### STATUTORY INSTRUMENTS

# 2013 No. 1894

# The Taking Control of Goods Regulations 2013

# PART 2

## PROCEDURE FOR TAKING CONTROL OF GOODS

Notice of enforcement prior to taking control of goods

#### Form and contents of notice

- 7. Notice of enforcement must be given in writing, and must contain the following information—
  - (a) the name and address of the debtor;
  - (b) the reference number or numbers;
  - (c) the date of notice;
  - (d) details of the court judgment or order or enforcement power by virtue of which the debt is enforceable against the debtor;
  - (e) the following information about the debt—
    - (i) sufficient details of the debt to enable the debtor to identify the debt correctly;
    - (ii) the amount of the debt including any interest due as at the date of the notice;
    - (iii) the amount of any enforcement costs incurred up to the date of notice; and
    - (iv) the possible additional costs of enforcement if the sum outstanding should remain unpaid as at the date mentioned in paragraph (h);
  - (f) how and between which hours and on which days payment of the sum outstanding may be made;
  - (g) a contact telephone number and address at which, and the days on which and the hours between which, the enforcement agent or the enforcement agent's office may be contacted; and
  - (h) the date and time by which the sum outstanding must be paid to prevent goods of the debtor being taken control of and sold and the debtor incurring additional costs.

**Changes to legislation:**There are currently no known outstanding effects for the The Taking Control of Goods Regulations 2013, Section 7.