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STATUTORY INSTRUMENTS

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**2010 No. 60**

The Criminal Procedure Rules 2010

PART 3

CASE MANAGEMENT

**Case progression officers and their duties**

- 3.4.**—(1) At the beginning of the case each party must, unless the court otherwise directs—
- (a) nominate an individual responsible for progressing that case; and
  - (b) tell other parties and the court who he is and how to contact him.
- (2) In fulfilling its duty under rule 3.2, the court must where appropriate—
- (a) nominate a court officer responsible for progressing the case; and
  - (b) make sure the parties know who he is and how to contact him.
- (3) In this Part a person nominated under this rule is called a case progression officer.
- (4) A case progression officer must—
- (a) monitor compliance with directions;
  - (b) make sure that the court is kept informed of events that may affect the progress of that case;
  - (c) make sure that he can be contacted promptly about the case during ordinary business hours;
  - (d) act promptly and reasonably in response to communications about the case; and
  - (e) if he will be unavailable, appoint a substitute to fulfil his duties and inform the other case progression officers.