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SCHEDULE 3

Rule 22(c)

C100

Application under the Children Act 1989 for a residence, contact or other section 8 order

To be completed by the court	
Name of court	
Date issued	
Case number	
Child(ren)'s name(s)	Child(ren)'s number(s)

Before completing this application please read the booklet '**CB1 – Making an application – Children and the Family Courts**'. You can get a copy of all the forms and leaflets from your local court or they can be found at www.hmcourts-service.gov.uk

Cafcass/CAFCASS CYMRU will carry out checks as it considers necessary.

Cafcass - Children and Family Court Advisory and Support Service (in England); CAFCASS CYMRU - Children and Family Court Advisory and Support Service Wales.

Summary of application

Some people need permission to apply - See Section C of the booklet CB1

Have you applied to the court for permission to make this application? Yes Permission not required

Your name (the applicant(s))

The respondent's name(s)
See Sections G and H of the booklet CB1.

Please list the name(s) of the child(ren) and the type(s) of order you are applying for, starting with the oldest. To understand which order to apply for read the booklet CB1 Section D.

Name of child(ren)	Date of birth	Order(s) applied for
	<input type="text" value="DD/MM/YYYY"/>	
	<input type="text" value="DD/MM/YYYY"/>	
	<input type="text" value="DD/MM/YYYY"/>	
	<input type="text" value="DD/MM/YYYY"/>	
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1. About you (the applicant)

Your first name

Middle name(s)

Surname

Previous surnames (if any)

Date of birth Sex Male Female

Place of birth (town/county/country)

If you do not wish your address to be made known to the respondent, leave the address details blank and complete Confidential Address Form C8.

Address

Postcode

Home telephone number

Mobile telephone number

Have you lived at this address for more than 5 years? Yes No

If No, please provide details of all previous addresses you have lived at for the last 5 years.

2

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Your solicitor's details _____

Do you have a solicitor acting for you? Yes No

If Yes, please give the following details

Your solicitor's name

Name of firm

Address

Postcode

Telephone number

Fax number

DX number

Solicitor's Reference

Applicant 2 (if applicable) _____

Your first name

Middle name(s)

Surname

Previous surnames (if any)

Date of birth Sex Male Female

Place of birth (town/county/country)

If your address details and those of your solicitor are different from the first applicant please provide details of these on a separate sheet.

What is your relationship to the applicant listed above?

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2. The child(ren)

Please give details of the child(ren) and the order(s) you are applying for. If there are more than 4 children please continue on a separate sheet.

Child 1 _____

Child's first name

Middle name(s)

Surname

Sex Male Female

Applicant 1	Applicant 2
<input type="text"/>	<input type="text"/>

What is your relationship to the child?

Is the child known by the Local Authority children's services? Yes No Don't know

If Yes, what is the name of the:
Local Authority
Social worker (If known)

Is the child subject of a child protection plan? Yes No Don't know

Who are the child's parents?

Who does the child live with?

Please give the full names of any other adults living at the same address and their relationship to the child.

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Child 3 _____

Child's first name

Middle name(s)

Surname

Sex Male Female

Applicant 1	Applicant 2
<input type="text"/>	<input type="text"/>

Is the child known by the Local Authority children's services? Yes No Don't know

If Yes, what is the name of the:
Local Authority
Social worker (If known)

Is the child subject of a child protection plan? Yes No Don't know

Who are the child's parents?

Who does the child live with?

Please give the full names of any other adults living at the same address and their relationship to the child.

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Child 4 _____

Child's first name

Middle name(s)

Surname

Sex Male Female

Applicant 1	Applicant 2
<input type="text"/>	<input type="text"/>

Is the child known by the Local Authority children's services? Yes No Don't know

If Yes, what is the name of the:
Local Authority
Social worker (If known)

Is the child subject of a child protection plan? Yes No Don't know

Who are the child's parents?

Who does the child live with?

Please give the full names of any other adults living at the same address and their relationship to the child.

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3. Why are you making this application?

Please give brief details about why you are making this application. You should include details of:

- any previous agreements (formal or informal), and how they have broken down
- your reasons for bringing this application to the court
- what you want the court to do.

Do not give a full statement, please provide a summary. You may be asked to provide a full statement later.

4. Agreements about residence and/or contact

Have you received a copy of the 'Parenting Plan: Putting your children first: A guide for separating parents', booklet?

Yes No

If No, you can get a copy free of charge from your local court or you can download a copy from the website www.tso.co.uk

Have you used family mediation to attempt to agree arrangements for your children?

Yes No

If you would like to find out more about mediation please ask at your local court or see the website www.familymediationhelpline.co.uk.

Please give brief details about:

- If you attended family mediation what was the outcome?
- If you did not use mediation please explain why?

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5. Risk

Do you believe that the child(ren) named at Section 2 have suffered or are at risk of suffering any harm from any of the following:

- any form of domestic abuse
- violence within the household
- child abduction
- other conduct or behaviour

by any person who has had contact with the child?

Yes No Other

If Yes, please complete form C1A (Supplemental information form).

If Other, please give details

6. Other court cases which concern the child(ren) listed at Section 2

Are you aware of any other court cases now, or at any time in the past, which concern any of the child(ren) at Section 2?

Yes If Yes, please **attach a copy of any relevant order** and give additional details below
 No If No, please **go to Section 7**

Additional details

Name of child(ren)

Name of the court where proceedings heard

Case no.

Date/year (if known)

Name of Cafcass/CAFCASS CYMRU officer

Name and address of child's solicitor, if known

Postcode

If the above details are different for each child please provide details on additional sheets.

Please tick if additional sheets are attached.

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7. The respondents

Sections G and H of the the booklet 'CB1 - Making an application - Children and the Family Courts' explain who a respondent is.

If there are more than 2 respondents please continue on a separate sheet.

Respondent 1 _____

Respondent's first name

Middle name(s)

Surname

Previous surnames (if known)

Date of birth

 / /

Sex

Male

Female

Place of birth
(town/county/country, if known)

Address

Postcode

Have they lived at this address
for more than 5 years?

Yes

No

Don't know

If No, please provide all previous addresses for the
last 5 years below, if known.

Relationship to the child(ren)

Name of child	Relationship

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Respondent 2 _____

Respondent's first name

Middle name(s)

Surname

Previous surnames (if known)

Date of birth

 / /

Sex

Male

Female

Place of birth
(town/county/country, if known)

Address

Postcode

Have they lived at this address
for more than 5 years?

Yes

No

Don't know

If No, please provide all previous addresses for the
last 5 years below, if known.

Relationship to the child(ren)

Name of child	Relationship

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8. Others who should be given notice

There may be other people who should be notified of your application, for example, someone who cares for the child but is not a parent. Sections G and I of the the booklet '**CB1 - Making an application - Children and the Family Courts**' explain who others are.

Person 1 _____

Person's first name

Surname

Date of birth Sex Male Female

Address
Postcode

Relationship to the child(ren)

Name of child	Relationship

Person 2 _____

Person's first name

Surname

Date of birth Sex Male Female

Address
Postcode

Relationship to the child(ren)

Name of child	Relationship

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9. Signature

Print full name

Signed

Applicant

Date

 / /

10. Attending the court

Section N of the the booklet 'CB1 - Making an application - Children and the Family Courts' provides information about attending court.

If you require an interpreter, you must tell the court now so that one can be arranged.

Do you or any of the parties need an interpreter at court?

Yes No

If Yes, please specify the language and dialect:

If attending the court, do you or any of the parties involved have a disability for which you require special assistance or special facilities?

Yes No

If Yes, please say what the needs are

Please say whether the court needs to make any special arrangements for you to attend court (e.g. providing you with a separate waiting room from the respondent or other security provisions).

Court staff may get in touch with you about the requirements

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What to do now

- Check you have attached copies of any **relevant orders** (as per Section 6).
- Check you have **signed** the form Section 9.
- You must provide a **copy** of the application and attached documents for each of the respondents and one for the Children and Family Court Advisory and Support Service (Cafcass or CAFCASS CYMRU).
- Is Form C1A attached (if applicable)?
- Details of the additional children if there are more than 4 in Section 2
- Details of the additional respondents if there are more than 2 in Section 7
- Check you have attached the correct fee.
The leaflet 'EX50 County court fees' provides information about court fees you will have to pay.

Now take or send your application with the correct fee and correct number of copies to the court.

Court fees

You may be exempt from paying all or part of the fee. The combined booklet and application form 'EX160A Court Fees - Do you have to pay them' gives more information. You can get a copy from the court or download a copy from our website at www.hmcourts-service.gov.uk