

SCHEDULE 1

TREASURE

Interpretation

1.—(1) In this Schedule—

“designated person” means any such person or body as the Secretary of State may designate for the purpose of receiving notification under section 6A(3);

“object of treasure” means an object declared by the Vicar-General to be treasure under paragraph 3 below;

“potential treasure object” means an object which appears to be treasure or in respect of which there is a reasonable possibility of its being treasure;

“specified museum” means the British Museum or a registered museum nominated by the British Museum under section 6A(4)(b) in relation to the object of treasure concerned;

“treasure” means an object which would, but for an order under section 2(2) of the Treasure Act 1996, be treasure within the meaning of section 1, as supplemented by section 3, of that Act, and which is found within the precinct of a cathedral; and

“the Vicar-General” means the Vicar-General of the province in which the cathedral concerned is situated.

(2) If at any time the cathedral concerned has no cathedral archaeologist, any reference in sub-paragraphs 2(1) and (3) and 3(1) below to the cathedral archaeologist shall be treated as a reference to such archaeologist with appropriate expertise and experience for the purposes of those paragraphs as the Chapter may from time to time determine.

Preliminary arrangements and notification in relation to objects which may be treasure

2.—(1) Where an object is discovered within the precinct and it falls within criteria published from time to time by the Commission, after consultation with the Secretary of State, as to preliminary consideration of an object as a potential treasure object, then as soon as reasonably practicable—

- (a) the discovery of the object and a preliminary description of the object shall be notified to the administrator by or on behalf of the person who discovers the object;
- (b) the administrator shall notify the cathedral archaeologist (if and in so far as he or she is not already aware of it) of the information received under paragraph (a) above;
- (c) the administrator shall ensure that such information in relation to the object as the cathedral archaeologist may advise is recorded in writing; and
- (d) the cathedral archaeologist, after examining the object and taking such advice, if any, as he or she thinks necessary, shall notify the Chapter and the administrator in writing whether in his or her opinion it is or is not, as the case may be, a potential treasure object.

(2) The Chapter shall take all reasonable steps to ensure that the requirements of sub-paragraph (1) above are complied with.

(3) On receiving notification in writing from the cathedral archaeologist under paragraph (1)(d) above that an object discovered within the precinct is a potential treasure object, the administrator shall—

- (a) within 14 days notify the Commission in writing of the discovery;
- (b) as soon as reasonably practicable obtain expert advice as to the conditions which are appropriate for the preservation of the object, and ensure that it is kept in secure and appropriate conditions having regard to that advice; and

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- (c) as soon as reasonably practicable arrange for the object to be recorded in the inventory maintained under rule 28 of these rules and designated as treasure in that inventory in accordance with directions issued by the Commission.
- (4) On receipt by the Commission of any written notification from the administrator under paragraph (3)(a) above, the secretary to the Commission shall report the discovery of the potential treasure object, in writing, to—
 - (a) the Secretary of State or the designated person if any; and
 - (b) the Vicar-General.

Determination whether object is treasure

3.—(1) In order to ascertain whether or not a potential treasure object is treasure, the administrator shall—

- (a) within 28 days after receiving notification from the cathedral archaeologist under paragraph 2(1)(d) above that an object found within the precinct is a potential treasure object, seek expert advice in writing from the British Museum (and if the Chapter thinks fit, one or more other suitably qualified persons or bodies) as to the nature and age of the object and any other matters which appear to be relevant to whether it is treasure; and
- (b) within 7 days of receiving such advice—
 - (i) send the advice, the information recorded under paragraph 2(1)(c) above, and a copy in writing of any other information which the cathedral archaeologist advises may be relevant, to the Vicar-General with a request in writing to the Vicar-General to determine whether the object is treasure; and
 - (ii) send to the Commission copies of the documents sent to the Vicar-General.

(2) On receiving a request under paragraph (1)(b)(i) above, the Vicar-General may direct the Chapter to obtain and supply further information or expert advice or both in relation to the object.

(3) The administrator shall send to the Commission copies of any such directions by the Vicar-General and of any information or advice supplied by the Chapter to the Vicar-General in response to them.

(4) The Vicar-General shall, when satisfied that the Chapter has obtained and supplied appropriate information and expert advice, make a declaration in writing, having regard to that information and advice, stating that the object is or is not treasure, as the case may be, and shall send copies of the declaration to both the administrator and the Commission.

(5) On receipt by the Commission of a copy of any declaration by the Vicar-General under subparagraph (4) above, the secretary to the Commission shall send a copy to the Secretary of State or to the designated person if any.

(6) The Chapter shall ensure that as soon as reasonably practicable any amendments which are necessary or appropriate in consequence of a declaration by the Vicar-General under subparagraph (4) above are made in the inventory maintained under rule 28 of these rules in accordance with directions issued by the Commission.

Display of treasure and access by the public

4.—(1) The Chapter shall, wherever and so far as it is reasonably practicable to do so, ensure that any object of treasure discovered within the precinct of the cathedral concerned is made available to be viewed by members of the public in conditions which are secure and appropriate for its preservation.

(2) In the interests of the security and preservation of objects of treasure any inspection of such an object by a member or members of the public on an individual basis shall be limited to those

persons who have been expressly authorised in writing by the Chapter for that purpose and who at the time of inspection provide such documentary evidence of personal identification as the Chapter may reasonably require.

(3) In sub-paragraphs (1) and (2) above “member of the public” means a person other than an officer of the cathedral or other person carrying out work for the cathedral (whether or not on a paid basis) who is viewing or inspecting the object of treasure concerned in connection with the functions of that office or for the purposes of that work.

Work to object of treasure

5.—(1) An application by a Chapter for approval of a proposal for the carrying out of work to an object of treasure which would materially affect the architectural, archaeological, artistic or historic interest of the object, shall—

- (a) if the object has been designated by the fabric advisory committee under section 13(2) as being of outstanding architectural, archaeological, artistic or historic interest, be made to the Commission; and
- (b) if the object is not within sub-rule (a) of this paragraph, be made to the fabric advisory committee.

(2) Rule 5 of these rules shall apply to an application to the fabric advisory committee under paragraph (1)(b).

(3) Rule 7 of these rules shall apply to an application to the Commission under paragraph (1)(a).

Sale, loan or disposal of object of treasure

6.—(1) There shall be no sale, loan or disposal of an object of treasure unless it has been approved by the Commission.

(2) An application to the Commission for the approval of a proposal involving the sale, loan or disposal of an object of treasure shall be made only after the Chapter has consulted the fabric advisory committee.

(3) An application to the Commission for the approval of a proposal involving the sale or other disposal (other than a loan) of an object of treasure shall be made only after the Chapter—

- (a) has supplied to the British Museum photographs and a description of the object, and has requested it to inform the Chapter in writing within four weeks (or such other period as may be agreed between the Chapter and the British Museum) which museum is to be the specified museum in relation to the object; and, if that museum is to be the British Museum, whether it is interested in acquiring the object; and
- (b) if the specified museum is not to be the British Museum, has supplied to the specified museum photographs and a description of the object and has requested the specified museum to inform the Chapter in writing within four weeks (or such other period as may be agreed between the Chapter and the specified museum) whether it is interested in acquiring the object.

(4) An application to the Commission for the approval of a proposal involving the sale, loan or disposal of an object of treasure shall—

- (a) be made in writing in Form 16 in Schedule 2 particularising the proposed sale, loan or other disposal of the object;
- (b) be accompanied by photographs and a detailed description of the size, features and history (where known) and the significance of the object; and
- (c) where the proposal is for the sale or other disposal of the object (other than a loan), be accompanied by copies of the correspondence between the Chapter and the British

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Museum as to which museum is to be the specified museum in relation to the object concerned, and copies of the correspondence between the Chapter and the specified museum as to the interest of that museum in purchasing or otherwise acquiring the object if the Commission were to approve the Chapter's proposal.

(5) At the same time as an application referred to in sub-paragraph (4) is made to the Commission the administrator shall display for a period of 28 days inside and outside the cathedral where it is readily visible to the public a notice in Form 17 in Schedule 2 which—

- (a) gives particulars of the proposals;
- (b) identifies an address at which the items referred to in sub-paragraph (4)(b) and (c) can be inspected; and
- (c) states that representations in writing in respect of the proposal may be sent to the secretary of the Commission at the address of the Commission no later than 28 days from the date of the notice.

(6) At the same time as an application referred to in sub-paragraph (4) is made to the Commission the administrator shall send or deliver a copy of the notice in Form 17 to the fabric advisory committee.

(7) At the same time as an application referred to in sub-paragraph (4) is made to the Commission the administrator shall send or deliver a copy of the notice in Form 17 together with copies of the items referred to in sub-paragraph (4)(b) and (c) to—

- (a) English Heritage; and
- (b) the national amenity societies (or such person as those societies may jointly appoint for the purposes of the Measure).

(8) Before determining the application the Commission shall give the Chapter not less than 21 days within which to comment on any representations made to the Commission under sub-paragraphs (5), (6) and (7) and the Chapter shall be entitled to have copies of such representations for the purpose of deciding whether or not to comment upon them.

Decision

7.—(1) Immediately after the expiry of 28 days following display of the notice required by paragraph 6(5) the administrator shall complete the certificate of publication in Form 17 and send or deliver it to the secretary of the Commission at the address of the Commission.

(2) Within a period not exceeding 3 months after the expiry of the period given to the Chapter to comment under paragraph 6(8) (or, if no representations are received in respect of the proposal, after the expiry of the period for representations specified in the notice in Form 17), the Commission shall consider the representations and comments, if any, received under paragraph 6(5), (6), (7) and (8) and shall decide whether to give its approval to the Chapter's proposal, either unconditionally or subject to such conditions as it may specify, or whether to refuse to give its approval.

(3) Within 10 days of the Commission's decision the secretary of the Commission shall send or deliver a notice of the decision in Form 18 in Schedule 2 to—

- (a) the Chapter;
- (b) the fabric advisory committee;
- (c) English Heritage;
- (d) the national amenity societies (or such person as those societies may jointly appoint for the purposes of the Measure); and
- (e) the Secretary of State or the designated person if any.

(4) The administrator shall within 7 days of receipt of the notice sent or delivered to the Chapter under sub-paragraph (3), display a copy of the notice inside and outside the cathedral where it is readily visible to the public for a period of not less than 28 days.

Opportunity for museum to purchase object of treasure

8.—(1) If the Commission decides to approve a proposal for the sale or other disposal of an object of treasure other than a loan, and other than a disposal to the specified museum on terms already agreed with that museum, then unless the specified museum has confirmed in writing that it has no interest in purchasing the object, the Commission shall—

- (a) specify a reasonable period of time, which shall not be less than 4 months after the purchase price to be paid on a purchase by the specified museum under section 6A(4)(b) has been determined under sub-paragraph (3) below, during which the specified museum shall have the opportunity to purchase the object at the purchase price so determined; and
- (b) direct that upon the expiry of such period without such purchase having taken place (or upon the specified museum confirming in writing that it does not wish to purchase the object, if sooner) the object may be sold in accordance with the proposal approved by the Commission subject to any conditions specified by the Commission under paragraph 7(2) above.

(2) The Commission shall have power from time to time, on the application of either the Chapter or the specified museum or both jointly, to extend the period specified under sub-paragraph (1) (a) above as it considers reasonable in the circumstances, and if the Commission refuses any such application the applicant or applicants may apply to the Vicar-General, who shall have the like power to extend that period.

(3) If the Commission gives its approval to any such proposal as is referred to in sub-paragraph (1) above the following provisions shall then apply for the purpose of determining the price (in this paragraph referred to as “the purchase price”) to be paid for the object of treasure concerned on a purchase by the specified museum under section 6A(4)(b)—

- (a) the Chapter and the specified museum may each obtain written valuations from one or more independent valuers with experience of the market nationally and internationally;
- (b) the Chapter and the specified museum shall jointly request a valuation from any independent panel of experts for the time being established or approved by the Secretary of State for the purpose of establishing the market value of objects under section 10 of the Treasure Act 1996 and shall supply to that panel copies of any valuations obtained under paragraph (a) above;
- (c) if any such panel as is referred to in paragraph (b) above provides such a valuation, then subject to paragraphs (d) and (e) below that valuation shall be the purchase price;
- (d) if—
 - (i) there is no such panel; or
 - (ii) any such panel declines to provide such a valuation; or
 - (iii) any such panel provides such a valuation but within 14 days of receiving the valuation either the Chapter or the specified museum or both declare in writing that it or they wish the matter to be referred to the Vicar-General;

the Chapter and the specified museum (or, in the case of a reference following a valuation within paragraph (c) above, whichever of them has declared a wish for such a reference) shall refer the determination of the purchase price to the Vicar-General.

- (e) On any such reference to the Vicar-General—

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- (i) the Chapter and the specified museum shall submit to the Vicar-General any valuations obtained under paragraph (a) above, any valuation within paragraph (b) above and any further written valuation or valuations obtained by either the Chapter or the specified museum from such independent valuers as are referred to in paragraph (a) above;
 - (ii) the Vicar-General may issue any such directions as he or she thinks fit for the purpose of the reference; and
 - (iii) when the Vicar-General is satisfied that he or she has been supplied with sufficient information he or she shall determine the purchase price and notify it in writing to the Chapter, the specified museum and the Commission.
- (f) On receipt by the Commission of notification of a determination by the Vicar-General of the purchase price under paragraph (e)(iii) above, the secretary to the Commission shall send a copy to the Secretary of State or to the designated person if any.

SCHEDULE 2

FORMS

ARRANGEMENT OF FORMS

PART 1

Forms 1 and 2: Preliminary Determinations

PART 2

Forms 3 to 7: Application to fabric advisory committee

PART 3

Forms 8 to 14: Application or Appeal to Commission

PART 4

Form 15: Notice of proposed application for Listed Building Consent or Scheduled Monument Consent

PART 5

Forms 16 to 18: Treasure

PART 6

Forms 19 to 24: Request for review by Commission of Review

PART 7

Forms 25 and 26: Registers of applications to fabric advisory committee and Commission

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Signature
Explanatory Note

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PART 1

Forms 1 and 2: Preliminary Determinations

FORM 1 (Rule 3)

Care of Cathedrals Measure 1990 (as amended)

Request under section 6(2) of the Measure as to the body from which approval of a proposal is required

To the Cathedrals Fabric Commission (“the Commission”)

**Delete as appropriate.
Insert name of cathedral.*

We the *Chapter/ *Fabric Advisory Committee of the Cathedral Church of:

.....

Insert full postal address and contact telephone and fax numbers and e-mail address.

Postal address, including postcode of the administrator, secretary of the Fabric Advisory Committee or any other person dealing with the application:

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Telephone number:.....

Fax number:.....

E-mail address:.....

request the Commission:

to determine whether an application for the proposal described below should be made to the Fabric Advisory Committee or to the Commission.

The Proposal

Give a short description of the nature of the proposal.

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Plans, drawings, specifications or other documents

The proposal is adequately illustrated by the following items which accompany this form:

List and number the items.

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Signed:

**Delete as appropriate.*

***Administrator/ *Secretary of Fabric Advisory Committee**

**Delete as appropriate.*

on behalf of the *Chapter/ *Fabric Advisory Committee

Dated:

Note:
This form and all the accompanying items listed in it should be sent to the secretary of the Cathedral Fabric Commission at the Commission's published address.

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FORM 2 (Rule 4)

Care of Cathedrals Measure 1990 (as amended)

Request under section 6(2C) of the Measure for a declaration that no approval is required under the Measure

To the Cathedrals Fabric Commission (“the Commission”)

The Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert full postal address and contact telephone and fax numbers and e-mail address.

Postal address, including postcode of the administrator or any other person dealing with the application:

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Telephone number:.....

Fax number:.....

E-mail address:.....

requests the Commission to declare that no approval is required under the Measure for the proposal described below, which

(i) does not relate to the Cathedral Church or a building within the precinct of the Cathedral Church, but

(ii) would materially affect the immediate setting of the cathedral church, or archaeological remains within the precinct, and

**Delete if not applicable.*

(iii) requires *planning permission/ *listed building consent/ *scheduled monument consent for the carrying out of all the works to which the proposal relates.

The Proposal

Give a short description of the nature of the proposal.

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Plans, drawings, specifications or other documents

The proposal is adequately described by the following items which accompany this form:

List and number the items.

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Signed:

Administrator on behalf of the Chapter

Dated:

<p><u>Note:</u> This form and all the accompanying items listed in it should be sent to the secretary of the Cathedral Fabric Commission at the Commission's published address.</p>

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PART 2

Forms 3 to 7: Application to fabric advisory committee

FORM 3 (Rule 5)

Section 7 of Care of Cathedrals Measure 1990 (as amended)

Application to the Fabric Advisory Committee for approval of a proposal

To the Fabric Advisory Committee of the Cathedral Church of:

Insert name of cathedral.

.....

The Chapter of the said Cathedral Church applies to the Committee for approval of the following proposal:

Short description e.g. repair of vestry, loan of chalice.

The Proposal

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Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

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Proposal where work is to be carried out by a tenant

Where work is to be carried out by a tenant:-

The Chapter considered the proposal at a meeting on:

Insert date.

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and subject to approval under the Measure is willing to consent to the proposal.

Insert the name of the tenant.

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Insert postal address, including postcode of the tenant.

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Plans, drawings, specifications or other documents

The proposal is described by the following items which accompany this form:

List and number the items and give reference numbers, if applicable.

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DISPLAY OF PUBLIC NOTICE

I confirm that a Public Notice in Form 4 is being displayed from the date of this application and a copy of the Notice is being sent immediately to the following bodies and persons specified in rule 5(3)

Tick boxes to indicate.

Cathedrals Fabric Commission

if the proposal is for works described in section 2(1)(a) of the Measure—

English Heritage

** If none then notice is to be given to each amenity society listed below.*

The national amenity societies (or such person* as those societies have jointly appointed for the purposes of the Measure)

Local Planning Authority

Signed:

Administrator on behalf of the Chapter

Dated:

NOTE: The national amenity societies are the Ancient Monuments Society, the Council for British Archaeology, the Georgian Group, the Society for the Protection of Ancient Buildings, the Victorian Society and the Twentieth Century Society.

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FORM 4 (Rule 5)

**Section 7 of Care of Cathedrals Measure 1990 (as amended)
Public Notice on application to the Fabric Advisory Committee**

PUBLIC NOTICE

TAKE NOTICE that the Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert date.

has on this date

applied to the Fabric Advisory Committee of the said cathedral for approval of the following proposal:

Short description e.g. repair of vestry, loan of chalice.

The Proposal

.....

Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

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Plans, drawings, specifications or other documents

Copies of the plans, drawings, specifications and other documents accompanying this application may be examined at the office of the Chapter of the Cathedral Church

Insert postal address and postcode of Chapter office.

Postal address, including
postcode:.....

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.....

Insert days when office is open.

from

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Insert hours when office is open.
Insert date on notice.
Insert date 28 days later

between the hours of: **and**
from this day:
and until:

Representations

If you wish to make representations about the whole or any part of the proposal described in this Notice you should write to:

THE SECRETARY OF THE FABRIC ADVISORY COMMITTEE

Insert full postal address

Postal address, including
postcode:.....
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.....

Insert fax number and e-mail address, if applicable.

Fax number:.....
E-mail address:.....

so that it reaches the secretary not later than:

Insert a date ending 28 days after the date of commencement of the period for representations.

.....

DIRECTIONS TO CHAPTER

1. This public notice (or a copy of it) must be displayed for a continuous period of 28 days in a prominent position inside and outside your cathedral where it is readily visible to the public.
2. A copy of this notice must be sent as follows:
 - (a) to the Cathedrals Fabric Commission, and
 - (b) if the proposal is of a kind described in section 2(1)(a) of the Measure—
 - (i) to English Heritage,
 - (ii) to the national amenity societies (or such person as those societies have jointly appointed for the purposes of the Measure), and
 - (iii) to the local planning authority.

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CERTIFICATE OF PUBLICATION

I hereby certify that a copy of this Public Notice was displayed for a period of 28 days:

Insert dates.

from:

to:

(i) inside the Cathedral Church

and

(ii) outside the said Cathedral Church

where it was readily visible to the public

I further certify that, as required, I sent a copy of this Public Notice to the bodies specified in Direction 2 above.

Signed:

(Administrator of the Cathedral Church)

Dated:

NOTE: This certificate must be completed immediately after the expiry of the period of 28 days and sent to the Fabric Advisory Committee which will be unable to determine the proposal until this certificate has been received.

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FORM 5 (Rule 5)

**Section 7 of Care of Cathedrals Measure 1990 (as amended)
Notice of Decision of Fabric Advisory Committee**

TAKE NOTICE that the Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

applied on

Insert date of application.

.....

for the approval of the following proposal:

Complete as in Form 3.

The Proposal

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Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

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Representations

Representations in writing in respect of the above proposal were received from:

List any statutory consultees and other bodies and give total number of representations from members of the public.

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Decision

At a meeting of the Fabric Advisory Committee held on:

Enter date.

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the above proposal and representations were considered and the Committee decided to:

**Delete as appropriate.*

***1. Approve the proposal,**

***2. Approve the proposal subject to the following condition(s):**

List and number conditions.

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for the following reasons:

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OR

***3. Refuse to give approval to the proposal**

for the following reasons:

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Signed:

Secretary of the Fabric Advisory Committee

Dated:

NOTES:

1. A copy of this Notice is to be sent or delivered to the bodies or persons specified in rule 5(7), as applicable.
2. Within 7 days of receipt of this Notice the administrator of the Cathedral Church is to display a copy of it inside and outside the cathedral where it will be readily visible to the public for a period of not less than 28 days.

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FORM 6 (Rule 6)

**Section 9(2) of Care of Cathedrals Measure 1990 (as amended)
Request to the Cathedrals Fabric Commission to deal with application not determined by the Fabric Advisory Committee**

To the Cathedrals Fabric Commission (“the Commission”)

The Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert full postal address and contact telephone and fax numbers and e-mail address.

Postal address, including postcode of the administrator or any other person dealing with the application:

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Telephone number:.....

Fax number:.....

E-mail address:.....

applied to the Fabric Advisory Committee of the said Cathedral Church on:

Insert date of application.

.....

for the approval of the following proposal:

The Proposal

Complete as in Form 3.

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Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

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Plans, drawings, specifications or other documents

The proposal is described by the following items copies of which were supplied to the Fabric Advisory Committee with the application:

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List and number the items and give reference numbers, if applicable.
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Non-determination

A period of 3 months has elapsed since the date of the above application and it has not been determined by the Fabric Advisory Committee.

Request for determination

The Chapter requests the Commission to deal with the application and to determine it within a period of 3 months from the date of this request.

DOCUMENTS ACCOMPANYING THIS REQUEST

Copies of the following items accompany this form:

1. The application in Form 3 dated20... for approval of the above proposal.
2. Plans, drawings, specifications or other documents which accompanied that application.

Signed:

Administrator on behalf of the Chapter

Dated:

NOTE

1. This form and all the accompanying items listed in it should be sent to the secretary of the Cathedrals Fabric Commission at the Commission’s published address within 28 days after the expiry of the period of 3 months immediately following the date of the application to the Fabric Advisory Committee.
2. A copy of this form must be sent to the secretary to the Fabric Advisory Committee of your Cathedral at the same time as the form is sent to the secretary of the Commission.

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FORM 7 (Rule 6)

**Section 9(4) of Care of Cathedrals Measure 1990 (as amended)
Notice of Decision by Cathedrals Fabric Commission on request to deal with
application not determined by Fabric Advisory Committee**

Insert name of cathedral.

TAKE NOTICE that the Chapter of the Cathedral Church of

.....

**Insert dates.*

on*

requested the Commission to determine an application made to the Fabric Advisory Committee of the said Cathedral Church on *..... and which was not determined by the committee within the period of 3 months immediately following the application.

The Chapter's said application was for approval of the following proposal:

The Proposal

Complete as in Form 3.

.....

Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

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Representations

List any statutory consultees and other bodies and give total number of representations from members of the public.

Representations in writing in respect of the above proposal were received by the Fabric Advisory Committee from:

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Decision

At a meeting of the Cathedrals Fabric Commission held on

Enter date.

the above proposal and representations were considered and the Commission decided to

**Delete as appropriate.*

***1. Approve the proposal,**

***2. Approve the proposal subject to the following condition(s):**

List and number conditions.
.....
.....

for the following reasons:

.....
.....
.....
.....

OR

***3. Refuse to give approval to the proposal**

for the following reasons:

.....
.....
.....
.....

Signed:

Secretary of the Cathedrals Fabric Commission

Dated:

NOTES:

1. A copy of this Notice is to be sent or delivered to the bodies or persons specified in rule 7(9), as applicable.
2. Within 7 days of receipt of this Notice the administrator of the Cathedral Church is to display a copy of it inside and outside the cathedral where it will be readily visible to the public for a period of not less than 28 days.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART 3

Forms 8 to 14: Application or Appeal to Commission

FORM 8 (Rule 7)

Section 8 of Care of Cathedrals Measure 1990 (as amended)

Application to the Cathedrals Fabric Commission for approval of a proposal

To the Cathedrals Fabric Commission (“the Commission”)

The Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert full postal address and contact telephone and fax numbers and e-mail address.

Postal address, including postcode of the administrator or any other person dealing with the application:

.....
.....

Telephone number:.....

Fax number:.....

E-mail address:.....

applies to the Commission for approval of the following proposal:

Short description e.g. repair of stonework, sale of silver.

The Proposal

.....

Summary of the nature of the work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

.....
.....
.....

Plans, drawings, specifications or other documents

The proposal is described by the following items which accompany this form:

List and number the items and give reference numbers, if applicable.

.....
.....
.....
.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

DISPLAY OF PUBLIC NOTICE

I confirm that

- (i) a Public Notice in Form 9 is being displayed from the date of this application;
- (ii) a copy of the Public Notice in Form 9 is being sent immediately to the following bodies specified in rule 7(3) and (4) and as indicated below;
- (iii) a copy (free of charge) of each of the plans, drawings, specifications or other documents itemised above as being sent immediately in accordance with rule 7(4) to the bodies indicated below.

Public Notice

Tick boxes to indicate.

Fabric Advisory Committee of the Cathedral

Copy plans etc.

English Heritage

**If none, then notice is to be given to each amenity society listed below.*

The national amenity societies (or such person* as those societies have jointly appointed for the purposes of the Measure)

If the proposal is for works described in section 2(1)(a) of the Measure—

Local Planning Authority

Signed:

Administrator on behalf of the Chapter

Dated:

Notes

1. The national amenity societies are the Ancient Monuments Society, the Council for British Archaeology, the Georgian Group, the Society for the Protection of Ancient Buildings, the Victorian Society and the Twentieth Century Society.

2. This form and all the accompanying items in it should be sent to the secretary of the Cathedrals Fabric Commission at the Commission's published address.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 9 (Rule 7)

**Section 8 of Care of Cathedrals Measure 1990 (as amended)
Public Notice on application to the Cathedrals Fabric Commission**

PUBLIC NOTICE

TAKE NOTICE that the Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert date.

has on this date

applied to the Cathedrals Fabric Commission for approval of the following proposal:

The Proposal

Complete as in Form 8.

.....

Summary of the nature of the work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

.....
.....
.....
.....
.....
.....
.....
.....
.....

Plans, drawings, specifications or other documents

Copies of the plans, drawings, specifications and other documents accompanying this application may be examined at the office of the Chapter of the Cathedral Church.

Insert postal address and postcode of Chapter office.

Postal address, including postcode:.....
.....
.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Insert days when office is open. **from**

Insert hours when office is open. **between the hours of:** **and**

Insert date on notice. **from this day:**

Insert date 28 days later. **and until:**

Representations

If you wish to make representations about the whole or any part of the proposal described in this Notice you should write to:

THE SECRETARY OF THE CATHEDRAL FABRIC COMMISSION

Insert full postal address. Postal address, including
 postcode:.....

Insert fax number and e-mail address. Fax number:.....
 E-mail address:.....

so that it reaches the secretary not later than:

Insert a date ending 28 days after the date of commencement of the period for representations.

DIRECTIONS TO CHAPTER

1. This public notice (or a copy of it) must be displayed for a continuous period of 28 days in a prominent position inside and outside your cathedral where it is readily visible to the public.
2. A copy of this notice must be sent as follows to:
 - (a) the Fabric Advisory Committee of your Cathedral Church,
 - (b) English Heritage,
 - (c) the national amenity societies (or such person as those societies have jointly appointed for the purposes of the Measure), and
 - (d) if the proposal is of a kind described in section 2(1)(a), to the local planning authority.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

CERTIFICATE OF PUBLICATION

I hereby certify that a copy of this Public Notice was displayed for a period of 28 days:

Insert dates.

from:

to:

(i) inside the Cathedral Church

and

(ii) outside the said Cathedral Church

where it was readily visible to the public.

I further certify that, as required, I sent a copy of this Public Notice to the bodies specified in Direction 2 above.

Signed:

(Administrator of the Cathedral Church)

Dated:

NOTE: This certificate must be completed immediately after the expiry of the period of 28 days and sent to the Cathedrals Fabric Commission which will be unable to determine the proposal until this certificate has been received.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 10 (Rule 7)

Section 8 of Care of Cathedrals Measure 1990 (as amended) Notice of Decision of Cathedrals Fabric Commission

TAKE NOTICE that the Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

applied on

Insert date of application.

.....

for the approval of the following proposal:

The Proposal

Complete as in Form 8.

.....

Summary of the nature of the work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

.....
.....
.....
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.....
.....
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.....

Representations

Representations in writing in respect of the above proposal were received from:

List any statutory consultees and other bodies and give total number of representations from members of the public.

.....
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.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Decision

At a meeting of the Cathedrals Fabric Commission held on:

Enter date.

.....

the above proposal and representations were considered and the Commission decided to:

**Delete as appropriate.*

***1. Approve the proposal,**

***2. Approve the proposal subject to the following condition(s):**

List and number conditions.

.....
.....
.....

for the following reasons:

.....
.....
.....
.....

OR

***3. Refuse to give approval to the proposal**

for the following reasons:

.....
.....
.....
.....

Signed:

Secretary of the Cathedrals Fabric Commission

Dated:

NOTES:

1. A copy of this Notice is to be sent or delivered to the bodies or persons specified in rule 7(9), as applicable.
2. Within 7 days of receipt of this Notice the administrator of the Cathedral Church is to display a copy of it inside and outside the cathedral where it will be readily visible to the public for a period of not less than 28 days.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 11 (Rule 8)

**Section 9(1) of Care of Cathedrals Measure 1990 (as amended)
Appeal to the Cathedrals Fabric Commission against a decision of the Fabric
Advisory Committee**

To the Cathedrals Fabric Commission (“the Commission”)

The Chapter of the Cathedral Church of:

*Insert name of
cathedral.*

.....

*Insert full postal
address and contact
telephone and fax
numbers and e-mail
address.*

Postal address, including postcode of the administrator or any other person
dealing with the appeal:

.....
.....
.....

Telephone number:.....

Fax number:.....

E-mail address:.....

**Delete as
applicable.*

**appeals against the decision dated, of the Fabric
Advisory Committee *refusing to give approval to/ *approving with
conditions, the following proposal:**

The Proposal

*Complete as in
Form 3.*

.....

**Summary of the nature of work and its extent (and materials) [or in the
case of an object, a short description of it and details of the proposal]**

*Complete as in
Form 3.*

.....
.....
.....
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.....
.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Delete or complete as appropriate.*

The Chapter requests the Commission to *reverse the decision/ *vary that part of the decision consisting of

.....
.....

Grounds of appeal

The Chapter relies upon the following grounds of appeal:

Here set these out in detail.

- 1.
- 2.
- 3.
- 4.

<p>DOCUMENTS ACCOMPANYING THIS APPEAL</p> <p>Copies of the following items accompany this form:</p> <ul style="list-style-type: none"> 1. Notice of the Decision of the Fabric Advisory Committee in Form 5 dated20... 2. The application in Form 3 dated20... for approval of the above proposal. 3. Plans, drawings, specifications or other documents which accompanied that application.

Signed:

Administrator on behalf of the Chapter

Dated:

<p><u>Note</u></p> <p>1. This form and all the accompanying items listed in it should be sent to the secretary of the Cathedrals Fabric Commission at the Commission’s published address <u>within 3 months from the date when the decision of the Fabric Advisory Committee was sent or delivered to the Chapter.</u></p> <p>2. A copy of this form must be sent to the secretary to the Fabric Advisory Committee of your Cathedral church at the same time as the form is sent to the secretary of the Commission.</p>

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 12 (Rule 8)

**Section 9(3) of Care of Cathedrals Measure 1990 (as amended)
Notice of Decision on Appeal to Cathedrals Fabric Commission**

Insert name of cathedral. TAKE NOTICE that the Chapter of the Cathedral Church of:

appealed on

**Delete as applicable.* against the decision dated, of the Fabric Advisory Committee of the said Cathedral Church *refusing to give approval to/ *approving with conditions, the following proposal:

The Proposal
Complete as in Form 11.

Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]
Complete as in Form 11.

Representations received by the Fabric Advisory Committee
Representations in writing in respect of the above proposal were received from:
List any statutory consultees and other bodies and give total number of representations from members of the public.

Decision
At a meeting of the Cathedrals Fabric Commission held on:
Enter date.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

the Chapter’s proposal and grounds of appeal, the decision of the Fabric Advisory Committee and representations received by the Committee were all considered and the Commission decided to:

**Delete as appropriate.*

***1. Confirm the decision of the Fabric Advisory Committee for the following reasons:**

.....
.....
.....
.....

***2. Reverse the decision of the Fabric Advisory Committee and grant approval of the proposal for the following reasons:**

.....
.....
.....
.....

***3. Vary the decision of the Fabric Advisory Committee as follows:**

.....
.....
.....
.....

The Commissions reasons for varying the decision are:

.....
.....
.....
.....

Signed:

Secretary of the Cathedrals Fabric Commission

Dated:

NOTES:

1. A copy of this Notice is to be sent or delivered to the bodies or persons specified in rule 7(9), as applicable.
2. Within 7 days of receipt of this Notice the administrator of the Cathedral Church is to display a copy of it inside and outside the cathedral where it will be readily visible to the public for a period of not less than 28 days.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 13 (Rule 9)

**Sections 9(1) and 10C of Care of Cathedrals Measure 1990 (as amended)
Appeal by Chapter/ Tenant to the Cathedrals Fabric Commission against a
decision of the Fabric Advisory Committee**

To the Cathedrals Fabric Commission (“the Commission”)

The Chapter of the Cathedral Church of:

*Insert name of
cathedral.*

.....

*Insert name and
address of tenant.*

and/ or the tenant

of

.....

**Delete as
applicable.*

**appeal(s) against the decision dated, of the Fabric
Advisory Committee *refusing to give approval to/ *approving with
conditions, the following proposal for the carrying out of works by the
said tenant (for which the Chapter is willing to give consent subject to
approval being given under the Measure):**

The Proposal

*Complete as in
Form 3.*

.....

Summary of the nature of work and its extent (and materials)

*Complete as in
Form 3.*

.....

.....

.....

**Delete or complete
as appropriate.*

**The Chapter and/ or the tenant request the Commission to *reverse the
decision/ *vary that part of the decision consisting of**

.....

.....

Grounds of appeal

**The Chapter and/ or the tenant relies upon the following grounds of
appeal:**

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Here set these out in detail.

- 1.
- 2.
- 3.
- 4.

<p>DOCUMENTS ACCOMPANYING THIS APPEAL</p> <p>Copies of the following items accompany this form:</p> <ul style="list-style-type: none"> 1. Notice of the Decision of the Fabric Advisory Committee in Form 5 dated20.... 2. The application in Form 3 dated20... for approval of the above proposal. 3. Plans, drawings, specifications or other documents which accompanied that application.

Administrator on behalf of the Chapter

Insert full postal address and contact telephone and fax numbers and e-mail address.

Postal address, including postcode of the administrator or any other person dealing with the application:
.....
.....

Telephone number:.....

Fax number:.....

E-mail address:.....

Signed:

Administrator on behalf of the Chapter

Dated:

Tenant

Insert full postal address and contact telephone and fax numbers and e-mail address.

Postal address, including postcode of the tenant:
.....
.....

Telephone number:.....

Fax number:.....

E-mail address:.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Signed:

Tenant

Dated:

Note

1. This form and all the accompanying documents listed in it should be sent by the administrator/tenant to the secretary of the Cathedrals Fabric Commission at the Commission's published address.

- (i) in a case where the Chapter is appealing alone or with the tenant, within 28 days of receipt of notice of the decision of the Fabric Advisory Committee;
- (ii) in a case where the tenant is appealing alone, within 28 days after notification by the Chapter to the tenant that the Chapter has decided not to appeal.

2. A copy of this form must be sent by the administrator (or by the tenant if the Chapter is not appealing) to the secretary of the Fabric Advisory Committee at the same time as the form is sent to the secretary of the Commission.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 14 (Rule 9)

**Section 9(3) of Care of Cathedrals Measure 1990 (as amended)
Notice of Decision by Cathedrals Fabric Commission on appeal by Chapter/
Tenant against a decision of the Fabric Advisory Committee**

TAKE NOTICE that the Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert name and address of tenant or delete as appropriate.

and/ or the tenant

of

.....

appealed on

Insert date.

.....

**Delete as applicable.*

against the decision dated, of the Fabric Advisory Committee of the said Cathedral Church *refusing to give approval to/ *approving with conditions, the following proposal for the carrying out of works by the said tenant (for which the Chapter is willing to give consent subject to approval being given under the Measure):

The Proposal

Complete as in Form 13.

.....

Summary of the nature of work and its extent (and materials)

Complete as in Form 13.

.....

.....

.....

.....

.....

.....

List any statutory consultees and other bodies and give total number of representations from members of the public.

Representations received by the Fabric Advisory Committee

Representations in writing in respect of the above proposal were received from:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

.....
.....
.....

Decision

At a meeting of the Cathedrals Fabric Commission held on:

Enter date.

.....

the Chapter's/ tenant's proposal and grounds of appeal, the decision of the Fabric Advisory Committee and representations received by the Committee were all considered and the Commission decided to:

**Delete as appropriate.*

***1. Confirm the decision of the Fabric Advisory Committee for the following reasons:**

.....
.....
.....

***2. Reverse the decision of the Fabric Advisory Committee and grant approval of the proposal for the following reasons:**

.....
.....
.....

***3. Vary the decision of the Fabric Advisory Committee as follows:**

.....
.....
.....

The Commission's reasons for varying the decision are:

.....
.....
.....

Signed:

Secretary of the Cathedrals Fabric Commission

Dated:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

NOTES:

1. A copy of this Notice is to be sent or delivered to the bodies or persons specified in rule 7(9), as applicable.
2. Within 7 days of receipt of this Notice the administrator of the Cathedral Church is to display a copy of it inside and outside the cathedral where it will be readily visible to the public for a period of not less than 28 days.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART 4

Form 15: Notice of proposed application for Listed Building Consent or Scheduled Monument Consent

FORM 15 (Rule 11)

**Section 15 of Care of Cathedrals Measure 1990 (as amended)
Notice of proposed application for Listed Building Consent or Scheduled Monument Consent**

To the Cathedrals Fabric Commission (“the Commission”)

The Chapter of the Cathedral Church of

Insert name of cathedral.

.....

gives notice that an application is to be made for

Listed building consent to

Name the local planning authority.

.....

**Delete if not applicable.*

***Scheduled monument consent**

in respect of the work described below which it is proposed shall be carried out to a building or monument within the precinct of the said Cathedral Church as indicated in the proposal.

The Proposal and Building/ Monument concerned

Give a short description of proposed work and identify building/ monument.

.....
.....
.....

Plans, drawings, specifications or other documents

The proposal is adequately described by the following items which accompany this Notice.

List and number the items.

.....
.....
.....
.....

Representations

Any representations which the Commission may wish to make should be sent in writing no later than

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

See Note 1 below.

Insert full postal address and postcode.

.....

to the administrator at

Postal address, including postcode of the administrator or any other person dealing with the Notice:

.....
.....
.....
.....

Fax number:.....

E-mail address:.....

Signed:

Administrator on behalf of the Chapter

Dated:

NOTE

1. The date to be inserted must be 28 days from the date on which this Notice is sent or delivered to the Commission.
2. This form and all the accompanying items listed in it should be sent to the secretary of the Cathedrals Fabric Commission at the Commission's published address.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART 5

Forms 16 to 18: Treasure

FORM 16 (Rule 16 and Schedule 1)

**Sections 6/ 6A(4) of Care of Cathedrals Measure 1990 (as amended)
Application to Cathedrals Fabric Commission for approval of sale, loan or disposal of treasure**

To the Cathedrals Fabric Commission (“the Commission”)

The Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert full postal address and contact telephone and fax numbers and e-mail address.

Postal address, including postcode of the administrator or any other person dealing with the application:

.....
.....
.....

Telephone number:.....

Fax number:.....

E-mail address:.....

**Delete as applicable.*

after consulting the Fabric Advisory Committee of the said Cathedral which **supports/ *does not support* the application applies to the Commission for approval of the following proposal.

The Proposal

The Chapter proposes to take the following course of action in respect of the object of treasure consisting of

Concisely identify the object.

.....
.....
.....

namely

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

** Delete or complete as applicable.*

***(1) selling it for the best obtainable price,**

***(2) lending it temporarily/ permanently to:**

.....
.....

***(3) disposing of it by:**

.....
.....

INFORMATION ABOUT THE OBJECT

Details of the size, features, history (where known) and significance of the object are contained in the following items which accompany this form:

List plans, photographs, extracts from publications etc. relied upon.

.....
.....
.....
.....
.....

In the case of proposed sale or other disposal (but not loan)

The following are attached—

- (1) Correspondence between the Chapter and the British Museum stating whether the British Museum or another museum is the specified museum for the purpose of Schedule 1;
- (2) Correspondence between the Chapter and the specified museum as to its interest in acquiring the above object.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

DISPLAY OF PUBLIC NOTICE

I confirm that

- (i) a Public Notice in Form 17 is being displayed from the date of this application;
- (ii) a copy of the Public Notice in Form 17 is being sent immediately to the following bodies specified in paragraph 6(6) and (7) in Schedule 1 as appropriate and as indicated below;
- (iii) a copy (free of charge) of the details of the object contained in the items listed above and of the correspondence attached to this Form is being sent immediately to the bodies indicated below.

Public Notice

Tick boxes to indicate.

Fabric Advisory Committee of the Cathedral

Copy plans etc.

English Heritage

**If none, then notice is to be given to each amenity society listed below.*

The national amenity societies (or such person* as those societies have jointly appointed for the purposes of the Measure)

Signed:

Administrator on behalf of the Chapter

Dated:

NOTE: The national amenity societies are the Ancient Monuments Society, the Council for British Archaeology, the Georgian Group, the Society for the Protection of Ancient Buildings, the Victorian Society and the Twentieth Century Society.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 17 (Rule 16 and Schedule 1)

Sections 6/ 6A(4) of Care of Cathedrals Measure 1990 (as amended)
Public Notice on application to the Cathedrals Fabric Commission in respect of
object of treasure

PUBLIC NOTICE

TAKE NOTICE that the Chapter of the Cathedral Church of:

Insert name of cathedral.

.....

Insert date.

has on this date

applied to the Cathedrals Fabric Commission for approval of the following proposal:

The Proposal

Complete as in Form 16.

The Chapter proposes to take the following course of action in respect of the object of treasure consisting of

Concisely identify the object.

.....
.....
.....

namely

* Delete or complete as applicable.

*(1) selling it for the best obtainable price,

*(2) lending it temporarily/ permanently to:

.....
.....

*(3) disposing of it by:

.....
.....

Information about the object

Documents relating to this object which accompany this application may be examined at the office of the Chapter of the Cathedral Church.

Insert postal address and postcode of Chapter office.

Postal address, including postcode:.....
.....
.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Insert days when office is open. **from**
Insert hours when office is open. **between the hours of:** **and**

Insert date on notice. **from this day:**

Insert date 28 days later. **and until:**

Representations

If you wish to make representations about the proposal described in this Notice you should write to:

THE SECRETARY OF THE CATHEDRAL FABRIC COMMISSION

Insert full postal address. Postal address, including postcode:.....
.....
.....

Insert fax number and e-mail address. Fax number:.....
E-mail address:.....

so that it reaches the secretary not later than:

Insert a date ending 28 days after the date of commencement of the period for representations.

DIRECTIONS TO CHAPTER

1. This public notice (or a copy of it) must be displayed for a continuous period of 28 days in a prominent position inside and outside your cathedral where it is readily visible to the public.
2. A copy of this notice must be sent as follows to:
 - (a) the Fabric Advisory Committee of your Cathedral Church,
 - (b) English Heritage,
 - (c) the national amenity societies (or such person as those societies have jointly appointed for the purposes of the Measure).

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

CERTIFICATE OF PUBLICATION

I hereby certify that a copy of this Public Notice was displayed for a period of 28 days:

Insert dates.

from:

to:

(i) inside the Cathedral Church

and

(ii) outside the said Cathedral Church

where it was readily visible to the public.

I further certify that, as required, I sent a copy of this Public Notice to the bodies specified in Direction 2 above.

Signed:

(Administrator of the Cathedral Church)

Dated:

NOTE: This certificate must be completed immediately after the expiry of the period of 28 days and sent to the Cathedrals Fabric Commission which will be unable to determine the proposal until this certificate has been received.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 18 (Rule 16 and Schedule 1)

**Sections 6/ 6A(4) of Care of Cathedrals Measure 1990 (as amended)
Notice of Decision of Cathedrals Fabric Commission on application relating to
treasure**

*Insert name of
cathedral.*

TAKE NOTICE that the Chapter of the Cathedral Church of:

.....

*Insert date of
application.*

applied on

.....

for the approval of the following proposal:

The Proposal

**The Chapter proposes to take the following course of action in respect of
the object of treasure consisting of**

*Complete as in Form
16.*

.....

.....

.....

.....

.....

.....

Representations

**Representations in writing in respect of the above proposal were received
from:**

*List any statutory
consultees and other
bodies and give total
number of
representations from
members of the
public.*

.....

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.....

At a meeting of the Cathedrals Fabric Commission held on:

Enter date.

.....

**Delete if not
applicable.*

**the above proposal, the written representations listed above *and
comments in reply from the Chapter were considered and the
Commission:**

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Delete or complete as appropriate.*

***1. Approved the proposal and specified that within a period of months after the purchase price had been determined under paragraph 8 of Schedule 1 an opportunity to purchase the object should be given to the specified museum but if on expiry of that period no purchase had taken place then the object could be sold in accordance with the proposal.**

***2. Refused to give approval to the proposal for the following reasons:**

.....
.....
.....
.....
.....

Signed:

Secretary of the Cathedrals Fabric Commission

Dated:

NOTES:

1. A copy of this Notice is to be sent or delivered to the bodies or persons specified in paragraph 7(3) of Schedule 1.
2. Within 7 days of receipt of this Notice the administrator of the Cathedral Church is to display a copy of it inside and outside the Cathedral where it will be readily visible to the public for a period of not less than 28 days.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART 6

Forms 19 to 24: Request for review by Commission of Review

FORM 19 (Rule 17)

Section 10(1)(a) of Care of Cathedrals Measure 1990 (as amended) Request for review of decision of the Cathedrals Fabric Commission following non-determination by Fabric Advisory Committee

COMMISSION OF REVIEW

**Delete as appropriate.*

**To the Provincial Registrar of the province of *Canterbury/ *York
The Chapter of the Cathedral Church of**

Insert name of cathedral.

.....
**requests the Commission of Review to review a decision dated
..... of the Cathedrals Fabric Commission under
section 9(2) and (4) of the Measure**

Application to Fabric Advisory Committee

**On the Chapter applied to the
Fabric Advisory Committee of the said Cathedral Church for approval
of the following proposal:**

The Proposal

Complete as in Form 3.

.....
**Summary of the nature of work and its extent (and materials) [or in the
case of an object, a short description of it and details of the proposal]**

Complete as in Form 3.

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Plans, drawings, specifications or other documents

**The proposal is described by the following items, copies of which were
supplied to the Fabric Advisory Committee and to the Cathedrals Fabric
Commission**

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

List and number the items and give reference numbers if applicable.

.....
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.....

Non-determination

The Chapter's said application was not determined within 3 months of the date of making of the application and on the Chapter requested the Cathedrals Fabric Commission to deal with the application.

**Delete or complete as appropriate.*

The Commission of Review is requested to *reverse the decision of the Cathedrals Fabric Commission/ *vary that part of the decision of the Cathedral Fabric Commission consisting of

.....
.....
.....
.....

Grounds for Review of decision

In requesting a review of the decision of the Cathedrals Fabric Commission the Chapter relies on the following grounds:

Here set these out in detail.

- 1.
- 2.
- 3.
- 4.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

DOCUMENTS ACCOMPANYING THIS REQUEST

Copies of the following documents accompany this form.

- 1. Notice of the decision of the Cathedral Fabric Commission in Form 7 dated**
- 2. The Chapter's application in Form 3 to the Fabric Advisory Committee dated for approval of the above proposal**
- 3. Plans, drawings, specifications [photographs] or other documents which accompanied that application**
- 4. The Public Notice in Form 4 required by rule 5(2)**
- 5. The request in Form 6 to the Cathedrals Fabric Commission to deal with the application**

Signed:

Administrator on behalf of the Chapter

Dated:

NOTE

This form and all the accompanying items listed in it should be sent or delivered to the Provincial Registrar at the published address of the Provincial Registry within 3 months of the date when notice of the Commission's decision was sent or delivered to the Chapter.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

NOTIFICATION OF OTHER BODIES

I confirm that a copy of this form is being sent immediately in accordance with rule 17(3) to the bodies indicated below

Tick boxes to indicate.

the Cathedrals Fabric Commission

the Fabric Advisory Committee of the above Cathedral Church

English Heritage

the national amenity societies or such person as those societies may have jointly appointed for the purposes of the Measure

If the proposal is of a kind described in section 2(1)(a)—

Local Planning Authority

Signed:

Administrator on behalf of the Chapter

Dated:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 20 (Rule 18)

**Section 10(2) of Care of Cathedrals Measure 1990 (as amended)
Request to Commission of Review to deal with Application or Appeal not
determined by Cathedrals Fabric Commission**

COMMISSION OF REVIEW

**Delete as appropriate.*

**To the Provincial Registrar of the province of *Canterbury/ *York
The Chapter of the Cathedral Church of**

Insert name of cathedral.

.....
requests the Commission of Review to deal with the matter indicated below which has not been determined by the Cathedrals Fabric Commission:

**Delete as appropriate.*

***1. The Chapter's application for approval of a proposal made to the Cathedrals Fabric Commission on**

***2. The Chapter's request dated under section 9(2) for the Cathedrals Fabric Commission to determine an application not determined by the Fabric Advisory Committee of the said Cathedral;**

***3. An appeal dated by the Chapter to the Cathedrals Fabric Commission from a decision of the Fabric Advisory Committee of the said Cathedral.**

The proposal for which the Chapter seeks approval is as follows:

The Proposal

Complete as in Form 8, 6, 11 or 13 as appropriate.

Concise description of the nature of the proposal (or in the case of an object state whether it is sale, loan or disposal)

.....
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.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Complete as in Form 8, 6, 11 or 13 as appropriate.

Summary of the nature of work and its extent (and materials)

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[For request 1 or 2 above include the following:

*Delete as appropriate.

The time for determination of the Chapter’s application *for approval/ *under section 9(2) by the Cathedrals Fabric Commission expired on

.....

and the Chapter requests the Commission of Review to determine the matter by approving the above proposal.]

[For request 3 above (appeal) include the following:

*Delete or complete as appropriate.

The time for determination of the Chapter’s appeal to the Cathedrals Fabric Commission from a decision of the Fabric Advisory Committee of the said cathedral expired on

The Chapter requests the Commission of Review to *reverse the decision/ *vary that part of the decision of the Fabric Advisory Committee consisting of

.....
.....
.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

DOCUMENTS ACCOMPANYING THIS REQUEST

Copies of the following documents accompany this form.

(For request 1 above)

**Delete as applicable.*

1. The Chapter's application in Form *[8] [16] dated seeking approval from the Cathedrals Fabric Commission for the above proposal.

2. Plans, drawings, specifications [photographs] or other documents which accompanied that application

**Delete as applicable.*

3. The Public Notice in Form *[9] [17] required by rule 7(2) or paragraph 6(5) of Schedule 1.

(For request 2 above)

1. The Chapter's application in Form 3 dated seeking approval from the Fabric Advisory Committee for the above proposal.

2. Plans, drawings, specifications [photographs] or other documents which accompanied that application

3. The Public Notice in Form 4 required by rule 5(2)

(For request 3 above)

1. Notice of the decision of the Fabric Advisory Committee of the said Cathedral in Form 5 dated

2. The Chapter's application in Form 3 dated seeking approval from the Fabric Advisory Committee for the above proposal.

3. Plans, drawings, specifications [photographs] or other documents which accompanied that application

4. The Public Notice in Form 4 required by rule 5(2)

5. The Chapter's appeal in Form 11 or 13 dated to the Cathedrals Fabric Commission against the said decision of the Fabric Advisory Committee

Signed:

Administrator on behalf of the Chapter

Dated:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

NOTE

This form and all the accompanying items listed in it should be sent or delivered to the Provincial Registrar at the published address of the Provincial Registry within 28 days after the expiry of the period specified in rule 7(8) (request 1) or rule 6(4) (request 2) or rule 8(4) (request 3) whichever applies.

NOTIFICATION OF OTHER BODIES

I confirm that a copy of this form is being sent immediately to the bodies indicated below

Tick boxes to indicate.

the Cathedrals Fabric Commission

the Fabric Advisory Committee of the above Cathedral Church

English Heritage

the national amenity societies or such person as those societies may have jointly appointed for the purposes of the Measure

If the proposal is of a kind described in section 2(1)(a)—

Local Planning Authority

Signed:

Administrator on behalf of the Chapter

Dated:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 21 (Rule 19)

**Section 10(1)(a) of Care of Cathedrals Measure 1990 (as amended)
Request for review of decision of the Cathedrals Fabric Commission on
application for approval of proposal**

COMMISSION OF REVIEW

**Delete as appropriate.*

To the Provincial Registrar of the province of *Canterbury/ *York

The Chapter of the Cathedral Church of

Insert name of cathedral.

**Delete as applicable.*

.....

**requests the Commission of Review to review the decision dated
..... of the Cathedrals Fabric Commission *refusing to
give approval/ *approving with conditions, the following proposal:**

The Proposal

Complete as in Form 8 or 16 as applicable.

.....
.....
.....

Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

Complete as in Form 8 or 16 as applicable.

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**Delete or complete as appropriate.*

The Commission of Review is requested to *reverse the decision of the Cathedrals Fabric Commission/ *vary that part of the decision of the Cathedral Fabric Commission consisting of

.....
.....
.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Grounds for Review of decision

In requesting a review the Chapter relies on the following grounds:

Here set these out in detail.

- 1.
- 2.
- 3.
- 4.

<p><i>*Delete if not applicable.</i></p>	<p><u>DOCUMENTS ACCOMPANYING THIS REQUEST</u></p> <p>Copies of the following documents accompany this form.</p> <p>1. Notice of the decision of the Cathedrals Fabric Commission in *Form [10] [18] dated</p> <p>2. The application in *Form [8] [16] dated for approval of the above proposal</p> <p>3. Plans, drawings, specifications, photographs or other documents which accompanied that application</p>
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Signed:

Administrator on behalf of the Chapter

Dated:

NOTE

This form and all the accompanying items listed in it should be sent or delivered to the Provincial Registrar at the published address of the Provincial Registry within 3 months of the date when notice of the Commission’s decision was sent or delivered to the Chapter.

NOTIFICATION OF OTHER BODIES

I confirm that a copy of this form is being sent immediately in accordance with rule 19(3) to the bodies indicated below

Tick boxes to indicate.

- the Cathedrals Fabric Commission**
- the Fabric Advisory Committee of the said Cathedral Church**
- English Heritage**
- the national amenity societies or such person as those societies may have jointly appointed for the purposes of the Measure**

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

If the proposal is of a kind described in section 2(1)(a)—

Local Planning Authority

Signed:

Administrator on behalf of the Chapter

Dated:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 22 (Rule 20)

**Section 10(1)(b) of Care of Cathedrals Measure 1990 (as amended)
Request for review of decision of the Cathedrals Fabric Commission on appeal
from a decision of the Fabric Advisory Committee**

COMMISSION OF REVIEW

**Delete as appropriate.*

To the Provincial Registrar of the province of *Canterbury/ *York

The Chapter of the Cathedral Church of

Insert name of cathedral.

.....

**requests the Commission of Review to review a decision dated
..... of the Cathedrals Fabric Commission on appeal
from the Fabric Advisory Committee of the said Cathedral**

Application to Fabric Advisory Committee

**On the Chapter applied to the
Fabric Advisory Committee of the said Cathedral Church for approval
of the following proposal:**

The Proposal

Complete as in Form 3.

.....

Complete as in Form 3.

**Summary of the nature of work and its extent (and materials) [or in the
case of an object, a short description of it and details of the proposal]**

.....
.....
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.....
.....

Plans, drawings, specifications or other documents

**The proposal is described by the following items, copies of which were
supplied to the Fabric Advisory Committee and to the Cathedrals Fabric
Commission**

List and number the items and give reference numbers if applicable.

.....
.....
.....
.....

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

**Delete or complete as appropriate.*

The Commission of Review is requested to *reverse the decision of the Cathedrals Fabric Commission/ *vary that part of the decision of the Cathedral Fabric Commission consisting of

.....
.....
.....

Grounds for Review of decision

In requesting a review of the decision of the Cathedrals Fabric Commission the Chapter relies on the following grounds:

Here set these out in detail.

- 1.
- 2.
- 3.

<p><u>DOCUMENTS ACCOMPANYING THIS REQUEST</u></p> <p>Copies of the following documents accompany this form.</p> <p>1. Notice of the decision of the Fabric Advisory Committee in Form 5 dated</p> <p>2. Notice of the decision of the Cathedral Fabric Commission in Form 14 dated</p> <p>3. The Chapter's application to the Fabric Advisory Committee in Form 3 dated for approval of the above proposal</p> <p>4. Plans, drawings, specifications [photographs] or other documents which accompanied that application</p> <p>5. The appeal in Form 11 to the Cathedrals Fabric Commission dated</p>

Signed:

Administrator on behalf of the Chapter

Dated:

NOTE

This form and all the accompanying items listed in it should be sent or delivered to the Provincial Registrar at the published address of the Provincial Registry within 3 months of the date when notice of the Commission's decision was sent or delivered to the Chapter.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

NOTIFICATION OF OTHER BODIES

I confirm that a copy of this form is being sent immediately in accordance with rule 20(3) to the bodies indicated below

Tick boxes to indicate.

the Cathedrals Fabric Commission

the Fabric Advisory Committee of the said Cathedral Church

English Heritage

the national amenity societies or such person as those societies may have jointly appointed for the purposes of the Measure

If the proposal is of a kind described in section 2(1)(a)—

Local Planning Authority

Signed:

Administrator on behalf of the Chapter

Dated:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 23 (Rule 21)

Section 10C of Care of Cathedrals Measure 1990 (as amended)

Request to Commission of Review by Chapter/ tenant for review of a decision of the Cathedrals Fabric Commission

COMMISSION OF REVIEW

**Delete as appropriate.*

To the Provincial Registrar of the province of **Canterbury/ *York*

Insert name of cathedral.

The Chapter of the Cathedral Church of:

Insert name and address of tenant.

and/ or the tenant

of

**Delete as applicable.*

request the Commission of Review to review the decision dated of the Cathedrals Fabric Commission **refusing to give approval/ *approving with conditions, the following proposal to carry out works to the property at the above address (for which the Chapter is willing to give consent subject to approval being given under the Measure).*

The Proposal

Complete as in Form 8 or 13.

.....
.....
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.....

**Delete or complete as appropriate.*

The Chapter and/ or the tenant request the Commission of Review to **reverse the decision of the Cathedrals Fabric Commission/ *vary that part of the decision of the Cathedral Fabric Commission consisting of*

.....
.....
.....

Grounds for Review of decision

The Chapter and/ or the tenant rely upon the following grounds in support of the request for a review:

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Here set these out in detail.
1.
2.
3.
4.

<u>DOCUMENTS ACCOMPANYING THIS REQUEST</u>	
Copies of the following documents accompany this form.	
<i>Tick boxes as applicable to indicate.</i>	<input type="checkbox"/> Notice of the decision of the Cathedral Fabric Commission in Form 10 dated <input type="checkbox"/> The Chapter's application in Form 8 dated for approval of the above proposal <input type="checkbox"/> Plans, drawings, specifications or other documents which accompanied the application <input type="checkbox"/> The Chapter's appeal in Form 13 dated

Signed:

Administrator on behalf of the Chapter

Dated:

Signed:

Above tenant. **Tenant of**

Dated:

NOTE

This form and all the accompanying items listed in it should be sent or delivered to the Provincial Registrar at the published address of the Provincial Registry—

- (i) in a case where the Chapter requests a review alone or with the tenant within 28 days of receipt of notice of the decision of the Commission.
- (ii) in a case where the tenant alone requests a review within 28 days after notification by the Chapter to the tenant that the Chapter has decided not to appeal.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 24 (Rules 17-21)

Sections 10C, 10(1)(a) and (b) and 10(2) of Care of Cathedrals Measure 1990 (as amended)

Notice of Decision of COMMISSION OF REVIEW

TAKE NOTICE that the Chapter of the Cathedral Church of

Insert name of cathedral.

.....
[the tenant of]

on
requested the Commission of Review to

Use only the relevant paragraph.

1. Review the decision dated of the Cathedrals Fabric Commission in respect of the Chapter's/ tenant's proposal to carry out works at the tenanted property;

or

2. Review the decision dated of the Cathedrals Fabric Commission in respect of the Chapter's proposal to carry out works [or sell, lend, or dispose of an object];

or

3. Review the decision dated of the Cathedrals Fabric Commission under section 9(2) of the Measure following non-determination by the Fabric Advisory Committee;

or

4. Review the decision dated of the Cathedrals Fabric Commission on appeal from a decision of the Fabric Advisory Committee;

or

5. Deal with the Chapter's application for approval of a proposal made to the Cathedrals Fabric Commission on and not determined within the specified period;

or

6. Deal with the Chapter's request dated under section 9(2) for the Cathedrals Fabric Commission to determine an application not determined by the Fabric Advisory Committee and then not determined by the Cathedrals Fabric Commission within the specified period;

or

7. Deal with an appeal dated by the Chapter to the Cathedrals Fabric Commission from a decision of the Fabric Advisory Committee and not determined by the Cathedrals Fabric Commission within the specified period.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

The Proposal the subject of review

Concise description of the nature of the proposal

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.....

Summary of the nature of work and its extent (and materials) [or in the case of an object, a short description of it and details of the proposal]

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Decision

The Commission of Review held a hearing in public on

Enter date.

.....

and after considering all representations both oral and written received in relation to the above proposal, decided to:

**Delete as appropriate.*

1. *(a) Confirm the decision of the Cathedrals Fabric Commission

or

***(b) Reverse the decision of the Cathedrals Fabric Commission and grant approval of the proposal for the following reasons:**

.....
.....
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.....

***(c) Vary the decision *in whole/ *in part of the Cathedral Fabric Commission as follows:**

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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The reasons for varying the decision are

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[**Note:** The form of words in 1(a), (b) or (c) should be used for a review under paragraphs 1 to 4 above.]

2. *(a) Approve the proposal

or

(b) Approve the proposal subject to the following condition(s):

.....
.....
.....
.....

for the following reasons:

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.....
.....

or

(c) Refuse to give approval to the proposal for the following reasons:

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.....

[**Note:** The form of words in 2(a), (b) or (c) should be used for dealing with an application under paragraphs 5 or 6 above.]

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

3. (a) Confirm the decision of the Fabric Advisory Committee

or

(b) Reverse the decision of the Fabric Advisory Committee and grant approval of the proposal for the following reasons:

.....
.....
.....
.....
.....

**Delete as appropriate.*

***(c) Vary the decision (*in whole/ *in part) of the Fabric Advisory Committee as follows:**

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.....

The reasons for varying the decision are

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[**Note:** The form of words in 3(a), (b) or (c) should be used for dealing with an appeal under paragraph 7 above.]

Costs

The Commission of Review ordered:

Signed:

Provincial Registrar on behalf of the Commission of Review

Dated:

NOTES

1. A copy of this Notice is to be sent or delivered to the bodies or persons specified in rule 19(3) as appropriate in relation to which form of request or appeal is made to the Commission under paragraphs 1 to 7 above.

2. Within 7 days of receipt of this Notice the administrator of the Cathedral Church is to display a copy of it inside and outside the cathedral where it will be readily visible to the public for a period of not less than 28 days.

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

PART 7

Forms 25 and 26: Registers of applications to fabric advisory committee and Commission

FORM 25 (Rule 27)

Section 10B of Care of Cathedrals Measure 1990 (as amended)

Entry in Register of Applications made under the Care of Cathedrals Measure 1990 (as amended) to the Fabric Advisory Committee

The Fabric Advisory Committee of the Cathedral Church of:

.....

For the Year:

Date of Application:

Case Reference:

Short description e.g. repair of vestry, loan of chalice.

The Proposal

.....

Date of Determination:

The Determination:

The proposal was:

Tick one box only.

Approved unconditionally

Approved conditionally

Conditions:

Details of conditions.

.....

.....

Reasons:

Details of reasons.

.....

.....

Refused

Reasons:

Details of reasons.

.....

.....

Withdrawn

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Representations were made by the following:

Tick boxes to indicate.

Cathedrals Fabric Commission

English Heritage

SPAB

Local Planning Authority

Georgian Group

Victorian Society

Twentieth Century Society

Ancient Monuments Society

Council for British Archaeology

Please specify.

Other bodies

Give number.

Members of the public

**This is optional.*

***Further information/ observations in relation to applications for approval:**

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Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

FORM 26 (Rule 27)

**Section 10B of Care of Cathedrals Measure 1990 (as amended)
Entry in Register of Applications made under the Care of Cathedrals Measure
1990 (as amended) to the Cathedrals Fabric Commission for England**

In respect of the Cathedral Church of:

*Insert name of
cathedral.*

.....

For the Year:

Date of Application:

Case Reference:

*Short description e.g.
repair of vestry, loan
of chalice.*

The Proposal

.....

Date of Determination:

The Determination:

The proposal was:

Tick one box only.

Approved unconditionally

Approved conditionally

Conditions:

Details of conditions.

.....

.....

Reasons:

Details of reasons.

.....

.....

Refused

Reasons:

*Details of reasons for
refusal.*

.....

.....

Withdrawn

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

Representations were made by the following:

Tick boxes to indicate.

Fabric Advisory Committee

English Heritage

SPAB

Local Planning Authority

Georgian Group

Victorian Society

Twentieth Century Society

Ancient Monuments Society

Council for British Archaeology

Please specify.

Other bodies

Give number.

Members of the public

** This is optional.*

***Further information/ observations in relation to applications for approval:**

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