

SCHEDULE 1

Amendments to the Insolvency Rules 1986

Substitution of Rule 2.44

58. For Rule 2.44 (minutes) substitute—

“2.44A Minutes

- (1) The chairman of the meeting must cause minutes of its proceedings to be kept.
- (2) The minutes must be authenticated by the chairman, and be retained by the chairman as part of the records of the administration.
- (3) The chairman must also cause to be made up and kept a list of all the creditors who attended the meeting.
- (4) The minutes must include—
 - (a) a list of the names of creditors who attended (personally or by proxy) and their claims,
 - (b) if a creditors’ committee has been established, the names and addresses of those elected to be members of the committee, and
 - (c) a record of every resolution passed.”.