

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE

Regulation 4

“SCHEDULE

Regulation 2

Parental Responsibility Agreement Section 4(1)(b) Children Act 1989		Keep this form in a safe place Date recorded at the Principal Registry of the Family Division:
Read the notes on the other side before you make this agreement.		
This is a Parental Responsibility Agreement regarding		
the Child	Full Name _____	
	Gender _____	Date of birth _____ Date of 18th birthday _____
Between	_____	
the Mother	Name _____	
	Address _____	
and	_____	
the Father	Name _____	
	Address _____	
We declare that	_____	
	we are the mother and father of the above child and we agree that the child's father shall have parental responsibility for the child (in addition to the mother having parental responsibility).	
	Signed (Mother) _____	Signed (Father) _____
	Date _____	Date _____
Certificate of witness	The following evidence of identity was produced by the person signing above:	The following evidence of identity was produced by the person signing above:
	Signed in the presence of: Name of Witness _____	Signed in the presence of: Name of Witness _____
	Address _____	Address _____
	Signature of Witness _____	Signature of Witness _____
	_____ [A Justice of the Peace] [Justices' Clerk] [An assistant to a justices' clerk] [An officer of the court authorised by the judge to administer oaths]	_____ [A Justice of the Peace] [Justices' Clerk] [An assistant to a justices' clerk] [An Officer of the Court authorised by the judge to administer oaths]
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Notes about the Parental Responsibility Agreement

Read these notes before you make the agreement.

About the Parental Responsibility Agreement

The making of this agreement will affect the legal position of the mother and the father. You should both seek legal advice before you make the Agreement. You can obtain the name and address of a solicitor from the Children Panel (020 7242 1222)

or from

- your local family proceedings court, or county court
- a Citizens Advice Bureau
- a Law Centre
- a local library.

You may be eligible for public funding.

When you fill in the Agreement

Please use black ink (the Agreement will be copied). Put the name of one child only. If the father is to have parental responsibility for more than one child, fill in a separate form for each child. **Do not sign the Agreement.**

When you have filled in the Agreement

Take it to a local family proceedings court, or county court, or the Principal Registry of the Family Division (the address is below).

A justice of the peace, a justices' clerk, an assistant to a justices' clerk, or a court official who is authorised by the judge to administer oaths, will witness your signature and he or she will sign the certificate of the witness. **A solicitor cannot witness your signature.**

To the mother: When you make the declaration you will have to prove that you are the child's mother so take to the court the child's full birth certificate.

You will also need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport). **Please note that the child's birth certificate cannot be accepted as sufficient proof of your identity.**

To the father: You will need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport).

When the Certificate has been signed and witnessed

Make 2 copies of the Agreement form. You do not need to copy these notes.

Take, or send, this form and the copies to **The Principal Registry of the Family Division, First Avenue House, 42-49 High Holborn, London, WC1V 6NP.**

The Registry will record the Agreement and keep this form. The copies will be stamped and sent back to each parent at the address on the Agreement. The Agreement will not take effect until it has been received and recorded at the Principal Registry of the Family Division.

Ending the Agreement

Once a parental responsibility agreement has been made it can only end

- by an order of the court made on the application of any person who has parental responsibility for the child
- by an order of the court made on the application of the child with permission of the court
- when the child reaches the age of 18.

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Step-Parent Parental Responsibility Agreement
Section 4A(1)(a) Children Act 1989

Keep this form in a safe place
Date recorded at the Principal Registry of the Family Division:

Read the notes on the other side before you make this agreement.

This is a Step-Parent Parental Responsibility Agreement regarding

the Child *Full Name* _____
Gender _____ *Date of birth* _____ *Date of 18th birthday* _____

Between
Parent A *Name* _____
Address _____

and
*the other parent *Name* _____
(with parental responsibility) *Address* _____

and
the step-parent *Name* _____
Address _____

We declare that we are the parents and step-parent of the above child and we agree that the above mentioned step-parent shall have parental responsibility for the child (in addition to those already having parental responsibility).

Signed (**Parent A**) _____ *Signed (**Other Parent**) _____ Signed (**Step-Parent**) _____
Date _____ Date _____ Date _____

Certificate of witness The following evidence of identity was produced by the person signing above: _____
The following evidence of identity was produced by the person signing above: _____
The following evidence of identity was produced by the person signing above: _____

Signed in the presence of: _____ Signed in the presence of: _____ Signed in the presence of: _____
Name of Witness _____ *Name of Witness* _____ *Name of Witness* _____

Address _____ *Address* _____ *Address* _____

*If there is only one parent with parental responsibility, please delete this section. _____
Signature of Witness _____ *Signature of Witness* _____ *Signature of Witness* _____

[A Justice of the Peace] [Justices' Clerk] [An assistant to a justices' clerk] [An Officer of the Court authorised by the judge to administer oaths] _____
[A Justice of the Peace] [Justices' Clerk] [An assistant to a justices' clerk] [An Officer of the Court authorised by the judge to administer oaths] _____
[A Justice of the Peace] [Justices' Clerk] [An assistant to a justices' clerk] [An Officer of the Court authorised by the judge to administer oaths] _____

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Notes about the Step-Parent Parental Responsibility Form

Read these notes before you make the Agreement

About the Step-Parent Parental Responsibility Agreement

The making of this agreement will affect the legal position of the parent(s) and the step-parent. You should seek legal advice before you make the Agreement. You can obtain the name and address of a solicitor from the Children Panel (020 7242 1222) or from:

- your local family proceedings court, or county court,
- a Citizens Advice Bureau,
- a Law Centre,
- a local library.

You may be eligible for public funding.

When you fill in the Agreement

Please use black ink (the Agreement will be copied). Put the name of one child only. If the step-parent is to have parental responsibility for more than one child, fill in a separate form for each child. **Do not sign the Agreement.**

When you have filled in the Agreement

Take it to a local family proceedings court, or county court, or the Principal Registry of the Family Division (the address is below).

A justice of the peace, a justices' clerk, an assistant to a justices' clerk, or a court official who is authorised by the judge to administer oaths, will witness your signature and he or she will sign the certificate of the witness. **A solicitor cannot witness your signature.**

To Parent A and the Other Parent with parental responsibility:

When you make the declaration you will have to prove that you have parental responsibility for the child. You should therefore take with you to the court one of the following documents:

- the child's full birth certificate and a marriage certificate or civil partnership certificate to show that the parents were married to each other or were in a civil partnership with each other at the time of birth or subsequently,
- a court order granting parental responsibility,
- a registered Parental Responsibility Agreement Form between the child's mother and father or other parent

- if the birth was registered after the 1 December 2003, the child's full birth certificate showing that the parents jointly registered the child's birth.

You will also require evidence of your (both parents') identity showing a photograph and signature (for example, a photocard, official pass or passport) (Please note that the child's birth certificate cannot be accepted as sufficient proof of your identity.)

To the step-parent: When you make the declaration you will have to prove that you are married to, or the civil partner of, a parent of the child so take to the court your marriage certificate or certificate of civil partnership.

You will also need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport).

When the Certificate has been signed and witnessed

Make sufficient copies of the Agreement Form for each person who has signed the form. You do not need to copy these notes.

Take, or send, the original form and the copies to:
**The Principal Registry of the Family Division,
First Avenue House, 42-49 High Holborn, London,
WC1V 6NP.**

The Registry will record the Agreement and retain the original form. The copies will be stamped with the seal of the court and sent back to every person with parental responsibility who has signed the Agreement Form and to the step-parent. The Agreement will not take effect until it has been received and recorded at the Principal Registry of the Family Division.

Ending the Agreement

Once a step-parent parental responsibility agreement has been made it can only end:

- by an order of the court made on the application of any person who has parental responsibility for the child,
- by an order of the court made on the application of the child with permission of the court,
- when the child reaches the age of 18.

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Parental Responsibility Agreement

Section 4ZA Children Act 1989 (Acquisition of parental responsibility by second female parent)

Keep this form in a safe place

Date recorded at the Principal Registry of the Family Division:

Read the notes on the other side before you make this agreement.

This is a Parental Responsibility Agreement regarding

the Child *Full Name* _____

Gender _____ *Date of birth* _____ *Date of 18th birthday* _____

Between

the Mother *Name* _____

Address _____

and other parent
(Second female parent)

Name _____

Address _____

We declare that

that we are the parents of the above child and we agree that the above mentioned parent shall have parental responsibility for the child (in addition to the mother having parental responsibility for the child).

Signed (**Mother**) _____ Signed (**Other parent**) _____

Date _____ Date _____

Certificate of witness

The following evidence of identity was produced by the person signing above:

The following evidence of identity was produced by the person signing above:

Signed in the presence of:
Name of Witness _____

Signed in the presence of:
Name of Witness _____

Address _____

Address _____

Signature of Witness _____

Signature of Witness _____

[A Justice of the Peace] [Justices' Clerk]
[An assistant to a justices' clerk] [An officer of the court authorised by the judge to administer oaths]

[A Justice of the Peace] [Justices' Clerk]
[An assistant to a justices' clerk] [An Officer of the Court authorised by the judge to administer oaths]

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Notes about the Parental Responsibility Agreement

Read these notes before you make the agreement.

This form is for use by a **mother** and a **woman** who is a parent of the child by virtue of section 43 of the Human Fertilisation and Embryology Act 2008 (the 'other parent').

About the Parental Responsibility Agreement

The making of this agreement will affect the legal position of the mother and other parent. You should both seek legal advice before you make the Agreement. You can obtain the name and address of a solicitor from the Children Panel (020 7242 1222)

- or from
- your local family proceedings court, or county court
 - a Citizens Advice Bureau
 - a Law Centre
 - a local library.

You may be eligible for public funding.

When you fill in the Agreement

Please use black ink (the Agreement will be copied). Put the name of one child only. If the other parent is to have parental responsibility for more than one child, fill in a separate form for each child. **Do not sign the Agreement.**

When you have filled in the Agreement

Take it to a local family proceedings court, or county court, or the Principal Registry of the Family Division (the address is below).

A justice of the peace, a justices' clerk, an assistant to a justices' clerk, or a court official who is authorised by the judge to administer oaths, will witness your signature and he or she will sign the certificate of the witness. **A solicitor cannot witness your signature.**

To the mother: When you make the declaration you will have to prove that you are the child's mother so take to the court the child's full birth certificate.

You will also need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport). **Please note that the child's birth certificate cannot be accepted as sufficient proof of your identity.**

To the other parent:

You will need evidence of your identity showing a photograph and signature (for example, a photocard, official pass or passport).

When the Certificate has been signed and witnessed

Make 2 copies of the Agreement form. You do not need to copy these notes, please send a copy of the child's full birth certificate with the two copies of the Agreement.

Take, or send, this form and the copies to **The Principal Registry of the Family Division, First Avenue House, 42-49 High Holborn, London, WC1V 6NP.**

The Registry will record the Agreement and keep this form. The copies will be stamped and sent back to each parent at the address on the Agreement. The Agreement will not take effect until it has been received and recorded at the Principal Registry of the Family Division.

Ending the Agreement

Once a parental responsibility agreement has been made it can only end

- by an order of the court made on the application of any person who has parental responsibility for the child
- by an order of the court made on the application of the child with permission of the court
- When the child reaches the age of 18.