

## SCHEDULE 2

Regulations 4(2) and 5(2)

Applications for registration in Part A of the general childcare register: other later years providers

### PART 1

#### Prescribed requirements for registration

##### **Requirements relating to the applicant**

1. The applicant is suitable to provide later years provision.
2. Where the applicant is an individual, the applicant has provided an application for an enhanced criminal record certificate in respect of themselves to the Chief Inspector.

##### **Requirements relating to the manager**

3. The applicant has appointed an individual to manage the later years provision (“the manager”).
4. The manager is suitable to care for children.
5. An application for an enhanced criminal record certificate in respect of the manager (if not the applicant) is provided to the Chief Inspector.

##### **Requirements relating to the nominated individual and other persons**

6. Where the applicant is a partnership, body corporate or unincorporated association, the applicant has nominated an individual who is a partner in, or a director, secretary, other officer or member of the governing body of, the applicant (“the nominated individual”) to—
  - (a) be responsible for dealing with matters relating to the applicant’s application for registration, and subsequent registration, in Part A of the general childcare register, and
  - (b) oversee (either alone or jointly with others) the management of the later years provision.
7. The nominated individual is suitable to be in regular contact with children.
8. An application for an enhanced criminal record certificate in respect of the nominated individual (if not the manager) is provided to the Chief Inspector.
9. Where the applicant is a partnership, body corporate or unincorporated association whose sole or main purpose is the provision of childcare—
  - (a) every person (apart from the nominated individual) who is a partner in, or a director, secretary, other officer or member of the governing body of, the applicant, is suitable to be in regular contact with children, and
  - (b) an application for an enhanced criminal record certificate is provided to the Chief Inspector in respect of every person mentioned in sub-paragraph (a).

##### **Requirement for first aid qualification**

10. At least one person who is to care for the children for whom the later years provision is to be provided has an appropriate first aid qualification.

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### **Additional requirements for certain later years provision on domestic premises**

**11.**—(1) This paragraph applies in the case of later years provision on domestic premises which is not later years childminding by virtue of section 96(9) of the Act<sup>(1)</sup> where the applicant for registration is an individual.

(2) Every person (other than the applicant and the manager) who is to care for children for whom the later years provision is provided, is suitable to care for children.

(3) An application for an enhanced criminal record certificate is provided to the Chief Inspector in respect of every person mentioned in sub-paragraph (2).

(4) Every person (other than a person mentioned in sub-paragraph (2)) who has attained the age of 16 and who—

- (a) lives on the relevant premises, or
- (b) works on the relevant premises,

is suitable to be in regular contact with children.

(5) For the purposes of sub-paragraph (4)(b)—

- (a) a person who works on the relevant premises includes a person who works on a voluntary basis, and
- (b) a person is not to be treated as working on the relevant premises if that person only works on the relevant premises at times when the later years provision is not provided.

(6) An application for an enhanced criminal record certificate is provided to the Chief Inspector in respect of every person mentioned in sub-paragraph (4).

## **PART 2**

### **Prescribed information about prescribed matters**

#### **Information relating to the applicant and the nominated individual**

**12.** Where the applicant is an individual, the applicant's full name (and any alias and former name), date of birth, address and telephone number.

**13.**—(1) This paragraph applies where the applicant is a partnership, body corporate or unincorporated association.

(2) The name, address and telephone number of the applicant.

(3) In the case of an applicant which is a body corporate, its registered number and, in the case of an applicant which is a registered charity, its registered charity number.

(4) The full name (and any alias and former name), date of birth, address and telephone number of the nominated individual.

(5) In the case of an applicant whose sole or main purpose is the provision of childcare, the full name (and any alias and former name), date of birth, address and telephone number of every person (except the nominated individual) who is a partner in, or a director, secretary, other officer or member of the governing body of, the applicant.

**14.** The following information about the criminal convictions and cautions of the applicant and the nominated individual—

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(1) Section 96(9) of the Childcare Act 2006 provides that later years provision on domestic premises for reward is not later years childminding if at any time the number of persons providing the later years provision on the premises or assisting with the provision exceeds three.

- (a) the date of the offence,
- (b) the nature of the offence,
- (c) the place at which the offence was committed, and
- (d) either—
  - (i) the name of the court by or before which the person was convicted, the date of the conviction and the penalty imposed, or
  - (ii) the date of the caution.

**Information relating to the manager**

15. The full name (and any alias and former name) of the manager and, except where that person is also either the applicant or the nominated individual, their date of birth, address and telephone number.

16. The following information about the criminal convictions and cautions of the manager (unless that person is also either the applicant or the nominated individual)—

- (a) the date of the offence,
- (b) the nature of the offence,
- (c) the place at which the offence was committed, and
- (d) either—
  - (i) the name of the court by or before which the applicant was convicted, the date of the conviction and the penalty imposed, or
  - (ii) the date of the caution.

**Additional information about certain later years provision on domestic premises**

17.—(1) This paragraph applies in the case of later years provision on domestic premises which is not later years childminding by virtue of section 96(9) of the Act where the applicant for registration is an individual.

(2) The full name (and any alias and former name), date of birth and address of every person who is to care for the children for whom the later years provision is to be provided.

(3) The full name (and any alias and former name), date of birth and address of every person (other than a person mentioned in sub-paragraph (2)) who has attained the age of 16 and who works on the relevant premises.

(4) For the purposes of sub-paragraph (3)—

- (a) a person who works on the relevant premises includes a person who works on a voluntary basis, and
- (b) a person is not to be treated as working on the relevant premises if that person only works on the relevant premises at times when the later years provision is not provided.

(5) The full name (and any alias and former name) and date of birth of every person who has attained the age of 16 and who lives on the relevant premises.

**Information relating to the later years provision**

18. The following information about the later years provision which the applicant proposes to provide—

- (a) the address of the premises on which it is to be provided,

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- (b) the days on which, and hours during which, it is to be provided, and
- (c) the number of children for whom it is to be provided, and their ages.