

SCHEDULE 1

Regulations 10(1), 11(1), 14(1)16(1),  
18(4)-(6), 22(1), 25(1) and 27(1)

Forms

Form 1

**Section 47 of the Building Act 1984 (“The Act”)  
The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

**INITIAL NOTICE**

To: **(1)**

1. This notice relates to the following works: **(2)**
2. The approved inspector in relation to the work is: **(3)**
3. The person intending to carry out the work is: **(3)**
4. With this notice are the following documents, which are those relevant to the work described in this notice— **(4)**
  - [(a) in the case of a notice given by an inspector approved following an application under regulation 4(1) of the 2010 Regulations, a copy of the notice of approval;]
  - (b) a declaration signed by the insurer that a named scheme of insurance approved by the Secretary of State applies in relation to the work described in the notice;
  - [(c) in the case of the erection or extension of a building, a plan to scale of not less than 1:1250 showing the boundaries and location of the site and (where the work includes the construction of a new drain or private sewer) a statement—
    - (i) as to the approximate location of any proposed connection to be made to a sewer, or
    - (ii) if no connection is to be made to a sewer, as to the proposals for the discharge of the proposed drain or private sewer including the location of any septic tank and associated secondary treatment system, or any wastewater treatment system or any cesspool;]
  - [(d) a statement of any local enactment relevant to the work, and of the steps to be taken to comply with it.]
5. The work [is]/[is not] **(5)** minor work. **(6)**

Status: This is the original version (as it was originally made).

[6. I (7) declare that I do not, and will not while this notice is in force, have any financial or professional interest (8) in the works described.] (9)

7. The approved inspector [will]/[will not] (10) be obliged to consult the fire and rescue authority by regulation 12 of the 2010 Regulations.

[8. I (7) undertake to consult the fire and rescue authority before giving a plans certificate in accordance with section 50 of the Act or a final certificate in accordance with section 51 of the Act in respect of any of the work described above.] (9)

9. The approved inspector [will]/[will not] (11) be obliged to consult the sewerage undertaker by regulation 13 of the 2010 Regulations.

[10. I (7) undertake to consult the sewerage undertaker before giving a plans certificate in accordance with section 50 of the Act or a final certificate in accordance with section 51 of the Act in respect of any of the work described above.] (9)

11. I (7) am aware of the obligations laid upon me by Part 2 of the Act and by regulation 8 of the 2010 Regulations.

Signed

Signed

Approved Inspector

Person intending to carry out the work

Date

Date

**NOTES**

(1) Name and address of local authority.

(2) Location and description of the work, including the use of any building to which the work relates.

(3) Name and address.

(4) The local authority may reject this notice only on grounds prescribed by the Secretary of State. These are set out in Schedule 2 to the 2010 Regulations. They include failure to provide relevant documents. The documents listed in paragraph 4 of the notice relevant to the work described above should therefore be sent with this notice. Any sub-paragraph which does not apply should be deleted.

(5) Delete whichever does not apply.

(6) "Minor work" has the meaning given in regulation 9(5) of the 2010 Regulations. If the work is not minor work, the declaration in paragraph 6 must be made.

(7) Name of the approved inspector.

(8) "Professional or financial interest" has the meaning given in regulation 9 of the 2010 Regulations.

**(9)** Delete this statement if it does not apply.

**(10)** Delete whichever does not apply. If the inspector is obliged to consult the fire and rescue authority, the declaration in paragraph 8 must be made.

**(11)** Delete whichever does not apply. If the inspector is obliged to consult the sewerage undertaker, the declaration in paragraph 10 must be made.

*Status: This is the original version (as it was originally made).*

## Form 2

### **Section 51A of the Building Act 1984 (“the Act”) The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

#### **AMENDMENT NOTICE**

To: **(1)**

1. This notice amends the initial notice a copy of which accompanies this notice.
2. This notice amends the work in the initial notice in the following manner: **(2)**
3. With this notice are the following documents, which are those relevant to the work described in this notice— **(3)**
  - (a) a copy of the original notice;
  - [(b) in the case of a notice given by an inspector approved following an application under regulation 4(1) of the 2010 Regulations, a copy of the notice of approval;]
  - (c) either—
    - (i) a statement to the effect that all plans submitted with the original notice remain unchanged, or
    - (ii) all amended plans, and a statement to the effect that any plans not included remain unchanged; **(4)**
  - (d) a declaration signed by the insurer that a named scheme of insurance approved by the Secretary of State applies in relation to the work described in the notice;
  - [(e) in the case of the erection or extension of a building, a plan to a scale of not less than 1:1250 showing the boundaries and location of the site and (where the work includes the construction of a new drain or private sewer) a statement—
    - (i) as to the approximate location of any proposed connection to be made to a sewer, or
    - (ii) if no connection is to be made to a sewer, as to the proposals for the discharge of the proposed drain or private sewer, including the location of any septic tank and associated secondary treatment system, or any wastewater treatment system or any cesspool;]
  - [(f) a statement of any local enactment relevant to the work, and of the steps taken to comply with it.]
4. The work [is]/[is not] **(4)** minor work. **(5)**

[5. I (6) declare that I do not, and will not while this notice is in force, have any financial or professional interest (7) in the work described.] (8)

[6. I (6) am satisfied that plans relating to the work described above have been submitted to me, and that they neither are defective nor show work which, if carried out in accordance with them, would contravene any provision of building regulations.] (8)

7. The approved inspector [will]/[will not] (9) be obliged to consult the fire and rescue authority by regulation 12 of the 2010 Regulations.

[8. I (6) undertake to consult the fire and rescue authority before giving a plans certificate in accordance with section 50 of the Act or a final certificate in accordance with section 51 of the Act in respect of any of the work described above.] (8)

9. The approved inspector [will]/[will not] (10) be obliged to consult the sewerage undertaker by regulation 13 of the 2010 Regulations.

[10. I (6) undertake to consult the sewerage undertaker before giving a plans certificate in accordance with section 50 of the Act or a final certificate in accordance with section 51 of the Act in respect of any of the work described above.] (8)

11. I (6) am aware of the obligations laid upon me by Part 2 of the Act and by regulation 8 of the 2010 Regulations.

Signed

Signed

Approved Inspector

Person intending to carry out the work

Date

Date

**NOTES**

(1) Name and address of local authority.

(2) Location and/or description of the new work in the amendment notice and how it amends the work mentioned in the initial notice including the use of any building to which the new work relates.

(3) The local authority may reject this notice only on grounds prescribed by the Secretary of State. These are set out in paragraphs 1 to 11 of Schedule 2 to the 2010 Regulations. They include failure to provide relevant documents. The documents listed in paragraph 3 of the notice relevant to the work described above should therefore be sent with this notice. Any sub-paragraph which does not apply should be deleted.

(4) Delete whichever does not apply.

**Status:** This is the original version (as it was originally made).

**(5)** “Minor work” has the meaning given in regulation 9(5) of the 2010 Regulations. If the work is not minor work, the declaration in paragraph 5 must be made.

**(6)** Name of the approved inspector.

**(7)** “Professional or financial interest” has the meaning given in regulation 9 of the 2010 Regulations.

**(8)** Delete this statement if it does not apply.

**(9)** Delete whichever does not apply. If the inspector is obliged to consult the fire and rescue authority, the declaration in paragraph 8 must be made.

**(10)** Delete whichever does not apply. If the inspector is obliged to consult the sewerage undertaker, the declaration in paragraph 10 must be made.

Form 3

**Section 50 of the Building Act 1984 (“the Act”)  
The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

**PLANS CERTIFICATE**

1. This certificate relates to the following work: **(1)**
2. I am an approved inspector for the purposes of Part 2 of the Act and the above work is [the whole]/[part] **(2)** of the work described in an initial notice given by me and dated. **(3)**
3. With this certificate is the declaration, signed by the insurer, that a named scheme of insurance approved by the Secretary of State applies in relation to the work to which the certificate relates.
4. Plans of the work specified above have been submitted to me and I am satisfied that the plans neither are defective nor show that work carried out in accordance with them would contravene any provision of building regulations.
5. The work [is]/[is not] **(2)** minor work. **(4)**
- [6. I declare that I have had no financial or professional interest **(5)** in the work described since giving the initial notice described in paragraph 2.] **(6)**
- [7. I have consulted the fire and rescue authority in accordance with regulation 12 of the 2010 Regulations.] **(6)**
- [8. I have consulted the sewerage undertaker in accordance with regulation 13 of the 2010 Regulations.] **(6)**
9. The plans to which this certificate relates bear the following date and reference number: **(7)**

Signed

Approved Inspector

Date

**NOTES**

- (1)** Location and description of the work, including the use of any building to which the work relates.
- (2)** Delete whichever does not apply.

**Status:** This is the original version (as it was originally made).

(3) Insert date.

(4) “Minor work” has the meaning given in regulation 9(5) of the 2010 Regulations. If the work is not minor work, the declaration in paragraph 6 must be made.

(5) “Professional or financial interest” has the meaning given in regulation 9 of the 2010 Regulations.

(6) Delete this statement if it does not apply.

(7) Insert the date and reference number.



Form 4

**Sections 47 and 50 of the Building Act 1984 (“the Act”)  
The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

**COMBINED INITIAL NOTICE AND PLANS CERTIFICATE**

To: **(1)**

1. This notice relates to the following work: **(2)**
2. The approved inspector in relation to the work is: **(3)**
3. The person intending to carry out the work is: **(3)**
4. With this notice are the following documents, which are those relevant to the work described in this notice— **(4)**
  - [(a) in the case of a notice given by an inspector approved following an application under regulation 4(1) of the 2010 Regulations, a copy of the notice of approval;]
  - (b) a declaration signed by the insurer that a named scheme of insurance approved by the Secretary of State applies in relation to the work described in the notice;
  - [(c) in the case of the erection or extension of a building, a plan to a scale of not less than 1:1250 showing the boundaries and location of the site and (where the work includes the construction of a new drain or private sewer) a statement—
    - (i) as to the approximate location of any proposed connection to be made to a sewer, or
    - (ii) if no connection is to be made to a sewer, as to the proposals for the discharge of the proposed drain or private sewer, including the location of any septic tank and associated secondary treatment system, or any wastewater treatment system or any cesspool;]
  - [(d) a statement of any local enactment relevant to the work, and of the steps to be taken to comply with it.]
5. The work [is]/[is not] **(5)** minor work. **(6)**
- [6. I **(7)** declare that I do not, and will not while this notice is in force, have any financial or professional interest **(8)** in the work described.] **(9)**
7. I **(7)** am satisfied that plans relating to the work described above have been submitted to me, and that they neither are defective nor show work which, if carried out in accordance with them, would contravene any provision of building regulations.

*Status: This is the original version (as it was originally made).*

8. The approved inspector [is]/[is not] (10) obliged to consult the fire and rescue authority by regulation 12 of the 2010 Regulations.

[9. I (7) have consulted the fire and rescue authority in accordance with regulation 12.] (9)

[10. I (7) undertake to consult the fire and rescue authority before giving a final certificate in accordance with section 51 of the Act in respect of any of the work described above.] (9)

11. The approved inspector [is]/[is not] (11) obliged to consult the sewerage undertaker by regulation 13 of the 2010 Regulations.

[12. I (7) have consulted the sewerage undertaker in accordance with regulation 13.] (9)

[13. I (7) undertake to consult the sewerage undertaker before giving a final certificate in accordance with section 51 of the Act in respect of any of the work described above.] (9)

14. The plans to which this certificate relates bear the following date and reference number. (12)

15. I (7) am aware of the obligations laid upon me by Part 2 of the Act and by regulation 8 of the 2010 Regulations.

Signed

Signed

Approved Inspector

Person intending to carry out the work

Date

Date

**NOTES**

(1) Name and address of local authority.

(2) Location and description of the work, including the use of any building to which the work relates.

(3) Name and address.

(4) The local authority may reject this notice only on grounds prescribed by the Secretary of State. These are set out in Schedules 2 and 3 to the 2010 Regulations. They include failure to provide relevant documents. The documents listed in paragraph 4 of the notice relevant to the work described above should therefore be sent with this notice. Any subsequent paragraph which does not apply should be deleted.

(5) Delete whichever does not apply.

(6) "Minor work" has the meaning given in regulation 9(5) of the 2010 Regulations. If the work is not minor work, the declaration in paragraph 6 must be made.

(7) Name of the approved inspector.

**(8)** “Professional or financial interest” has the meaning given in regulation 9 of the 2010 Regulations.

**(9)** Delete this statement if it does not apply.

**(10)** Delete whichever does not apply. If the inspector is obliged to consult the fire and rescue authority, the declarations in paragraph 9 and 10 must be made.

**(11)** Delete whichever does not apply. If the inspector is obliged to consult the sewerage undertaker, the declarations in paragraphs 12 and 13 must be made.

**(12)** Insert the date and reference number.

*Status: This is the original version (as it was originally made).*

## Form 5

### **Section 51 of the Building Act 1984 The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

#### **FINAL CERTIFICATE**

1. This certificate relates to the following work: **(1)**
2. I am an approved inspector and the work described above was [the whole]/[part] **(2)** of the work described in an initial notice given by me and dated. **(3)**
3. Subject to what is said in paragraph 4 below, the work described above has been completed and I have performed the functions assigned to me by regulation 8 of the 2010 Regulations.
- [4. The work described above involves the insertion of insulating material into a cavity wall and this [has]/[has not] **(2)** been carried out.] **(4)**
- [5. Final certificates have now been issued in respect of all the work described in the initial notice referred to in paragraph 2 above.] **(4)**
6. With this certificate is the declaration, signed by the insurer that a named scheme of insurance approved by the Secretary of State applies in relation to the work to which the certificate relates.
7. The work [is]/[is not] **(2)** minor work. **(5)**
- [8. I have had no professional or financial interest in the work described above since giving the initial notice described in paragraph 2 above.] **(4)**

Signed

Approved Inspector

Date

#### **NOTES**

- (1)** Location and description of the work, including the use of any building to which the work relates.
- (2)** Delete whichever does not apply.
- (3)** Insert date.
- (4)** Delete this statement if it does not apply.
- (5)** “Minor work” has the meaning given in regulation 9(5) of the 2010 Regulations. If the work is not minor work, the declaration in paragraph 8 must be made.

Form 6

**Section 52(1) of the Building Act 1984  
The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

**NOTICE OF CANCELLATION BY APPROVED INSPECTOR**

To: (1)

1. This notice relates to the following work: (2)
2. An initial notice dated (3) has been given and the above work was specified in it.
3. I am the approved inspector in relation to that work.
4. I hereby cancel the initial notice.
- [5. I gave notice to the person carrying out the work in accordance with regulation 18 of the 2010 Regulations and that person failed to remedy the contravention within the prescribed period. The contravention is:] (4)

Signature

Date

**NOTES**

- (1) Insert the name and address of the person to whom the notice is given. It must be given to the local authority and the person carrying out or intending to carry out the work.
- (2) Location and description of the work, including the use of any building to which the work relates.
- (3) Insert date.
- (4) Delete this statement if it does not apply. If it applies, specify the provision of building regulations (including the specific requirement) which is contravened.

*Status: This is the original version (as it was originally made).*

## Form 7

### **Section 52(3) of the Building Act 1984 The Building (Approved Inspectors etc.) Regulations 2010**

#### **NOTICE OF CANCELLATION BY PERSON CARRYING OUT WORK**

To: **(1)**

1. This notice relates to the following work: **(2)**
2. An initial notice dated **(3)** has been given and the above work was specified in it.
3. I am [the person carrying out the work]/[intending to carry out the work]. **(4)**
4. I hereby cancel the initial notice.

Signature

Date

#### **NOTES**

- (1)** Insert the name and address of the person to whom the notice is given. It must be given to the local authority and, if practicable, to the approved inspector.
- (2)** Location and description of the work, including the use of any building to which the work relates.
- (3)** Insert date.
- (4)** Delete whichever does not apply.

## Form 8

### **Section 52(5) of the Building Act 1984 The Building (Approved Inspectors etc.) Regulations 2010**

#### **NOTICE OF CANCELLATION BY LOCAL AUTHORITY**

To: **(1)**

1. This notice relates to the following work: **(2)**
2. I am authorised to sign this notice by the following local authority: **(3)**
3. The authority accepted an initial notice on **(4)** and the above work was described in it.
4. It appears to the local authority that the work to which the initial notice relates has not been commenced within the period of three years beginning on the date on which the initial notice was accepted, and the local authority hereby cancel the initial notice.

Signature

Date

#### **NOTES**

**(1)** Insert the name and address of the person to whom the notice is given. This notice must be given to the approved inspector and the person shown in the initial notice as the person intending to carry out the work.

**(2)** Location and description of the work, including the use of the any building to which the work relates.

**(3)** Name and address of the local authority.

**(4)** Insert date.

*Status: This is the original version (as it was originally made).*

## Form 9

### **Section 54 of the Building Act 1984 (“the Act”) The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

#### **PUBLIC BODY’S NOTICE**

To: **(1)**

1. This notice relates to the following work: **(2)**
2. **(3)** is approved under Part 2 of the Act and intends to carry out in relation to a building belonging to it the work described above which can be adequately supervised by its own servants or agents.
3. With this notice are the following documents, which are those relevant to the work described in this notice— **(4)**
  - [(a)** in the case of the erection or extension of a building, a plan to a scale of not less than 1: 1250 showing the boundaries and location of the site and (where the work includes the construction of a new drain or private sewer) a statement—
    - (i)** as to the approximate location of any proposed connection to be made to a sewer, or
    - (ii)** if no connection is to be made to a sewer, as to the proposals for the discharge of the proposed drain or private sewer, including the location of any septic tank and associated secondary treatment system, any wastewater treatment system or any cesspool;]
  - [(b)** a statement of any local enactment relevant to the work, and of the steps to be taken to comply with it.]
4. The public body [will]/[will not] **(5)** be obliged to consult the fire and rescue authority by regulation 23 of the 2010 Regulations.
- [5. (3) undertakes to consult the fire and rescue authority before giving a public body’s plans certificate in accordance with paragraph 2 of Schedule 4 to the Act or a public body’s final certificate in accordance with paragraph 3 of Schedule 4 to the Act in respect of any of the work described above.] (7)**
6. The public body [will]/[will not] **(6)** be obliged to consult the sewerage undertaker by regulation 24 of the 2010 Regulations.
- [7. (3) undertakes to consult the sewerage undertaker before giving a public body’s plans certificate in accordance with paragraph 2 of Schedule 4 to the Act or a public body’s final certificate in accordance with paragraph 3 of Schedule 4 to the Act in respect of any of the work described above.] (7)**

Signature

Date



## NOTES

- (1) Name and address of local authority.
- (2) Location and description of the work, including the use of any building to which the work relates.
- (3) Name and address of public body.
- (4) The local authority may reject this notice only on grounds prescribed by the Secretary of State. These are set out in Schedule 5 to the 2010 Regulations. They include failure to provide relevant documents. The documents listed in paragraph 3 relevant to the work described above should therefore be sent with this notice. Any sub-paragraph which does not apply should be deleted.
- (5) Delete whichever does not apply. If the public body is obliged to consult the fire and rescue authority, the declaration in paragraph 5 must be made.
- (6) Delete whichever does not apply. If the public body is obliged to consult the sewerage undertaker, the declaration in paragraph 7 must be made.
- (7) Delete this statement if it does not apply.

*Status: This is the original version (as it was originally made).*

## Form 10

### **Paragraph 2 of Schedule 4 to the Building Act 1984 (“the Act”) The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

#### **PUBLIC BODY’S PLANS CERTIFICATE**

1. This certificate relates to the following work: **(1)**
2. **(2)** is an approved public body under Part 2 of the Act and the above work is [the whole]/[part] **(3)** of work described in a public body’s notice given by the body and dated. **(4)**
3. Plans of the work described above have been inspected by a servant or agent of the public body who is competent to assess the plans and that person is satisfied that the plans neither are defective nor show work which, if carried out in accordance with them, would contravene any provision of building regulations.
4. The fire and rescue authority has been consulted in accordance with regulation 23 of the 2010 Regulations.] **(5)**
5. The sewerage undertaker has been consulted in accordance with regulation 24 of the 2010 Regulations.] **(5)**
6. The plans inspected bear the following date and reference number: **(6)**

Signature

Date

#### **NOTES**

- (1)** Location and description of the work, including the use of any building to which the work relates.
- (2)** Name and address of public body.
- (3)** Delete whichever does not apply.
- (4)** Insert date.
- (5)** Delete this statement if it does not apply.
- (6)** Insert the date and reference number.

## Form 11

### **Paragraph 2(2) of Schedule 4 to the Building Act 1984 (“the Act”) The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

#### **COMBINED PUBLIC BODY’S NOTICE AND PLANS CERTIFICATE**

To: **(1)**

1. This certificate relates to the following work: **(2)**
2. **(3)** is an approved public body under Part 2 of the Act.
3. With this notice are the following documents, which are those relevant to the work described in this notice— **(4)**
  - [(a)** in the case of the erection or extension of a building, a plan to a scale of not less than 1:1250 showing the boundaries and location of the site and (where the work includes the construction of a new drain or private sewer) a statement—
    - (i)** as to the approximate location of any proposed connection to be made to a sewer, or
    - (ii)** if no connection is to be made to a sewer, as to the proposals for the discharge of the proposed drain or private sewer, including the location of any septic tank and associated secondary treatment system, or any wastewater treatment system or any cesspool;]
  - [(b)** a statement of any local enactment relevant to the work, and of the steps to be taken to comply with it.]
4. Plans of the work described above have been inspected by a servant or agent of the public body who is competent to assess the plans and that person is satisfied that the plans neither are defective nor show work which, if carried out in accordance with them, would contravene any provision of building regulations.
- [5. The fire and rescue authority has been consulted in accordance with regulation 23 of the 2010 Regulations.] (5)**
- [6. The body undertakes to consult the fire and rescue authority before giving a final certificate in accordance with paragraph 3 of Schedule 4 to the Act in respect of the work described above.] (5)**
- [7. The sewerage undertaker has been consulted in accordance with regulation 24 of the 2010 Regulations.] (5)**
- [8. The body undertakes to consult the sewerage undertaker before giving a final certificate in accordance with paragraph 3 of Schedule 4 to the Act in respect of any of the work described above.] (5)**

**Status:** This is the original version (as it was originally made).

9. The plans inspected bear the following date and reference number: **(6)**

Signature

Date

**NOTES**

**(1)** Name and address of local authority.

**(2)** Location and description of the work, including the use of any building to which the work relates.

**(3)** Name and address of public body.

**(4)** The local authority may reject this notice only on grounds prescribed by the Secretary of State. These are set out in Schedules 5 and 6 to the 2010 Regulations. They include failure to provide relevant documents. The documents listed in paragraph 3 relevant to the work described above should therefore be sent with this notice. Any sub-paragraph which does not apply should be deleted.

**(5)** Delete this statement if it does not apply.

**(6)** Insert the date and reference number.

## Form 12

### **Paragraph 3 of Schedule 4 to the Building Act 1984 The Building (Approved Inspectors etc.) Regulations 2010 (“the 2010 Regulations”)**

#### **PUBLIC BODY’S FINAL CERTIFICATE**

1. This certificate relates to the following work: (1)
2. The work described above is [the whole]/[part] (2) of the work described in a public body’s notice given by (3) on (4). Subject to what is said in paragraph 3 below, the work has been supervised by the servant or agent of (3) to ensure compliance with those substantive requirements of building regulations which apply to it.
- [3. The work to which this certificate relates involves the insertion of insulating material into a cavity wall and this [has]/[has not] (2) been carried out.] (5)
- [4. A public body’s final certificate has now been issued in respect of all the work specified in the public body’s notice referred to in paragraph 2.] (5)
- [5. The fire and rescue authority has been consulted in accordance with regulation 23 of the 2010 Regulations.] (5)
- [6. The sewerage undertaker has been consulted in accordance with regulation 24 of the 2010 Regulations.] (5)

Signature

Date

#### **NOTES**

- (1) Location and description of the work, including the use of any building to which the work relates.
- (2) Delete whichever does not apply.
- (3) Insert the name of the public body.
- (4) Insert the date.
- (5) Delete this statement if it does not apply.