

**2013 No. 1945**

**ARMS AND AMMUNITION**

**The Firearms (Amendment) Rules 2013**

*Made* - - - - *23rd July 2013*

*Coming into force* - - *1st December 2013*

The Secretary of State, in exercise of the powers conferred by sections 26A(1), 26B(1) and 53 of the Firearms Act 1968(a), makes the following Rules:

**Citation and commencement**

1. These Rules may be cited as the Firearms (Amendment) Rules 2013 and shall come into force on 1st December 2013.

**Amendment to the Firearms Rules 1998**

2. The Firearms Rules 1998(b) are amended as follows.

3. In rule 3 (firearm certificates)—

(a) for paragraph (1), substitute—

“An application for the grant or renewal of a firearm certificate shall be in the form set out in Part 1 of Schedule 1.”;

(b) in paragraph (2), for the words “1 to 16” substitute “1 to 18”;

(c) after paragraph (6), insert—

“(7) An application for the variation of a firearm certificate shall be in the form set out in Part IV of Schedule 1.”

4. In rule 4 (referees: firearm certificates), omit paragraph (4).

5. In rule 5(2) (shotgun certificates), for the words “1 to 16” substitute “1 to 14, and 19 to 21.”

6. In rule 7 (photographs to accompany application)—

(a) before the words “the photographs,” insert “(1)”;

(b) at the end, insert the following—

“(2) Where an applicant applies for a firearm certificate and a shotgun certificate simultaneously using the prescribed form in Part 1 of Schedule 1, the applicant need only submit a total of four photographs.”.

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(a) 1968 c.27. Sections 26A and 26B were substituted for section 26 as originally enacted by section 37 of the Firearms Amendment Act 1997 (c.5).

(b) S.I. 1998/1941, to which there are amendments not relevant to these Rules.

**7.** In Schedule 1 (firearm certificates: forms of application and certificate)—

- (a) for the heading, substitute “Form of Application for Firearm and Shotgun Certificates, and Firearm Certificate”;
- (b) for the form in Part 1 (application for a firearm certificate), substitute the form in Schedule 1 to these Regulations (application for the grant or renewal of a firearm or shotgun certificate);
- (c) after Part III, insert Part IV as set out in Schedule 2 to these Rules (application to vary a firearm certificate).

**8.** In Schedule 2 (shotgun certificates: forms of application and certificate)—

- (a) for the heading, substitute “Shotgun Certificate”;
- (b) omit Part 1 (application for shotgun certificate).

**General**

**9.** An application for a firearm certificate or a shotgun certificate may continue to be made using an application form which is replaced or omitted by virtue of rule 7(b) or 8(b) above if it is received by the chief officer of police for the area in which the applicant resides on or before 1st January 2014.

Home Office  
23rd July 2013

*Taylor of Holbeach*  
Minister of State

SCHEDULE 1

Rule 7(b)

Application for the grant or renewal of a firearm or shotgun certificate

FORM 201

APPLICATION FOR THE GRANT OR RENEWAL OF A FIREARM AND/OR SHOTGUN CERTIFICATE

PLEASE READ THE NOTES THAT ACCOMPANY THIS FORM CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

Please use black ink and write in BLOCK CAPITALS throughout, except when signing. (Applicants must print their name, sign and date each page). If you wish to provide any further information to that mentioned in this form, you must also sign and date that information.

For what are you applying?

1. I am applying for (tick each box which applies)

Firearm certificate: [ ] Grant [ ] Renewal

Shotgun certificate: [ ] Grant [ ] Renewal

8. Previous home address(es) from the past five years

If not applicable write N/A here (please use a new line for each address).

Address 1

PART A: Personal details.

2. Title

3. Forename(s)

4. Surname

5. Date of birth

i) Place of birth

ii) Country of birth

6. Home address:

Postcode

Dates of residence

From To

Address 2

Postcode

Dates of residence

From To

Address 3

i) Postcode

ii) Telephone number

iii) Mobile number

iv) E-mail

7. Work address:

Postcode

Dates of residence

From To

9. If you have at any time used a name other than that given in answer to questions 3 and 4 please complete below:

i) Postcode

ii) Telephone number

iii) E-mail address

Previous surname(s)

Previous forename(s)

Please print, sign and date here:

Applicant's name:

Applicant's signature: Date:

10. Height: ..... Metres ..... Centimetres

or

..... Feet ..... Inches

11. Gender:  Male  Female

12. Personal health & medical declaration.  
**IMPORTANT:** Please read notes 5 and 6 **BEFORE** completion.

(A) Do you suffer from any relevant medical conditions? Yes  No  (If yes give details):

.....  
 .....  
 .....

(B) Have you ever received treatment for depression or any other kind of mental health condition? Yes  No  (If yes give details):

.....  
 .....  
 .....

13. Details of your general practitioner (GP)/specialist

i) Name of your GP/specialist

.....  
 .....

ii) Address of the GP practice/medical centre

.....  
 .....

Postcode .....

iii) Telephone number of the GP practice/medical centre

.....  
 .....

iv) E-mail address of the GP practice/medical centre

.....  
 .....

14. Offences. **IMPORTANT:** Please read note 1 **BEFORE** completion.

Have you been convicted of any offence or received a written caution (not including parking)?

Yes  No

(If yes give details of all convictions and/or formal written cautions, binding orders and spent convictions, including those received outside Great Britain).

Date	Offence
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....
.....	.....

**PART B: Medical declaration and consent.**

The information I have given above is true and I understand that it is an offence under section 28A(1) of the Firearms Act 1968 to knowingly or recklessly make a false statement for the purposes of procuring the grant or renewal of a certificate; the maximum penalty for which is six months imprisonment and/or a fine.

I give the police permission to contact my general practitioner and/or specialist to obtain factual details of any medical history in respect of this application. This authority is valid for the life of the certificate.

I understand that my GP may share sensitive personal data with the police concerning my physical and mental health for the purpose of enabling the police to make a fully informed decision on my application, and I hereby consent to this processing of my personal data.

Signature: .....

Print name: .....

Date: .....

Please print, sign and date here:  
 Applicant's name: .....  
 Applicant's signature: ..... Date: .....

**APPLICATION FOR THE GRANT OR RENEWAL OF A FIREARM CERTIFICATE**

(If applying for a SHOTGUN certificate only go to part D)

**PART C: Firearm details (if applicable). Please write in BLOCK CAPITALS**

15. Details of firearms currently held. **IMPORTANT:** Please read note & **BEFORE** completion.

If none write NONE here

Calibre Metric/ Imperial	Type	Make and Model e.g. Winchester	Serial No	Reason e.g. Target shooting

16. Details of firearms to be acquired (if known). **IMPORTANT:** Please read note & **BEFORE** completion.

If none write NONE here

Calibre Metric/ Imperial	Type	Reason e.g. Target shooting

Please print, sign and date here:

Applicant's name: .....

Applicant's signature: ..... Date: .....

**17.** Details of the maximum amount of ammunition to be possessed

Calibre Metric/ Imperial	Quantity	Calibre Metric/ Imperial	Quantity	Calibre Metric/ Imperial	Quantity

**18.** i) Details of current (or in the case of a grant, proposed) security arrangements. NB: it is not necessary to have all of the below.

Tick all that are relevant:

- British standard cabinet or equivalent
- Cabinet bolted to the fabric of the building
- Storage out of sight of casual visitors
- Stored at other address(es) (give details)

.....  
 .....

- Shared security (give details of whom the security is shared with)

.....  
 .....

- Ammunition storage (give details)

.....  
 .....

ii) Give details of any other relevant security arrangements below e.g. gun room, address of alternate security location etc

.....

Please print, sign and date here:

Applicant's name: .....

Applicant's signature: ..... Date: .....



**21.** Would you like your shotgun certificate to expire at the same time as your firearm certificate?

Yes  No

If yes, give details of your current firearm certificate if applicable. See note 1.

Police force issuing your firearm certificate:

.....

Firearm certificate number:

.....

Signature: .....

Print name: .....

Date: .....

Please print, sign and date here:

Applicant's name: .....

Applicant's signature: ..... Date: .....





**DECLARATION**

I hereby apply for a

firearm  shotgun

certificate (tick as appropriate). The information I have provided on this form is true and I understand that it is an offence under section 28A(7) of the Firearms Act to knowingly or recklessly make a false statement for the purpose of procuring the grant or renewal of a certificate; the maximum penalty for which is six months' imprisonment and/or a fine. I understand that I will be subject to a check of police records and that my details will be held electronically.

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

I have enclosed FOUR identical photographs of a current likeness of me, the applicant. See note 2 and 3 for details of the photographic requirements.

If the applicant is under 18 years of age the following must be completed

Parent  or Guardian

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Date: \_\_\_\_\_

## APPLICATION FOR THE GRANT OR RENEWAL OF A FIREARM AND/OR SHOTGUN CERTIFICATE

### PART F: (i) Referee details. Please write in BLOCK CAPITALS

Firearm and/or shotgun certificates.

See notes 10 and 11

1. Title \_\_\_\_\_ 2. Surname \_\_\_\_\_ 3. Forename(s) \_\_\_\_\_

4. Date of birth \_\_\_\_\_ 5. Occupation \_\_\_\_\_

6. Home address \_\_\_\_\_

Postcode \_\_\_\_\_ 7. Home telephone number \_\_\_\_\_

i) Work telephone number \_\_\_\_\_ ii) Mobile number \_\_\_\_\_

iii) Home e-mail \_\_\_\_\_ iv) Work e-mail \_\_\_\_\_

8. In what capacity do you know the applicant?

\_\_\_\_\_  
 \_\_\_\_\_

9. I have seen the details given by

\_\_\_\_\_  
 \_\_\_\_\_

(insert full name of applicant) which are true to the best of my knowledge. I have known the applicant for \_\_\_\_\_ years and know of no reason why she/he should not be granted or have renewed a **shotgun or firearm** certificate as applicable. I have signed and dated the reverse of one of the photographs submitted with the application and declare that it is a current true likeness. I also understand it is an offence under section 28A(7) of the Firearms Act to knowingly or recklessly make a false declaration for the purpose of procuring for another the grant or renewal of a certificate.

Signature of referee:

\_\_\_\_\_  
 Print name: \_\_\_\_\_

Date: \_\_\_\_\_

Please print, sign and date here:

Applicant's name: \_\_\_\_\_

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

## APPLICATION FOR THE GRANT OR RENEWAL OF A FIREARM CERTIFICATE

### PART F: (ii) Referee details. Please write in BLOCK CAPITALS

Referee (ii) is **ONLY** required for a firearm certificate. See note 10.

1. Title \_\_\_\_\_ 2. Surname \_\_\_\_\_ 3. Forename(s) \_\_\_\_\_  
 4. Date of birth \_\_\_\_\_ 5. Occupation \_\_\_\_\_  
 6. Home address \_\_\_\_\_  
 \_\_\_\_\_  
 Postcode \_\_\_\_\_ 7. Home telephone number \_\_\_\_\_  
 i) Work telephone number \_\_\_\_\_ ii) Mobile number \_\_\_\_\_  
 iii) Home e-mail \_\_\_\_\_ iv) Work e-mail \_\_\_\_\_

8. In what capacity do you know the applicant?  
 \_\_\_\_\_

9. I have seen the details given by  
 \_\_\_\_\_

(insert full name of applicant) which are true to the best of my knowledge. I have known the applicant for \_\_\_\_\_ years and know of no reason why she/he should not be granted or renewed a **firearm** certificate as applicable. I have signed and dated the reverse of one of the photographs submitted with the application and declare that it is a current true likeness. I also understand it is an offence under section 28A(7) of the Firearms Act to knowingly or recklessly make a false declaration for the purpose of procuring for another the grant or renewal of a certificate.

Signature of referee:  
 \_\_\_\_\_

Print name:  
 \_\_\_\_\_

Date: \_\_\_\_\_

Please print, sign and date here:

Applicant's name: \_\_\_\_\_  
 Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PART G: Equality (Please tick the appropriate boxes)****EQUALITY INFORMATION****1. Do you have a disability?**Yes  No Prefer not to say **2. What is your ethnic group?****A. White**

- English  
 Welsh  
 Scottish  
 Northern Irish  
 British  
 Irish  
 Gypsy or Irish Traveller

Any other white background, write in:

**B. Mixed / multiple ethnic groups**

- White and Black Caribbean  
 White and Black African/White and Asian  
 Any other mixed / multiple ethnic background, write in:

**C. Asian or Asian British**

- Indian  
 Pakistani  
 Bangladeshi  
 Chinese

Any other Asian background, write in:

**D. Black / African / Caribbean / Black British**

- African  
 Caribbean  
 Any other Black / African / Caribbean background, write in:

**E. Other ethnic group**

- Arab

Any other ethnic group, write in:

**F. Prefer not to say** **3. Gender**  male  femalePrefer not to say **4. What is your age group?**

Age group	Tick
66 and above	<input type="checkbox"/>
61-65	<input type="checkbox"/>
56-60	<input type="checkbox"/>
51-55	<input type="checkbox"/>
46-50	<input type="checkbox"/>
41-45	<input type="checkbox"/>
36-40	<input type="checkbox"/>
31-35	<input type="checkbox"/>
26-30	<input type="checkbox"/>
21-25	<input type="checkbox"/>
18-25	<input type="checkbox"/>
Under 18	<input type="checkbox"/>

Prefer not to say

## APPLICATION FOR THE GRANT OR RENEWAL OF A FIREARM AND/OR SHOTGUN CERTIFICATE

### NOTES

Please read these **BEFORE** completing the form

**FIREARM:** Section 1 of the Firearms Act 1968 (as amended) applies to all firearms except:

- i. a shotgun;
- ii. an air weapon (unless declared 'specially dangerous');
- iii. prohibited weapons such as centrefire self-loading rifles, handguns, machine guns etc (unless specifically authorised).

**Shotgun:** Section 1(3)a of the Firearms Act 1968 (as amended) defines a shotgun as:

- i. a smooth bore gun (not being an air weapon);
- ii. having a barrel not less than 24" (60.96cm) and a bore less than 2" (5.08cm);
- iii. either having no magazine, or a non-detachable magazine incapable of holding more than two cartridges;
- iv. not a revolver gun.

1. You must not withhold information about **any conviction**. This includes motoring offences, binding overs, formal written warnings, cautions and convictions in and outside Great Britain, and (by virtue of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975) convictions which are spent under the 1974 Act. A conditional discharge and an absolute discharge both count as convictions for this purpose. Details of parking offences and fixed penalty notices do not need to be declared.
2. Applications must be accompanied by four identical photographs of you and sized 45mm x 35mm. The photographs must be full face and without a hat and must be a current true likeness. Ordinary passport style photographs are suitable for this purpose. A computer generated likeness is acceptable if it is full face, against a plain background and printed on good quality gloss or matt paper. If you are applying for both a firearm and a shotgun certificate you need only submit four photographs.
3. One of the photographs must be signed in ink, on the back by you, the applicant. Each of the referees must endorse a further separate photograph, in ink with her/his signature and the date the likeness was compared.
4. Unless otherwise advised by the police, you should post or take the completed form together with the fee and photographs to the police firearms licensing department. In the case of an application for renewal of a shotgun certificate, the current certificate or a signed and dated recent copy should be included with the application.
5. Personal health and medical declaration. You must disclose any physical or mental health condition that may affect your ability to safely possess and use a firearm (including a shotgun). This includes for example epilepsy, stroke, stress related illness, depression, alcoholism, heart disease, cancer etc. If in doubt, consult your GP.
6. Where an application is successful a letter will be sent to your GP and where there is good reason a medical report may be required.
7. To apply for both a **firearm certificate** and a **shotgun certificate** and to have them expire at the same time (coterminal certificates) you should complete the sections for firearm and shotgun certificates. The fee payable for such certificates may be less than the normal fee for the grant or renewal of a shotgun certificate if both of your application forms are dealt with at the same time.
8. (1) To acquire or possess firearms or ammunition under Section 1 of the Firearms Act 1968, you have to provide evidence that you have a good reason to do so. This applies to the grant, renewal or variation of a firearm certificate. This evidence can take several forms: permission to shoot over land or membership of a target shooting club, or a booking or invitation to go deer stalking are examples, but these are not exhaustive.

**Section 1: Firearm Only**

(2) Please provide the address of one area of land where you have permission to shoot, together with the name, address and telephone number of the person who has given you that permission or the details of a Home Office approved club of which you are a full member. **NB:** You will not necessarily be limited to shooting over that individual piece of land or at that club.

- 9. You must complete parts A and B before passing the form to your referee(s) for signing.**
- 10.** When applying for a **firearm certificate**, two people who have agreed to act as referees must complete Part F (i & ii) and when applying for a **shotgun certificate** one person who has agreed to act as referee must complete part F (i).
- 11.** The referee(s) who have agreed to act for you must have known you personally for at least two years and must be resident in Great Britain. Referees must not be a member of your family, a registered firearms dealer, a serving police officer or police employee. Referees must be of good character and references must be given freely and not on payment.
- 12.** The equality monitoring information you provide in Part G aims to assist the force in meeting its duties as a Public Authority. The information will be kept separately from the application.

July 2013

SCHEDULE 2

Rule 7(c)

Application for the variation of a firearm certificate

FORM 002

**APPLICATION TO VARY A FIREARM CERTIFICATE**

**PLEASE WRITE IN BLOCK CAPITALS THROUGHOUT EXCEPT WHEN SIGNING**

Applicants must sign and date each page. If you wish to provide any information further to that on the form, you must sign and date that information

**NOTE: THE CERTIFICATE TO BE VARIED MUST BE ENCLOSED WITH THIS FORM**

**Personal details**

1. Title .....

2. Forename(s) .....

3. Surname .....

4. Date of birth .....

5. Place of birth .....

6. Country of birth .....

7. Home address: .....

.....

.....

.....

Postcode .....

8. Telephone number .....

9. Mobile number .....

10. E-mail .....

Have there been any changes in the personal circumstances declared on your last application to grant or renew the certificate?

Yes  No

If yes, you **must** report the changes e.g. any mental health or medical condition or convictions below.

.....

.....

.....

.....

.....

Please print, sign and date here:

Applicant's name: .....

Applicant's signature: ..... Date: .....





**13. Details of ammunition to be added or deleted:**

**(a) Ammunition to be ADDED**

Calibre Metric/Imperial	Amount

**(b) Ammunition to be DELETED**

Calibre Metric/Imperial

**DECLARATION**

It is an offence under section 29(3) of the Firearms Act 1968 to knowingly/recklessly make false statements in order to procure a variation of a firearms certificate.

I apply for the variation of the certificate and the information I have given above is true and I understand that it is an offence to make false statements to secure a variation to the certificate

Signature:.....

Print name:.....

Date:.....

If the applicant is under 18 years of age the following detail must be completed

Parent  or Guardian

Signature:.....

Print name:.....

Date:.....

Please print, sign and date here:

Applicant's name: .....

Applicant's signature: ..... Date: .....

## **EXPLANATORY NOTE**

*(This note is not part of the Rules)*

These Rules replace the existing two application forms for a firearm certificate and a shotgun certificate with one new single application form that applies for the purposes of both applications. Rule 7(c) introduces a new prescribed application form for an application for the variation of a firearm certificate. Rule 8 removes the old application for a shotgun certificate.

Rule 6 clarifies the requirements that apply in relation to photographs that must accompany an application, in circumstances where an applicant applies simultaneously for a firearm certificate and a shotgun certificate using the new single form.

Rule 9 makes provision to enable chief officers of police to process applications for a firearm certificate or a shotgun certificate which are made using the old forms that are to be replaced, provided that the application concerned is submitted on or before 1st January 2014.

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