#### STATUTORY INSTRUMENTS

# 2011 No. 1709

## The Criminal Procedure Rules 2011

### PART 63

### APPEAL TO THE CROWN COURT

## Duty of magistrates' court officer

- **63.4.** The magistrates' court officer must—
  - (a) as soon as practicable serve on the Crown Court officer—
    - (i) the appeal notice and any accompanying application served by the appellant,
    - (ii) details of the parties including their addresses,
    - (iii) a copy of each magistrates' court register entry relating to the decision under appeal and to any application for bail pending appeal, and
    - (iv) any report received for the purposes of sentencing;
  - (b) keep any document or object exhibited in the proceedings in the magistrates' court, or arrange for it to be kept by some other appropriate person, until—
    - (i) 6 weeks after the conclusion of those proceedings, or
    - (ii) the conclusion of any proceedings in the Crown Court that begin within that 6 weeks;
  - (c) provide the Crown Court with any document, object or information for which the Crown Court officer asks, within such period as the Crown Court officer may require.