(picas	e read guidai	ance note of				
			Will the facilities for making music be	Indoors		
		1	indoors or outdoors or both – please tick Outdoors (y] (please read guidance note 2) Both			
Day	Start	Finish	[Language Colored Col	Both		
Mon			Please give further details here (please read	guidance note	3)	
			, ,		•	
]			
Tue						
Wed			State any seasonal variations for the provis	ion of facilities	for	
Wed			making music (please read guidance note 4)	sion of facilities	101	
			,			
Thur			1			
			1			
Fri			Non-standard timings. Where the club inter			
			premises for the provision of facilities for n different times from those listed in the colu			
Sat		+	please list (please read guidance note 5)			
""						
Sun			1			
			,			
J						
Provi	ision of fa	acilities	Please give a description of the type of facil	lities for dancin	g	
for d	ancing		that the club will be providing			
Standa	ard days and	d timings				
(pleas	e read guida	ance note 6)				
			Will the facilities for dancing be indoors	Indoors	Т	
			or outdoors or both – please tick [*]	Outdoors	+	
Day	Start	Finish	(please read guidance note 2)	Both	+	
Mon			Please give further details have /slasse and		2)	
Mon			Please give further details here (please read	guidance note :)	
Tue						

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Wed	State any seasonal variations for the provision of dancing facilities (please read guidance note 4)
Thur	
Fri	Non-standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times from those listed in the column on the left, please list
Sat	(please read guidance note 5)
Sun	

ĸ

<u>~</u>				
Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of enterta the club will be providing	ainment facility
Day	Start	Finish	Will the entertainment facility be indoors or outdoors	Indoor
			or both - please tick [*](please read	Outdoor
Mon			guidance note 2)	Both
Tue	,		Please give further details here (please read guidance note 3)	
Wed				
Thur			State any seasonal variations for the provision entertainment facility (please read guidance no	
Fri				
Sat			Non-standard timings. Where the club intends premises for the provision of facilities for this at different times from those listed in the coluplease list (please read guidance note 5)	entertainment
Sun		·		

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Supply of alcohol Standard days and timings (please read guidance note 6)		timings	Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises Off the premises		
Day	Start	Finish		Both		
Mon			State any seasonal variations (please	read guidance note 4)		
Tue						
Wed						
Thur			Non-standard timings. Where the clu premises for the supply of alcohol at those listed in the column on the left	different times from		
Fri			guidance note 5)			
Sat						
Sun						

м

open and g Stand	rs club pre I to the mo guests ard days and e read guida	d timings	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be
Thur			open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			

Sun										
N										
matt	ers ancillary	ny adult enter to the use of ead guidance	ertainment or so f the club premi note 8)	ervices, activiti ses that may g	es, or other er ive rise to con	ntertainment or cern in respect	r of			

O Describe the steps you intend to take to promote the four licensing objectives: a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)					
b) The prevention of crime and disorder					
c) Public safety					
d) The prevention of public nuisance					
e) The protection of children from harm					

	Please tick 🗸 yes					
 I have made or enclosed payment of the fee 	П					
 I have enclosed the plan of the premises 						
 I have sent copies of this application and plan to the res I have completed and enclosed the club declaration and e I understand that I must now advertise my application I understand that if I do not comply with the above requi 	enclose a copy of the club rules					
be rejected	Tenents my application with					
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO I UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A CONNECTION WITH THIS APPLICATION						
Part 3 – Signatures (please read guidance note 10)						
I (Insert full name)make this application on behalf of the club and have authority to bind the club						
Signature						
Date						
Capacity						
Address for correspondence associated with this application	please read guidance note 11)					
Post town Post	ode					
Telephone number (if any)						
If you would prefer us to correspond with you by e-mail your e-mail address (optional)						

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Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any
 other information which could be relevant to the licensing objectives. Where your application
 includes off-supplies of alcohol and you intend to provide a place for consumption of these offsupplies you must include a description of where the place will be and its proximity to the
 premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively) where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock. (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If the club wishes members and their guests to be able to consume alcohol on the premises please tick on, if the club wishes people to be able to purchase alcohol to consume away from the premises please tick off. If the club wishes people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the use
 of the premises which may give rise to concern in respect of children, regardless of whether you
 intend children to have access to the premises, for example (but not exclusively) nudity or seminudity, films for restricted age groups etc gambling machines etc
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed.
- 11. This is the address which we will use to correspond with the club about this application.

Schedule 10

regulation 19

Commencement Information

I52 Sch. 10 in force at 7.2.2005, see **reg. 1**

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

[Insert name and address of relevant licensing authority and its reference number (optional)]

Application to vary a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.club applies for a club premises certificate under section 84 (Insert name of club) of the Licensing Act 2003 for the premises named in Part 1 below Club premises certificate number Part 1 – Club premises details Name of club Postal address of premises, if any, or if none ordnance survey map reference or description Post Town Postcode Telephone number (if any) E-mail address (optional) Name of person performing duties of a secretary to the club Address of person performing duties of a secretary to the club Post Town Postcode Daytime contact telephone number (if any) E-mail address (optional)

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part 2 – Applicant details
Daytime contact telephone number (if any)
E-mail address (optional)
Current postal address if different from premises address
Post Town Postcode
Part 3 - Variation
Do you want the proposed variation to have effect as soon as possible? ☐
If not do you want the variation to take effect from
Please describe briefly the nature of the proposed variation (Please see guidance note 1)

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

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Part 4 - Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

		Please tick *	yes '			
Prov	/isio	on of regulated entertainment:				
	a)	plays (if ticking yes, fill in box A)				
	ь)	films (if ticking yes, fill in box B)				
	c)	indoor sporting events (if ticking yes, fill in box C)				
	d)	boxing or wrestling entertainments (if ticking yes, fill in box D)				
	e)	live music (if ticking yes, fill in box E)				
	f)	recorded music (if ticking yes, fill in box F)				
	g)	performances of dance (if ticking yes, fill in box G)				
	h)	anything of a similar description to that falling within (e), (f) or (g)				
		(if ticking yes, fill in box H)				
Prov	visio	on of entertainment facilities for:				
	i)	making music (if ticking yes, fill in box I)				
	j)	dancing (if ticking yes, fill in box J)				
	k)	entertainment of a similar description to that falling within (i) or (j)				
		(if ticking yes, fill in box K)				
		oply of alcohol by or on behalf of a club to, or to the order of, a member of the club ng yes, fill in box L)				
con	sum	e by retail of alcohol by or on behalf of a club to a guest of a member of the club for aption on the premises where the sale takes place ag yes, fill in box L)				
In all cases complete boxes M, N, O and P						

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

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ш	e	-	٠	L

Plays			Will the performance of a play take place indoors or outdoors or both – please tick	Indoors	
Standard days and timings (please read guidance note 6)			[] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed		,	State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun			- -		

В

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick ['] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of film (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					

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C

_	_						
Standa	or sporting ard days and e read guida	timings	Please give further details here (please read guidance note 3)				
Day	Start	Finish					
Mon			•				
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)				
Wed							
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read				
Fri			guidance note 5)				
Sat							
Sun							

$\overline{\mathsf{D}}$

_					
	ng or wres		Will the boxing or wrestling	Indoors	
entertainments			entertainment take place indoors or outdoors or both – please tick [*]	Outdoors	
	ard days and e read guida		(please read guidance note 2)		
Day	Start	Finish	ζ,,	Both	
_	Start	1 11 11311			
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for boxing and wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left,		
Sat			please list (please read guidance note 5)		
Sun					

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Ε

Live music			Will the performance of live music take	Indoors	
Standard days and timings (please read guidance note 6)			place indoors or outdoors or both − please tick [✓] (please read guidance note	Outdoors	
Day	Start	Finish	2)	Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed	'		State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please		
Sat			read guidance note 5)		
Sun					

F

Stand	rded musi ard days and e read guida	timings	Will the playing of recorded music take place indoors or outdoors or both – please tick [*] (please read guidance note	Indoors Outdoors		
Day	Start	Finish	2)	Both		
Mon			Please give further details here (please read	guidance note 3)		
Tue						
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)			
Thur						
Fri			Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list (please			
Sat			read guidance note 5)			
Sun						

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G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick ['] (please read guidance note 2)	Outdoors Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					

Н

<u></u>					
Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertain club will be providing	nment that the	
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [✓](please read guidance note 2)	Indoor Outdoor	
Mon			note 2)	Both	
Tue			Please give further details here (please read guidance note 3)		
Wed	Wed				
Thur			State any seasonal variations for this entertainment (please read guidance note 4)		
Fri					

Sat			Non-standard timings. Where the club intends to use the			
			premises for this entertainment at different times from those listed in the column on the left, please list (please read			
Sun			guidance note 5)			
			•			
I						
for m	sion of fa	sic	Please give a description of the type of facil music that the club will be providing	ities for making		
	ard days and e read guida					
			Will the facilities for making music be	Indoors		
			indoors or outdoors or both – please tick	Outdoors		
Day	Start	Finish	[<u>·</u>](please read guidance note 2)	Both		
Mon			Please give further details here (please read	guidance note 3)		
Tue						
Wed			State any seasonal variations for the provision of facilities for making music (please read guidance note 4)			
Thur	-					
Fri			Non-standard timings. Where the club inte	nds to use the		
			premises for the provision of facilities for n different times from those listed in the colu			
Sat			please list (please read guidance note 5)			
Sun	-	 	1			
<u> </u>						
<u>J</u>						
	ision of fa lancing	cilities	Please give a description of the type of faci that the club will be providing	lities for dancing		
Stand	ard days and	timings				
(pleas	e read guida	nce note 6)				
			Will the facilities for dancing be indoors	Indoors		
D.::	Shc-t	Fin'sh	or outdoors or both – please tick ['] (please read guidance note 2)	Outdoors		
Day	Start	Finish	Please give further details here (please read	Both		
Mon			riease give further details here (please read	guidance note 3)		
Tue	<u> </u>		1			
			1			

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Wed		State any seasonal variations for the provision of dancing facilities (please read guidance note 4)
Thur		
Fri		Non-standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times from those listed in the column on the left, please list
Sat		(please read guidance note 5)
Sun		

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			Please give a description of the type of entertain the club will be providing	inment facility	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [*](please read guidance	Indoor	
Mon			note 2)	Both	
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for the provision of this entertainment facility (please read guidance note 4)		
Fri					
Sat			Non-standard timings. Where the club intends to use the premises for the provision of facilities for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)		
Sun					

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Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box ') (please read guidance note 7)	On the premises Off the premises
Day	Start	Finish		Both
Mon			State any seasonal variations (please re	ead guidance note 4)
Tue				
Wed				
Thur			Non-standard timings. Where the club premises for the supply of alcohol at d those listed in the column on the left,	ifferent times from
Fri			guidance note 5)	
Sat				
Sun				

М

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be open to the members and guests at different times from those
Thur			listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			

Sun						
1						
1						
matt	e highlight any adult entert ers ancillary to the use of th ren (please read guidance no	e club prem	services, acti	vities, or oti y give rise to	her entertainm o concern in re	ent or spect of
5						
_	e identify those conditions o					
						-
have	enclosed the club premises o	ertificate	Please tick	✓ yes		
	enclosed the relevant part of remises certificate	the				
f you ertifi	have not ticked one of thes cate, or part of it below	e boxes plea	ase fill in rea:	sons for not	including the	
Reas	ons why the club has failed t	o enclose th	e club premis	es certificate	or relevant pa	rt of it

P Describe the steps you intend to take to promote the four licensing objectives:			
a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)			
b) The prevention of crime and disorder			
·			
c) Public safety			
d) The prevention of public nuisance			
e) The protection of children from harm			
` ,			

		Please tick 🗸	yes
:	I have made or enclosed payment of the fee I have sent copies of this application and the plan I understand that I must now advertise my applic I have enclosed the club premises certificate or re I understand that if I do not comply with the above rejected	ation elevant part of it or explanation	
UNDER	N OFFENCE, LIABLE ON CONVICTION TO A FINE S SECTION 158 OF THE LICENSING ACT 2003 TO ECTION WITH THIS APPLICATION		
Part 5 -	- Signatures (please read guidance note 10)		
	t full name)make this application to bind the club	ntion on behalf of the club and have	•
Signatu	ıre		
Date			
Capacit	ty		
Addre	ess for correspondence associated with this appl	cation (please read guidance note 11)
, addre	assion correspondence associated man tills appr	cation (picase read galounce note 11	"
Post t	cown	Post code	
Telep	hone number (if any)		
If you	would prefer us to correspond with you by e m	nil your e mail address (optional)	

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Notes for Guidance

- Describe the premises. For example the type of premises it is, its general situation and layout and
 any other information which would be relevant to the licensing objectives. Where your
 application includes off-supplies of alcohol and you intend to provide a place for people to
 consume these off-supplies please include a description of where this will be and its proximity to
 the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively) where the activity will go on for an extra hour during summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock. (eg 16:00)
- 7. If the club wishes members and their guests to be able to consume alcohol on the premises please tick on. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick off. If the club wishes people to be able to do both please tick both.
- Please give information about anything to occur at the premises or ancillary to the use of the
 premises which may give rise to concern in respect of children, for example (but not exclusively)
 nudity or semi-nudity, films for restricted age groups etc gambling machines etc
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed by someone with the authority to bind the club.
- 11. This is the address which we will use to correspond with the club about this application.

Schedule 11 regulation 24

Commencement Information

I53 Sch. 11 in force at 7.2.2005, see **reg. 1**

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part A

Consent of individual to being specified as premises supervisor

I [full name of prospective premises supervisor] of [home address of prospective premises supervisor] hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for [type of application] by [name of applicant] relating to a premises licence [number of existing licence, if any] for [name and address of premises to which the application relates] and any premises licence to be granted or varied in respect of this application made by [name of applicant] concerning the supply of alcohol at [name and address of premises to which application relates]. I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

currently hold a personal licence, details of which I set out below.	01
Personal licence number [insert personal licence number, if any] Personal licence issuing authority [insert name and address and telephone number personal licence issuing authority, if any]	er of
signed name (please print) dated	
PART B	
Consent of premises licence holder to transfer	
I/we [full name of premises licence holder(s)] the premises licence holder of prenicence number [insert premises licence number] relating to [name and address premises to which the application relates] hereby give my consent for the transfer premises licence number [insert premises licence number] to [full name of transfer]	ss of er of
name (please print)dated	
Schedule 12 Regula	ation 33, 34
Commencement Information 154 Sch. 12 in force at 7.2.2005, see reg. 1	

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part A

Format of premises licence [Insert licensing authority details]

Premises licence number					
Part 1 - Premises details					
Postal address of premises, or if none, ordnance survey map reference or description					
Post town	Post code				
Telephone number					
Where the licence is time limited the dates					
Licensable activities authorised by the licence	,				
The times the licence authorises the carrying out of l	icensable activities				
The opening hours of the premises					
Where the licence authorises supplies of alcohol whether these are on and/or off supplies					

Part 2
Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence
Registered number of holder, for example company number, charity number (where applicable)
Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol
Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Status: Point in time view as at 07/02/2005.

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Annex 1 - Mandatory conditions

Status: Point in time view as at 07/02/2005.

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Annex 2 - Conditions consistent with the Operating Schedule

Status: Point in time view as at 07/02/2005.

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Annex 3 - Conditions attached after a hearing by the licensing authority

Status: Point in time view as at 07/02/2005.

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Annex 4 - Plans

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part B

Premises licence summary

Premises licence number				
Premises details				
Postal address of premises, or if none, ordnance :	survey map reference or description			
Post town	Post code			
Telephone number				
Where the licence is time limited the dates				
Licensable activities authorised by the licence				
'				
The times the licence authorises the carrying ou	t of licensable activities			
The opening hours of the premises				
The opening nours of the premises				

Where the licence authorises supplies of alcohol whether these are on and/or off supp	lies
Name, (registered) address of holder of premises licence	
Registered number of holder, for example company number, charity number (where applicable)	
	-
Name of designated premises supervisor where the premises licence authorises the su alcohol	pply of
State whether access to the premises by children is restricted or prohibited	
	.
Schedule 13	regulation 35,
ommencement Information Sch. 13 in force at 7.2.2005, see reg. 1	

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part A

Club premises certificate [Insert licensing authority details]

[Insert licensing	authority details
Club premises certificate number	
club details	
Name of club in whose name this certificate is	granted and relevant postal address of club
Address	
Post town	Post code
Telephone number	
If different from above the postal address of clu any, or if none, ordnance survey map reference	ub premises to which this certificate relates, if or description
,,,	
Post town	Post code
Telephone number	•
Where the club premises certificate is time lim	ited the dates
Qualifying club activities authorised by the cer	rtificate

The times the certificate authorises the carrying out of qualifying club activities					
he opening hours	of the club				
Where the certifica	te authorises su	pplies of alcoh	nol whether the	se are on and/o	or off supplies

Status: Point in time view as at 07/02/2005.

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Annex 1 - Mandatory conditions

Status: Point in time view as at 07/02/2005.

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Annex 2 - Conditions consistent with the Club Operating Schedule

Status: Point in time view as at 07/02/2005.

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Annex 3 - Conditions attached after a hearing by the licensing authority

Status: Point in time view as at 07/02/2005.

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Annex 4 - Plans

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

Part B

Club premises certificate summary [Insert Licensing authority details]

Club premises certificate number	
Club details	
Name of club in whose name the certificate is granted of club	and relevant registered postal address
Address	
Post town	Post code
Telephone number	
If different from above the postal address of club prem if none, ordnance survey map reference or description	
Post town	Post code
Telephone number	
Where the club premises certificate is time limited the	e dates
Qualifying club activities authorised by the certificate	,

The times the certificate authorises the carrying out of qualifying club activities
•
The opening hours of the club
, and a product of the same same same same same same same sam
· ·
Where the certificate authorises supplies of alcohol whether these are on and/or off supplies
Where the certificate authorises supplies of alcohol whether these are on another on supplies
State whether access to the club premises by children is restricted or prohibited

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details)

EXPLANATORY NOTE

(This note is not part of the Regulations)

The Licensing Act 2003 (c. 17) (the Act) provides for the licensing of premises for the sale by retail of alcohol, the supply of alcohol by or on behalf of a club to, or to the order of a member of the club, the provision of regulated entertainment and the provision of late night refreshment. These Regulations set out the detailed requirements relating to applications, notices and representations given or made under Parts 3 and 4 of the Act and reviews made under those Parts and Part 8 of the Act.

In particular, these Regulations, provide that weights and measures authorities are responsible authorities (regulation 7). Also, that persons with a prescribed interest in a premises include those with a legal interest as freeholder or leaseholder (regulation 8) and Schedule 1 sets out the form of the notice to be given by a person to notify a relevant licensing authority of his, her or its interest in a licensed premises (regulation 9).

Regulations 10 to 16 and Schedules 2 to 8 set out the form of applications and notices for the grant of a premises licence, the issue of a provisional statement, an application for variation of a premises licence, an application to vary a premises licence to specify the premises supervisor, an application to transfer a premises licence, the giving of an interim authority notice and an application for the review of a premises licence.

Regulations 17 to 20 and Schedules 9 and 10 set out the form of applications and declarations given by qualifying clubs. These include the form of the club declaration in which a club shows that it is a qualifying club, an application for a club premises certificate, and an application to vary a club premises certificate. Schedule 8 also sets out the form for an application to review a club premises certificate.

The Regulations provide that applications, notices and representations must be given or made in writing but includes a discretion for this requirement to be fulfilled by electronic means (regulation 21).

Regulation 22 sets out the time limits during which representations must be made. Regulation 23 sets out the detailed requirements for plans of premises and club premises to be submitted with applications.

Regulation 24 and Schedule 11 set out the form of consents to be given by the premises supervisor of a premises and the holder of the premises licence in certain circumstances.

Regulations 25, 26, 38 and 39 set out the requirements for the advertisement of applications and reviews by applicants and by relevant licensing authorities.

Regulation 27 requires that persons or clubs applying for a premises licence, club premises certificate, provisional statement, variation of a premises licence or club premises certificate, review of a premises licence or club premises certificate give notice of the application by giving each responsible authority a copy of the application together with its accompanying documents on the same day as the day on which that application is given to the relevant licensing authority. Further, regulations 28 and 29 set out the requirements for giving of notices to the chief officer of police, the premises supervisor, the responsible authorities, the holder of the premises licence and the club holding the club premises certificate in a number of circumstances where this is required by the Act.

Regulations 33 to 36 provide for the form of a premises licence and club premises certificate and regulation 30 states that they may not be granted to have effect until the second appointed day.

Status: Point in time view as at 07/02/2005.

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Regulations 31 and 32 provide that the notification from a licensing authority that any representations or a ground for review is frivolous, vexatious or repetitious must be given in writing and as soon as reasonably practicable.

Regulation 37 sets out the requirements for the notice given by the relevant licensing authority to the holder of the premises licence and responsible authorities in respect of the review of a premises licence following a closure order under Part 8 of the Act.

Regulations 40 and 41 provide that the relevant licensing authority must provide the forms listed in the Schedules to these Regulations on request and that a licensing authority cannot reject any application or notice by reason only that it is given on a form provided from another source other than that relevant licensing authority. Finally, regulation 42 requires the relevant licensing authority to acknowledge a notice received by it under section 178 of the Act.

A Regulatory Impact Assessment in relation to these Regulations has been placed in the libraries of both Houses of Parliament and copies may be obtained from the Alcohol and Entertainment Licensing Branch of the Department for Culture, Media and Sport, 3rd Floor, 2-4 Cockspur Street, London SW1Y 5DH or viewed on the Department's website, www.culture.gov.uk.

Status:

Point in time view as at 07/02/2005.

Changes to legislation: