

SCHEDULE

PROCEDURE IN ADJUDICATION PROCEEDINGS

PART 1

INTERPRETATION

Interpretation of Schedule

1.—(1) In this Schedule—

“appeal” means an appeal under regulation 7(1) or 10(1);

“document exchange” means a document exchange providing a system of delivery of documents by reference to numbered boxes at document exchanges (DX);

“fax” means the making of a facsimile copy of a document by the transmission of electronic signals;

“hearing” means an oral hearing;

“proper officer” means a member of the administrative staff provided under section 81(4)(a) of the 2004 Act who has been appointed to perform the functions of the proper officer under this Schedule;

“registered keeper” means the person in whose name a vehicle is registered under the Vehicle Excise and Registration Act 1994(1); and

“working day” means any day except a Saturday, a Sunday, Good Friday, Christmas Day or a Bank Holiday in Wales by virtue of the Banking and Financial Dealings Act 1971(2).

(2) In this Schedule in relation to an appeal or any process connected with an appeal—

“disputed decision” means the decision appealed against;

“the enforcement authority” means the enforcement authority which made the disputed decision; and

“the original representations” means the representations to the enforcement authority under regulation 4(1) or 8(4).

(1) 1994 c.22.

(2) 1971 c.80.