
STATUTORY INSTRUMENTS

2012 No. 3012

The Charitable Incorporated
Organisations (General) Regulations 2012

PART 7

MEETINGS AND PROCEDURE

Records to be kept of charity trustees' decisions

37.—(1) Every CIO must—

- (a) cause minutes of all proceedings at meetings of its charity trustees to be recorded; and
- (b) if decisions are made by its charity trustees otherwise than in meetings, must cause the decisions made to be recorded.

(2) The records must be kept for at least 6 years from—

- (a) in the case of minutes of meetings, the date of the meeting;
- (b) in the case of decisions made otherwise in meetings, the date on which the decision was made.