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#### Schedule 1

regulation 9

#### **Commencement Information**

II Sch. 1 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

#### Notification of an interest in premises under section 178 of the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We ......hereby gives/give notice of my/our interest in the (Insert name(s) of notifier)

premises identified below for the purposes of section 178 of the Licensing Act 2003

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description			
Post town	Post code		

Name of applicant for, or holder of, premises licence or club applying for, or holding, club premises certificate (if known)

Premises licence / club premises certificate number (if known)

## Part 2 - Details of my/our interest in the premises

l/we	Ple	ase tick	~
a)	have a legal interest in the premises as freeholder or leaseholder		
b)	am/are the legal mortgagee in respect of the premises (within the meaning of the Law of Property Act 1925)		
c)	am/are in occupation of the premises		
١٨	we are		
a)	an individual(s)		please complete section (A)
b)	a company		please complete section (B)
c)	a partnership		please complete section (B)
d)	an unincorporated association		please complete section (B)
e)	other (for example, a statutory corporation)		please complete section (B)
(A) DE	TAILS OF INDIVIDUAL		
Mr	Mrs Miss Ms		Other title (for example, Rev)
addres differe	t postal s if nt from es address		
Post To	pwn Pos	tcode	
Contac	t phone number in working hours (if any)		
E-mail (optior	address nal)		

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		(if applicable) Miss	Ms		Other title
Surname			First	names	(for example, Rev)
Current portal					
Current postal address if different from premises address					
Post Town				Postcode	
Contact phone nun	nber in working	g hours (if any)			
E-mail address (optional)					

#### (B) DETAILS OF NON-INDIVIDUAL

Please provide name and registered address of notifier in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

the second se			 
Name			
Address			
logiess			
		*	

Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)

Please tick 🖌 yes

I have made or enclosed payment of the fee

# IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS NOTIFICATION

Part 3 - Signatures (please read guidance note 1)

Signature of notifier or notifier's solicitor or other duly authorised agent (See guidance note 2). If signing on behalf of the notifier please state in what capacity.

Signature Date..... Capacity

For joint notifiers signature of 2<sup>nd</sup> notifier 2<sup>nd</sup> notifier's solicitor or other authorised agent (please

read guidance note 3). If signing on behalf of the notifier please state in what capacity.

Signature	
Date	
Capacity	

		1. st. 1
Post town	Post code	

#### Notes for Guidance

- 1. The form must be signed.
- A notifier's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one notifier, both notifiers or their respective agents must sign the form.
- This is the address which we shall use to correspond with you about this notification and if a change is made to the register.

Acknowledgement by [insert name of relevant licensing authority] of receipt of this notification of an interest in the premises described in the notice by the person/persons identified in the notice dated this day of 20[].

Signed for and on behalf of the authority .....

Schedule 2

regulation 10

#### **Commencement Information**

I2 Sch. 2 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

#### Application for a premises licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1-I	Premises	details
----------	----------	---------

Postal address of premises or, if none, ordnance surve	y map reference or description				
Post town	Post code				
Telephone number at premises (if any)					
Non-domestic rateable value of premises					

#### Part 2 - Applicant details

Please state whether you are applying for a premises licence as

a)	an individual or individuals*	please complete section (A)
b)	a person other than an individual* i. as a limited company ii. as a partnership iii. as an unincorporated association or iv. other (for example a statutory corporation)	please complete section (B) please complete section (B) please complete section (B) please complete section (B)
c)	a recognised club	please complete section (B)
d)	a charity	please complete section (B)

6

Please tick ¥ yes

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

e)	the proprietor of an educational establishment	please complete section (B)
f)	a health service body	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

			Please tick 🖌 yes
•	l am ca	rrying on or proposing to carry on a business	
	which i	nvolves the use of the premises for licensable activities; or	
•	l am m	aking the application pursuant to a	
	0	statutory function or	
	0	a function discharged by virtue of Her Majesty's prerogat	ive 🗌

- o statutory function or
- o a function discharged by virtue of Her Majesty's prerogative

#### (A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs	Miss	Ms	Other title (for example, Rev)
			Please tick ✓ yes
I am 18 years old or over			
Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telepho	ne number		
E-mail address (optional)			

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SECOND INDIVIDU	JAL APPLICANT	(if applicable)		
Mr M Surname	rs	Miss	Ms First names	 ease tick yes
Current postal address if different from premises address				
Post Town			Postcode	
Daytime contact te	elephone numb	er		
E-mail address (optional)				

#### (B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name
Harre
Address
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
person prior of apprearie (ior example participality, anneoporated association etc)
Telephone number (if any)
E-mail address (optional)

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

#### Part 3 Operating Schedule

When do you want the premises licence to start?	Day	Month	Year
If you wish the licence to be valid only for a limited period.	Day	Month	Year

Ρ when do you want it to end?

Day	Month	Year	

Please give a general o	lescription of the prer	nises (please read guidan	ce note1)	

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

Please tick ✓ yes

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What licensable activities do you intend to carry on from the premises? (Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment				
	Browision	of regulated or	tortainment	

	a)	plays (if ticking yes, fill in box A)	
	b)	films (if ticking yes, fill in box B)	
	c)	indoor sporting events (if ticking yes, fill in box C)	
	d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
	e)	live music (if ticking yes, fill in box E)	
	f)	recorded music (if ticking yes, fill in box F)	
	g)	performances of dance (if ticking yes, fill in box G)	
	h)	anything of a similar description to that falling within (e), (f) or (g)	
		(if ticking yes, fill in box H)	
Prov	visio	n of entertainment facilities for:	
	i)	making music (if ticking yes, fill in box I)	
	j)	dancing (if ticking yes, fill in box J)	
	k)	entertainment of a similar description to that falling within (i) or (j)	
		(if ticking yes, fill in box K)	
Prov	visio	n of late night refreshment (if ticking yes, fill in box L)	
Sup	ply (	of alcohol (if ticking yes, fill in box M)	

In all cases complete boxes N, O and P

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Plays       Standard days and timings (please read guidance note 6)       Will the performance of a play take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)       Indoors         Day       Start       Finish       Both         Mon	Α				
(please read guidance note 6)       Outdoors         Day       Start       Finish         Mon			d timings	Will the performance of a play take place indoors or outdoors or both – please tick	Indoors
Mon       Please give further details here (please read guidance note 3)         Tue	(please				Outdoors
Tue	Day	Start	Finish		Both
Wed       State any seasonal variations for performing plays (please real guidance note 4)         Thur       Image: State any seasonal variations for performing plays (please real guidance note 4)         Fri       Image: State any seasonal variations for performing plays (please real guidance note 4)         Sat       Image: Sate any seasonal variations for performing plays (please real guidance note 4)	Mon			Please give further details here (please read	guidance note 3)
Thur       guidance note 4)         Fri       Non standard timings. Where you intend to use the premise for the performance of plays at different times to those liste the column on the left, please list (please read guidance note state)         Sat       Sat	Tue				
Fri       Non standard timings. Where you intend to use the premise for the performance of plays at different times to those liste the column on the left, please list (please read guidance note)         Sat	Wed				<b>g plays (</b> please read
for the performance of plays at different times to those liste       the column on the left, please list (please read guidance note)	Thur				
	Fri			for the performance of plays at different tin	nes to those listed in
Sun	Sat				
	Sun				

## В

-				
Films	-		Will the exhibition of films take place	Indoors
		and timings iidance note	indoors or outdoors or both – please tick [♥] (please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read g	uidance note 3)
Tue				
Wed			State any seasonal variations for the exhibiti read guidance note 4)	on of films (please
Thur				
Fri			Non standard timings. Where you intend to for the exhibition of films at different times the column on the left, please list (please rea	to those listed in
Sat				
Sun				

Day       Start       Finish         Mon	u intend to use the premi erent times to those liste	ed in
Tue       State any seasonal variations for (please read guidance note 4)         Wed       Non standard timings. Where you for indoor sporting events at differ the column on the left, please list         Fri       Image: Column on the left, please list	u intend to use the premi erent times to those liste	ed in
Wed       (please read guidance note 4)         Thur       Non standard timings. Where you for indoor sporting events at different the column on the left, please list         Fri       Image: Standard timings in the left, please list	u intend to use the premi erent times to those liste	ed in
Thur Thur Thur Thur Thur Thur Thur Thur	erent times to those liste	ed in
Fri	erent times to those liste	ed in
Sat		
Sun		
D		
Boxing or wrestling Will the boxing or wrestling	Indoors	Т
entertainments Standard days and timings Standard days and timings		
(please read guidance note 6) Day Start Finish	Both	+
Mon Please give further details here (p		2)

(pleas	e read gu	idance note 6)	read guidance note 2)		
Day	Start	Finish		Both	
Mon			Please give further details here (please read	guidance note 3	)
Tue					
Wed			State any seasonal variations for boxing or entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend t for boxing or wrestling entertainment at di those listed in the column on the left, pleas	fferent times to	
Sat			guidance note 5)		
Sun					

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## Ε

I days and timings ead guidance note 6) itart Finish	place indoors or outdoors or both – please tick [ ✓ ] (please read guidance note 2) Please give further details here (please read	Outdoors Both guidance note 3)
	2)	
	-'	
	Please give further details here (please read	guidance note 3)
	1	
	State any seasonal variations for the performance of live music (please read guidance note 4)	
	Non standard timings. Where you intend to for the performance of live music at differe listed in the column on the left, please list (	nt times to those
	guidance note 5)	
		Mon standard timings.         Where you intend to for the performance of live music at differe

<u> </u>				
	rded mi ard days a	usic and timings	Will the playing of recorded music take place indoors or outdoors or both –	Indoors Outdoors
		idance note 6)	please tick [  ] (please read guidance note	Outdoors
Day	Start	Finish	2) Both	
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the playin (please read guidance note 4)	g of recorded music
Thur				
Fri			Non standard timings. Where you intend to for the playing of recorded music at differe listed in the column on the left, please list (	nt times to those
Sat			guidance note 5)	
Sun				

# G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Indoors Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note	
Sat			5)	-
Sun				

#### н

desci fallin (g) Standa	ription and within and days a	a similar to that n (e), (f) or and timings idance note 6)	<u>Please give a description of the type of enterta</u> <u>be providing</u>	ainment you will
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [ ~ ] (please read guidance note 2)	Indoor Outdoor
Mon				Both
Tue			Please give further details here (please read gu	idance note 3)
Wed				
Thur			State any seasonal variations for entertainment description to that falling within (e), (f) or (g) guidance note 4)	
Fri				

Sat Sun			Non standard timings. Where you intend to for the entertainment of a similar description within (e), (f) or (g) at different times to the column on the left, please list (please read go	on to that falling ose listed in the
	-			
for m Standa	ard days a	facilities nusic and timings idance note 6)	Please give a description of the facilities for will be providing	r making music you
			Will the facilities for making music be	Indoors
David	Chart	Fish	indoors or outdoors or both – please tick [♥] (please read guidance note 2)	Outdoors
Day Mon	Start	Finish	Please give further details here (please read	Both
			rease give further details here (please read	guidance note 5)
Tue				
Wed			State any seasonal variations for the provis making music (please read guidance note 4)	ion of facilities for
Thur				
Fri			Non standard timings. Where you intend to for provision of facilities for making music to those listed in the column on the left, pla	at different times
Sat			guidance note 5)	
Sun				
J				
for d Standa	ancing ard days a	facilities and timings	Will the facilities for dancing be indoors or outdoors or both – please tick [ ] (see guidance note 2)	Indoors Outdoors
(please read guidance note 6) Day Start Finish		idance note 6)		Both

			Please give a description of the facilities for dan be providing	ncing you will
Mon			Please give further details here (please read guid	lance note 3)
Tue				
Wed			State any seasonal variations for providing dan (please read guidance note 4)	cing facilities
Thur				
Fri			Non standard timings. Where you intend to us for the provision of facilities for dancing entert different times to those listed in the column or	ainment at
Sat			l <u>ist (</u> please read guidance note 5)	
Sun		-		
K				
	icion of	facilities	Please give a description of the type of enterta	inment facility
for e simil that	ntertair ar desci falling v	ription to within i or j and timings	you will be providing	initial facility
(pleas	e read gu	idance note 6)		
Day	Start	Finish	Will the entertainment facility be indoors or	Indoor
			outdoors or both – please tick [ ] (please read guidance note 2)	Outdoor
Mon				1
				Both
Tue			Please give further details here (please read guid	
			Please give further details here (please read guid	
Tue			Please give further details here (please read guid State any seasonal variations for the provision entertainment of a similar description to that f or j (please read guidance note 4)	dance note 3) of facilities for
Tue Wed			State any seasonal variations for the provision entertainment of a similar description to that f	dance note 3) of facilities for

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	for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to
Sun	those listed in the column on the left, please list (please read guidance note 5)

L				
	Late night		Will the provision of late night refreshment	Indoors
Standa timing	shment ard days (please nce note	and read	take place indoors or outdoors or both – please tick [ ✓ ] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read guida	nce note 3)
Tue				
Wed			State any seasonal variations for the provision or refreshment (please read guidance note 4)	f late night
Thur			· · ·	
Fri			Non standard timings. Where you intend to use the provision of late night refreshment at differe listed in the column on the left, please list (pleas	ent times, to those
Sat			5)	
Sun				

Μ

Supply of alcohol Standard days and timings (please read guidance note 6) Day Start Finish		and read	Will the supply of alcohol be for <u>consumption (Please tick box ♥</u> ) (please read guidance note 7)	On the premises Off the premises Both
Mon			State any seasonal variations for the guidance note 4)	beun
Tue			-	
Wed				
Thur			Non-standard timings. Where you i the supply of alcohol at different ti column on the left, please list (pleas	mes to those listed in the

Fri		
Sat		
Sun		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name
Address
-
Postcode
Personal Licence number (if known)
Issuing licensing authority (if known)

Ν

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

Ο

oper Stand	1 to the	n <b>ises are</b> e <b>public</b> ngs (please note 6)	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			-
Thur			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			-

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Describe the steps you intend to take to promote the four licensing objectives: a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

#### CHECKLIST:-

#### Please tick 🖌 yes

	I have made or enclosed payment of the fee	
•	I have enclosed the plan of the premises	
•	I have sent copies of this application and the plan to responsible authorities and others where applicable	
•	I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable	
•	I understand that I must now advertise my application	
•	I understand that if I do not comply with the above requirements my application will be rejected	

# IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

#### Part 4 - Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note12). If signing on behalf of the applicant please state in what capacity.

.....

Signature

.....

Date.....

Capacity

Contact name (where not previously given) and posta with this application (please read guidance note 13)	l address for correspondence associated
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-ma	ail your e-mail address (optional)

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

#### Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may
  include a tent.
- For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
- Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
- Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

#### Schedule 3

regulation 11

#### **Commencement Information**

I3 Sch. 3 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

#### Application for a provisional statement to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

#### I/We .....apply for a provisional statement under section (Insert name(s) of applicant)

29 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

#### Part 1 – Premises details

Postal	Postal address of premises or, if none, ordnance survey map reference or description					
	•					
Post to	own	Post	code			
Telepho	ne number at premises (if any)	[				
Non-do	mestic rateable value of premises		£			
			_			
Part 2	- Applicant details					
Please s	tate whether you are applying for a premises licenc	e as				
		Ple	ase tick	🖌 yes		
a)	an individual or individuals*			please complete section (A)		
b)	a person other than an individual*					
	i. as a limited company			please complete section (B)		
	ii. as a partnership			please complete section (B)		
	ili. as an unincorporated association or			please complete section (B)		
	iv. other (for example a statutory corporation)			please complete section (B)		
c)	a recognised club			please complete section (B)		
d)	a charity			please complete section (B)		

e)	the proprie	tor of an educational e	establishment			please complete section (B)
f)	a health se	rvice body				please complete section (B)
g)	-	ho is registered under ards Act 2000 (c14) in nt hospital				please complete section (B)
h)	the chief of in England	fficer of police of a pol and Wales	ice force			please complete section (B)
*lf you a	are applying	as a person described	in (a) or (b) pl	ease confir	m:	н. 1917 - С.
						Please tick 🖌 yes
	<ul> <li>I am ca</li> </ul>	arrying on or proposing	g to carry on a	business		
		involves the use of the			ctiviti	es; or
		aking the application				
	0	statutory function o				
		a function discharge		Har Majact	v'e or	
	0	a function discharge	d by virtue of	Her Majest	y s pro	
(A) IND	IVIDUAL AP	PLICANTS (fill in as ap	oplicable)	· .		
Mr	e	Mrs Miss		Ms	]	Other title (for example, Rev)
	years old o	r over				Please tick 🖌 yes
						-
Post To	wn			Posto	ode	
Daytim	e contact te	lephone number				
E-mail a (optiona						

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SECOND INDIVIDU	JAL APPLICANT (if applicable)		
Mr	Mrs Miss	Ms	Other title (for example, Rev)
Surname		First names	
I am 18 years old o	over		Please tick 🖌 yes
Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact t	elephone number		
E-mail address (optional)			
(B) OTHER APPLIC			
any registered nur	ne and registered address of ap nber. In the case of a partnersh give the name and address of e	ip or other joint vent	ture (other than a body
Name			
			· · · · · · · · ·
Address			
Registered number	(where applicable)		
Description of appl	icant (for example partnership, c	ompany, unincorpora	ted association)
Telephone number			

E-mail address (optional)

What is the nature of your interest in the premises?

#### Part 3 – Schedule of works

Is the premises

- about to be constructed
- being extended or altered

Please give details of the work and please attach plans of the work being done or about to be done at the premises

Please tick 🖌 yes

Please give particulars of the premises to which the application relates (please read guidance note 1)

25

Please tick 🖌 yes

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Which licensable activities will the premises be used for?

Provision	of	regulated	entertainment
		<u> </u>	

a)	plays (optional, fill in box A)	
ь)	films (optional, fill in box B)	
c)	indoor sporting events (optional, fill in box C)	
d)	boxing or wrestling entertainment (optional, fill in box D)	
e)	live music (optional, fill in box E)	
f)	recorded music (optional, fill in box F)	
g)	performances of dance (optional, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g)	
	(optional, fill in box H)	

#### Provision of entertainment facilities for:

i)	making music (optional, fill in box I)	
j)	dancing (optional, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j)	
	(optional, fill in box K)	
Provision of	l <mark>ate night refreshment (</mark> optional, fill in box L)	
Supply of alc	<u>ohol (</u> optional, fill in box M)	

Complete boxes N, O and P (optional)

### Part 4 – OPTIONAL – you may fill in this section if you choose to

Gene	ral descriptio	n of premises	(please read guidance note1)					
A								
Plays			Will the performance of a play take place	Indoors				
	ard days and e read guidan		indoors or outdoors or both – please tick [♥] (please read guidance note 2)	Outdoors				
Day	Start	Finish		Both				
Mon		-	Please give further details here (please read guid	dance note 3)				
Tue								
Wed			State any seasonal variations for performing pl guidance note 4)	<b>ays (</b> please re	ad			
Thur			1					
Fri			Non standard timings. Where you intend to us	e the premise	25			
			for the performance of plays at different times in the column on the left, please list (please rea	d guidance no	te			
Sat			5)					
			]					
Sun			]					
			1					

	з	
		E.

Films			Will the exhibition of films take place	Indoors
Standard days and timings			indoors or outdoors	Outdoors
		nce note 6)	or both – please tick [ ] (please read	
Day	Start	Finish	guidance note 2)	Both
Mon			Please give further details here (please rea	d guidance note 3)
Tue				
Wed			State any seasonal variations for the exhi read guidance note 4)	bition of films (please
Thur				
Fri			Non standard timings. Where you intend for the exhibition of films at different tim the column on the left, please list (please	es to those listed in
Sat				,
Sun			-	

	-	
	_	

Stand	lard ḋays ar	ng events nd timings dance note 6)	Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

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## D

Boxing or wrestling entertainments			Will the boxing or wrestling entertainment take place indoors or outdoors or both –	Indoors
Standard days and timings			please tick [ ] (please read guidance note 2)	Outdoors
	e read guidan			
Day	Start	Finish		Both
Mon			Please give further details here (please read g	uidance note 3)
Tue				
Wed			State any seasonal variations for boxing or w entertainment (please read guidance note 4)	restling
Thur				
Fri			Non standard timings. Where you intend to p for boxing or wrestling entertainment at different those listed in the column on the left, please	erent times to
Sat			guidance note 5)	
Sun				

# Ε

_				
Live music		time in me	Will the performance of live music take place indoors or outdoors or both – please	Indoors
Standard days and timings (please read guidance note 6)			tick [ ] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read g	uidance note 3)
Tue				
Wed			State any seasonal variations for the perform music (please read guidance note 4)	nance of live
Thur				
Fri			Non standard timings. Where you intend to for the performance of live music at different listed in the column on the left, please list (pl muidenes note 5)	t times to those
Sat			guidance note 5)	

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Sun				
F				
	rded mu		Will the playing of recorded music take	Indoors
		nd timings dance note 6)	place indoors or outdoors or both – please tick [ * ] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the playin (please read guidance note 4)	g of recorded music
Thur				
Fri			Non standard timings. Where you intend to for the playing of recorded music at differen listed in the column on the left, please list ( guidance note 5)	nt times to those
Sat				
Sun				
G			•	
		es of dance	Will the performance of dance take place	Indoors
		and timings idance note 6)	indoors or outdoors or both - please tick [ _ ] (please read guidance note 2)	Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the perform (please read guidance note 4)	rmance of dance
Thur				

Fri			Non standard timings. Where you intend to use for the performance of dance at different times in the column on the left, please list (please read	to those listed
Sat			5)	
Sun				
Н				
descr fallin (g) Standa	ard days and	that (e), (f) or	<u>Please give a description of the type of entertai</u> <u>be providing</u>	inment you will
Day	Start	Finish	Will this entertainment take place indoors or outdoors	Indoors
			or both – please tick [ ~ ] (please read guidance note 2)	Outdoors
Mon			, hote 2)	Both
Tue			Please give further details here (please read guid	Jance note 3)
Wed				
Thur			State any seasonal variations for entertainmen description to that falling within (e), (f) or (g) ( guidance note 4)	t of a similar please read
Fri				
Sat			Non standard timings. Where you intend to us for the entertainment of a similar description t within (e), (f) or (g) at different times to those column on the left, please list (please read guida	o that falling listed in the
Sun				·

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for will be providing	making music	you
			Will the facilities for making music be	Indoors	
			indoors or outdoors or both – please tick [ 1 ] (please read	Outdoors	
Day	Start	Finish	guidance note 2)	Both	
Mon			<u>Please give further details here (please read</u>	guidance note :	3)
Tue					
Wed			State any seasonal variations for the provis making music (please read guidance note 4)	ion of facilities	s for
Thur					
Fri			Non standard timings. Where you intend to for provision of facilities for making music a to those listed in the column on the left, pla read guidance note 5)	at different tim	nes
Sat					
Sun					
J					
Prov	ision of fa	cilities	Will the facilities for dancing be indoors or	Indoors	
Stand	ancing ard days and are read guida	timings nce note 6)	outdoors or both – please tick [ < ] (see guidance note 2)	Outdoors	
	5			Both	
Day	Start	Finish	Please give a description of the facilities for be providing	dancing you v	vill
Mon			Please give further details here (please read	guidance note	3)
Tue					

Wed			State any seasonal variations for providing dang	cing facilities
			(please read guidance note 4)	
-				
Thur				
Fri			Non standard timings. Where you intend to use	e the premises
			for the provision of facilities for dancing at diffe	erent times to
			those listed in the column on the left, please lis	<u>t (</u> please read
Sat			guidance note 5)	
Sun				
Juli				
К				
	ision of fa		Please give a description of the type of entertai	nmant facility
			you will be providing	innent facility
	ntertainm		you will be providing	
	ar descrip			
that	falling wit	hin i or j		
	ard days and			
(pleas	e read guidar	nce note 6)		
Day	Start	Finish	Will the entertainment facility be indoors or	Indoor
			outdoors	
			or both - please tick [ < ] (please read guidance	Outdoor
<u> </u>			note 2)	
Mon			· · · · · · · · · · · · · · · · · · ·	Both
Tue			Please give further details here (please read guid	lance note 3)
Wed			1	
Thur			State any seasonal variations for the provision	of facilities for
			entertainment of a similar description to that f	
			or j (please read guidance note 4)	atting within 1
5.4				
Fri				
Sat			Non standard timings. Where you intend to us	
			for the provision of facilities for entertainment	
			description to that falling within i or j at differe	
			those listed in the column on the left, please lis	t (please read
			guidance note 5)	
Sun				
1				

L				
Late night refreshment Standard days and timings			Will the provision of late night refreshment take place indoors or	Indoors
	aro days and e read guida		outdoors or both - please tick [ * ] (please	Outdoors
Day	Start	Finish	read guidance note 2)	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the provisi refreshment (please read guidance note 4)	ion of late night
Thur				
Fri			Non standard timings. Where you intend to for the provision of late night refreshment a to those listed in the column on the left, ple	at different times,
Sat			read guidance note 5)	
Sun				

### Μ

Supply of alcohol Standard days and timings (please read guidance note 6)		timings	Will the supply of alcohol be for consumption (Please tick box	On the premises Off the premises	
Day	Start	Finish	read guidance note 7)	Both	
Mon			State any seasonal variations for the supply of alcohol (pleas read guidance note 4)		
Tue					
Wed					
Thur			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri					
Sat					
Sun					

## Ν

matte	ers ancillar	y to the us	entertainment or services, activities, other entertainment or se of the premises that may give rise to concern in respect of nce note 8)
0			· · · · · · · · · · · · · · · · · · ·
Hour open Stand	rs premis to the p ard timing guidance no	o <b>ublic</b> s (please	State any seasonal variation (please read guidance note 4)
Day	Start	Finish	1
Mon Tue			
Wed			
Thur			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 5)
Fri			
Sat			
Sun			

Ρ

Describe the steps you intend to take to promote the four licensing objectives: a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

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	Please tick 🖌	yes
<ul> <li>I have made or enclosed payment of the fee</li> <li>I have enclosed the plans of the works to be done at the premises</li> <li>I have sent copies of this application and the plan to responsible aut others where applicable</li> <li>I understand that I must now advertise my application</li> <li>I understand that if I do not comply with the above requirements m be rejected</li> </ul>		
IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APP	ACT 2003 TO N	
Part 5 – Signatures (please read guidance note 10)		
Signature of applicant or applicant's solicitor or other duly authorised ag 11). If signing on behalf of the applicant please state in what capacity.	ent (see guidance r	note
Signature		
Date		
Capacity		

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note12). If signing on behalf of the applicant please state in what capacity.

Signature

Date.....

Capacity

Contact name (where not previously given) and posta with this application (please read guidance note 13)	l address for correspondence associated
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-ma	ail your e-mail address (optional)

#### Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where you are completing Part 4 and your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off- supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
- 9. Please list here steps you will take to promote all four licensing objectives together.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

#### Schedule 4

regulation 12

#### **Commencement Information**

I4 Sch. 4 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

#### Application to vary a premises licence under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We	being the	premises licer	nce holder, app	oly to vary a
(Insert name(s) oj		•		

premises licence	under section	34 of the	Licensing A	ct 2003 for 1	the premises
described in Part	1 below		-		

#### Premises licence number

Part 1 – Premises details

Postal address of	premises or, if none, ord	nance survey	map referenc	e, or description
Post town			Post code	
Telephone number a	at premises (if any)			
Non-domestic ratea	ble value of premises	£		
Part 2 – Applica	nt details			
Daytime contact te	elephone number			
E-mail address (optional)				
Current postal address if different from premises address				
Post Town			Postcode	

#### Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible?	
If not do you want the variation to take effect from	
Please describe briefly the nature of the proposed variation (Please see guidance note 1)	

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

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## Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

#### Provision of regulated entertainment

Please tick 🖌 yes

	a)	plays (if ticking yes, fill in box A)	
	ь)	films (if ticking yes, fill in box B)	
	c)	indoor sporting events (if ticking yes, fill in box C)	
	d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
	e)	live music (if ticking yes, fill in box E)	
	f)	recorded music (if ticking yes, fill in box F)	
	g)	performances of dance (if ticking yes, fill in box G)	
	h)	anything of a similar description to that falling within (e), (f) or (g)	
		(if ticking yes, fill in box H)	
Provisio	n of ent	ertainment facilities for:	
	i)	making music (if ticking yes, fill in box I)	
	j)	dancing (if ticking yes, fill in box J)	
	k)	entertainment of a similar description to that falling within (i) or (j)	
		(if ticking yes, fill in box K)	
Provisio	n of late	e night refreshment (if ticking yes, fill in box L)	
Sale by r	etail of	alcohol (if ticking yes, fill in box M)	

In all cases complete boxes N, O and P

Plays			Will the performance of a play take place	Indoors
	ard days	and	indoors or outdoors or both – please tick [ * ]	
timing	s (please	e read	(please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read guida	ance note 3)
Tue			-	
Wed			State any seasonal variations for performing pla	vs (please read
			guidance note 4)	<u></u> (p
Thur				
Fri			Non standard timings. Where you intend to use the performance of plays at different times to th column on the left, please list (please read guidar	nose listed in the
Sat				·
Sun				

#### В

Films			Will the exhibition of films take place indoors	Indoors
timing	ard days a gs (please nce note (	read	or outdoors or both – please tick [ * ](please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read guid	ance note 3)
Tue				
Wed			State any seasonal variations for the exhibition guidance note 4)	of films (please read
Thur				
Fri			Non standard timings. Where you intend to use the exhibition of films at different times to thos column on the left, please list (please read guidar	e listed in the
Sat				
Sun				

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С					
Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance no	ote 3)	
Day	Start	Finish			
Mon					
Tue			State any seasonal variations for indoor sporting guidance note 4)	events (please re	ead
Wed					
Thur			Non standard timings. Where you intend to use to indoor sporting events at different times to those column on the left, please list (please read guidance	listed in the	
Fri				,	
Sat					
Sun					
D					
		restling	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please	Indoors	
Stand timing	rtainme ard days gs (please nce note	and read	tick [✓] (please read guidance note 2)	Outdoors	
Day	Start	Finish	1	Both	
Mon			Please give further details here (please read guida	nce note 3)	
Tue					
Wed			State any seasonal variations for boxing or wrest (please read guidance note 4)	ling entertainm	ent
Thur					
Fri			Non standard timings. Where you intend to use boxing or wrestling entertainment at different ti in the column on the left, please list (please read	mes to those lis	ted
Sat					

Sun					
E					
	music		Will the performance of live music take place	Indoors	
Stand	ard days	and	indoors or outdoors or both – please tick [*]	Outdoors	
	s (please		(please read guidance note 2)	Cuttoris	
guida	ice note	0)			
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ance note 3)	
Tue					
Wed			State any seasonal variations for the performan	ce of live music	
			(please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the performance of live music at different times		
			the column on the left, please list (please read gu		
Sat			1		
Sun	<u> </u>				
	·				
F					
	rded m		Will the playing of recorded music take place	Indoors	
Stand	ard days gs (please	and	indoors or outdoors or both – please tick [ * ]	Outdoors	
	nce note		(please read guidance note 2)	Catabors	
David	Chart	Finish		D-th	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guida	ance note 3)	
Ťuo	<u> </u>				
Tue					
Wed			State any seasonal variations for the playing of	recorded music	
			(please read guidance note 4)		
There			4		
Thur			]		

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Fri		Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat		
Sun		
Sun		

		-
4	r	_

Dorfe	ormanc	or of	Will the performance of dance take place	Indoors
-		es or		Indoors
dance Standard days and			indoors or outdoors or both – please tick [♥] (please read guidance note 2)	Outdoors
	gs (please nce note			
Day	Start	Finish		Both
Mon			Please give further details here (please read guid	ance note 3)
Tue				
Wed			State any seasonal variations for the performar read guidance note 4)	n <b>ce of dance (</b> please
Thur			-	
Fri			Non standard timings. Where you intend to use the performance of dance at different times to t column on the left, please list (please read guida	those listed in the
Sat				
Sun			-	

## н

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainme</u> providing	ent you will be	<u>e</u>
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [╯] (please read	Indoor	
			guidance note 2)	Outdoor	
Mon				Both	

Tue		1	Disease give further details have (closes and guid		
Tue			Please give further details here (please read guid	ance note 3)	
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the entertainment of a similar description to th (f) or (g) at different times to those listed in the please list (please read guidance note 5)	nat falling within (e),	
Sun			prease risk (prease read guidance note 5)		
	sion of		Please give a description of the facilities for ma	king music you will	
	ties for		be providing		
	ng mus				
	ard days s (please				
	s (please ice note				
8		-,	Will the facilities for making music be indoors	Indoors	
			or outdoors or both – please tick [ ] (please		
Davi	Start	Finish	read guidance note 2)	Outdoors	
Day	Start	FINISN		Both	
Mon			Please give further details here (please read guid	ance note 3)	
Tue					
Wed			State any seasonal variations for the provision of making music (please read guidance note 4)	of facilities for	
Thur					
Fri			Non standard timings. Where you intend to use provision of facilities for making music at different listed in the column on the left, please list (please	ent times to those	
Sat			5)		
Sun					
2411			4		

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J				
Provision of facilities for			Will the facilities for dancing be indoors or outdoors or both – please tick [♥] (see guidance note 2)	Indoors Outdoors
danci			guidance note 2)	Outdoors
timing	Standard days and timings (please read guidance note 6)			Both
Day	Start	Finish	Please give a description of the facilities for da providing	ncing you will be
Mon			Please give further details here (please read gui	dance note 3)
Tue				
Wed			State any seasonal variations for providing dan read guidance note 4)	ncing facilities (please
Thur				
Fri			Non standard timings. Where you intend to us the provision of facilities for dancing at differe listed in the column on the left, please list (plea	nt times to those
Sat			5)	
Sun				

## Κ

facili ente simil to th with Stand timing		r ent of a cription ng and e read	Please give a description of the type of entertainm will be providing	<u>ent facility y</u>	<u>you</u>
Day	Day Start Finish		Will the entertainment facility be indoors or outdoors or both – please tick [ * ] (please read	Indoor	
Mon			guidance note 2)	Outdoor	
			]	Both	
			1		

Tue			Please give further details here (please read guidar	nce note 3)	
Wed					
Thur			State any seasonal variations for the provision of entertainment of a similar description to that fall (please read guidance note 4)		i.
Fri					
Sat			Non standard timings. Where you intend to use t provision of facilities for entertainment of a simil that falling within i or j at different times to those	ar description e listed in the	
Sun	,		column on the left, please list (please read guidand	te note 5)	
L					
Late			Will the provision of late night refreshment take place indoors or outdoors or both –	Indoors	
refreshment Standard days and timings (please read guidance note 6)		and read	please tick [ ] (please read guidance note 2)	Outdoors	
Day	Start	Finish	4	Both	
Mon			Please give further details here (please read guid	lance note 3)	
Tue					
Wed			State any seasonal variations for the provision ( refreshment (please read guidance note 4)	of late night	
Thur			_		
Fri			Non standard timings. Where you intend to use the provision of late night refreshment at differ listed in the column on the left, please list (plea	rent times, to	those
Sat			note 5)		
Sun			-		

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

## м

Supply of alcohol Standard days and		cohol	Will the supply of alcohol be for consumption (Please tick box ♥)	On the premises	
timing	timings (please read guidance note 6)		(please read guidance note 7)	Off the premises	
Day	Start	Finish	1	Both .	
Mon			State any seasonal variations for the supply of alcohol (please rea guidance note 4)		
Tue					
Wed					
Thur			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the		
			column on the left, please list (please	read guidance note 5)	
Fri					
Sat			-		
Sun			-		

#### Ν

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

#### Ο

<u> </u>			
open Standa timing	Hours premises are open to the public Standard days and timings (please read guidance note 6)		State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			

Wed		Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Thur		
Fri		•
Sat		
Sun	 	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking					
I have enclosed the premises licence	Please tick 🖌 yes				

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it,

below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

## Ρ

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

Please tick 🖌 yes

•	I have made or enclosed payment of the fee	
•	I have sent copies of this application and the plan to responsible authorities and others where applicable	
•	I understand that I must now advertise my application	
•	I have enclosed the premises licence or relevant part of it or explanation	
•	I understand that if I do not comply with the above requirements my application will	$\Box$
	be rejected	

#### IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

#### Part 5 – Signatures (please read guidance note10)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature

Date	
Capacity	

Where the premises licence is jointly held signature of  $2^{nd}$  applicant (the current premises licence holder) or  $2^{nd}$  applicant's solicitor or other authorised agent (please read guidance note12). If signing on behalf of the applicant please state in what capacity.

Signature

Date.....

.....

Capacity

Contact name (where not previously given) and addres this application (please read guidance note 13)	ss for correspondence associated with			
Post town	Post code			
Telephone number (if any)				
If you would prefer us to correspond with you by e-ma	il your e-mail address (optional)			

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#### Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.

#### Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may
  include a tent.
- For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively), where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
- Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 13. This is the address which we shall use to correspond with you about this application.

#### Schedule 5

regulation 13

#### **Commencement Information**

I5 Sch. 5 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its optional reference number (optional)]

## Application to vary a premises licence to specify an individual as designated premises supervisor under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We ...... being the premises licence holder, apply to vary (full name(s) of premises licence holder)

а	premises	licence	to	specify	the	individual	named	in	this	application	as	the
Ы	remises su	pervisor	un	der secti	ion 3	37 of the Li	censing	Act	200	3		

Premises licence number

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description						
<b>D</b>						
Post town	Post code					
Telephone number (if any)						

Description of premises (please read guidance note 1)						

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

#### Part 2

Full name of proposed designated premises supervisor

Personal licence number of proposed designated premises supervisor and issuing authority of that licence (if any)

Full name of existing designated premises supervisor (if any)

Please tick ✓ yes

I would like this application to have immediate effect under section 38 of the Licensing Act 2003

I have enclosed the premises licence or relevant part of it

(If you have not enclosed the premises licence, or relevant part of it, please give reasons why not)

Reasons why I have failed to enclose the premises licence or relevant part of it

#### Please tick 🖌 yes

:	I have made or enclosed payment of the fee I will give a copy of this application to the chief officer of police I have enclosed the consent form completed by the proposed premises	
:	supervisor I have enclosed the premises licence, or the relevant part of it or explanation I will give a copy of this form to the existing premises supervisor, if any I understand that if I do not comply with the above requirements my application will be rejected	

# IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 - Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 3). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	
For joint applications signature of 2 <sup>nd</sup> applicant or 2 <sup>nd</sup> agaent (please read guidance note 4). If signing on behalf capacity.	
Signature	
Date Capacity	
Contact name (where not previously given) and addrest this application (please read guidance note 5)	ss for correspondence associated with
Post town	Post code
Telephone number (if any)	1
If you would prefer us to correspond with you by e-ma	il your e-mail address (optional)

Guidance notes

- Describe the premises. For example the type of premises it is. 1.
- 2.
- The application form must be signed. An applicant's agent (for example solicitor) may sign the form on their behalf provided that З. they have actual authority to do so.
- 4. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 5. This is the address which we shall use to correspond with you about this application.

#### **Schedule 6**

regulation 14

#### **Commencement Information**

**I6** Sch. 6 in force at 7.2.2005, see reg. 1

[Insert details including name and address of licensing authority and application reference if any (optional)]

#### Application to transfer premises licence to be granted under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We .....apply to transfer the premises licence described (Insert name of applicant)

below under section 42 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number

Part 1 – Premises details	
Postal address of premises or, if none, o	ordnance survey map reference or description
Post town	Post code
Telephone number at premises (if any)	
Please give a brief description of the pr	emises
Name of current premises licence hold	er

#### Part 2 - Applicant details

In what capacity are you applying for the premises licence to be transferred to you?

		Please	e tick * yes
a)	an individual or individuals*		please complete section (A)
b)	a person other than an individual * i. as a limited company ii. as a partnership iii. as an unincorporated association or iv. other (for example a statutory corporation)		please complete section (B) please complete section (B) please complete section (B) please complete section (B)
	57		

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c)	a recognise	d club				please complete section (B)	
d)	a charity					please complete section (B)	
e)	the propriet	tor of an educa	tional establish	ment		please complete section (B)	
f)	a health ser	vice body				please complete section (B)	
g)		ards Act 2000	ered under Part (c14) in respect			please complete section (B)	
h)	the chief of in England a	-	of a police force	1		please complete section (B)	
	<ul> <li>*If you are applying as a person described in (a) or (b) please confirm:</li> <li>Please tick ✓ yes</li> <li>I am carrying on or proposing to carry on a business</li> <li>which involves the use of the premises for licensable activities; or</li> <li>I am making the application pursuant to a <ul> <li>o statutory function or</li> <li>o a function discharged by virtue of Her Majesty's prerogative</li> </ul> </li> <li>(A) INDIVIDUAL APPLICANTS (fill in as applicable)</li> </ul>						
Mr	Mi	rs	Miss	First	Ms	Other title (for example, Rev)	
l am 18	3 years old o	r over				Please tick 🖌 yes	
addres: if diffe	t postal s rent from es address						
Post To	own			I	Postcode		
Daytim	ne contact te	elephone num	ber				
E-mail (optior	address nal)						

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

SECOND INDIVIDU	AL APPLICANT	(if applicable)		
Mr N Surname	Mrs	Miss	Ms	Other title (for example, Rev)
I am 18 years old o	r over			Please tick 🖌 yes
Current postal address if different from premises address				
Post Town			Postco	de
Daytime contact te	elephone numb	er		
E-mail address (optional)				

#### (B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	
Address	
Registered number (where applicable)	
Description of applicant (for example partnership, company, unincorporated association etc)	
Telephone number, if any	
E-mail (optional)	

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#### Part 3

				1	Pleas	e tic	k 🖌	Yes
Are you the holder of the premises licence under an interim author	rity n	otic	e?					
Do you wish the transfer to have immediate effect?								
If not when would you like the transfer to take effect?	Dav		Ма	onth	v	ear		
	Day		1410	nui				
					Pleas	e tic	k 🖌	Yes
I have enclosed the consent form signed by the existing premises l	licenc	e ho	lder					
If you have not enclosed the consent form referred to above plea What steps have you taken to try and obtain the consent?	ase gi	ve ti	he re	asor	ns wł	ıy no	ot.	
					Plea	se ti	ck ¥	' Yes
If this application is granted I would be in a position to use the pre application period for the licensable activity or activities authorise (see section 43 of the Licensing Act 2003)								
					Pleas	se tic	:k 🗸	Yes
I have enclosed the premises licence								
If you have not enclosed premises licence referred to above plea	ise giv	ve th	ne rea	ason	s wh	y no	t.	

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- I have made or enclosed payment of the fee
- I have enclosed the consent form signed by the existing premises licence holder or my statement as to why it is not enclosed
- I have enclosed the premises licence or relevant part of it or explanation
- I have sent a copy of this application to the chief officer of police today
- I understand that if I do not comply with the above requirements my application will be rejected

#### IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 2)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 3). If signing on behalf of the applicant please state in what capacity.

Signature

Date....

------

Capacity

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.

Signature

•••••

Date.....

Capacity

Contact name (where not previously given) and posta with this application (please read guidance note 5)	l address for correspondence associated			
Post town	Post code			
Telephone number (if any)				
If you would prefer us to correspond with you by e-mail your e-mail address (optional)				

.....

#### Notes for Guidance

- 1. Describe the premises. For example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives.
- 2. The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- Where there is more than one applicant, both applicants or their respective agents must sign the application form.
- 5. This is the address which we shall use to correspond with you about this application.

#### Schedule 7

regulation 15

Commencement Information I7 Sch. 7 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

#### Interim authority notice under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We	give t	his interim	authority	y notice	under section	n
(Insert name of applicant)	-					

. .

47 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number (if known)

#### Part 1 – Premises details

Postal address of premises or, if none, ordnance survey	y map reference or description				
Post town	Post code				
Telephone number (if any)					
E-mail address (optional)					

#### Part 2 – Notice giver details

iv. other

In what capacity are you giving the interim authority notice? See section 47 of licensing Act 2003 Please tick \* yes

a) I am an individual with a legal interest in the premises please complete section (A) as freeholder or leaseholder

ь)	I am a person other than an individual with a legal	
	interest in the premises as freeholder or leaseholder	
	i. a limited company	please complete section (B)
	ii. a partnership	please complete section (B)
	iii. an unincorporated association or	please complete section (B)

or	$\Box$	please complete section (	, D)
		please complete section (	В)

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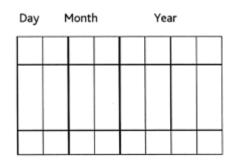
c)	I am a personal representative for the former premises licence holder who has died	please complete section (B)
d)	I have power of attorney which is registered for the former premises licence holder who has become mentally incapable	please complete section (B)
e)	I am the insolvency practitioner for the former premises licence holder who is insolvent	Please complete section (B)

#### Date of lapsing of licence

#### On what date

(as applicable)

- did the former premises licence holder die?
- was the power of attorney registered under section 6 of the Enduring Powers of Attorney Act 1985?
- did the former holder become insolvent?



#### (A) DETAILS OF INDIVIDUAL NOTICE GIVERS (fill in as applicable)

Mr	Mrs	Miss	Ms	Other title (for example, Rev)
I am 18 years old o	r over			Please tick 🖌 yes
Current postal address if different from premises address				
Post Town			Postcode	
Daytime contact to	elephone numb	er	Γ	
E-mail address (optional)				

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

DETAILS OF SECOND INDIVIDUAL NOTICE GIVER (IF APPLICABLE)

Mr	Mrs	Miss	Ms	Other title (for example, Rev)	
Surname			First names	(ior example, ner)	
			] [		

			Please tick 💙 yes
I am 18 years old o	or over		
Current postal address if different from premises address		-	
Post Town		Postcode	
Daytime contact t	elephone number		
E-mail address (optional)			

#### (B) NON-INDIVIDUAL NOTICE GIVER

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)
•• •

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PART 3	Yes (please tick 💙 )		
Has an interim authority notice previously been given relating to this premises and the former premises licence holder?			
	Day Month Year		
If yes please give the date			
Has there been an application to transfer the premises licence			

Please tick 🖌 yes

Vac (plages tick ¥)

:	I have made or enclosed payment of the fee I have sent a copy of this form to the chief officer of police for the area in which the premises is situated	
•	I have notified the designated premises supervisor (if different from the premises	
	licence holder), if any I understand that if I do not comply with the above requirements my application will	
	be rejected	

#### THIS NOTICE WILL LAPSE AT THE END OF THE SEVEN DAY PERIOD AFTER THE LAPSING OF THE PREMISES LICENCE UNLESS A COPY OF THE NOTICE HAS BEEN GIVEN TO THE CHIEF OFFICER OF POLICE FOR THE POLICE AREA OR EACH POLICE AREA IN WHICH THE PREMISES IS SITUATED

#### IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

#### Part 4 - Signatures (please read guidance note1)

under section 50 of the Licensing Act 2003?

Signature of notice giver or notice giver's solicitor or other duly authorised agent (please read guidance note 2). If signing on behalf of the notice giver please state in what capacity.

Contact name (where not previously given) and address for correspondence associated with this notice (please read guidance note 4)				
····· ···· ···· ···· ···· ··· ··· ···				
Post town	Post code			
4				
Telephone number (if any)				
If you would prefer us to correspond with you by e-mail your e-mail address (optional)				

#### Notes for Guidance

1.The notice must be signed.

2. A notice giver's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.

3. Where there is more than one notice giver, both notice givers or their respective agents must sign the application form.

4. This is the address which we shall use to correspond with you about this application.

#### Schedule 8

regulation 16

#### **Commencement Information**

**I8** Sch. 8 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

#### Application for the review of a premises licence or club premises certificate under the Licensing Act 2003

#### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I ..... apply for the review of a premises licence under (Insert name of applicant)

section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)

Part 1 – Premises or club premises details

Postal address of premises or cl description	ub premises, or if none, ordnance survey map reference or
<b>B</b>	
Post town	Post code (if known)
Name of premises licence holder	or club holding club premises certificate (if known)

Number of premises licence or club premises certificate (if known)

#### Part 2 - Applicant details

an	n		Please tick 🖌 yes
1)	an i	interested party (please complete (A) or (B) below)	
	a)	a person living in the vicinity of the premises	
	ь)	a body representing persons living in the vicinity of the premises	
	c)	a person involved in business in the vicinity of the premises	
	d)	a body representing persons involved in business in the vicinity of the premises	

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2) a responsible aut	hority (please co	omplete (C) belov	w) 🗆		
3) a member of the	club to which th (please compl	is application related (A) below)	ates 🗆		
(A) DETAILS OF IND		CANT (fill in as a	applicable)		
Mr Surname	Mrs	Miss	Ms First names	Other title (for example,	Rev)
				Please	e tick 🖌 yes
l am 18 years old o	over				
Current address					
Post Town			Postcode	e	
Daytime contact te	lephone numbe	r			
E-mail address (optional)					

#### (B) DETAILS OF OTHER APPLICANT

Name and address		
Telephone number (if any)		
reteptione number (if any)		
F mail (antional)	 	
E-mail (optional)		

#### (C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address	
· · · · · · · · · · · · · · · · · · ·	
Telephone number (if any)	
E-mail (optional)	

#### This application to review relates to the following licensing objective(s)

		Please tick one or more boxes 🖌
1)	the prevention of crime and disorder	
2)	public safety	
	the prevention of public nuisance	
4)	the protection of children from harm	

Please state the ground(s) for review (please read guidance note1)			

Please provide as much information as possible to support the application (please read guidance note 2)

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

	Please tick 🖌
Have you made an application for review relating to this p	yes
have you made an application for review relating to this p	
If yes please state the date of that application	Day Month Year
If you have made representations before relating to this	s premises please state what they were
and when you made them	
	-

<i>Changes to legislation:</i> There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing
Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the
team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

	Please tick '	yes yes
•	I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate I understand that if I do not comply with the above requirements my application wi be rejected	ш ш
STAN	N OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON DARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO SE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION	

#### Part 3 - Signatures (please read guidance note 3)

Signature of applicant or applicant's solicitor or other duly authorised agent (please read guidance note 4). If signing on behalf of the applicant please state in what capacity.

#### Signature

Date Capacity	

Contact name (where not previous this application (please read guidand	ly given) and address for correspondence associated with ce note 5)
	- 
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspon (optional)	nd with you using an e-mail address your e-mail address

#### Notes for Guidance

- 1. The ground(s) for review must be based on one of the licensing objectives.
- Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
- The application form must be signed.
- An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 5. This is the address which we shall use to correspond with you about this application.

## Schedule 9

regulations 17, 18

## **Commencement Information**

**I9** 

Sch. 9 in force at 7.2.2005, see reg. 1

#### PART A

[Insert name and address of relevant licensing authority and its reference number (optional)]

#### Declaration for a club premises certificate to be granted under the Licensing Act 2003 PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING DECLARATION

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

#### **Club Premises details**

Name of club	
Postal address of club, if any, or, if none, ordnance surve	y map reference or description
Post Town	Postcode
Telephone number (if any)	<b>L</b>
E-mail (optional)	

# CLUB DECLARATION AS TO QUALIFYING CLUB STATUS

	club makes th	e following
(Insert name of club)		0
declarations		

1)	Where the club to which this application relates is:
	a registered society within the meaning of the Industrial and Provident Societies Act 1965;
	a registered society within the meaning of the Friendly Societies Act 1974; or
	a registered friendly society within the meaning of the Friendly Societies Act,
	the club declares that the club satisfies:

Please tick 🖌 Yes

Condition 1 in section 62(2) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Condition 2 in section 62(3) of the Licensing Act 2003	_
Please give relevant club rule number(s)	

Condition 4 in section 62(5) of the Licensing Act 2003	
Does the club wish to supply alcohol to members and guests? If yes the club declares that -	
The purchase of alcohol for the club and the supply of alcohol by the club is under the control of the members or of a committee appointed by the members	
Please give relevant club rule number(s), if any	
2) Where the club to which this application relates is: an association organised for the social well-being and recreation of persons employed about coal mines, the club declares that the club satisfies:	in or
Please tick 🗸	Yes
Condition 1 in section 62(2) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Condition 2 in section 62(3) of the Licensing Act 2003	
Please give relevant club rule number(s)	
Does the club wish to supply alcohol to members and guests? If yes the club declares that it satisfies -	
First condition in section 66(4) of the Licensing Act 2003 Please give relevant club rule number(s), if any	
Second condition in section 66(5) of the Licensing Act 2003 Please give relevant club rule number(s), if any	
3) Where the club to which this application relates does not fall into the categories	
in 1 or 2 above, the club declares that the club satisfies: Please tick ♥	Yes
Condition 1 in section 62(2) of the Licensing Act 2003	
Please give relevant club rule number(s)	

Condition 2 in section 62(3) of the Licensing Act 2003

Please give relevant club rule number(s)

Condition 3 in section 62(4) of the Licensing Act 2003

The club's arrangements for restricting the club's freedom of purchase of alcohol are:

(a) contained in club rule number(s),

(b) or, as follows

(Please provide a short description)

The club's provisions by which money or property of the club or any gain arising from the carrying on of the club is or may be applied for charitable benevolent or political purposes are:

(a) contained in club rule number(s),

(b) or, as follows

(Please provide a short description)

The arrangements for giving members information about the finances of the club are:

(a) contained in club rule number(s),

.

(b) or, as follows

(Please provide a short description)

Please describe details of the books of account and other records kept to ensure the accuracy of the information about finances given to members of the club or give the relevant rule number(s)

Please tick ✓ Yes

Condition 4 in section 62(5) of the Licensing Act 2003	
Condition 5 in section 62(6) of the Licensing Act 2003	
The club proposes to supply alcohol to members and guests and declares that the club satisfies:	
additional condition 1 in section 64(2) of the Licensing Act 2003	
Please give relevant club rule number(s), if any	
additional condition 2 in section 64(3) of the Licensing Act 2003	
Please give relevant rule number(s), if any	_
additional condition 3 in section 64(4) of the Licensing Act 2003	
Please give relevant club rule number(s), if any	

# IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

I make this declaration on behalf of the club and have authority to bind the club
Signature
Date
Capacity

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

## Part B

#### Application for a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

.....club applies for a club premises certificate under section 71 (Insert name of club)

of the Licensing Act 2003 for the premises described in Part 1 below (the club premises)

The club is making this application to you as the relevant licensing authority in accordance with section 68 of the Licensing Act 2003

Part 1 – Club premises details

Name of club	
Postal address of premises or, if none, ordnance sur	vey map reference or description
Post Town	Postcode
Telephone number (if any)	
E-mail address (optional)	
	-
Name of person performing duties of a secretary to	the club
Address of person performing duties of a secretary	to the club
Post Town	Postcode
Daytime contact telephone number (if any)	
E-mail address (optional)	

Non-domestic rateable value of club premises.

Are the club premises occupied and habitually used by the club

Yes

No

# Part 2 - Club Operating Schedule

	Day Month Year
When do you want the club premises certificate to start?	
If you wish the certificate to be valid only for a limited period, when do you want it to end?	Day Month Year
General description of club (please read guidance note 1)	

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

Please tick 🖌 yes

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What qualifying club activities do you intend to conduct on the club premises?

		-
Provisio	on of regulated entertainment:	
a)	plays (if ticking yes, fill in box A)	П
ь)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainments (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g)	
	(if ticking yes, fill in box H)	
Provisi	on of entertainment facilities for:	
i)	making music (if ticking yes, fill in box I)	
j)	dancing (if ticking yes, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j)	
	(if ticking yes, fill in box K)	
	oply of alcohol by or on behalf of a club to, or to the order of, a member of the club ng yes, fill in box L)	
consun	e by retail of alcohol by or on behalf of a club to a guest of a member of the club for nption on the premises where the sale takes place ng yes, fill in box L)	

In all cases complete boxes M, N, and O

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Α					
Plays			Will the performance of a play take place	Indoors	
	ard days and e read guida		indoors or outdoors or both – please tick [ ] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read	guidance note 3).	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read		
Sat	r		guidance note 5)		
Sun					

# В

Films			Will the exhibition of films take place	Indoors	
	ard days and e read guida		indoors or outdoors or both – please tick [✓] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the exhibition of film (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					

Indo	or sportin	g events	Please give further details here (please read	guidance note 3)
Standa	ard days and	d timings		
		nce note 6)	4	
Day	Start	Finish	4	
Mon				
			-	
Tue			State any seasonal variations for indoor spo	orting events
			(please read guidance note 4)	
Wed				
Thur			Non-standard timings. Where the club inter	nds to use the
			<ul> <li>premises for indoor sporting events at different times f</li> </ul>	
			those listed in the column on the left, pleas guidance note 5)	<u>e list (</u> please read
Fri			guidance note 5)	
			1	
Sat			1	
Juc			-	
Sun			1	
			1	
<u> </u>				
Pauli			Will the boxing or wrestling	Indoors
	ng or wres rtainment	•	entertainment take place indoors or	
	ard days and		outdoors or both - please tick [ * ] (please	Outdoors
		ince note 6)	read guidance note 2)	
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
			1	
Tue			4	
, ac			4	
Wed			State any seasonal variations for boxing an	
			entertainment (please read guidance note 4)	
Thur			4	
		1	1	

Thur		
Fri	 	Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left,
Sat	 	<u>please list (</u> please read guidance note 5)
Sun		

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Ε

L				
Live music			Will the performance of live music take	Indoors
	ard days and (s(please rea 5)		place indoors or outdoors or both – please tick [ * ] (please read guidance note 2)	Outdoors
Day	Start	Finish	1	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club inter premises for the performance of live music from those listed in the column on the left,	at different times
Sat			read guidance note 5)	
Sun				
F				

-				
	Recorded music		Will the playing of recorded music take place indoors or outdoors or both –	Indoors
	Standard days and timings (please read guidance note 6)		please tick [ ] (please read guidance note	Outdoors
Day	Start	Finish	2)	Both
Mon			Please give further details here (please read	guidance note 3)
Tue				
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club interpremises for the playing of recorded music from those listed in the column on the left	at different times
Sat			read guidance note 5)	
Sun				

s,

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# G

	rmances		Will the performance of dance take place	Indoors	
	Standard days and timings (please read guidance note 6)		indoors or outdoors or both – please tick [ ] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					

# н

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment that the club will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [ * ](please read	Indoor	
			guidance note 2)	Outdoor	
Mon				Both	
Tue			Please give further details here (please read guidance note 3)		
Wed					
Thur			State any seasonal variations for this entertainment (please read guidance note 4)		
Fri					

I

Sat			Non-standard timings. Where the club intends to use the			
			premises for this entertainment at differen listed in the column on the left, please list			
			note 5)	(please read guid	Jance	
Sun						
I						
Prov	ision of fa	cilities	Please give a description of the type of fac	ilities for makin	ng	
	naking mu		music that the club will be providing			
Stand	ard days and	d timings				
(pleas	e read guida	ince note 6)				
			Will the facilities for making music be	Indoors		
			indoors or outdoors or both – please tick	Outdoors		
Day	Start	Finish	[ ] (please read guidance note 2)	Both		
Mon		1	Please give further details here (please read	l guidance note	3)	
			1			
-			4			
Tue						
Wed			State any reasonal variations for the provi	sion of facilities	for	
weu			State any seasonal variations for the provi making music (please read guidance note 4)	sion of facilities	STOP	
			maning maste (prease read garoance note 4)			
Thur			1			
Fri			Non-standard timings. Where the club inte	ends to use the		
			premises for the provision of facilities for a	making music a		
			different times from those listed in the col	umn on the left	t,	
Sat			please list (please read guidance note 5)			
			1			
Sun			1			
			1			
		1	· · · · ·			

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Please give a description of the type of faci that the club will be providing	lities for dancing
			or outdoors or both – please tick [ * ] (please read guidance note 2) Outdoor	Indoors Outdoors
Day	Start	Finish		Both
Mon			Please give further details here (please read	guidance note 3)
Tue				

Wed			State any seasonal variations for the provision facilities (please read guidance note 4)	of dancing			
Thur							
Fri			Non-standard timings. Where the club intends to use the premises for the provision of dancing facilities at different times from those listed in the column on the left, please list				
Sat			(please read guidance note 5)				
Sun							
K							
Provi for e simil that Standa	ision of fac ntertainm ar descrip falling wit ard days and e read guida	ent of a tion to thin i or j timings	Please give a description of the type of enterta the club will be providing	ainment facility			
Day	Start	Finish	Will the entertainment facility be indoors or outdoors	Indoor Outdoor			
			or both – please tick [ ] (please read guidance note 2)	Curacor			
Mon				Both			
Tue			Please give further details here (please read gu	idance note 3)			
Wed							
Thur		-	State any seasonal variations for the provision entertainment facility (please read guidance no	of this ote 4)			
Fri							
Sat			Non-standard timings. Where the club intends to use the premises for the provision of facilities for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)				
Sun							

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L

Supply of alcohol			Will the supply of alcohol be for	On the premises	
Standard days and timings (please read guidance note 6)		nd timings	consumption (Please tick box ) (please read guidance note 7)	Off the premises	
Day	Start	Finish	1	Both	
Mon State any seasonal variations (please read guidance			e read guidance note 4)		
Tue					
Wed					
Thur			Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read		
Fri			guidance note 5)		
Sat					
Sun			•		

М

Hours club premises are open to the members and guests Standard days and timings (please read guidance note 6)		embers d timings	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be
Thur			open to the members and guests at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			

Sun							
N							
Pleas matte childe	e highlight a ers ancillary ren (please re	ny adult ento to the use of ad guidance	ertainment or the club prem note 8)	r services, ac mises that m	tivities, or oth ay give rise to	er enterta concern i	inment or n respect of

# 0

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

	Please tick 🖌 ye	s
•	I have made or enclosed payment of the fee	П
•	I have enclosed the plan of the premises	
•	I have sent copies of this application and plan to the responsible authorities	
•	I have completed and enclosed the club declaration and enclose a copy of the club rules	
•	I understand that I must now advertise my application	$\Box$
•	I understand that if I do not comply with the above requirements my application will be rejected	

#### IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 10)

I (Insert full name) .....make this application on behalf of the club and have authority to bind the club

Signature

Date
Capacity

Address for correspondence ass	ociated with this application (please read guidance note 11)
-	·· · · ·
Post town	Post code
rost tourn	rost code
Telephone number (if any)	
(	
	yond with you by e-mail your e-mail address (optional)
	pond with you by e-mail your e-mail address (optional)

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#### Notes for Guidance

- Describe the premises. For example the type of premises, its general situation and layout and any
  other information which could be relevant to the licensing objectives. Where your application
  includes off-supplies of alcohol and you intend to provide a place for consumption of these offsupplies you must include a description of where the place will be and its proximity to the
  premises.
- Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
- Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively) where the activity will occur on additional days during the summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- Please give timings in 24 hour clock. (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
- 7. If the club wishes members and their guests to be able to consume alcohol on the premises please tick on, if the club wishes people to be able to purchase alcohol to consume away from the premises please tick off. If the club wishes people to be able to do both please tick both.
- 8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or seminudity, films for restricted age groups etc gambling machines etc
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed.
- 11. This is the address which we will use to correspond with the club about this application.

#### Schedule 10

regulation 19

#### **Commencement Information**

I10 Sch. 10 in force at 7.2.2005, see reg. 1

[Insert name and address of relevant licensing authority and its reference number (optional)]

# Application to vary a club premises certificate to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING APPLICATION Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

.....club applies for a club premises certificate under section 84 (Insert name of club)

of the Licensing Act 2003 for the premises named in Part 1 below

Club premises certificate number



#### Part 1 – Club premises details

Name of club					
Postal address of premises, if any, or if none ordnance survey map reference or description					
Post Town	Postcode				
Telephone number (if any)					
E-mail address (optional)	Ŷ				

Name of person performing duties of a secretary to the club						
Address of person performing duties of a secretary	Address of person performing duties of a secretary to the club					
Post Town	Postcode					
Daytime contact telephone number (if any)						
baytime contact tetephone number (in any)						
E-mail address (optional)						

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

# Part 2 - Applicant details

Daytime contact tel	ephone number (if any)		
E-mail address (optional)			
Current postal address if different from premises address			
Post Town		Postcode	

# Part 3 - Variation

Do you want the proposed variation to have effect as soon as possible?

Please tick 💙 yes 

If not do you want the variation to take effect from

Day	Month	Year	

Please describe briefly the nature of the proposed variation (Please see guidance note 1)				
	1			

If the club's proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

# Part 4 – Club Operating Schedule

Please complete those parts of the Club Operating Schedule which would be subject to change if this application to vary is successful.

What qualifying club activities do you intend to conduct on the club premises which will be affected by your application?

Please tick 🖌 yes

#### Provision of regulated entertainment:

a)	plays (if ticking yes, fill in box A)	
ь)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainments (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g)	
	(if ticking yes, fill in box H)	
Provisio	on of entertainment facilities for:	
i)	making music (if ticking yes, fill in box I)	
j)	dancing (if ticking yes, fill in box J)	
k)	entertainment of a similar description to that falling within (i) or (j)	
	(if ticking yes, fill in box K)	
	oply of alcohol by or on behalf of a club to, or to the order of, a member of the club ng yes, fill in box L)	
consum	e by retail of alcohol by or on behalf of a club to a guest of a member of the club for nption on the premises where the sale takes place ng yes, fill in box L)	

In all cases complete boxes M, N, O and P

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Α					
Plays			Will the performance of a play take place indoors or outdoors or both – please tick	Indoors	
	ard days and e read guida		[ ] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where the club intends to use the premises for the performance of a play at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					

# В

Films Standard days and timings			Will the exhibition of films take place indoors or outdoors or both – please tick	Indoors Outdoors
	e read guida		[*] (please read guidance note 2)	
Day	Start	Finish		Both
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the exhibition of film (please read guidance note 4)	
Thur				
Fri			Non standard timings. Where the club intends to use the premises for the exhibition of film at different times from those listed in the column on the left, please list (please read	
Sat			guidance note 5)	
Sun				

С

C			(
Indoor sporting events Standard days and timings (please read guidance note 6)		timings	Please give further details here (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non-standard timings. Where the club intends to use the premises for indoor sporting events at different times from those listed in the column on the left, please list (please read
Fri			guidance note 5)
Sat			
Sun			

# D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6) Day Start Finish		<b>s</b> timings	Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [ ~ ] (please read guidance note 2)	Outdoors Both
Mon	Start		Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for boxing and wrestling entertainment (please read guidance note 4)	
Thur				-
Fri			Non-standard timings. Where the club intends to use the premises for the boxing or wrestling entertainment at different times from those listed in the column on the left,	
Sat			please list (please read guidance note 5)	
Sun				

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Ε Will the performance of live music take Indoors Live music place indoors or outdoors or both -Standard days and timings Outdoors please tick [ ~ ] (please read guidance note (please read guidance note 6) 2) Start Finish Both Day Mon Please give further details here (please read guidance note 3) Tue State any seasonal variations for the performance of live Wed music (please read guidance note 4) Thur Fri Non-standard timings. Where the club intends to use the premises for the performance of live music at different times from those listed in the column on the left, please list (please read guidance note 5) Sat Sun F

<u> </u>				
Recorded music Standard days and timings		-	Will the playing of recorded music take place indoors or outdoors or both –	Indoors
	(please read guidance note 6)		please tick [ ~ ] (please read guidance note	Outdoors
Day	Start	Finish	2)	Both
Mon			Please give further details here (please read guidance note 3)	
Tue				
Wed			State any seasonal variations for the playing of recorded music (please read guidance note 4)	
Thur				
Fri			Non-standard timings. Where the club intends to use the premises for the playing of recorded music at different times from those listed in the column on the left, please list (please	
Sat			read guidance note 5)	
Sun				

G					
Performances of dance Standard days and timings			Will the performance of dance take place         Indoors           indoors or outdoors or both – please tick         Outdoors		
	ard days and e read guida		[ ] (please read guidance note 2)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read guidance note 3)		
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri			Non-standard timings. Where the club intends to use the premises for the performance of dance at different times from those listed in the column on the left, please list (please read		
Sat			guidance note 5)		
Sun					

# н

Anything of a similar description to that falling within (e), (f) or (g)       Please give a description of the type of entertainment that club will be providing         Standard days and timings (please read guidance note 6)       Please give a description of the type of entertainment that club will be providing				
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [ ✓ ](please read guidance	Indoor Outdoor
Mon			note 2)	Both
Tue			Please give further details here (please read guidance note 3)	
Wed				
Thur			State any seasonal variations for this entertainment (please read guidance note 4)	
Fri			-	

Sat Sun			Non-standard timings. Where the club intends to use the premises for this entertainment at different times from those listed in the column on the left, please list (please read guidance note 5)		
I					
for m Standa	sion of fam aking mu ard days and e read guida	<b>sic</b> I timings	Please give a description of the type of facil music that the club will be providing	ities for making	
			Will the facilities for making music be	Indoors	
-	Start	Finish	indoors or outdoors or both – please tick [ ] (please read guidance note 2)	Outdoors Both	
Day	Start	Finish	[](please read guidance note 2)	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue					
Wed			State any seasonal variations for the provis making music (please read guidance note 4)	ion of facilities for	
Thur					
Fri			Non-standard timings. Where the club inter premises for the provision of facilities for m different times from those listed in the colu	naking music at	
Sat			please list (please read guidance note 5)		
Sun					

Provision of facilities for dancing Standard days and timings (please read guidance note 6)		timings	Please give a description of the type of facilities for dancing that the club will be providing		
			Will the facilities for dancing be indoors	Indoors	
			or outdoors or both – please tick [*]	Outdoors	
Day	Start	Finish	(please read guidance note 2)	Both	
Mon			Please give further details here (please read	guidance note 3)	
Tue			1		

11/- 1			Ctoto and a second s	of domain -	
Wed			State any seasonal variations for the provision of facilities (please read guidance note 4)	of dancing	
			Taennes (prease read gardance note 4)		
Thur					
Thur					
Fri			Non-standard timings. Where the club intends	to use the	
FI			premises for the provision of dancing facilities		
			times from those listed in the column on the let	ft, please list	
Sat			(please read guidance note 5)		
Sat					
Sun					
Sull					
К					
	sion of fa	cilities	Please give a description of the type of entertai	nment facility	
	ntertainm		the club will be providing	interie raciary	
	ar descrip				
	falling wit				
Standa	ard days and e read guida	timings			
(pieas	e reau guidai	ice note of			
Day	Start	Finish	Will the entertainment facility be indoors or	Indoor	
			outdoors		
			or both - please tick [ * ](please read guidance	Outdoor	
			note 2)	Death	
Mon				Both	
Tue			Please give further details here (please read guid	lanca nota 2)	
Tue			Please give further details here (please read guid	ance note 5)	
Wed					
Wed					
			1		
<b>T</b> L				of the	
Thur			State any seasonal variations for the provision entertainment facility (please read guidance not	or this	
			enter tainment racinty (please read guidance not	~ -1)	
F-1			4		
Fri					
			1		
6			Non-standard the last Million of a field for the	to use the	
Sat			Non-standard timings. Where the club intends premises for the provision of facilities for this e	to use the	
			at different times from those listed in the colur		
,			please list (please read guidance note 5)	in on the tert,	
			France in the Second control of the State of		
Sun			1		
	1				

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L Will the supply of alcohol be for On the premises Supply of alcohol Standard days and timings consumption (Please tick box ♥) Off the premises (please read guidance note 6) (please read guidance note 7) Start Finish Both Day State any seasonal variations (please read guidance note 4) Mon Tue Wed Thur Non-standard timings. Where the club intends to use the premises for the supply of alcohol at different times from those listed in the column on the left, please list (please read guidance note 5) Fri Sat Sun

м

open and g Stand	s club pre to the me guests ard days and e read guida	timings	State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			Non standard timings. Where you intend the premises to be open to the members and guests at different times from those
Thur			listed in the column on the left, please list (please read guidance note 5)
Fri	-		
Sat			

Sun	
I	
N	
	highlight any adult automatic and an angless activities or other autortainment or
Pleas	highlight any adult entertainment or services, activities, or other entertainment or
matt	rs ancillary to the use of the club premises that may give rise to concern in respect of
child	en (please read guidance note 8)
I	
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I .	
1	
1	
1	
$\overline{\mathbf{n}}$	
<u> </u>	
Pleas	identify those conditions currently imposed on the certificate which you believe could be
remo	red as a consequence of the proposed variation you are seeking
1	
1	
1	
1	
1	
	Please tick 🖌 yes
I have	nclosed the club premises certificate
I have	enclosed the relevant part of the
	emises certificate
P	
If you	nave not ticked one of these boxes please fill in reasons for not including the
certifi	ate, or part of it below
cerent	
Reas	ons why the club has failed to enclose the club premises certificate or relevant part of it
	,
1	

Ρ

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b,c,d,e) (please read guidance note 9)

b) The prevention of crime and disorder

c) Public safety

d) The prevention of public nuisance

e) The protection of children from harm

Please tick 🖌 yes

- I have made or enclosed payment of the fee
- I have sent copies of this application and the plan to responsible authorities
- I understand that I must now advertise my application
- I have enclosed the club premises certificate or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

#### IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 10)

I (*Insert full name*).....make this application on behalf of the club and have authority to bind the club

Signature
Date
Capacity

Address for correspondence associate	ed with this application (please read guidance note 11)
	a man and appreation (prease read guidance note 11)
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond	with you by e mail your e mail address (optional)
ii you would prefer us to correspond t	with you by e mait your e mait address (optional)

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#### Notes for Guidance

- Describe the premises. For example the type of premises it is, its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for people to consume these off-supplies please include a description of where this will be and its proximity to
- the premises.
   Where taking place in a building or other structure please tick as appropriate. Indoors may
- include a tent.
   Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
- For example (but not exclusively) where the activity will go on for an extra hour during summer months.
- For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
- 6. Please give timings in 24 hour clock. (eg 16:00)
- 7. If the club wishes members and their guests to be able to consume alcohol on the premises please tick on. If the club wishes people to be able to purchase alcohol to consume away from the premises please tick off. If the club wishes people to be able to do both please tick both.
- Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc
- 9. Please list here steps you will take to promote all four licensing objectives together.
- 10. The application form must be signed by someone with the authority to bind the club.
- 11. This is the address which we will use to correspond with the club about this application.

#### Schedule 11

regulation 24

# **Commencement Information**

II1 Sch. 11 in force at 7.2.2005, see reg. 1

#### Part A

#### Consent of individual to being specified as premises supervisor

I [full name of prospective premises supervisor] of [home address of prospective premises supervisor] hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for [type of application] by [name of applicant] relating to a premises licence [number of existing licence, if any] for [name and address of premises to which the application relates] and any premises licence to be granted or varied in respect of this application made by [name of applicant] concerning the supply of alcohol at [name and address of premises to which application relates]. I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number [insert personal licence number, if any] Personal licence issuing authority [insert name and address and telephone number of personal licence issuing authority, if any]

.....signed .....name (please print) .....dated

#### PART B

#### Consent of premises licence holder to transfer

I/we [full name of premises licence holder(s)] the premises licence holder of premises licence number [insert premises licence number] relating to [name and address of premises to which the application relates] hereby give my consent for the transfer of premises licence number [insert premises licence number] to [full name of transferee].

.....signed .....name (please print) .....dated

Schedule 12

Regulation 33, 34

Commencement Information I12 Sch. 12 in force at 7.2.2005, see reg. 1

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# Part A

Format of premises licence [Insert licensing authority details]

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description			
Postal address of premises, or if none, oronance survey	map reference or description		
Post town	Post code		
Post town	Post code		
Telephone number			
Where the licence is time limited the dates			
where the dechee is time timited the dates			

Licensable activities authorised by the licence

The times the licence authorises the carrying out of licensable activities

The opening hours of the premises

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

## Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of premises licence

Registered number of holder, for example company number, charity number (where applicable)

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises the supply of alcohol

Annex 1 - Mandatory conditions

Annex 2 - Conditions consistent with the Operating Schedule

Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

**Changes to legislation:** There are outstanding changes not yet made by the legislation.gov.uk editorial team to The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

#### Part B

#### Premises licence summary

Premises licence number

Premises details

Postal address of premises, or if none, ordnance survey map reference or description		
Do at taum	Post code	
Post town	Post code	
Telephone number		

Where the licence is time limited the dates

Licensable activities authorised by the licence

The times the licence authorises the carrying out of licensable activities

The opening hours of the premises

Where the licence authorises supplies of alcohol whether these are on and/or off supplies

Name, (registered) address of holder of premises licence

Registered number of holder, for example company number, charity number (where applicable)

Name of designated premises supervisor where the premises licence authorises the supply of alcohol

State whether access to the premises by children is restricted or prohibited

**Schedule 13** 

regulation 35, 36

**Commencement Information** 

I13 Sch. 13 in force at 7.2.2005, see reg. 1

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#### Part A

# Club premises certificate [Insert licensing authority details]

Club premises certificate number

Club details

Name of club in whose name this ce	ertificate is granted and relevant postal address of club
Address	-
Post town	Post code
Telephone number	·

If different from above the postal address of club premises to which this certificate relates, if any, or if none, ordnance survey map reference or description		
Post town	Post code	
Telephone number		

Where the club premises certificate is time limited the dates

Qualifying club activities authorised by the certificate				

The times the certificate authorises the carrying out of qualifying club activities

The opening hours of the club

Where the certificate authorises supplies of alcohol whether these are on and/or off supplies

Annex 1 - Mandatory conditions

Annex 2 - Conditions consistent with the Club Operating Schedule

Annex 3 - Conditions attached after a hearing by the licensing authority

Annex 4 - Plans

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# Part B

Club premises certificate summary [Insert Licensing authority details]

Club premises certificate number

## Club details

Name of club in whose name the certificate of club	is granted and relevant registered postal address	
Address		
Post town	Post code	
Telephone number		

If different from above the postal address of club premises to which the certificate relates, or if none, ordnance survey map reference or description				
Post town Post code				
Telephone number				

Where the club premises certificate is time limited the dates

Qualifying club activities authorised by the certificate

The times the certificate authorises the carrying out of qualifying club activities

Where the certificate authorises supplies of alcohol whether these are on and/or off supplies

State whether access to the club premises by children is restricted or prohibited

#### **Changes to legislation:**

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View outstanding changes

#### Changes and effects yet to be applied to :

- sch 2 subst by S.I. 2010/2851 regs 23sch 1
- Sch. 2 form substituted by S.I. 2021/689 Sch. 2
- Sch. 2 Form substituted by S.I. 2022/242 Sch. 2
- sch 3 subst by S.I. 2010/2851 regs 24sch 2
- sch 6 subst by S.I. 2010/2851 regs 25sch 3
- Sch. 6 form substituted by S.I. 2021/689 Sch. 3
- Sch. 6 Form substituted by S.I. 2022/242 Sch. 3
- sch 7 subst by S.I. 2010/2851 regs 26sch 4
- Sch. 7 form substituted by S.I. 2021/689 Sch. 4
- Sch. 7 Form substituted by S.I. 2022/242 Sch. 4
- Regulations applied (with modifications) by 2003 c. 17, s. 172K(1)-(3) (as inserted) (temp.) by 2020 c. 16 s. 11(2)
- reg 2 am by S.I. 2009/1809 reg 2
- reg. 2(1) full stop substituted for word by S.I. 2009/3159 reg. 3(c)
- reg. 2(1) words inserted by S.I. 2009/3159 reg. 3(a)
- reg. 2(1) words inserted by S.I. 2009/3159 reg. 3(b)
- reg. 2(1) words omitted by S.I. 2009/3159 reg. 3(d)
- reg. 2(1) words substituted by S.I. 2012/955 reg. 3
- reg 10 subst by S.I. 2009/1809 reg 2
- reg 12 subst by S.I. 2009/1809 reg 2
- reg 13 rev in pt by S.I. 2009/1809 reg 2
- reg 19 rev in pt by S.I. 2009/1809 reg 2
- regs 2122 am by S.I. 2009/1809 reg 2
- reg. 21 substituted by S.I. 2009/3159 reg. 4
- reg. 22(1) words substituted by S.I. 2012/955 reg. 4
- reg. 23(2) substituted by S.I. 2009/3159 reg. 6
- reg 25 am by S.I. 2009/1809 reg 2
- reg. 26(4)(d) words substituted by S.I. 2012/955 reg. 6
- reg 27 am by S.I. 2009/1809 reg 2
- reg. 27 substituted by S.I. 2009/3159 reg. 8(1)
- reg 28 subst by S.I. 2009/1809 reg 2
- reg. 37(b) words substituted by S.I. 2012/955 reg. 9
- regs 38 39 am by S.I. 2007/2502 reg 2
- reg. 39(b) words substituted by S.I. 2012/955 reg. 9

# Changes and effects yet to be applied to the whole Instrument associated Parts and Chapters:

Whole provisions yet to be inserted into this Instrument (including any effects on those provisions):

- Sch. 1 form substituted by S.I. 2017/411 Sch. 3
- Sch. 2 Form substituted by S.I. 2012/2290 reg. 3Sch. 1
- Sch. 2 form substituted by S.I. 2017/411 Sch. 4
- Sch. 2 form substituted by S.I. 2018/1381 Sch. 2
- Sch. 3 Form substituted by S.I. 2012/2290 reg. 4Sch. 2
- Sch. 3 form substituted by S.I. 2017/411 Sch. 5
- Sch. 4 Form substituted by S.I. 2012/2290 reg. 5Sch. 3
- Sch. 4 form substituted by S.I. 2013/432 reg. 3Sch. 1

Sch. 4 form substituted by S.I. 2017/411 Sch. 6 schs 4A4B added by S.I. 2009/1809 reg 2 schedule Sch. 4A form substituted by S.I. 2017/411 Sch. 7 Sch. 4B Form substituted by S.I. 2012/2290 reg. 6Sch. 4 Sch. 4B form substituted by S.I. 2013/432 reg. 4Sch. 2 Sch. 4B form substituted by S.I. 2017/411 Sch. 8 Sch. 5 form substituted by S.I. 2017/411 Sch. 9 Sch. 5 form substituted by S.I. 2018/232 Sch. Sch. 6 Form substituted by S.I. 2012/955 reg. 10Sch. 1 Sch. 6 form substituted by S.I. 2017/411 Sch. 10 Sch. 6 form substituted by S.I. 2018/1381 Sch. 3 Sch. 7 form substituted by S.I. 2017/411 Sch. 11 Sch. 7 form substituted by S.I. 2018/1381 Sch. 4 Sch. 8 Form substituted by S.I. 2012/955 reg. 11Sch. 2 Sch. 8 form substituted by S.I. 2017/411 Sch. 12 sch 8A added by S.I. 2007/2502 reg 2 schedule Sch. 9 Pt. B Form substituted by S.I. 2012/2290 reg. 7Sch. 5 Sch. 9 form substituted by S.I. 2017/411 Sch. 13 Sch. 10 Form substituted by S.I. 2012/2290 reg. 8Sch. 6 Sch. 10 form substituted by S.I. 2013/432 reg. 5Sch. 3 Sch. 10 form substituted by S.I. 2017/411 Sch. 14 Sch. 11 form substituted by S.I. 2017/411 Sch. 15 regs 13A13B added by S.I. 2009/1809 reg 2 reg 16A added by S.I. 2007/2502 reg 2 reg 19A added by S.I. 2009/1809 reg 2 reg. 21A21B inserted by S.I. 2009/3159 reg. 5 reg. 25 heading substituted by S.I. 2012/955 reg. 5 reg 26A added by S.I. 2009/1809 reg 2 reg. 26A(2)(b)(vii) reg. 26A(2)(b)(v) renumbered as reg. 26A(2)(b)(vii) by S.I. 2009/3159 reg. 7(a) reg. 26A(2)(b)(vii) words substituted by S.I. 2012/955 reg. 7 reg. 26A(2)(b)(viii) reg. 26A(2)(b)(vi) renumbered as reg. 26A(2)(b)(viii) by S.I. 2009/3159 reg. 7(b) reg. 26A(3) words omitted by S.I. 2009/3159 reg. 7(c) reg. 26B26C inserted by S.I. 2012/955 reg. 8 reg. 27A inserted by S.I. 2009/3159 reg. 8(2) reg. 28(1) words substituted by S.I. 2009/3159 reg. 9(a) reg. 28(1A) inserted by S.I. 2009/3159 reg. 9(b) reg. 28(3) substituted by S.I. 2009/3159 reg. 9(c) reg 36A added by S.S.I. 2007/2502 reg 2 reg 39A added by S.I. 2007/2502 reg 2 reg. 39B inserted by S.I. 2009/3159 reg. 10