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STATUTORY INSTRUMENTS

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**2013 No. 378**

**SOCIAL SECURITY**

**The Jobseeker's Allowance Regulations 2013**

Made - - - - 25th February 2013

Coming into force - - 29th April 2013

The Secretary of State for Work and Pensions makes the following Regulations in exercise of the powers conferred by sections 2(1)(c), (2A) and (3B)(a), 4(1)(b), (2) and (4), 5(3), 6A(5), 6B(2), 6D(4), 6E(3) and (5), 6F(1), 6H(1)(a), (5) and (6), 6I, 6J(2)(a), (5) and (7), 6K(4), (5) and (9), 12(1) to (4)(a) and (b), 35(1) and (3) and 36(2) to (4) of, and Schedule 1 to, the Jobseekers Act 1995 <sup>M1</sup>, sections 5(1)(i) and (j) and (1A), 189(4), (5) and (6) and 191 of the Social Security Administration Act 1992 <sup>M2</sup>, sections 171D, 171G(2) and 175(3) to (5) of the Social Security Contributions and Benefits Act 1992 <sup>M3</sup> and paragraphs 2(3) and 3 of Schedule 5 to the Welfare Reform Act 2012 <sup>M4</sup>.

The Social Security Advisory Committee has agreed that the proposals in respect of these Regulations should not be referred to it <sup>M5</sup>.

A draft of these Regulations has been laid before Parliament in accordance with section 37(2) of the Jobseekers Act 1995 and approved by a resolution of each House of Parliament.

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**Modifications etc. (not altering text)**

- C1** Regulations modified (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions (Amendment)) Order 2013 (S.I. 2013/983), (art. 12) (with application in accordance with art. 12(1)) (as amended: (20.6.2013) by S.I. 2013/1511; (24.11.2014) by S.I. 2014/3067).

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**Marginal Citations**

- M1** 1995 c.18. Section 2(1) was amended by paragraph 3 of Schedule 7 to the [Welfare Reform and Pensions Act 1999 \(c.30\)](#), [paragraph 6](#) of Schedule 2 and Schedule 7 to the [Welfare Reform Act 2009 \(c.24\)](#) and Schedule 14 to the [Welfare Reform Act 2012 \(c.5\)](#). Section 2(2A) and (3B) was inserted by section 12 of the Welfare Reform Act 2009. Section 4(1) was amended by paragraph 5 of Schedule 5 and Schedule 14 to the Welfare Reform Act 2012 and [S.I. 2006/343](#). Section 5(3) was amended by Schedule 14 to the Welfare Reform Act 2012. Sections 6A to 6K were inserted by section 49(3) of the Welfare Reform Act 2012. Those definitions were amended by paragraph 62 of Schedule 3 to the [Social Security Contributions \(Transfer of Functions, etc\) Act 1999 \(c.2\)](#). Section 36(4) was amended by paragraph 63 of Schedule 3 to the Social Security Contributions (Transfer of Functions, etc) Act 1999.

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*Changes to legislation: There are currently no known outstanding effects for the The Jobseeker's Allowance Regulations 2013. (See end of Document for details)*

- M2** 1992 c.5. Section 5(1)(j) was amended by section 98 of the Welfare Reform Act 2012. Section 5(1A) was inserted by section 99 of the Welfare Reform Act 2012. Section 189(4), (5) and (6) was amended by paragraph 109 of Schedule 7 to the [Social Security Act 1998 \(c.14\)](#). Section 191 is cited for the meaning it gives to “prescribed” and was amended by paragraph 10 of Schedule 5 to the [Welfare Reform Act 2007 \(c.5\)](#).
- M3** 1992 c.4. Sections 171D and 171G were inserted by section 6 of the [Social Security \(Incapacity for Work\) Act 1994 \(c.18\)](#). Section 171G(2) is cited for the meaning it gives to “prescribed”. Section 175(4) was amended by paragraph 29 of Schedule 3 to the Social Security Contributions (Transfer of Functions, etc) Act 1999 and paragraph 36 of Schedule 1 to the Social Security (Incapacity for Work) Act 1994.
- M4** 2012 c.5.
- M5** See sections 172(1) and 173(1)(b) of the Social Security Administration Act 1992.

## PART 1

### General

#### Citation, commencement and application

- 1.—(1) These Regulations may be cited as the Jobseeker's Allowance Regulations 2013.
- (2) They come into force on 29th April 2013.
- (3) They apply in relation to a particular case on any day on which section 33(1)(a) of the Welfare Reform Act 2012 (abolition of income-based jobseeker's allowance) is in force and applies in relation to that case.

#### General interpretation

- 2.—(1) For the purposes of the Act and of these Regulations—
- “employed earner” has the meaning it has in Part 1 of the Benefits Act by virtue of section 2(1)(a) of that Act <sup>M6</sup>;
- “employment” includes any trade, business, profession, office or vocation, except in section 14 of the Act <sup>M7</sup>, where it means employed earner's employment within the meaning in the Benefits Act;
- “jobseeking period” means the period described in regulation 37;
- “pensionable age” has the meaning it has in Parts 1 to 6 of the Benefits Act by virtue of section 122(1) of that Act <sup>M8</sup>.
- (2) In these Regulations—
- “the Act” means the Jobseekers Act 1995;
- “adoption leave” means a period of absence from work on ordinary or additional adoption leave by virtue of section 75A or 75B of the Employment Rights Act 1996 <sup>M9</sup>;
- “attendance allowance” means—
- (a) an attendance allowance under section 64 of the Benefits Act <sup>M10</sup>;
- (b) an increase of disablement pension under section 104 or 105 of the Benefits Act;
- (c) a payment by virtue of article 14, 15, 16, 43 or 44 of the Personal Injuries (Civilians) Scheme 1983 <sup>M11</sup> or any analogous payment;

- (d) any payment based on the need for attendance which is paid as an addition to a war disablement pension (which means any retired pay or pension or allowance payable in respect of disablement under an instrument specified in section 639(2) of the Income Tax (Earnings and Pensions) Act 2003 <sup>M12</sup>);

“basic rate” has the same meaning as in the Income Tax Act 2007 <sup>M13</sup>;

“benefit week” means a period of seven days ending with the end day unless, in any particular case or class of case, the Secretary of State arranges otherwise, and for these purposes “end day” means the day in column (2) which corresponds to the series of numbers in column (1) which includes the last two digits of the person's national insurance number—

<i>(1)</i>	<i>(2)</i>
00 to 19	Monday
20 to 39	Tuesday
40 to 59	Wednesday
60 to 79	Thursday
80 to 99	Friday;

“Claims and Payments Regulations 2013” means the Universal Credit, Personal Independence Payment, Jobseeker's Allowance and Employment and Support Allowance (Claims and Payments) Regulations 2013 <sup>M14</sup>;

“close relative” means a parent, parent-in-law, son, son-in-law, daughter, daughter-in-law, step-parent, step-son, step-daughter, brother, sister or, if any of the preceding persons is one member of a couple, the other member of that couple;

“date of claim” means the date on which the claimant makes, or is treated as making, a claim for a jobseeker's allowance for the purposes of—

- (a) regulation 6 of the Social Security (Claims and Payments) Regulations 1987 <sup>M15</sup>; or  
(b) regulation 20, 22 or 24 of the Claims and Payments Regulations 2013;

“earnings”, for the purposes of section 35(3) of the Act, has the meaning specified—

- (a) in the case of an employed earner, in regulation 58; or  
(b) in the case of a self-employed earner, in regulation 60;

“Health Service Act” means the National Health Service Act 2006 <sup>M16</sup>;

“Health Service (Wales) Act” means the National Health Service (Wales) Act 2006 <sup>M17</sup>;

“maternity leave” means a period during which a woman is absent from work because she is pregnant or has given birth to a child, and at the end of which she has a right to return to work either under the terms of her contract of employment or under Part 8 of the Employment Rights Act 1996 <sup>M18</sup>;

“net earnings” means such earnings as are calculated in accordance with regulation 59;

“net profit” means such profit as is calculated in accordance with regulation 61;

“occupational pension” means any pension or other periodical payment under an occupational pension scheme but does not include any discretionary payment out of a fund established for relieving hardship in particular cases;

“partner” means, where a claimant—

- (a) is a member of a couple, the other member of that couple;

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(b) is married polygamously to two or more members of the claimant's household, any such member;

“paternity leave” means a period of absence from work on leave by virtue of section 80A or 80B of the Employment Rights Act 1996 <sup>M19</sup>;

“payment” includes a part of a payment;

“remunerative work” has the meaning prescribed in regulation 42(1);

“self-employed earner” is to be construed in accordance with section 2(1)(b) of the Benefits Act;

[<sup>F1</sup>“shared parental leave” means a period of absence from work on leave by virtue of section 75E or 75G of the Employment Rights Act 1996;]

“sports award” means an award made by one of the Sports Councils named in section 23(2) of the National Lottery etc. Act 1993 <sup>M20</sup> out of sums allocated to it for distribution under that section;

“training allowance” means an allowance (whether by way of periodical grants or otherwise) payable—

- (a) out of public funds by a Government department or by or on behalf of the Secretary of State, Skills Development Scotland, Scottish Enterprise, Highlands and Islands Enterprise, the Chief Executive of Skills Funding or the Welsh Ministers;
- (b) to a person for their maintenance or in respect of the maintenance of a member of their family; and
- (c) for the period, or part of the period, during which the person is following a course of training or instruction provided by, or in pursuance of arrangements made with, that department or approved by that department in relation to them or provided or approved by or on behalf of the Secretary of State, Skills Development Scotland, Scottish Enterprise, Highlands and Islands Enterprise or the Welsh Ministers,

but it does not include an allowance paid by any Government department to or in respect of a person by reason of the fact that the person is following a course of full-time education, other than under arrangements made under section 2 of the Employment and Training Act 1973 <sup>M21</sup> or section 2 of the Enterprise and New Towns (Scotland) Act 1990 <sup>M22</sup>, or the person is training as a teacher;

“voluntary organisation” means a body, other than a public or local authority, the activities of which are carried on otherwise than for profit;

“voluntary work” means work other than for a member of the claimant's family, where no payment is received by the claimant or the only payment due to be made to the claimant by virtue of being so engaged is a payment in respect of any expenses reasonably incurred by the claimant in the course of being so engaged;

“week” means, in the definition of “Work Experience” and in Parts 5, 6, 7, 9 and 10, a period of seven days;

“Work Experience” means a programme which consists of work experience, job search skills and job skills (and which is not employment), provided in pursuance of arrangements made by or on behalf of the Secretary of State under section 2 of the Employment and Training Act 1973, and which—

- (a) subject to paragraph (b), is of between two and eight weeks duration; or
- (b) is of between two and 12 weeks duration where, during the first eight weeks of the claimant's participation in Work Experience, and as a result of that participation, the

claimant is offered and accepts an apprenticeship made under government arrangements made respectively for England, Wales or Scotland;  
“young person” means a person who falls within the definition of “qualifying young person” in section 142 of the Benefits Act (child and qualifying young person) <sup>M23</sup>.

#### Textual Amendments

- F1** Words in reg. 2(2) inserted (31.12.2014) by [The Shared Parental Leave and Statutory Shared Parental Pay \(Consequential Amendments to Subordinate Legislation\) Order 2014 \(S.I. 2014/3255\)](#), arts. 1(2), **29(2)**

#### Marginal Citations

- M6** Section 2(1)(a) was amended by paragraph 171 of Schedule 6 to the [Income Tax \(Earnings and Pensions\) Act 2003 \(c.1\)](#).
- M7** Section 14 was amended by paragraph 67 of Schedule 1 to the [Employment Rights Act 1996 \(c.18\)](#).
- M8** The definition of “pensionable age” was substituted by paragraph 13 of Schedule 4 to the [Pensions Act 1995 \(c.26\)](#).
- M9** Section 75A was inserted by section 3 of the [Employment Act 2002 \(c.22\)](#) and amended by paragraph 33 of Schedule 1 to the [Work and Families Act 2006 \(c.18\)](#). Section 75B was inserted by section 3 of the Employment Act 2002 and amended by paragraph 34 of Schedule 1 to the Work and Families Act 2006.
- M10** Section 64 was amended by section 66(1) of the [Welfare Reform and Pensions Act 1999 \(c.30\)](#) and paragraph 5 of Schedule 9 to the Welfare Reform Act 2012.
- M11** [S.I. 1983/686](#). Article 14 was substituted by [S.I. 2001/420](#). Article 15 was amended by [S.I. 2001/420](#). Article 16 was amended by S.I.s 1984/1675 and 2001/420.
- M12** [2003 c.1](#). Section 639(2) was inserted by the [Finance Act 2005 \(c.7\)](#).
- M13** [2007 c.3](#). See section 989 of that Act.
- M14** [S.I. 2013/380](#).
- M15** [S.I. 1987/1968](#).
- M16** [2006 c.41](#).
- M17** [2006 c.42](#).
- M18** [1996 c.18](#).
- M19** Section 80A was inserted by section 1 of the Employment Act 2002 and amended by paragraph 35 of Schedule 1 to the Work and Families Act 2006. Section 80B was inserted by section 1 of the Employment Act 2002 and amended by paragraph 36 of Schedule 1 to the Work and Families Act 2006.
- M20** [1993 c.39](#). Section 23(2) was amended by S.I.s 1996/3095, 1999/1563 and 2006/654.
- M21** [1973 c.50](#). Section 2 was substituted by section 25 of the [Employment Act 1988 \(c.19\)](#).
- M22** [1990 c.35](#). Section 2(3) was amended by section 47 of, and Schedule 10 to, the [Trade Union Reform and Employment Rights Act 1993 \(c.19\)](#).
- M23** Section 142 was substituted by section 1 of the [Child Benefit Act 1995 \(c.6\)](#).

#### Further interpretation

3.—(1) Any reference to the claimant's family or, as the case may be, to a member of the claimant's family, is to be construed for the purposes of these Regulations as if it included, in relation to a polygamous marriage, a reference to any partner and to any child or young person who is treated by the Secretary of State as the responsibility of the claimant or their partner, where that child or young person is a member of the claimant's household.

(2) In such cases and subject to such conditions or requirements as the Secretary of State may specify by means of a direction, any requirement imposed under these Regulations for a signature

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may be satisfied by means of an electronic signature (within the meaning given in section 7(2) of the Electronic Communications Act 2000 <sup>M24</sup>).

(3) A person of a prescribed description for the purposes of the definition of “family” in section 35(1) of the Act <sup>M25</sup> is a young person.

(4) For the purposes of paragraph (d) of the definition of “couple” in section 35(1) of the Act, two persons of the same sex are to be regarded as living together as if they were civil partners only if they would be regarded as living together as husband and wife were they instead two persons of the opposite sex.

(5) In this regulation, “polygamous marriage” means any marriage during the subsistence of which a party to it is married to more than one person and the ceremony of marriage took place under the law of a country which permits polygamy.

(6) References in these Regulations to a person participating as a service user are to <sup>F2</sup>...—

(a) a person who is being consulted by or on behalf of—

(i) a body which has a statutory duty to provide services in the field of health, social care or social housing; or

(ii) a body which conducts research or undertakes monitoring for the purpose of planning or improving such services,

in the person's capacity as a user, potential user, carer of a user or person otherwise affected by the provision of those services; or

[<sup>F3</sup>(ab) a person who is being consulted by or on behalf of—

(i) the Secretary of State in relation to any of the Secretary of State's functions in the field of social security or child support or under section 2 of the Employment and Training Act 1973; or

(ii) a body which conducts research or undertakes monitoring for the purpose of planning or improving such functions,

in their capacity as a person affected or potentially affected by the exercise of those functions or the carer of such a person;]

(b) the carer of a person consulted under [<sup>F4</sup>sub-paragraphs (a) or (ab)].

(7) In these Regulations, references to obtaining paid work includes obtaining more paid work or obtaining better-paid work.

#### Textual Amendments

**F2** Words in reg. 3(6) omitted (23.2.2015) by virtue of [The Social Security \(Miscellaneous Amendments\) Regulations 2015 \(S.I. 2015/67\)](#), regs. 1, **2(3)**

**F3** Reg. 3(6)(ab) inserted (23.2.2015) by [The Social Security \(Miscellaneous Amendments\) Regulations 2015 \(S.I. 2015/67\)](#), regs. 1, **2(1)(2)(a)**

**F4** Words in reg. 3(6)(b) substituted (23.2.2015) by [The Social Security \(Miscellaneous Amendments\) Regulations 2015 \(S.I. 2015/67\)](#), regs. 1, **2(1)(2)(b)**

#### Marginal Citations

**M24** 2000 c.7.

**M25** The definition of “family” was amended by paragraph 124 of Schedule 24 of the [Civil Partnerships Act 2004 \(c.33\)](#).

## PART 2

### Claimant responsibilities

#### Interpretation

4.—(1) In this Part—

“relevant carer” means—

- (a) a parent of a child who is not the responsible carer, but has caring responsibilities for the child; or
- (b) a person who has caring responsibilities for a person who has a physical or mental impairment which makes those caring responsibilities necessary;

“responsible carer”, in relation to a child, means—

- (a) a person who is the only person responsible for the child; or
- (b) a person who is a member of a couple where—
  - (i) both members of the couple are responsible for the child; and
  - (ii) the person has been nominated by the couple jointly as responsible for the child;

“responsible foster parent”, in relation to a child, means—

- (a) a person who is the only foster parent in relation to the child; or
- (b) a person who is a member of a couple where—
  - (i) both members of the couple are foster parents in relation to the child; and
  - (ii) the person has been nominated by the couple jointly as the responsible foster parent;

“voluntary work preparation” means particular action taken by a claimant and agreed by the Secretary of State for the purpose of making it more likely that the claimant will obtain paid work, but which is not specified by the Secretary of State as a work preparation requirement under section 6C of the Act.

(2) The nomination of a responsible carer or responsible foster parent for the purposes of paragraph (1) may be changed—

- (a) once in a 12 month period, beginning with the date of the previous nomination; or
- (b) on any occasion where the Secretary of State considers that there has been a change of circumstances which is relevant to the nomination.

(3) Only one person may be nominated as a responsible carer or a responsible foster parent.

(4) The nomination applies to all of the children for whom the claimant is responsible.

#### Application of regulations where there is dual entitlement

5.—(1) This regulation applies where a person is entitled to universal credit and a jobseeker's allowance.

(2) The work-related requirements under sections 6B to 6I of the Act<sup>M26</sup> and regulations 9 to 16 of these Regulations do not apply to such a person.

(3) Reductions relating to the award of a jobseeker's allowance under section 6J or 6K of the Act<sup>M27</sup> and regulations 17 to 29 of these Regulations do not apply to such a person.

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**Marginal Citations**

**M26** Sections 6B to 6I were inserted by section 49 of the Welfare Reform Act 2012.

**M27** Sections 6J and 6K were inserted by section 49 of the Welfare Reform Act 2012.

**Sanction ceases to apply to jobseeker's allowance**

6.—(1) This regulation applies where—

- (a) a person is entitled to a jobseeker's allowance;
- (b) there is a reduction relating to the person's award of a jobseeker's allowance under section 6J or 6K of the Act;
- (c) the person becomes entitled to universal credit; and
- (d) the person remains entitled to a jobseeker's allowance.

(2) Any reduction relating to the person's award of the jobseeker's allowance is to cease being applied to the award of the jobseeker's allowance.

**Claimant commitment – date and method of acceptance**

7.—(1) For the purposes of section 1(2)(b) of the Act<sup>M28</sup>, a claimant who has accepted a claimant commitment within such period after making a claim for a jobseeker's allowance as the Secretary of State specifies is to be treated as having accepted that claimant commitment on the first day of the period in respect of which the claim is made.

(2) The Secretary of State may extend the period within which a claimant is required to accept a claimant commitment or an updated claimant commitment where the claimant requests that the Secretary of State review—

- (a) any action proposed as a work search requirement or a work availability requirement; or
- (b) whether any limitation should apply to those requirements,

and the Secretary of State considers that the request is reasonable.

(3) A claimant must accept a claimant commitment by one of the following methods, as specified by the Secretary of State—

- (a) electronically;
- (b) by telephone; or
- (c) in writing.

**Marginal Citations**

**M28** Section 1(2)(b) was amended by section 44 of the Welfare Reform Act 2012.

**Claimant commitment – exceptions**

8. A claimant may be entitled to a jobseeker's allowance without having accepted a claimant commitment if the Secretary of State considers—

- (a) the claimant cannot accept a claimant commitment because they lack capacity to do so; or
- (b) there are exceptional circumstances in which it would be unreasonable to expect the person to accept a claimant commitment.

## **Expected hours**

**9.**—(1) The expected number of hours per week in relation to a claimant for the purposes of determining any limitations on work search or work availability requirements is 35 unless some lesser number of hours applies in the claimant's case under paragraph (2).

(2) The lesser number of hours referred to in paragraph (1) is—

(a) where—

- (i) the claimant is a relevant carer, a responsible carer or a responsible foster parent; and
- (ii) the Secretary of State is satisfied that the claimant has reasonable prospects of obtaining paid work,

the number of hours, being less than 35, that the Secretary of State considers is compatible with those caring responsibilities;

- (b) where the claimant is a responsible carer or a responsible foster carer for a child under the age of 13, the number of hours that the Secretary of State considers is compatible with their caring responsibilities for the child during the child's normal school hours (including the normal time it takes the child to travel to and from school); or
- (c) where the claimant has a physical or mental impairment, the number of hours that the Secretary of State considers is reasonable in light of the impairment.

## **Purposes of a work-focused interview**

**10.** The purposes of a work-focused interview are any or all of the following—

- (a) assessing the claimant's prospects for remaining in or obtaining work;
- (b) assisting or encouraging the claimant to remain in or obtain work;
- (c) identifying activities that the claimant may undertake that will make remaining in or obtaining work more likely;
- (d) identifying training, educational or rehabilitation opportunities for the claimant which may make it more likely that the claimant will remain in or obtain work or be able to do so;
- (e) identifying current or future work opportunities for the claimant that are relevant to the claimant's needs and abilities.

## **Work search requirement: interviews**

**11.** A claimant is to be treated as not having complied with a work search requirement to apply for a particular vacancy for paid work where the claimant fails to participate in an interview offered to the claimant in connection with the vacancy.

## **Work search requirement: all reasonable action**

**12.**—(1) A claimant is to be treated as not having complied with a work search requirement to take all reasonable action for the purpose of obtaining paid work in any week unless—

(a) either—

- (i) for the purpose of obtaining paid work, the claimant takes action for the claimant's expected hours per week minus any relevant deductions; or

- (ii) the Secretary of State is satisfied that the claimant has taken all reasonable action for the purpose of obtaining paid work despite the number of hours that the claimant spends taking such action being lower than the expected number of hours per week; and

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(b) that action gives the claimant the best prospects of obtaining work.

(2) In this regulation “relevant deductions” means the total of any time agreed by the Secretary of State—

- (a) for the claimant to carry out paid work in that week;
- (b) for the claimant to carry out voluntary work in that week;
- (c) for the claimant to carry out a work preparation requirement, or voluntary work preparation, in that week; or
- (d) for the claimant to deal with temporary child care responsibilities, a domestic emergency, funeral arrangements or other temporary circumstances.

(3) For the purpose of paragraph (2)(b) the time agreed by the Secretary of State for the claimant to carry out voluntary work must not exceed 50% of the claimant's expected number of hours per week.

**Work availability requirement: able and willing immediately to take up paid work**

**13.**—(1) Subject to paragraph (2), a claimant is to be treated as not having complied with a work availability requirement if the claimant is—

- (a) not able and willing immediately to attend an interview offered to the claimant in connection with obtaining paid work;
- (b) a prisoner on temporary release in accordance with the provisions of the Prison Act 1952<sup>M29</sup> or rules made under section 39(6) of the Prisons (Scotland) Act 1989<sup>M30</sup>.

(2) A claimant is to be treated as having complied with a work availability requirement despite not being able immediately to take up paid work, if paragraph (3), (4) or (5) applies.

(3) This paragraph applies where—

- (a) a claimant is a responsible carer or a relevant carer;
- (b) the Secretary of State is satisfied that as a consequence the claimant needs a period of up to one month to take up paid work, or up to 48 hours to attend an interview in connection with obtaining paid work, taking into account alternative care arrangements; and
- (c) the claimant is able and willing to take up paid work, or attend such an interview, on being given notice for that period.

(4) This paragraph applies where—

- (a) a claimant is carrying out voluntary work;
- (b) the Secretary of State is satisfied that as a consequence the claimant needs a period of up to one week to take up paid work, or up to 48 hours to attend an interview in connection with obtaining paid work; and
- (c) the claimant is able and willing to take up paid work, or attend such an interview, on being given notice for that period.

(5) This paragraph applies where a claimant is—

- (a) employed under a contract of service;
- (b) required by section 86 of the Employment Rights Act 1996<sup>M31</sup>, or by the contract of service, to give notice to terminate the contract;
- (c) able and willing to take up paid work once the notice period has expired; and
- (d) able and willing to attend an interview in connection with obtaining paid work on being given 48 hours notice.

**Marginal Citations**

**M29** 1952 c.52.

**M30** 1989 c.45.

**M31** 1996 c.18. Section 86 was amended by S.I. 2002/2034.

**Work search requirement and work availability requirement: limitations**

**14.**—(1) Paragraphs (2) to (5) set out the limitations on a work search requirement and a work availability requirement.

(2) A work search requirement and a work availability requirement must be limited to work that is in a location which would normally take the claimant—

- (a) a maximum of one hour and 30 minutes to travel from home to the location; and
- (b) a maximum of one hour and 30 minutes to travel from the location to home.

(3) Where a claimant has previously carried out work of a particular nature, or at a particular level of remuneration, a work search requirement and a work availability requirement must be limited to work of a similar nature, or level of remuneration, for such period as the Secretary of State considers appropriate; but

- (a) only if the Secretary of State is satisfied that the claimant will have reasonable prospects of obtaining paid work in spite of such limitation; and
- (b) the limitation is to apply for no more than three months beginning on the date of claim.

(4) Where a claimant has a physical or mental impairment that has a substantial adverse effect on the claimant's ability to carry out work of a particular nature, or in particular locations, a work search requirement or work availability requirement must not relate to work of such a nature or in such locations.

(5) In the case of a claimant who is a relevant carer or a responsible carer or has a physical or mental impairment, a work search and work availability requirement must be limited to the number of hours that is determined to be the claimant's expected number of hours per week in accordance with regulation 9(2).

**Victims of domestic violence**

**15.**—(1) Where a claimant has recently been a victim of domestic violence and the circumstances set out in paragraph (3) apply—

- (a) a requirement imposed on that claimant under sections 6 to 6G of the Act ceases to have effect for a period of 13 consecutive weeks starting on the date of the notification referred to in paragraph (3)(a); and
- (b) the Secretary of State must not impose any other such requirement on that claimant during that period.

(2) A person has recently been a victim of domestic violence if a period of six months has not expired since the violence was inflicted or threatened.

(3) The circumstances are that—

- (a) the claimant notifies the Secretary of State, in such manner as the Secretary of State specifies, that domestic violence has been inflicted on or threatened against the claimant by a person specified in paragraph (4) during the period of six months ending on the date of the notification;

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- (b) this regulation has not applied to the claimant for a period of 12 months before the date of the notification;
- (c) on the date of the notification the claimant is not living at the same address as the person who inflicted or threatened the domestic violence; and
- (d) as soon as possible, and no later than one month, after the date of the notification the claimant provides evidence from a person acting in an official capacity which demonstrates that—
- (i) the claimant's circumstances are consistent with those of a person who has had domestic violence inflicted on or threatened against them during the period of six months ending on the date of the notification; and
  - (ii) the claimant has made contact with the person acting in an official capacity in relation to such an incident, which occurred during that period.
- (4) A person is specified in this paragraph if the person is—
- (a) where the claimant is, or was, a member of a couple, the other member of the couple;
  - (b) the claimant's grandparent, grandchild, parent, parent-in-law, son, son-in-law, daughter, daughter-in-law, step-parent, step-son, step-daughter, brother, step-brother, brother-in-law, sister, step-sister or sister-in-law; or
  - (c) where any of the persons listed in sub-paragraph (b) is a member of a couple, the other member of that couple.
- (5) In this regulation—
- [<sup>F5</sup>“coercive behaviour” means an act of assault, humiliation or intimidation or other abuse that is used to harm, punish or frighten the victim;
- “controlling behaviour” means an act designed to make a person subordinate or dependent by isolating them from sources of support, exploiting their resources and capacities for personal gain, depriving them of the means needed for independence, resistance or escape or regulating their everyday behaviour;
- “domestic violence” means any incident, or pattern of incidents, of controlling behaviour, coercive behaviour, violence or abuse, including but not limited to—
- (a) psychological abuse;
  - (b) physical abuse;
  - (c) sexual abuse;
  - (d) emotional abuse;
  - (e) financial abuse,
- regardless of the gender or sexuality of the victim;]
- “health care professional” means a person who is a member of a profession regulated by a body mentioned in section 25(3) of the National Health Service Reform and Health Care Professions Act 2002 <sup>M32</sup>;
- “person acting in an official capacity” means a health care professional, a police officer, a registered social worker, the claimant's employer, a representative of the claimant's trade union or any public, voluntary or charitable body which has had direct contact with the claimant in connection with domestic violence;
- “registered social worker” means a person registered as a social worker in a register maintained by—
- (a) [<sup>F6</sup>the Health and Care Professions Council;]
  - (b) the Care Council for Wales;

- (c) the Scottish Social Services Council; or
- (d) the Northern Ireland Social Care Council.

#### Textual Amendments

- F5** Words in reg. 15(5) substituted (29.10.2013) by [The Social Security \(Miscellaneous Amendments\) \(No. 2\) Regulations 2013 \(S.I. 2013/1508\)](#), regs. 1(2)(b), **4(2)**
- F6** Words in reg. 15(5) substituted (28.4.2014) by [The Universal Credit and Miscellaneous Amendments Regulations 2014 \(S.I. 2014/597\)](#), regs. 1, **3(2)**

#### Modifications etc. (not altering text)

- C2** Regulations modified (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions (Amendment)) Order 2013 ([S.I. 2013/983](#)), (art. 12) (with application in accordance with art. 12(1)) (as amended: (20.6.2013) by [S.I. 2013/1511](#)).

#### Marginal Citations

- M32** [2002 c.17](#). Section 25(3) was amended by paragraph 17 of Schedule 10 to the [Health and Social Care Act 2008 \(c.14\)](#) and paragraph 56 of Schedule 15 to the [Health and Social Care Act 2012 \(c.7\)](#) and [S.I. 2010/231](#).

### Circumstances in which requirements must not be imposed

- 16.—**(1) Where paragraph (3), (4) or (5) applies—
- (a) the Secretary of State must not impose a work search requirement on a claimant; and
  - (b) “able and willing immediately to take up work” under a work availability requirement means able and willing to take up paid work, or attend an interview, immediately once the circumstances set out in paragraph (3), (4) or (5) no longer apply.
- (2) A work search requirement previously applying to the claimant ceases to have effect from the date on which the circumstances set out in paragraph (3), (4) or (5) apply.
- (3) This paragraph applies where—
- (a) the claimant is attending a court or tribunal as a party to any proceedings or as a witness;
  - (b) the claimant is temporarily absent from Great Britain because they are—
    - (i) taking their child outside Great Britain for medical treatment;
    - (ii) attending a job interview outside Great Britain; or
    - (iii) receiving medical treatment outside Great Britain;
  - (c) it is within six months of the death of—
    - (i) where the claimant is a member of a couple, the other member;
    - (ii) a child for whom the claimant or, where the claimant is a member of a couple, the other member, is responsible; or
    - (iii) a child, where the claimant is the child's parent;
  - (d) the claimant is receiving and participating in a structured, recovery-orientated, course of alcohol or drug dependency treatment, for a period of up to six months (where the course is for more than six months, this sub-paragraph only applies for the first six months);
  - (e) the claimant is a person for whom arrangements have been made by a protection provider under section 82 of the Serious Organised Crime and Police Act 2005 <sup>M33</sup>, for a period

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of up to three months (where the arrangements are for more than three months, this sub-paragraph only applies for the first three months).

(4) This paragraph applies where the Secretary of State is satisfied that it would be unreasonable to require the claimant to comply with a work search requirement, including if such a requirement were limited in accordance with section 6D(4) of the Act, because the claimant—

- (a) has temporary child care responsibilities;
- (b) is subject to temporary circumstances;
- (c) is carrying out a public duty; or
- (d) is carrying out a work preparation requirement or voluntary work preparation.

(5) This paragraph applies where the claimant—

- (a) is unfit for work—
  - (i) for a maximum of 14 consecutive days after the date on which the evidence referred to in sub-paragraph (b) is provided; and
  - (ii) on no more than two such periods in any period of 12 months; and
- (b) provides to the Secretary of State the following evidence—
  - (i) for the first seven days when they are unfit for work, a declaration made by the claimant in such manner and form as the Secretary of State approves that the claimant is unfit for work; and
  - (ii) for any further days when they are unfit for work, a statement given by a doctor in accordance with the rules set out in Part 1 of Schedule 1 to the Social Security (Medical Evidence) Regulations 1976<sup>M34</sup> which advises that the person is not fit for work.

(6) In this regulation, “tribunal” means any tribunal listed in Schedule 1 to the Tribunal and Inquiries Act 1992<sup>M35</sup>.

#### **Marginal Citations**

**M33** 2005 c.15. Section 82 was amended by paragraph 13 of Schedule 6 to the [Police, Public Order and Criminal Justice \(Scotland\) Act 2006 \(asp 10\)](#) and [S.I. 2010/976](#).

**M34** [S.I. 1976/615](#).

**M35** 1992 c.53.

## **PART 3**

### **Sanctions**

#### **Interpretation**

**17.** For the purposes of this Part—

“ESA sanctionable failure” means a failure by a claimant which is sanctionable under section 11J of the Welfare Reform Act 2007;

“higher-level sanction” means a reduction of a jobseeker's allowance in accordance with section 6J of the Act;

“low-level sanction” means a reduction of a jobseeker's allowance in accordance with section 6K of the Act for a sanctionable failure by the claimant to comply with—

- (a) a work-focused interview requirement under section 6B(1) of the Act;
- (b) a work preparation requirement under section 6C(1) of the Act;
- (c) a work search requirement under section 6D(1)(b) of the Act (requirement to take action specified by the Secretary of State to obtain work); or
- (d) a requirement under section 6G of the Act (connected requirements);

“medium-level sanction” means a reduction of a jobseeker's allowance in accordance with section 6K of the Act for a sanctionable failure by the claimant to comply with—

- (a) a work search requirement under section 6D(1)(a) of the Act (requirement to take all reasonable action to obtain paid work); or
- (b) a work availability requirement under section 6E(1) of the Act (requirement to be available for work);

“pre-claim failure” means a sanctionable failure listed in section 6J(3) of the Act;

“reduction period” means the number of days for which a reduction in the amount of an award of a jobseeker's allowance is to have effect;

“sanctionable failure” means a failure by a claimant which is sanctionable under section 6J or 6K of the Act;

“total outstanding reduction period” means the total number of days for which no reduction has yet been applied for all of the claimant's higher-level sanctions, medium-level sanctions, low-level sanctions and reductions to which regulation 30 applies;

“UC sanctionable failure” means a failure by a claimant which is sanctionable under section 26 or 27 of the Welfare Reform Act 2012.

### General principles for calculating reduction periods

18.—(1) Subject to paragraphs (3) and (4), the reduction period is to be determined in relation to each sanctionable failure in accordance with regulations 19, 20 and 21.

(2) Reduction periods are to run consecutively.

(3) Where the reduction period calculated in relation to a sanctionable failure in accordance with regulation 19, 20 or 21 would result in the total outstanding reduction period exceeding 1095 days, the number of days in the reduction period in relation to that failure is to be adjusted so that 1095 days is not exceeded.

(4) In determining the reduction period in relation to a sanctionable failure, a previous sanctionable failure, UC sanctionable failure or ESA sanctionable failure is to be disregarded if it—

- (a) occurred in the [F7]13] days immediately preceding the failure in question; and
- (b) gave rise to a reduction under these Regulations, the Universal Credit Regulations 2013<sup>M36</sup> or the Employment and Support Allowance Regulations 2013<sup>M37</sup>.

#### Textual Amendments

F7 Word in reg. 18(4)(a) substituted (28.4.2014) by [The Universal Credit and Miscellaneous Amendments Regulations 2014 \(S.I. 2014/597\)](#), regs. 1, 3(3)

#### Modifications etc. (not altering text)

C3 Reg. 18 modified (24.4.2013) by [The Welfare Reform Act 2012 \(Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions \(Amendment\)\) Order 2013 \(S.I. 2013/983\)](#), art. {17(4)} (with application in accordance with art. 17(1)-(3))

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- C4** Reg. 18 modified (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions (Amendment)) Order 2013 (S.I. 2013/983), art. {18(4)} (with application in accordance with art. 18(1)-(3))

#### Marginal Citations

**M36** S.I. 2013/376

**M37** S.I. 2013/379.

### Higher-level sanction

**19.**—(1) Where the sanctionable failure is not a pre-claim failure, the reduction period for a higher-level sanction is—

- (a) 91 days, if sub-paragraphs (b) and (c) do not apply;
- (b) 182 days, if in the [<sup>F8</sup>364] days preceding the failure in question there was—
  - (i) another sanctionable failure giving rise to a higher-level sanction for which a 91 day reduction period applies; or
  - (ii) a UC sanctionable failure giving rise to a higher-level sanction under regulation 102(2) of the Universal Credit Regulations 2013 for which a 91 day reduction period applies; or
- (c) 1095 days, if in that period of [<sup>F8</sup>364] days there was—
  - (i) another sanctionable failure giving rise to a higher-level sanction for which a 182 day or 1095 day reduction period applies; or
  - (ii) a UC sanctionable failure giving rise to a higher-level sanction under regulation 102(2) of the Universal Credit Regulations 2013 for which a 182 day or 1095 day reduction period applies.

(2) But where—

- (a) the other sanctionable failure referred to in paragraph (1) was a pre-claim failure; or
- (b) the UC sanctionable failure referred to in paragraph (1) was a pre-claim failure under regulation 102(4) of the Universal Credit Regulations 2013,

it is to be disregarded in determining the reduction period in accordance with paragraph (1).

(3) Where the sanctionable failure for which a reduction period is to be determined is a pre-claim failure, the reduction period is the lesser of—

- (a) the period which would be applicable to the claimant under paragraph (1) if it were not a pre-claim failure; or
- (b) where the sanctionable failure relates to paid work that was due to last for a limited period, the period beginning with the day after the date of the sanctionable failure and ending with the last day of the limited period,

minus the number of days beginning with the day after the date of the sanctionable failure and ending with the day before the date of claim.

#### Textual Amendments

**F8** Word in reg. 19(1)(b)(c) substituted (28.4.2014) by [The Universal Credit and Miscellaneous Amendments Regulations 2014 \(S.I. 2014/597\)](#), regs. 1, **3(4)**

## Medium-level sanctions

20. The reduction period for a medium-level sanction is—
- (a) 28 days, if paragraph (b) does not apply; or
  - (b) 91 days, if in the [F<sup>9</sup>364] days preceding the failure in question there was—
    - (i) another sanctionable failure giving rise to a medium-level sanction for which a 28 day or 91 day reduction period applies; or
    - (ii) a UC sanctionable failure giving rise to a medium-level sanction under regulation 103 of the Universal Credit Regulations 2013 for which a 28 day or 91 day reduction period applies.

### Textual Amendments

- F9** Word in reg. 20(b) substituted (28.4.2014) by [The Universal Credit and Miscellaneous Amendments Regulations 2014 \(S.I. 2014/597\)](#), regs. 1, **3(5)**

## Low-level sanctions

21.—(1) The reduction period for a low-level sanction is the total of the number of days referred to in paragraphs (2) and (3).

- (2) The number of days beginning with the date of the sanctionable failure and ending with—
- (a) the day before the day on which the claimant meets a compliance condition specified by the Secretary of State;
  - (b) the day before the day on which the claimant is no longer required to take a particular action specified as a work preparation requirement by the Secretary of State under section 6C(1) of the Act; or
  - (c) the day on which the award of a jobseeker's allowance is terminated,
- whichever is soonest.
- (3) Whichever of the following number of days is applicable in the claimant's case—
- (a) seven days, if sub-paragraphs (b) and (c) do not apply;
  - (b) 14 days, if in the [F<sup>10</sup>364] days preceding the failure in question there was—
    - (i) another sanctionable failure giving rise to a low-level sanction for which a seven day reduction period applies;
    - (ii) a UC sanctionable failure giving rise to a low-level sanction under regulation 104 of the Universal Credit Regulations 2013 for which a seven day reduction period applies; or
    - (iii) an ESA sanctionable failure giving rise to a low-level sanction under regulation 52 of the Employment and Support Allowance Regulations 2013 for which a seven day reduction period applies; or
  - (c) 28 days, if in the [F<sup>10</sup>364] days preceding the failure in question there was—
    - (i) another sanctionable failure giving rise to a low-level sanction for which a 14 day or 28 day reduction period applies;
    - (ii) a UC sanctionable failure giving rise to a low-level sanction under regulation 104 of the Universal Credit Regulations 2013 for which a 14 day or 28 day reduction period applies; or

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- (iii) an ESA sanctionable failure giving rise to a low-level sanction under regulation 52 of the Employment and Support Allowance Regulations 2013 for which a 14 day or 28 day reduction period applies.

#### Textual Amendments

- F10** Word in reg. 21(3)(b)(c) substituted (28.4.2014) by [The Universal Credit and Miscellaneous Amendments Regulations 2014 \(S.I. 2014/597\)](#), regs. 1, **3(6)**

#### Start of the reduction

- 22.** A reduction period determined in relation to a sanctionable failure takes effect from—
- (a) where the claimant has not been paid a jobseeker's allowance for the benefit week in which the sanctionable failure occurred, the first day of that benefit week;
  - (b) where the claimant has been paid a jobseeker's allowance for the benefit week referred to in paragraph (a), the first day of the first benefit week for which the claimant has not been paid a jobseeker's allowance; or
  - (c) where the amount of the award of the jobseeker's allowance for the benefit week referred to in paragraph (a) or (b) is already subject to a reduction because of a previous sanctionable failure, the first day of the first benefit week in respect of which the amount of the award is no longer subject to that reduction.

#### Reduction period to continue where award of jobseeker's allowance terminates

- 23.—(1)** Where an award of a jobseeker's allowance terminates while there is an outstanding reduction period—
- (a) the period continues to run as if a daily reduction were being applied; and
  - (b) if the claimant becomes entitled to a new award of a jobseeker's allowance before the period expires, that new award is subject to a reduction for the remainder of the total outstanding reduction period.
- (2)** Paragraph (3) applies where—
- (a) an award of a jobseeker's allowance terminates before the Secretary of State determines that the amount of the award is to be reduced in accordance with section 6J or 6K of the Act in relation to a sanctionable failure; and
  - (b) that determination is made after the claimant becomes entitled to a new award of a jobseeker's allowance.
- (3)** Where this paragraph applies—
- (a) the reduction period in relation to the sanctionable failure referred to in paragraph (2) is to be treated as having taken effect on the day before the previous award terminated;
  - (b) that reduction period is treated as having continued to run as if a daily reduction were being applied; and
  - (c) if the new award referred to in paragraph (2)(b) begins before that reduction period expires, that new award is subject to a reduction for the remainder of the total outstanding reduction period.

#### Modifications etc. (not altering text)

- C5** Reg. 23 restricted (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions (Amendment)) Order 2013 (S.I. 2013/983), art. {20(2)(a)} (with application in accordance with art. 20(1))

#### Suspension of a reduction where a fraud sanction applies

**24.**—(1) A reduction in the amount of an award of a jobseeker's allowance in accordance with section 6J or 6K of the Act is to be suspended for any period during which section 6B or 7 of the Social Security Fraud Act 2001 <sup>M38</sup> applies to the award.

(2) The reduction ceases to have effect on the day on which that period begins and has effect again on the day after that period ends.

#### Marginal Citations

- M38** 2001 c.11. Section 6B was inserted by section 24 of the Welfare Reform Act 2009. Sections 6B was amended by paragraph 10 of Schedule 2 and Schedule 7 to the Welfare Reform Act 2009 and sections 113, 118, 119 and 121 of, and paragraph 58 of Schedule 2, paragraph 16 of Schedule 3 and Schedule 14 to, the Welfare Reform Act 2012. Section 7 was amended by paragraph 45 of Schedule 2 to the [State Pension Credit Act 2002 \(c.16\)](#), [section 49](#) of, and paragraph 23 of Schedule 3 to, the Welfare Reform Act 2007, paragraph 11 of Schedule 2, paragraph 2 of Schedule 4 and Schedule 7 to the Welfare Reform Act 2009, sections 118 and 119 of, and paragraph 59 of Schedule 2, paragraph 17 of Schedule 3 and Schedule 14 to, the Welfare Reform Act 2012, paragraph 45 of Schedule 2 to the [Criminal Justice and Licensing \(Scotland\) Act 2010 \(asp 13\)](#) and [S.I. 2011/2298](#).

#### Termination of a reduction

**25.**—(1) A reduction in the amount of an award of a jobseeker's allowance in accordance with section 6J or 6K of the Act is to be terminated where, since the date of the most recent sanctionable failure which gave rise to such a reduction, the claimant has been in paid work—

- (a) for a period of at least 26 weeks; or
- (b) for more than one period where the total of those periods amounts to at least 26 weeks.

(2) The termination of the reduction has effect—

- (a) where the date on which paragraph (1) is satisfied falls within a period of entitlement to a jobseeker's allowance, from the beginning of the benefit week in which that date falls; or
- (b) where that date falls outside a period of entitlement to a jobseeker's allowance, from the beginning of the first benefit week in relation to any subsequent award of a jobseeker's allowance.

(3) The claimant is in paid work for the purposes of paragraph (1) where their weekly earnings are at least equal to their expected number of hours per week calculated under regulation 9 multiplied by the national minimum wage which would apply for a person of the claimant's age under the National Minimum Wage Regulations 1999 <sup>M39</sup>.

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### **Marginal Citations**

**M39** S.I. 1999/584 as amended by S.I.s 2000/1989, 2001/1108, 2002/1999, 2003/1923, 2004/1161 and 1930, 2005/2019, 2007/2318, 2008/1879 and 1894, 2009/1902, 2010/671, 1901 and 3001, 2011/2345 and 2347 and 2012/700, 956, 979 and 2397 and SR 2008/412.

### **Amount of reduction for each benefit week**

**26.** Where it has been determined that an award of a jobseeker's allowance is to be reduced in accordance with section 6J or 6K of the Act, the amount of the reduction for each benefit week in respect of which a reduction has effect is to be calculated as follows.

#### Step 1

Take the number of days—

- (a) in the benefit week; or
- (b) if lower, in the total outstanding reduction period,

and deduct any days in that benefit week or total outstanding reduction period for which the reduction is suspended in accordance with regulation 24.

#### Step 2

Multiply the number of days produced by step 1 by the daily reduction rate.

#### Step 3

Deduct the amount produced by step 2 from the amount of the award of jobseeker's allowance for the benefit week.

### **Daily reduction rate**

**27.—(1)** The daily reduction rate for the purposes of regulation 26 is the amount applicable to the claimant under regulation 49 multiplied by 52 and divided by 365.

(2) The amount of the rate in paragraph (1) is to be rounded down to the nearest 10 pence.

### **Failures for which no reduction is applied**

**28.—(1)** No reduction is to be made in accordance with section 6J of the Act for a sanctionable failure where—

- (a) the sanctionable failure is listed in section 6J(2)(b) or (c) of the Act (failure to apply for a vacancy for paid work or failure to take up an offer of paid work) and the vacancy has arisen because of a strike arising from a trade dispute;
- (b) the sanctionable failure is listed in section 6J(2)(d) of the Act (ceases paid work or loses pay) and the following circumstances apply—
  - (i) the claimant's work search and work availability requirements are subject to limitations under sections 6D(4) and 6E(3) of the Act in respect of work available for a certain number of hours;
  - (ii) the claimant takes up paid work that is for a greater number of hours; and
  - (iii) the claimant voluntarily ceases that paid work, or loses pay, within a trial period;
- (c) the sanctionable failure is listed in section 6J(3) of the Act (failures that occur before a claim is made) and the period of the reduction that would otherwise apply under regulation 19 is the same as or shorter than the number of days beginning with the day after the date of the sanctionable failure and ending with the day before the date of that claim;

- (d) the sanctionable failure is that the claimant voluntarily ceases paid work, or loses pay, because of a strike arising from a trade dispute;
  - (e) the sanctionable failure is that the claimant voluntarily ceases paid work as a member of the regular forces or the reserve forces (within the meanings in section 374 of the Armed Forces Act 2006 <sup>M40</sup>), or loses pay in that capacity; or
  - (f) the sanctionable failure is that the claimant voluntarily ceases paid work in one of the following circumstances—
    - (i) the claimant has been dismissed because of redundancy after volunteering or agreeing to be dismissed;
    - (ii) the claimant has ceased work on an agreed date without being dismissed in pursuance of an agreement relating to voluntary redundancy; or
    - (iii) the claimant has been laid-off or kept on short-time to the extent specified in section 148 of the Employment Rights Act 1996, and has complied with the requirements of that section.
- (2) In this regulation—
- “redundancy” has the same meaning as in section 139(1) of the Employment Rights Act 1996;
- “strike” has the same meaning as in section 246 of the Trade Union and Labour Relations (Consolidation) Act 1992 <sup>M41</sup>;
- “trade dispute” has the same meaning as in section 244 of that Act.

**Marginal Citations**

- M40** 2006 c.52. Section 374 was amended by paragraph 37 of Schedule 22 to the [Legal Aid, Sentencing and Punishment of Offenders Act 2012 \(c.10\)](#).
- M41** 1992 c.52. The definition of “strike” was amended by paragraph 6 of Schedule 3 to the [Employment Relations Act 1999 \(c.26\)](#).

**Sanctionable failures under section 6J of the Act: work placements**

[<sup>F11</sup>29.—(1) A placement on the Mandatory Work Activity Scheme is a prescribed placement for the purpose of section 6J(2)(a) of the Act <sup>M42</sup> (sanctionable failure not to comply with a work placement).

(2) In paragraph (1) “the Mandatory Work Activity Scheme” means a scheme provided pursuant to arrangements made by the Secretary of State and known by that name that is designed to provide work or work-related activity for up to 30 hours per week over a period of 4 consecutive weeks with a view to assisting claimants to improve their prospects of obtaining employment.]

**Textual Amendments**

- F11** Reg. 29(1)(2) substituted (29.4.2013) by [The Universal Credit \(Consequential, Supplementary, Incidental and Miscellaneous Provisions\) Regulations 2013 \(S.I. 2013/630\)](#), regs. 1(2), **39**

**Marginal Citations**

- M42** Section 6J was inserted by section 46 of the Welfare Reform Act 2012(c.5).

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### **Sanctions where universal credit ends and the person is entitled to a jobseeker's allowance**

**30.**—(1) This regulation applies where—

- (a) a person ceases to be entitled to universal credit;
- (b) there is a reduction relating to the person's award of universal credit under section 26 or 27 of the Welfare Reform Act 2012; and
- (c) the person is entitled to a jobseeker's allowance.

(2) Any reduction relating to the award of the universal credit is to be applied to the award of the jobseeker's allowance.

(3) The period for which the reduction relating to the award of the jobseeker's allowance is to have effect is the number of days which apply to the person under regulation 102, 103, 104 or 105 of the Universal Credit Regulations 2013 minus any such days which—

- (a) have already resulted in a reduction in the amount of universal credit; or
- (b) fall after the date the award of universal credit was terminated and before the date on which the award of a jobseeker's allowance starts.

(4) The daily reduction rate for the reduction relating to the award of the jobseeker's allowance is the amount of the claimant's jobseeker's allowance multiplied by 52 and divided by 365.

(5) The claimant's award of a jobseeker's allowance is to be reduced by the daily reduction amount referred to in paragraph (4) for each day of the period referred to in paragraph (3).

## **PART 4**

### **Information and evidence**

#### **Provision of information and evidence**

**31.**—(1) A claimant must supply such information in connection with the claim for a jobseeker's allowance, or any question arising out of it, as may be required by the Secretary of State.

(2) A claimant must furnish such certificates, documents and other evidence as may be required by the Secretary of State for the determination of the claim.

(3) A claimant must furnish such certificates, documents and other evidence affecting their continuing entitlement to a jobseeker's allowance, whether that allowance is payable to them and, if so, in what amount, as the Secretary of State may require.

(4) A claimant must notify the Secretary of State—

- (a) of any change of circumstances which has occurred which the claimant might reasonably be expected to know might affect their entitlement to a jobseeker's allowance or the payability or amount of such an allowance; and
- (b) of any such change of circumstances which the claimant is aware is likely to occur.

(5) The notification referred to in paragraph (4) must be given as soon as reasonably practicable after the occurrence or, as the case may be, after the claimant becomes so aware, by giving notice of the change to an office of the Department for Work and Pensions specified by the Secretary of State—

- (a) in writing or by telephone (unless the Secretary of State determines in any particular case that notice must be given in writing or may be given otherwise than in writing or by telephone); or

(b) in writing if in any particular case the Secretary of State requires written notice (unless the Secretary of State determines in any particular case to accept notice given otherwise than in writing).

(6) Where, pursuant to paragraph (1), a claimant is required to supply information, they must do so when they participate in a work-focused interview under section 6B of the Act, if so required by the Secretary of State, or within such period as the Secretary of State may require.

(7) Where, pursuant to paragraph (2) or (3), a claimant is required to provide certificates, documents or other evidence they must do so within seven days of being so required or such longer period as the Secretary of State may consider reasonable.

### Alternative means of notifying changes of circumstances

**32.**—(1) In such cases and subject to such conditions as the Secretary of State may specify, the duty in regulation 31(4) to notify a change of circumstances may be discharged by notifying the Secretary of State as soon as reasonably practicable—

(a) where the change of circumstances is a birth or death, through a local authority, or a county council in England, by personal attendance at an office specified by that authority or county council, provided the Secretary of State has agreed with that authority or county council for it to facilitate such notification; or

(b) where the change of circumstances is a death, by telephone to a telephone number specified for that purpose by the Secretary of State.

(2) In this regulation “local authority” has the same meaning as in section 191 of the Administration Act <sup>M43</sup>.

#### Marginal Citations

**M43** 1992 c.5. The definition of “local authority” was amended by paragraph 94 of Schedule 16 to the [Local Government \(Wales\) Act 1994 \(c.19\)](#) and paragraph 175 of Schedule 13 to the [Local Government etc \(Scotland\) Act 1994 \(c.39\)](#).

### Information given electronically

**33.**—(1) A person may give any certificate, notice, information or evidence required to be given and in particular may give notice of a change of circumstances required to be notified under regulation 31 by means of an electronic communication, in accordance with the provisions set out in Schedule 2 to the Claims and Payments Regulations 2013.

(2) In this regulation, “electronic communication” has the meaning given in section 15(1) of the Electronic Communications Act 2000 <sup>M44</sup>.

#### Marginal Citations

**M44** The definition of “electronic communication” was amended by paragraph 158 of Schedule 17 to the [Communications Act 2003 \(c.21\)](#).

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*Changes to legislation: There are currently no known outstanding effects for the  
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## PART 5

### Conditions of entitlement

#### The conditions and relevant earnings

**34.**—(1) A claimant's relevant earnings for the purposes of section 2(2)(b) of the Act <sup>M45</sup> are the total amount of the claimant's earnings equal to the lower earnings limit for the base year.

(2) For the purposes of paragraph (1), earnings which exceed the lower earnings limit are to be disregarded.

#### Marginal Citations

**M45** Section 2(2)(b) was amended by section 12 of the [Welfare Reform Act 2009 \(c.24\)](#).

#### Relaxation of the first set of conditions

**35.**—(1) A claimant who satisfies the condition in paragraph (2) is to be taken to satisfy the first set of conditions if the claimant has—

- (a) paid Class 1 contributions before the relevant benefit week in respect of any one tax year; and
- (b) earnings equal to the lower earnings limit in that tax year on which primary Class 1 contributions have been paid or treated as paid which in total, and disregarding any earnings which exceed the lower earnings limit for that year, are not less than that limit multiplied by 26.

(2) The condition referred to in paragraph (1) is that the claimant, in respect of any week during the last complete tax year preceding the relevant benefit year, is entitled to be credited with earnings in accordance with regulation 9E of the Social Security (Credits) Regulations 1975 (credits for certain spouses and civil partners of members of Her Majesty's forces) <sup>M46</sup>.

(3) In this regulation, “relevant benefit week” means the week in relation to which the question of entitlement to a jobseeker's allowance is being considered.

#### Marginal Citations

**M46** [S.I. 1975/556](#). Regulation 9E was inserted by [S.I. 2010/385](#).

#### Waiting Days

**36.**—(1) Paragraph 4 of Schedule 1 to the Act does not apply in a case where a person's entitlement to a jobseeker's allowance commences within 12 weeks of an entitlement of theirs to income support, incapacity benefit, employment and support allowance or carer's allowance coming to an end.

(2) In the case of a person to whom paragraph 4 of Schedule 1 to the Act applies, the number of days is [<sup>F12</sup>seven].

**Textual Amendments**

- F12** Word in reg. 36(2) substituted (27.10.2014) by [The Social Security \(Jobseeker's Allowance and Employment and Support Allowance\) \(Waiting Days\) Amendment Regulations 2014 \(S.I. 2014/2309\)](#), regs. 1, **2(3)** (with reg. 4(1))

**Modifications etc. (not altering text)**

- C2** Regulations modified (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions (Amendment)) Order 2013 ([S.I. 2013/983](#)), (art. 12) (with application in accordance with art. 12(1)) (as amended: (20.6.2013) by S.I. 2013/1511).

**Jobseeking Period**

**37.**—(1) For the purposes of the Act, but subject to paragraph (2), the “jobseeking period” means any period throughout which the claimant satisfies or is treated as satisfying the conditions specified in section 1(2)(b) and (e) to (i) of the Act (conditions of entitlement to a jobseeker's allowance) <sup>M47</sup>.

(2) The following periods are not to be, or to be part of, a jobseeking period—

- (a) any period in respect of which no claim for a jobseeker's allowance has been made or treated as made;
- (b) such period as falls before the day on which a claim for a jobseeker's allowance is made or treated as made;
- (c) where a claim for a jobseeker's allowance has been made or treated as made but no entitlement to benefit arises in respect of a period before the date of claim by virtue of section 1(2) of the Administration Act (limits for backdating entitlement) <sup>M48</sup>, that period;
- (d) any week in which a claimant is not entitled to a jobseeker's allowance in accordance with section 14 of the Act (trade disputes); or
- (e) any period in respect of which a claimant is not entitled to a jobseeker's allowance because section 1(1A) of the Administration Act (requirement to state national insurance number) <sup>M49</sup> applies.

(3) For the purposes of section 5 of the Act (duration of a jobseeker's allowance) <sup>M50</sup>, a day must be treated as if it was a day in respect of which the claimant was entitled to a jobseeker's allowance where that day—

- (a) falls within a jobseeking period; and
- (b) is a day—
  - (i) on which the claimant satisfies the conditions specified in section 2 of the Act (the contribution-based conditions) <sup>M51</sup> other than the conditions specified in section 2(1) (c) and (d) of the Act; and
  - (ii) on which a jobseeker's allowance is not payable to the claimant by virtue of sections 6J or 6K of the Act or by virtue of a restriction imposed pursuant to section 6B, 7, 8 or 9 of the Social Security Fraud Act 2001 (loss of benefit provisions) <sup>M52</sup>.

**Modifications etc. (not altering text)**

- C2** Regulations modified (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional

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Provisions (Amendment)) Order 2013 (S.I. 2013/983), (art. 12) (with application in accordance with art. 12(1)) (as amended: (20.6.2013) by S.I. 2013/1511).

### Marginal Citations

- M47** Relevant amendments to section 1(2) were made by section 44 of the Welfare Reform Act 2012 and paragraph 12 of Schedule 3 to the Welfare Reform Act 2007.
- M48** Section 1(2) was amended by paragraph 16 of Schedule 8 to the [Welfare Reform and Pensions Act 1999 \(c.30\)](#).
- M49** Section 1(1A) was inserted by section 19 of the [Social Security Administration \(Fraud\) Act 1997 \(c.47\)](#).
- M50** Section 5 was amended by Schedule 14 to the Welfare Reform Act 2012.
- M51** Section 2 was amended by paragraph 3 of Schedule 7 to the Welfare Reform and Pensions Act 1999, paragraph 45 of Schedule 1 to the [National Insurance Contributions Act 2002 \(c.19\)](#), [paragraph 133](#) of Schedule 7 to the Social Security Act 1998, section 12 of, and paragraph 6 of Schedule 2 and Schedule 7 to, the Welfare Reform Act 2009 and paragraph 35 of Schedule 2 and Schedule 14 to the Welfare Reform Act 2012.
- M52** [2001 c.11](#). Section 6B was inserted by section 24 of the Welfare Reform Act 2009. Sections 6B was amended by paragraph 10 of Schedule 2 and Schedule 7 to the Welfare Reform Act 2009 and sections 113, 118, 119 and 121 of, and paragraph 58 of Schedule 2, paragraph 16 of Schedule 3 and Schedule 14 to, the Welfare Reform Act 2012. Section 7 was amended by paragraph 45 of Schedule 2 to the [State Pension Credit Act 2002 \(c.16\)](#), [section 49](#) of, and paragraph 23 of Schedule 3 to, the Welfare Reform Act 2007, paragraph 11 of Schedule 2, paragraph 2 of Schedule 4 and Schedule 7 to the Welfare Reform Act 2009, sections 118 and 119 of, and paragraph 59 of Schedule 2, paragraph 17 of Schedule 3 and Schedule 14 to, the Welfare Reform Act 2012, paragraph 45 of Schedule 2 to the [Criminal Justice and Licensing \(Scotland\) Act 2010 \(asp 13\)](#) and S.I. 2011/2298.

### Jobseeking periods: periods of interruption of employment

**38.**—(1) For the purposes of section 2(4)(b)(i) of the Act and for determining any waiting days—

- (a) where a linked period commenced before 7th October 1996, any days of unemployment which form part of a period of interruption of employment where the last day of unemployment in that period of interruption of employment was no more than eight weeks before the date upon which that linked period commenced;
- (b) where a jobseeking period or a linked period commences on 7th October 1996, any period of interruption of employment ending within the eight weeks preceding that date; or
- (c) where a jobseeking period or a linked period commences after 7th October 1996, any period of interruption of employment ending within the 12 weeks preceding the day the jobseeking period or linked period commenced,

must be treated as a jobseeking period and, for the purposes of sub-paragraph (a), a day must be treated as being, or not being, a day of unemployment in accordance with section 25A of the Benefits Act (determination of days for which unemployment benefit is payable)<sup>MS3</sup> and with any regulations made under that section, as in force on 6th October 1996.

(2) In this regulation—

“period of interruption of employment” in relation to a period prior to 7th October 1996 has the same meaning as it had in the Benefits Act by virtue of section 25A of that Act as in force on 6th October 1996;

“waiting day” means a day—

- (a) at the beginning of a jobseeking period; and
- (b) in respect of which a person is not entitled to a jobseeker's allowance.

### Marginal Citations

**M53** Section 25A was inserted by paragraph 5 of Schedule 1 to the Social Security (Incapacity for Work) Act 1994 and repealed by Schedule 3 to the Jobseekers Act 1995.

### Linking Periods

**39.**—(1) For the purposes of the Act, two or more jobseeking periods must be treated as one jobseeking period where they are separated by a period comprising only—

- (a) any period of not more than 12 weeks;
- (b) a linked period;
- (c) any period of not more than 12 weeks falling between—
  - (i) any two linked periods; or
  - (ii) a jobseeking period and a linked period; or
- (d) a period in respect of which the claimant is summoned for jury service and is required to attend court.

(2) Linked periods for the purposes of the Act are any of the following periods—

- (a) to the extent specified in paragraph (4), any period throughout which the claimant is entitled to a carer's allowance under section 70 of the Benefits Act<sup>M54</sup>;
- (b) any period throughout which the claimant is incapable of work, or is treated as incapable of work, in accordance with Part 12A of the Benefits Act<sup>M55</sup>;
- (c) any period throughout which the claimant has, or is treated as having, limited capability for work for the purposes of Part 1 of the Welfare Reform Act 2007;
- (d) any period throughout which the claimant was entitled to a maternity allowance under section 35 [F13 or 35B] of the Benefits Act<sup>M56</sup>;
- (e) any period throughout which the claimant was engaged in training for which a training allowance is payable;
- (f) a period which includes 6th October 1996 during which the claimant attends court in response to a summons for jury service and which was immediately preceded by a period of entitlement to unemployment benefit.

(3) A period is a linked period for the purposes of section 2(4)(b)(ii) of the Act only where it ends within 12 weeks or less of the commencement of a jobseeking period or of some other linked period.

(4) A period of entitlement to carer's allowance is a linked period only where it enables the claimant to satisfy contribution conditions for entitlement to a jobseeker's allowance which the claimant would otherwise be unable to satisfy.

### Textual Amendments

**F13** Words in reg. 39(2)(d) inserted (18.5.2014) by [The Social Security \(Maternity Allowance\) \(Miscellaneous Amendments\) Regulations 2014 \(S.I. 2014/884\)](#), regs. 1, **6(2)**

### Marginal Citations

**M54** Section 70 was amended by S.I.s 1994/2556, 2002/1457 and 2011/2426.

**M55** Part 12A was inserted by section 5 of the Social Security (Incapacity for Work) Act 1994.

**M56** Section 35 was amended by section 67 of the Social Security Act 1998, section 4(2) of the [Still-Birth \(Definition\) Act 1992 \(c.29\)](#), [section 53](#) of the Welfare Reform and Pensions Act 1999, paragraph 4 of

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Schedule 7 to the [Employment Act 2002 \(c.22\)](#), [paragraph 6](#) of Schedule 1 to the Work and Families Act 2006, section 63 of the Welfare Reform Act 2012 and [S.I. 1994/1230](#).

### Persons approaching retirement and the jobseeking period

**40.**—(1) The provisions of this regulation apply only to days—

- (a) which fall after 6th October 1996 and within a tax year in which the claimant has attained the qualifying age for state pension credit (which is, in the case of a woman, pensionable age and in the case of a man, the age which is pensionable age in the case of a woman born on the same day as the man) but is under pensionable age; and
- (b) in respect of which a jobseeker's allowance is not payable because the decision of the determining authority is that the claimant—
  - (i) has exhausted their entitlement to a jobseeker's allowance;
  - (ii) fails to satisfy one or both of the contribution conditions specified in section 2(1)(a) and (b) of the Act; or
  - (iii) is entitled to a jobseeker's allowance but the amount payable is reduced to nil by virtue of deductions made in accordance with regulation 51 for pension payments.

(2) For the purposes of regulation 37(1) (jobseeking period) but subject to paragraphs (3), (4) and (5), any days to which paragraph (1) applies and in respect of which the person does not satisfy the condition specified in section 1(2)(b) of the Act (conditions of entitlement to a jobseeker's allowance), are to be days on which the person is treated as satisfying the condition in section 1(2)(b) and (e) to (i) of the Act.

(3) Where a person is employed as an employed earner or a self-employed earner for a period of more than 12 weeks, then no day which falls within or follows that period is to be a day on which the person is treated as satisfying those conditions, but this paragraph is not to prevent paragraph (2) from again applying to a person who makes a claim for a jobseeker's allowance after that period.

(4) Any day which is, for the purposes of section 30C of the Benefits Act <sup>M57</sup>, a day of incapacity for work falling within a period of incapacity for work is not to be a day on which the person is treated as satisfying the conditions referred to in paragraph (2).

(5) Any day which, for the purposes of Part 1 of the Welfare Reform Act 2007, is a day where the person has limited capability for work falling within a period of limited capability for work is not to be a day on which the person is treated as satisfying the conditions referred to in paragraph (2).

#### Marginal Citations

**M57** Section 30C was inserted by section 3 of the Social Security (Incapacity for Work) Act 1994 and amended by paragraph 25 of Schedule 3 to the [Tax Credits Act 2002 \(c.21\)](#).

### Persons temporarily absent from Great Britain

**41.**—(1) For the purposes of the Act, a claimant must be treated as being in Great Britain during any period of temporary absence from Great Britain—

- (a) not exceeding four weeks in the circumstances specified in paragraph (2);
  - (b) not exceeding eight weeks in the circumstances specified in paragraph (3).
- (2) The circumstances specified in this paragraph are that—
- (a) the claimant is in Northern Ireland and satisfies the conditions of entitlement to a jobseeker's allowance;

- (b) immediately preceding the period of absence from Great Britain, the claimant was entitled to a jobseeker's allowance; and
  - (c) the period of absence is unlikely to exceed 52 weeks.
- (3) The circumstances specified in this paragraph are that—
- (a) immediately preceding the period of absence from Great Britain, the claimant was entitled to a jobseeker's allowance;
  - (b) the period of absence is unlikely to exceed 52 weeks;
  - (c) the claimant continues to satisfy or be treated as satisfying the other conditions of entitlement to a jobseeker's allowance;
  - (d) the claimant is, or the claimant and any other member of their family are, accompanying a member of the claimant's family who is a child or young person solely in connection with arrangements made for the treatment of that child or young person for a disease or bodily or mental disablement; and
  - (e) those arrangements relate to treatment—
    - (i) outside Great Britain;
    - (ii) during the period whilst the claimant is, or the claimant and any member of their family are, temporarily absent from Great Britain; and
    - (iii) by, or under the supervision of, a person appropriately qualified to carry out that treatment.
- (4) A person must also be treated, for the purposes of the Act, as being in Great Britain during any period of temporary absence from Great Britain where—
- (a) the absence is for the purpose of attending an interview for employment;
  - (b) the absence is for seven consecutive days or less;
  - (c) notice of the proposed absence is given to the Secretary of State before departure, and is given in writing if so required by the Secretary of State; and
  - (d) on their return to Great Britain the person satisfies the Secretary of State that they attended for the interview in accordance with their notice.
- (5) For the purposes of the Act a claimant must be treated as being in Great Britain during any period of temporary absence from Great Britain if—
- (a) the claimant was entitled to a jobseeker's allowance immediately before the beginning of that period of temporary absence; and
  - (b) that period of temporary absence is for the purpose of the claimant receiving treatment at a hospital or other institution outside Great Britain where the treatment is being provided—
    - (i) under section 6(2) of the Health Service Act (performance of functions outside England) <sup>M58</sup> or section 6(2) of the Health Service (Wales) Act (performance of functions outside Wales);
    - (ii) pursuant to arrangements made under section 12(1) of the Health Service Act (Secretary of State's arrangements with other bodies) <sup>M59</sup>, section 10(1) of the Health Service (Wales) Act (Welsh Minister's arrangements with other bodies), paragraph 18 of Schedule 4 to the Health Service Act (joint exercise of functions) <sup>M60</sup> or paragraph 18 of Schedule 3 to the Health Service (Wales) Act (joint exercise of functions) <sup>M61</sup>; or
    - (iii) under any equivalent provision in Scotland or pursuant to arrangements made under such provision.

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(6) For the purposes of the Act, a person must be treated as being in Great Britain during any period of temporary absence from Great Britain not exceeding 15 days where—

- (a) the absence is for the purpose of taking part in annual continuous training as a member of any territorial or reserve force prescribed in Part 1 of Schedule 6 to the Social Security (Contributions) Regulations 2001 <sup>M62</sup>; and
- (b) the person was entitled to a jobseeker's allowance immediately before the period of absence.

(7) In this regulation, “appropriately qualified” means qualified to provide medical treatment, physiotherapy or a form of treatment which is similar to, or related to, either of those forms of treatment.

#### **Modifications etc. (not altering text)**

- C2** Regulations modified (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions (Amendment)) Order 2013 (S.I. 2013/983), (art. 12) (with application in accordance with art. 12(1)) (as amended: (20.6.2013) by S.I. 2013/1511).

#### **Marginal Citations**

- M58** Section 6(2) was amended by paragraph 2 of Schedule 4 to the [Health and Social Care Act 2012 \(c.7\)](#).  
**M59** Section 12(1) was amended by paragraph 8 of Schedule 4 to the Health and Social Care Act 2012.  
**M60** Paragraph 18 of Schedule 4 was amended by paragraph 22 of Schedule 4 to the Health and Social Care Act 2012.  
**M61** Paragraph 18 of Schedule 3 was amended by paragraph 40 of Schedule 21 to the Health and Social Care Act 2012.  
**M62** [S.I. 2001/1004](#).

### **Remunerative work**

**42.—**(1) For the purposes of the Act, “remunerative work” means work—

- (a) for which payment is made or which is done in expectation of payment; and
- (b) in which a claimant is—
  - (i) engaged for 16 or more hours per week; or
  - (ii) where their hours of work fluctuate, engaged on average for 16 or more hours per week.

(2) For the purposes of paragraph (1), the number of hours in which a claimant is engaged in work is to be determined—

- (a) where no recognisable cycle has been established in respect of a person's work, by reference to the number of hours or, where those hours are likely to fluctuate, the average of the hours, which they are expected to work in a week;
- (b) where the number of hours for which they are engaged fluctuate, by reference to the average of hours worked over—
  - (i) if there is a recognisable cycle of work, the period of one complete cycle (including, where the cycle involves periods in which the person does not work, those periods but disregarding any other absences);
  - (ii) in any other case, the period of five weeks immediately before the date of claim or the date of supersession, or such other length of time as may, in the particular case, enable the person's average hours of work to be determined more accurately.

(3) In determining in accordance with this regulation the number of hours for which a person is engaged in remunerative work—

- (a) that number must include any time allowed to that person by their employer for a meal or for refreshments, but only where the person is, or expects to be, paid earnings in respect of that time;
- (b) no account must be taken of any hours in which the person is engaged in an employment or scheme to which any one of sub-paragraphs (a) to (e) of regulation 44(1) (person treated as not engaged in remunerative work) applies;
- (c) no account must be taken of any hours in which the person is engaged otherwise than in an employment as an earner in caring for—
  - (i) a person who is in receipt of attendance allowance, the care component <sup>F14</sup> . . . the daily living component [<sup>F15</sup> or armed forces independence payment,] ;
  - (ii) a person who has claimed an attendance allowance [<sup>F16</sup> armed forces independence payment,] , a disability living allowance or personal independence payment, but only for the period beginning with the date of claim and ending on the date on which the claim is determined or, if earlier, on the expiration of the period of 26 weeks from the date of claim;
  - (iii) another person and is in receipt of a carer's allowance under section 70 of the Benefits Act; or
  - (iv) a person who has claimed either an attendance allowance [<sup>F17</sup> armed forces independence payment,] , a disability living allowance or personal independence payment and has an award of attendance allowance [<sup>F18</sup> armed forces independence payment,] , the care component or the daily living component for a period commencing after the date on which that claim was made.

(4) In this regulation—

[<sup>F19</sup>“armed forces independence payment” means armed forces independence payment under the Armed Forces and Reserve Forces (Compensation Scheme) Order 2011;]

“disability living allowance” means a disability living allowance under section 71 of the Benefits Act <sup>M63</sup>;

“care component” means the care component of disability living allowance at the highest or middle rate prescribed under section 72(3) of the Benefits Act;

“daily living component” means the daily living component of personal independence payment at the standard or enhanced rate referred to in section 78 of the Welfare Reform Act 2012;

“personal independence payment” means an allowance under Part 4 of the Welfare Reform Act 2012.

#### Textual Amendments

**F14** Word in reg. 42(3)(c)(i) omitted (8.4.2013) by virtue of [The Armed Forces and Reserve Forces Compensation Scheme \(Consequential Provisions: Subordinate Legislation\) Order 2013 \(S.I. 2013/591\)](#), arts. 2(2), 7, **Sch. para. 52(2)(a)(i)**

**F15** Words in reg. 42(3)(c)(i) inserted (8.4.2013) by [The Armed Forces and Reserve Forces Compensation Scheme \(Consequential Provisions: Subordinate Legislation\) Order 2013 \(S.I. 2013/591\)](#), arts. 2(2), 7, **Sch. para. 52(2)(a)(ii)**

**F16** Words in reg. 42(3)(c)(ii) inserted (8.4.2013) by [The Armed Forces and Reserve Forces Compensation Scheme \(Consequential Provisions: Subordinate Legislation\) Order 2013 \(S.I. 2013/591\)](#), arts. 2(2), 7, **Sch. para. 52(2)(b)**

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- F17** Words in reg. 42(3)(c)(iv) inserted (8.4.2013) by [The Armed Forces and Reserve Forces Compensation Scheme \(Consequential Provisions: Subordinate Legislation\) Order 2013 \(S.I. 2013/591\)](#), arts. 2(2), 7, [Sch. para. 52\(2\)\(c\)](#)
- F18** Words in reg. 42(3)(c)(iv) inserted (8.4.2013) by [The Armed Forces and Reserve Forces Compensation Scheme \(Consequential Provisions: Subordinate Legislation\) Order 2013 \(S.I. 2013/591\)](#), arts. 2(2), 7, [Sch. para. 52\(2\)\(d\)](#)
- F19** Words in reg. 42(4) inserted (8.4.2013) by [The Armed Forces and Reserve Forces Compensation Scheme \(Consequential Provisions: Subordinate Legislation\) Order 2013 \(S.I. 2013/591\)](#), arts. 2(2), 7, [Sch. para. 52\(2\)\(e\)](#)

#### Marginal Citations

- M63** Section 71 was amended by section 67 of the Welfare Reform and Pensions Act 1999.

### Persons treated as engaged in remunerative work

43.—(1) Except in the case of a person on maternity leave, paternity leave, [<sup>F20</sup>shared parental leave,] adoption leave or absent from work through illness, a person is to be treated as engaged in remunerative work during any period for which they are absent from work referred to in regulation 42(1) (remunerative work) where the absence is either without good cause or by reason of a recognised, customary or other holiday.

(2) Subject to paragraph (3), a person who was, or was treated as being, engaged in remunerative work and in respect of that work earnings to which regulation 58(1)(c) (earnings of employed earners) applies are paid, is to be treated as engaged in remunerative work for the period for which those earnings are taken into account in accordance with Part 7.

(3) Paragraph (2) does not apply to earnings disregarded under paragraph 1 of the Schedule to these Regulations.

#### Textual Amendments

- F20** Words in reg. 43(1) inserted (31.12.2014) by [The Shared Parental Leave and Statutory Shared Parental Pay \(Consequential Amendments to Subordinate Legislation\) Order 2014 \(S.I. 2014/3255\)](#), arts. 1(2), [29\(3\)](#)

### Persons treated as not engaged in remunerative work

44.—(1) A person is to be treated as not engaged in remunerative work in so far as they are—

- (a) engaged by a charity <sup>M64</sup> or a voluntary organisation or are a volunteer where the only payment received by them or due to be paid to them is a payment in respect of any expenses incurred, or to be incurred, if they otherwise derive no remuneration or profit from the employment;
- (b) engaged on a scheme for which a training allowance is being paid;
- (c) engaged in employment as—
  - <sup>F21</sup>(i) a part-time fire-fighter employed by a fire and rescue authority under the Fire and Rescue Services Act 2004 or by the Scottish Fire and Rescue Service established under section 1A of the Fire (Scotland) Act 2005;]
  - (iii) an auxiliary coastguard in respect of coastal rescue activities;
  - (iv) a person engaged part-time in the manning or launching of a lifeboat;

- (v) a member of any territorial or reserve force prescribed in Part 1 of Schedule 6 to the Social Security (Contributions) Regulations 2001;
- (d) performing their duties as a councillor, and for this purpose “councillor” has the same meaning as in section 171F(2) of the Benefits Act <sup>M65</sup>;
- (e) engaged in caring for a person who is accommodated with them by virtue of arrangements made under any of the provisions referred to in regulation 60(2)(b) or (c), and are in receipt of any payment specified in regulation 60(2)(b) or (c);
- (f) engaged in an activity in respect of which—
  - (i) a sports award had been made, or is to be made, to them; and
  - (ii) no other payment is made or is expected to be made to them;
- (g) engaged in the programme known as Work Experience.

(2) In this regulation, “volunteer” means a person who is engaged in voluntary work, otherwise than for a close relative, grand-parent, grand-child, uncle, aunt, nephew or niece, where the only payment received, or due to be paid to the person by virtue of being so engaged, is in respect of any expenses reasonably incurred by the person in connection with that work.

#### Textual Amendments

**F21** Reg. 44(1)(c)(i) substituted for reg. 44(1)(c)(i)-(ii) (29.7.2013) by [The Social Security \(Miscellaneous Amendments\) \(No. 2\) Regulations 2013 \(S.I. 2013/1508\)](#), regs. 1(2)(a), **4(3)**

#### Marginal Citations

**M64** See section 1 of the [Charities Act 2011 \(c.25\)](#).

**M65** Section 171F was inserted by section 6 of the Social Security (Incapacity for Work) Act 1994.

### Relevant education

- 45.**—(1) For the purposes of the Act—
- (a) a person is to be treated as receiving relevant education if they are a qualifying young person; and
  - (b) the following are to be treated as relevant education—
    - (i) undertaking a full-time course of advanced education; and
    - (ii) undertaking any other full-time course of study or training at an educational establishment for which a student loan, grant or bursary is provided for the person's maintenance or would be available if the person applied for it.
- (2) In paragraph (1)(b)(i), “course of advanced education” means—
- (a) a course of study leading to—
    - (i) a postgraduate degree or comparable qualification;
    - (ii) a first degree or comparable qualification;
    - (iii) a diploma of higher education;
    - (iv) a higher national diploma; or
  - (b) any other course of study which is of a standard above advanced GNVQ or equivalent, including a course which is of a standard above a general certificate of education (advanced level), or above a Scottish national qualification (higher or advanced higher).

(3) A claimant who is not a qualifying young person and is not undertaking a course described in paragraph (1)(b) is nevertheless to be treated as receiving relevant education if the claimant is undertaking a course of study or training that is not compatible with any work-related requirement imposed on the claimant by the Secretary of State.

(4) For the purposes of paragraph (1)(b), a person is to be regarded as undertaking a course—

- (a) throughout the period beginning on the date on which the person starts undertaking the course and ending on the last day of the course or on such earlier date (if any) as the person finally abandons it or is dismissed from it; or
- (b) where a person is undertaking a part of a modular course, for the period beginning on the day on which that part of the course starts and ending—
  - (i) on the last day on which the person is registered with the provider of the course, or part of the course, as undertaking that part; or
  - (ii) on such earlier date (if any) as the person finally abandons the course or is dismissed from it.

(5) The period referred to in paragraph (4)(b) includes—

- (a) where a person has failed examinations or has failed to complete successfully a module relating to a period when the person was undertaking a part of the course, any period in respect of which the person undertakes the course for the purpose of retaking those examinations or that module; and
- (b) any period of vacation within the period specified in paragraph (4)(b) or immediately following that period except where the person has registered with the provider of the course, or part of the course, to attend or undertake the final module in the course and the vacation immediately follows the last day on which the person is to attend or undertake the course.

(6) A person is not to be regarded as undertaking a course by virtue of this regulation for any part of the period mentioned in paragraph (4) during which the following conditions are met—

- (a) the person has, with the consent of the relevant educational establishment, ceased to attend or undertake the course because they are ill or caring for another person;
- (b) the person has recovered from that illness or ceased caring for that person within the past year, but not yet resumed the course; and
- (c) the person is not eligible for a grant or student loan.

(7) In this regulation, except where paragraph (8) applies, “qualifying young person” means a person who has reached the age of 16 but not the age of 20—

- (a) up to, but not including, the 1st September following their 16th birthday; and
- (b) up to, but not including, the 1st September following their 19th birthday, if they are enrolled in, or accepted for, approved training or a course of education—
  - (i) which is not a course of advanced education;
  - (ii) which is provided at a school or college or provided elsewhere but approved by the Secretary of State; and
  - (iii) where the average time spent during term time (excluding meal breaks) in receiving tuition, engaging in practical work, or supervised study, or taking examinations exceeds 12 hours per week.

(8) A person is not a “qualifying young person” within the meaning in paragraph (7) where they—

- (a) are aged 19 and have not started the education or training or been enrolled or accepted for it before reaching the age of 19;

- (b) fall within paragraph (7)(b) and their education or training is provided by means of a contract of employment; or
  - (c) are receiving universal credit, an employment or support allowance or a jobseeker's allowance.
- (9) In this regulation—
- “approved training” means training in pursuance of arrangements made under section 2(1) of the Employment and Training Act 1973 or section 2(3) of the Enterprise and New Towns (Scotland) Act 1990 which is approved by the Secretary of State for the purposes of this regulation;
- “modular course” means a course which consists of two or more modules, the successful completion of a specified number of which is required before a person is considered by the educational establishment to have completed the course;
- “student loan” means a loan towards a student's maintenance pursuant to any regulations made under section 22 of the Teaching and Higher Education Act 1998 <sup>M66</sup>, section 73 of the Education (Scotland) Act 1980 <sup>M67</sup> or Article 3 of the Education (Student Support) (Northern Ireland) Order 1998 <sup>M68</sup>, including in Scotland a young student's bursary paid under regulation 4(1)(c) of the Student's Allowances (Scotland) Regulations 2007 <sup>M69</sup>.

#### Marginal Citations

- M66** 1998 c.30. Section 22 was amended by section 146 of the [Learning and Skills Act 2000 \(c.21\)](#), [sections 42 and 43 of the Higher Education Act 2004 \(c.8\)](#), [section 257 of the Apprenticeships, Skills, Children and Learning Act 2009 \(c.22\)](#), [section 76 of the Education Act 2011 \(c.21\)](#), [paragraph 236 of Schedule 6 to the Income Tax \(Earnings and Pensions\) Act 2003 \(c.1\)](#) and section 147 of the [Finance Act 2003 \(c.14\)](#).
- M67** 1980 c.44. Section 73 was amended by section 73 of the [Self-Governing Schools etc \(Scotland\) Act 1989 \(c.39\)](#), [section 29 of the Teaching and Higher Education Act 1998](#) and section 3 of the [Education \(Graduate Endowment and Student Support\) \(Scotland\) Act 2001 \(asp 6\)](#).
- M68** S.I. 1998/1760 (N.I. 14).
- M69** S.S.I 2007/153.

#### Short periods of sickness

- 46.**—(1) Subject to the following provisions of this regulation, a person who—
- (a) satisfies the requirements for entitlement to a jobseeker's allowance or has been awarded a jobseeker's allowance, or is a person to whom any of the circumstances mentioned in section 6J(2) or (3) or 6K(2) of the Act apply;
  - (b) proves to the satisfaction of the Secretary of State that they are unable to work on account of some specific disease or disablement; and
  - (c) but for their disease or disablement, would satisfy the requirements for entitlement to a jobseeker's allowance other than those specified in section 1(2)(f) of the Act (capable of work or not having limited capability for work),

is to be treated for a period of not more than two weeks, beginning on the day on which subparagraphs (a) to (c) are met, as capable of work or as not having limited capability for work, except where the claimant states in writing that for the period of their disease or disablement they propose to claim or have claimed employment and support allowance.

*Status: Point in time view as at 23/02/2015.*

*Changes to legislation: There are currently no known outstanding effects for the Jobseeker's Allowance Regulations 2013. (See end of Document for details)*

(2) The evidence which is required for the purposes of paragraph (1)(b) is a declaration made by the claimant in writing, in a form approved for the purposes by the Secretary of State, that they have been unfit for work from a date or for a period specified in the declaration.

(3) The preceding provisions of this regulation do not apply to a claimant on more than two occasions in any one jobseeking period or, where a jobseeking period exceeds 12 months, in each successive 12 months within that period; and for the purposes of calculating any period of 12 months, the first 12 months in the jobseeking period commences on the first day of the jobseeking period.

(4) The preceding provisions of this regulation do not apply to any person where the first day in respect of which they are unable to work falls within eight weeks after the day the person ceased to be entitled to statutory sick pay.

(5) The preceding provisions of this regulation do not apply to a claimant who is temporarily absent from Great Britain in the circumstances prescribed by regulation 41(5).

**Modifications etc. (not altering text)**

**C2** Regulations modified (24.4.2013) by The Welfare Reform Act 2012 (Commencement No. 9 and Transitional and Transitory Provisions and Commencement No. 8 and Savings and Transitional Provisions (Amendment)) Order 2013 (S.I. 2013/983), (art. 12) (with application in accordance with art. 12(1)) (as amended: (20.6.2013) by S.I. 2013/1511).

**Periods of sickness and persons receiving treatment outside Great Britain**

**47.**—(1) A person—

- (a) who has been awarded a jobseeker's allowance, or is a person to whom any of the circumstances mentioned in section 6J(2) or (3) or 6K(2) of the Act apply;
- (b) who is temporarily absent from Great Britain in the circumstances prescribed by regulation 41(5);
- (c) who proves to the satisfaction of the Secretary of State that they are unable to work on account of some specific disease or disablement; and
- (d) but for their disease or disablement, would satisfy the requirements for entitlement to a jobseeker's allowance other than those specified in section 1(2)(f) of the Act (capable of work or not having limited capability for work),

is to be treated during that period of temporary absence abroad as capable of work or as not having limited capability for work, except where that person has stated in writing before that period of temporary absence abroad begins that immediately before the beginning of the period of that temporary absence abroad they have claimed employment and support allowance.

(2) The evidence which is required for the purposes of paragraph (1)(c) is a declaration made by that person in writing, in a form approved for the purposes by the Secretary of State, that they are unfit for work from a date or for a period specified in the declaration.

**Prescribed amount of earnings**

**48.** The prescribed amount of earnings for the purposes of section 2(1)(c) of the Act (the contribution-based conditions) is to be calculated by applying the formula—

$$\left( A + D \right) - \text{£ } 0.01$$

where—

A is the age-related amount applicable to the claimant for the purposes of section 4(1)(a) of the Act <sup>M70</sup>; and

D is any amount disregarded from the claimant's earnings in accordance with the Schedule to these Regulations and either regulation 59(2) (calculation of net earnings of employed earners) or regulation 61(2) (calculation of net profit of self-employed earners).

#### Marginal Citations

**M70** Section 4(1)(a) was amended by Schedule 14 to the Welfare Reform Act 2012.

## PART 6

### Amounts of a jobseeker's allowance

#### Weekly amounts of jobseeker's allowance

**49.**—(1) In the case of a jobseeker's allowance, the age-related amount applicable to a claimant for the purposes of section 4(1)(a) of the Act is—

- (a) in the case of a person who has not attained the age of 25, [<sup>F22</sup>£57.35 ]per week;
- (b) in the case of a person who has attained the age of 25, [<sup>F23</sup>£72.40 ]per week.

(2) Where the amount of any jobseeker's allowance would, but for this paragraph, include a fraction of one penny, that fraction is to be treated as one penny.

#### Textual Amendments

**F22** Reg. 49(1)(a) substituted (with effect in accordance with art. 1(2)(g)(3) of the amending S.I.) by [The Welfare Benefits Up-rating Order 2014 \(S.I. 2014/147\)](#), art. 1(2)(g)(3), **10(a)**

**F23** Reg. 49(1)(b) substituted (with effect in accordance with art. 1(2)(g)(3) of the amending S.I.) by [The Welfare Benefits Up-rating Order 2014 \(S.I. 2014/147\)](#), art. 1(2)(g)(3), **10(b)**

#### Deductions in respect of earnings

**50.** The deduction in respect of earnings which falls to be made in accordance with section 4(1)(b) of the Act <sup>M71</sup> is an amount equal to the weekly amount of the claimant's earnings calculated in accordance with Part 7.

#### Marginal Citations

**M71** Section 4(1)(b) was amended by paragraph 5 of Schedule 5 and Schedule 14 to the Welfare Reform Act 2012 and [S.I. 2006/343](#).

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### **Payments by way of pensions**

**51.**—(1) The deduction in respect of pension payments, PPF payments or FAS payments which fall to be made in accordance with section 4(1)(b) of the Act is a sum equal to the amount by which that payment exceeds or, as the case may be, the aggregate of those payments exceed £50 per week.

(2) Where pension payments, PPF payments or FAS payments first begin to be made to a person for a period starting other than on the first day of a benefit week, the deduction referred to in paragraph (1) has effect from the beginning of that benefit week.

(3) Where pension payments, PPF payments or FAS payments are already in payment to a person and a change in the rate of payment takes effect in a week other than at the beginning of the benefit week, the deduction referred to in paragraph (1) has effect from the first day of that benefit week.

(4) In determining the amount of any pension payments, PPF payments or FAS payments for the purposes of paragraphs (1) and (5), there are to be disregarded—

- (a) any payments from a personal pension scheme, an occupational pension scheme or a public service pension scheme which are payable to the claimant and which arose in accordance with the terms of such a scheme on the death of a person who was a member of the scheme in question; and
- (b) any PPF payments or FAS payments which—
  - (i) are payable to the claimant; and
  - (ii) arose on the death of a person who had an entitlement to such payments.

(5) Where a pension payment, PPF payment or FAS payment, or an aggregate of such payments, as the case may be, is paid to a person for a period other than a week, such payments are to be treated as being made to that person by way of weekly pension payments, weekly PPF payments or weekly FAS payments and the weekly amount is to be determined—

- (a) where payment is made for a year, by dividing the total by 52;
- (b) where payment is made for three months, by dividing the total by 13;
- (c) where payment is made for a month, by multiplying the total by 12 and dividing the product by 52;
- (d) where payment is made for two or more months, otherwise than for a year or for three months, by dividing the total by the number of months, multiplying the result by 12 and dividing the product by 52; or
- (e) in any other case, by dividing the amount of the payment by the number of days in the period for which it is made and multiplying the result by seven.

### **Minimum amount of a jobseeker's allowance**

**52.** Where the amount of a jobseeker's allowance is less than 10 pence a week that allowance is not payable.

## **PART 7**

### **Earnings**

#### **Rounding of fractions**

**53.** Where any calculation under this Part results in a fraction of a penny that fraction must, if it would be to the claimant's advantage, be treated as a penny, but otherwise it must be disregarded.

### Calculation of earnings derived from employed earner's employment

54.—(1) Earnings derived from employment as an employed earner are to be taken into account over a period determined in accordance with the following paragraphs and at a weekly amount determined in accordance with regulation 57 (calculation of weekly amount of earnings).

(2) Subject to the following provisions of this regulation, the period over which a payment is to be taken into account is to be—

- (a) where the payment is monthly, a period equal to the number of weeks beginning with the date on which the payment is treated as paid under regulation 56 and ending with the date immediately before the date on which the next monthly payment would have been so treated as paid whether or not the next monthly payment is actually paid;
- (b) where the payment is in respect of a period which is not monthly, a period equal to the length of the period for which payment is made; or
- (c) in any other case, a period equal to such number of weeks as is equal to the number obtained (see paragraph (13)) by applying the formula—

$$\frac{E}{J + D}$$

where—

E is the net earnings;

J is the amount of jobseeker's allowance which would be payable had the payment not been made;

D is an amount equal to the total of the sums which would fall to be disregarded from that payment under the Schedule to these Regulations (sums to be disregarded in the calculation of earnings), as is appropriate in the claimant's case,

and that period is to begin on the date on which the payment is treated as paid under regulation 56.

(3) Earnings derived by a claimant as a member of any territorial or reserve force prescribed in Part 1 of Schedule 6 to the Social Security (Contributions) Regulations 2001 in respect of a period of annual continuous training, whether paid to the claimant alone or together with other earnings derived from the same source, are to be taken into account for a maximum of 15 days in any calendar year—

- (a) in the case of a period of training exceeding 14 days, over a period of 14 days; or
- (b) in any other case, over a period which is equal to the duration of the training period.

(4) The period referred to in paragraph (3) over which earnings are to be taken into account is to begin on the date on which they are treated as paid under regulation 56.

(5) Where earnings are derived from the same source but are not of the same kind and the periods in respect of which those earnings would, but for this paragraph, fall to be taken into account, overlap wholly or partly—

- (a) those earnings are to be taken into account over a period equal to the aggregate length of those periods; and
- (b) that period is to begin with the earliest date on which any part of those earnings would otherwise be treated as paid under regulation 56 (date on which earnings are treated as paid).

(6) In a case to which paragraph (5) applies, earnings falling within regulation 58 (earnings of employed earners) are to be taken into account in the following order of priority—

- (a) earnings normally derived from the employment;

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- (b) any compensation payment;
- (c) any holiday pay.

(7) Where earnings to which regulation 58(1)(b) or (c) (earnings of employed earners) applies are paid in respect of part of a day, those earnings are to be taken into account over a period equal to a day.

(8) Subject to paragraph (9), the period over which a compensation payment is to be taken into account is to be the period beginning on the date on which the payment is treated as paid under regulation 56 (date on which earnings are treated as paid) and ending—

- (a) subject to sub-paragraph (b), where the person who made the payment represents that it, or part of it, was paid in lieu of notice of termination of employment or on account of the early termination of a contract of employment for a term certain, on the expiry date;
- (b) in a case where the person who made the payment represents that it, or part of it, was paid in lieu of consultation under section 188 of the Trade Union and Labour Relations (Consolidation) Act 1992 <sup>M72</sup>, on the latest of—
  - (i) the date on which the consultation period under that section would have ended;
  - (ii) in a case where sub-paragraph (a) also applies, the expiry date; or
  - (iii) the standard date; or
- (c) in any other case, on the standard date.

(9) The maximum period over which a compensation payment may be taken into account under paragraph (8) is 52 weeks from the date on which the payment is treated as paid under regulation 56.

(10) In this regulation—

“compensation payment” means any payment to which regulation 58(4) (earnings of employed earners) applies;

“the expiry date” means in relation to the termination of a person's employment—

- (a) the date on which any period of notice (which means the period of notice of termination of employment to which a person is entitled by statute or by contract, whichever is the longer, or, if they are not entitled to such notice, the period of notice which is customary in the employment in question) applicable to the person was due to expire, or would have expired had it not been waived;
- (b) subject to paragraph (11), where the person who made the payment represents that the period in respect of which that payment is made is longer than the period of notice referred to in paragraph (a), the date on which that longer period is due to expire; or
- (c) where the person had a contract of employment for a term certain, the date on which it was due to expire;

“the standard date” means the earlier of—

- (a) the expiry date; and
- (b) the last day of the period determined by dividing the amount of the compensation payment by the maximum weekly amount which, on the date on which the payment is treated as paid under regulation 56, is specified in section 227(1) of the Employment Rights Act 1996 <sup>M73</sup>, and treating the result (less any fraction of a whole number) as a number of weeks.

(11) For the purposes of paragraph (10), if it appears to the Secretary of State in a case to which paragraph (b) of the definition of “expiry date” applies that, having regard to the amount of the compensation payment and the level of remuneration normally received by the claimant when they were engaged in the employment in respect of which the compensation payment was made, it is unreasonable to take the payment into account until the date specified in that paragraph (b), the expiry date is to be the date specified in paragraph (a) of that definition.

(12) For the purposes of this regulation the claimant's earnings are to be calculated in accordance with regulations 58, 59 and 63.

(13) For the purposes of the number obtained as mentioned in paragraph (2)(c), any fraction is to be treated as a corresponding fraction of a week.

#### Marginal Citations

**M72** 1992 (c.52). Section 188 was amended by section 34 of the [Trade Union Reform and Employment Rights Act 1993 \(c.19\)](#) and S.I.s 1995/2587, 1999/1925 and 2010/93.

**M73** 1996 c.18. Section 227 was amended by paragraph 9 of Schedule 1 to the Apprenticeship, Skills, Children and Learning Act 2009, paragraph 47 of Schedule 7 to the Employment Act 2002 and [S.I. 2011/3006](#).

#### Calculation of earnings of self-employed earners

**55.**—(1) Except where paragraph (2) applies, where a claimant's income consists of earnings from employment as a self-employed earner the weekly amount of their earnings is to be determined by reference to their average weekly earnings from that employment—

- (a) over a period of one year; or
- (b) where the claimant has recently become engaged in that employment or there has been a change which is likely to affect the normal pattern of business, over such other period as may, in any particular case, enable the weekly amount of their earnings to be determined more accurately.

(2) Where the claimant's earnings consist of any items to which paragraph (3) applies, those earnings are to be taken into account over a period equal to such number of weeks as is equal to the number obtained (see paragraph (5)) by applying the formula—

$$\frac{E}{J + D}$$

where—

E is the earnings;

J is the amount of jobseeker's allowance which would be payable had the payment not been made;

D is an amount equal to the total of the sums which would fall to be disregarded from the payment under the Schedule to these Regulations (earnings to be disregarded) as is appropriate in the claimant's case.

- (3) This paragraph applies to—
  - (a) royalties or other sums paid as a consideration for the use of, or the right to use, any copyright, design, patent or trade mark; or
  - (b) any payment in respect of any—
    - (i) book registered under the Public Lending Right Scheme 1982 <sup>M74</sup>; or
    - (ii) work made under any international public lending right scheme that is analogous to the Public Lending Right Scheme 1982,

where the claimant is the first owner of the copyright, design, patent or trade mark, or an original contributor to the book or work concerned.

(4) For the purposes of this regulation the claimant's earnings are to be calculated in accordance with regulations 60 to 62.

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(5) For the purposes of the number obtained as mentioned in paragraph (2), any fraction is to be treated as a corresponding fraction of a week.

#### **Marginal Citations**

**M74** The Scheme was initially set out in the Appendix to [S.I. 1982/719](#) and is now set out in Appendix 2 to [S.I. 1990/2360](#).

#### **Date on which earnings are treated as paid**

**56.** A payment of earnings to which regulation 54 (calculation of earnings derived from employed earner's employment) applies is to be treated as paid—

- (a) in the case of a payment which is due to be paid before the first benefit week pursuant to the claim, on the date on which it is due to be paid; or
- (b) in any other case, on the first day of the benefit week in which it is due to be paid or the first succeeding benefit week in which it is practicable to take it into account.

#### **Calculation of weekly amount of earnings**

**57.—(1)** For the purposes of regulation 54 (calculation of earnings derived from employed earner's employment), subject to paragraphs (2) to (5), where the period in respect of which a payment of earnings is made—

- (a) does not exceed a week, the weekly amount is to be the amount of that payment;
- (b) exceeds a week, the weekly amount is to be determined—
  - (i) in a case where that period is a month, by multiplying the amount of the payment by 12 and dividing the product by 52;
  - (ii) in a case where that period is three months, by multiplying the amount of the payment by four and dividing the product by 52;
  - (iii) in a case where that period is a year, by dividing the amount of the payment by 52;
  - (iv) in any other case, by multiplying the amount of the payment by seven and dividing the product by the number equal to the number of days in the period in respect of which it is made.

(2) Where a payment for a period not exceeding a week is treated under regulation 56(a) (date on which earnings are treated as paid) as paid before the first benefit week and a part is to be taken into account for some days only in that week (“the relevant days”), the amount to be taken into account for the relevant days is to be calculated by multiplying the amount of the payment by the number of relevant days and dividing the product by the number of days in the period in respect of which it is made.

(3) Where a payment is in respect of a period equal to or in excess of a week and a part is to be taken into account for some days only in a benefit week (“the relevant days”), the amount to be taken into account for the relevant days is, except where paragraph (4) applies, to be calculated by multiplying the amount of the payment by the number of relevant days and dividing the product by the number of days in the period in respect of which it is made.

(4) Except in the case of a payment which it has not been practicable to treat under regulation 56(b) as paid on the first day of the benefit week in which it is due to be paid, where a payment of income from a particular source is or has been paid regularly and that payment falls to be taken into account in the same benefit week as a payment of the same kind and from the same source, the amount of that income to be taken into account in any one benefit week is not to exceed

the weekly amount determined under paragraph (1)(a) or (b), as the case may be, of the payment which under regulation 56(b) (date on which earnings are treated as paid) is treated as paid first.

(5) Where the amount of the claimant's earnings fluctuates and has changed more than once, or a claimant's regular pattern of work is such that they do not work every week, paragraphs (1) to (4) may be modified so that the weekly amount of their earnings is determined by reference to their average weekly earnings—

- (a) if there is a recognisable cycle of work, over the period of one complete cycle (including, where the cycle involves periods in which the claimant does no work, those periods but disregarding any other absences);
- (b) in any other case, over a period of five weeks or such other period as may, in the particular case, enable the claimant's average weekly earnings to be determined more accurately.

### Earnings of employed earners

**58.**—(1) Subject to paragraphs (2) and (4), “earnings” means in the case of employment as an employed earner, any remuneration or profit derived from that employment and includes—

- (a) any bonus or commission;
  - (b) any compensation payment;
  - (c) any holiday pay except any payable more than four weeks after the termination or interruption of employment but this exception does not apply to a person who is, or would be, prevented from being entitled to a jobseeker's allowance by section 14 of the Act (trade disputes);
  - (d) any payment by way of a retainer;
  - (e) any payment made by the claimant's employer in respect of expenses not wholly, exclusively and necessarily incurred in the performance of the duties of the employment, including any payment made by the claimant's employer in respect of—
    - (i) travelling expenses incurred by the claimant between their home and place of employment;
    - (ii) expenses incurred by the claimant under arrangements made for the care of a member of their family owing to the claimant's absence from home;
  - (f) any payment or award of compensation made under section 112(4), 113, 117(3)(a), 128, 131 or 132 of the Employment Rights Act 1996 (the remedies: orders and compensation, the orders, enforcement of order and compensation, interim relief) <sup>M75</sup>;
  - (g) any payment made or remuneration paid under section 28, 34, 64, 68 or 70 of the Employment Rights Act 1996 (right to guarantee payments, remuneration on suspension on medical or maternity grounds, complaints to employment tribunals) <sup>M76</sup>;
  - (h) any award of compensation made under section 156, 161 to 166, 189 or 192 of the Trade Union and Labour Relations (Consolidation) Act 1992 (compensation for unfair dismissal or redundancy on grounds of involvement in trade union activities, and protective awards) <sup>M77</sup>;
  - (i) the amount of any payment by way of a non-cash voucher which has been taken into account in the computation of a person's earnings in accordance with Part 5 of Schedule 3 to the Social Security (Contributions) Regulations 2001.
- (2) “Earnings” does not include—
- (a) subject to paragraph (3), any payment in kind;
  - (b) any periodic sum paid to a claimant on account of the termination of their employment by reason of redundancy;

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- (c) any remuneration paid by or on behalf of an employer to the claimant in respect of a period throughout which the claimant is on maternity leave, paternity leave<sup>F24</sup>, shared parental leave] or adoption leave or is absent from work because they are ill;
  - (d) any payment in respect of expenses wholly, exclusively and necessarily incurred in the performance of the duties of the employment;
  - (e) any occupational pension;
  - (f) any redundancy payment within the meaning of section 135(1) of the Employment Rights Act 1996;
  - (g) any lump sum payment made under the Iron and Steel Re-adaptation Benefits Scheme<sup>M78</sup>;
  - (h) any payment in respect of expenses arising out of the claimant's participation as a service user.
- [<sup>F25</sup>(i) any bounty paid at intervals of at least one year and derived from employment to which paragraph 6 of the Schedule to these Regulations applies.]
- (3) Paragraph (2)(a) does not apply in respect of any non-cash voucher referred to in paragraph (1)(i).
- (4) In this regulation, “compensation payment” means any payment made in respect of the termination of employment other than—
- (a) any remuneration or emolument (whether in money or in kind) which accrued in the period before the termination;
  - (b) any holiday pay;
  - (c) any payment specified in paragraphs (1)(f), (g), or (h) or (2);
  - (d) any refund of contributions to which the person was entitled under an occupational pension scheme.

#### Textual Amendments

- F24** Words in reg. 58(2)(c) inserted (31.12.2014) by [The Shared Parental Leave and Statutory Shared Parental Pay \(Consequential Amendments to Subordinate Legislation\) Order 2014 \(S.I. 2014/3255\)](#), arts. 1(2), **29(4)**
- F25** Reg. 58(2)(i) inserted (28.4.2014) by [The Universal Credit and Miscellaneous Amendments Regulations 2014 \(S.I. 2014/597\)](#), regs. 1, **3(7)**

#### Marginal Citations

- M75** Section 112(4) was amended by paragraph 36 of Schedule 7 to the [Employment Act 2002 \(c.22\)](#), [section 8](#) of the [Public Interest Disclosure Act 1998 \(c.23\)](#) and Schedule 9 to the [Employment Relations Act 1999 \(c.26\)](#). Section 117(3)(a) was amended by paragraph 37 of Schedule 7 to the Employment Act 2002, section 8 of the Public Interest Disclosure Act 1998 and Schedule 9 to the Employment Relations Act 1999. Section 128 was amended by [S.I. 2010/493](#). Sections 131 and 132 were amended by section 1 of the [Employment Rights \(Dispute Resolution\) Act 1998 \(c.8\)](#).
- M76** Sections 34 and 70 were amended by section 1 of the [Employment Rights \(Dispute Resolution\) Act 1998 \(c.8\)](#) and [S.I. 2011/1133](#). Section 64 was amended by [S.I. 1999/3232](#).
- M77** Section 156 was amended by paragraph 56 of Schedule 1 to the Employment Rights Act 1996 and [S.I. 2011/3006](#). Section 161 was amended by paragraph 12 of Schedule 1 to the [Employment Relations Act 2004 \(c.24\)](#). Sections 162, 165 and 192 were amended by section 1 of the [Employment Rights \(Dispute Resolution\) Act 1998 \(c.8\)](#). Section 164 was amended by paragraph 69 of Schedule 8 to the Trade Union Reform and Employment Rights Act 1993. Section 166 was amended by section 1 of the Employment Rights (Dispute Resolution) Act 1998 and paragraph 22 of Schedule 7 to the Trade Union

Reform and Employment Rights Act 1993. Section 189 was amended by section 1 of the Employment Rights (Dispute Resolution) Act 1998 and S.I.s 1995/2587 and 1999/1925.

**M78** The Scheme is set out in regulation 4 of, and the Schedule to, the European Communities (Iron and Steel Employees Re-adaptation Benefits Scheme) (No.2) Regulations 1996/3182.

### Calculation of net earnings of employed earners

**59.**—(1) For the purposes of regulation 54 (calculation of earnings of employed earners), the earnings of a claimant derived from employment as an employed earner to be taken into account are to be, subject to paragraph (2), their net earnings.

(2) There is to be disregarded from a claimant's net earnings, any sum, where applicable, specified in the Schedule to these Regulations.

(3) For the purposes of paragraph (1) net earnings are to be calculated by taking into account the gross earnings of the claimant from that employment less—

- (a) any amount deducted from those earnings by way of—
  - (i) income tax;
  - (ii) primary Class 1 contributions payable under the Benefits Act; and
- (b) half of any sum paid by the claimant in respect of a pay period (the period in respect of which a claimant is, or expects to be, normally paid by their employer, being a week, a fortnight, four weeks, a month or other longer or shorter period as the case may be) by way of a contribution towards an occupational or personal pension scheme.

### Earnings of self-employed earners

**60.**—(1) Subject to paragraph (2), “earnings”, in the case of employment as a self-employed earner, means the gross receipts of the employment.

(2) “Earnings” does not include—

- (a) where a claimant is involved in providing board and lodging accommodation for which a charge is payable, any payment by way of such a charge;
- (b) any payment made to the claimant with whom a person is accommodated by virtue of arrangements made—
  - (i) under section 22C(2), (3), (5) or (6)(a) or (b) of the Children Act 1989 (provision of accommodation and maintenance for a child whom the local authority is looking after) <sup>M79</sup>;
  - (ii) by a local authority under section 26 of the Children (Scotland) Act 1995 (manner of provision of accommodation to child looked after by local authority) <sup>M80</sup>; or
  - (iii) by a local authority under regulation 33 or 51 of the Looked After Children (Scotland) Regulations 2009 (fostering and kinship care allowances and fostering allowances) <sup>M81</sup>; or
  - (iv) by a voluntary organisation under section 59(1)(a) of the Children Act 1989 (provision of accommodation by voluntary organisations) <sup>M82</sup>;
- (c) any payment made to the claimant for a person (“the person concerned”), who is not normally a member of the claimant's household but is temporarily in the claimant's care, by—
  - (i) the National Health Service Commissioning Board <sup>M83</sup>;
  - (ii) a local authority but excluding payments of housing benefit made in respect of the person concerned;

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- (iii) a voluntary organisation;
  - (iv) the person concerned pursuant to section 26(3A) of the National Assistance Act 1948<sup>M84</sup>;
  - (v) a clinical commissioning group established under section 14D of the Health Service Act<sup>M85</sup>; or
  - (vi) a Local Health Board established by an order made under section 11 of the Health Service (Wales) Act;
- (d) any sports award.
- (3) In this regulation, “board and lodging accommodation” means—
- (a) accommodation provided to a person or, if they are a member of a family, to them or any other member of their family, for a charge which is inclusive of—
    - (i) the provision of that accommodation; and
    - (ii) at least some cooked or prepared meals which are cooked or prepared (by a person other than the person to whom the accommodation is provided or a member of their family) and consumed in that accommodation or associated premises; or
  - (b) accommodation provided to a person in a hotel, guest house, lodging house or some similar establishment,

except accommodation provided by a close relative of theirs or of any other member of their family, or other than on a commercial basis.

#### Marginal Citations

- M79** 1989 c.41. Section 22C was inserted by section 8(1) of the [Children and Young Persons Act 2008](#) (c.23).
- M80** 1995 c.36. Section 26 was amended by Schedule 3 to the [Adoption and Children \(Scotland\) Act 2007](#) (asp 4) and paragraph 9 of Schedule 1 to the [Children and Young Persons Act 2008](#).
- M81** S.I. 2009/210. Regulation 33 was amended by [S.S.I. 2009/290](#).
- M82** Section 59(1)(a) was amended by section 49 of the [Children Act 2004](#) (c.31).
- M83** The National Health Service Commissioning Board is established by section 1H of the [National Health Service Act 2006](#) (c.41), as inserted by section 9 of the [Health and Social Care Act 2012](#) (c.7).
- M84** 1948 c.29. Section 26(3A) was inserted by section 42 of the [National Health Service and Community Care Act 1990](#) (c.19)
- M85** Section 14D was inserted by section 25 of the [Health and Social Care Act 2012](#).

#### Calculation of net profit of self-employed earners

**61.—**(1) For the purposes of regulation 55 (calculation of earnings of self-employed earners), the earnings of a claimant to be taken into account are—

- (a) in the case of a self-employed earner who is engaged in employment on their own account, the net profit derived from that employment;
- (b) in the case of a self-employed earner whose employment is carried on in partnership, or is that of a share fisherman within the meaning of regulation 67, the claimant's share of the net profit derived from that employment less—
  - (i) an amount in respect of income tax and of national insurance contributions payable under the Benefits Act calculated in accordance with regulation 62 (deduction of tax and contributions for self-employed earners); and

- (ii) half of any premium paid in the period that is relevant under regulation 55 in respect of a personal pension scheme.
- (2) There is to be disregarded from a claimant's net profit any sum, where applicable, specified in paragraphs 1 to 11 of the Schedule to these Regulations.
- (3) For the purposes of paragraph (1)(a) the net profit of the employment is, except where paragraph (9) applies, to be calculated by taking into account the earnings of the employment over the period determined under regulation 55 (calculation of earnings of self-employed earners) less—
  - (a) subject to paragraphs (5) to (7), any expenses wholly and exclusively incurred in that period for the purposes of that employment;
  - (b) an amount in respect of—
    - (i) income tax; and
    - (ii) national insurance contributions payable under the Benefits Act, calculated in accordance with regulation 62 (deductions of tax and contributions for self-employed earners); and
  - (c) half of any premium paid in the period determined under regulation 55 in respect of a personal pension scheme.
- (4) For the purposes of paragraph (1)(b), the net profit of the employment is to be calculated by taking into account the earnings of the employment over the period determined under regulation 55 less, subject to paragraphs (5) to (7), any expenses wholly and exclusively incurred in that period for the purposes of that employment.
- (5) Subject to paragraph (6), no deduction is to be made under paragraph (3)(a) or (4) in respect of—
  - (a) any capital expenditure;
  - (b) the depreciation of any capital asset;
  - (c) any sum employed or intended to be employed in the setting up or expansion of the employment;
  - (d) any loss incurred before the beginning of the period determined under regulation 55;
  - (e) the repayment of capital on any loan taken out for the purposes of the employment;
  - (f) any expenses incurred in providing business entertainment.
- (6) A deduction is to be made under paragraph (3)(a) or (4) in respect of the repayment of capital on any loan used for—
  - (a) the replacement in the course of business of equipment or machinery; and
  - (b) the repair of an existing business asset except to the extent that any sum is payable under an insurance policy for its repair.
- (7) The Secretary of State must not make a deduction under paragraph (3)(a) or (4) in respect of any expenses where the Secretary of State is not satisfied that the expense has been incurred or, having regard to the nature of the expense and its amount, that it has been reasonably incurred.
- (8) A deduction under paragraph (3)(a) or (4)—
  - (a) must not be made in respect of any sum unless it has been incurred for the purposes of the business;
  - (b) must be made in respect of—
    - (i) the excess of any Value Added Tax paid over Value Added Tax received in the period determined under regulation 55;

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- (ii) any income expended in the repair of an existing asset except to the extent that any sum is payable under an insurance policy for its repair;
- (iii) any payment of interest on a loan taken out for the purposes of the employment.

(9) Where a claimant is engaged in employment as a child-minder the net profit of the employment is to be one-third of the earnings of that employment, less—

- (a) an amount in respect of—
  - (i) income tax; and
  - (ii) national insurance contributions payable under the Benefits Act, calculated in accordance with regulation 62 (deductions of tax and contributions for self-employed earners); and
- (b) half of any premium paid in the period determined under regulation 55 in respect of a personal pension scheme.

(10) Notwithstanding regulation 55 and paragraphs (1) to (9), the Secretary of State may assess any item of a claimant's income or expenditure over a period other than that determined under regulation 55 provided that the other period may, in the particular case, enable the weekly amount of that item of income or expenditure to be determined more accurately.

(11) Where a claimant is engaged in employment as a self-employed earner and they are engaged in one or more other employments as a self-employed or employed earner, any loss incurred in any one of their employments is not to be offset against their earnings in any other of their employments.

### **Deduction of tax and contributions for self-employed earners**

**62.**—(1) Subject to paragraph (2), the amount to be deducted in respect of income tax under regulation 61(1)(b)(i), (3)(b)(i) or (9)(a)(i) (calculation of net profit of self-employed earners) is to be calculated—

- (a) on the basis of the amount of chargeable income; and
- (b) as if that income were assessable to income tax at the basic rate of tax less only the personal allowance to which the claimant is entitled sections 35 and 38 to 40 of the Income Tax Act 2007 (personal reliefs) <sup>M86</sup> as is appropriate to their circumstances.

(2) If the period determined under regulation 55 is less than a year, the earnings to which the basic rate of tax is to be applied and the amount of the personal allowance deductible under paragraph (1) is to be calculated on a pro rata basis.

(3) Subject to paragraph (4), the amount to be deducted in respect of national insurance contributions under regulation 61(1)(b)(i), (3)(b)(ii) or (9)(a)(ii) is to be the total of—

- (a) the amount of Class 2 contributions payable under section 11(1) or, as the case may be, 11(3) of the Benefits Act <sup>M87</sup> at the rate applicable at the date of claim except where the claimant's chargeable income is less than the amount specified in section 11(4) of that Act (small earnings exception) for the tax year in which the date of claim falls; and
- (b) the amount of Class 4 contributions (if any) which would be payable under section 15 of that Act (Class 4 contributions recoverable under the Income Tax Acts) <sup>M88</sup> at the percentage rate applicable at the date of claim on so much of the chargeable income as exceeds the lower limit but does not exceed the upper limit of profits and gains applicable for the tax year in which the date of claim falls.

(4) If the period determined under regulation 55 is less than a year—

- (a) the amount specified for the tax year referred to in paragraph (3)(a) is to be reduced pro rata; and
- (b) the limits referred to in paragraph (3)(b) are to be reduced pro rata.

- (5) In this regulation “chargeable income” means—
- (a) except where sub-paragraph (b) applies, the earnings derived from the employment less any expenses deducted under regulation 61(3)(a) or, as the case may be, (4);
  - (b) in the case of employment as a child minder, one-third of the earnings of that employment.

#### Marginal Citations

- M86** 2007 c.3. Section 35 was amended by section 4 of the [Finance Act 2009 \(c.10\)](#) and sections 3 and 4 of the [Finance Act 2012 \(c.14\)](#). Section 38 was amended by [S.I. 2011/2926](#). Section 40 was amended by paragraph 55 of Schedule 9 to the [Finance Act 2008 \(c.9\)](#).
- M87** Section 11 was amended by paragraph 12 of Schedule 3 to the [Social Security Contributions \(Transfer of Functions, etc\) Act 1999 \(c.2\)](#) and [S.I. 2012/807](#).
- M88** Section 15 was amended by paragraph 420 of Schedule 1 to the [Income Tax \(Trading and Other Income\) Act 2005 \(c.5\)](#), [sections 2](#) and [3](#) of the [National Insurance Contributions Act 2002 \(c.19\)](#), [section 13](#) of the [Limited Liability Partnerships Act 2000 \(c.12\)](#) and [S.I.s 2011/938](#) and [2012/807](#).

#### Notional earnings

**63.**—(1) Subject to paragraph (2), any earnings which are due to be paid to the claimant but have not been paid to the claimant, are to be treated as possessed by the claimant.

(2) Paragraph (1) does not apply to any earnings which are due to an employed earner on the termination of their employment by reason of redundancy but which have not been paid to them.

(3) Where a claimant's earnings are not ascertainable at the time of the determination of the claim or of any revision or supersession, the Secretary of State must treat the claimant as possessing such earnings as is reasonable in the circumstances of the case having regard to the number of hours worked and the earnings paid for comparable employment in the area.

(4) Subject to paragraph (5), where—

- (a) a claimant performs a service for another person; and
- (b) that person makes no payment of earnings or pays less than that paid for a comparable employment in the area,

the Secretary of State must treat the claimant as possessing such earnings (if any) as is reasonable for that employment unless the claimant satisfies the Secretary of State that the means of that person are insufficient for that person to pay or to pay more for the service.

(5) Paragraph (4) does not apply—

- (a) to a claimant who is engaged by a charity or voluntary organisation or who is a volunteer if the Secretary of State is satisfied in any of those cases that it is reasonable for the claimant to provide those services free of charge;
- (b) to a claimant who is participating in a work placement approved by the Secretary of State (or a person providing services to the Secretary of State) before the placement starts.

(6) Where a claimant is treated as possessing any earnings under paragraphs (1) or (2), regulations 54 to 62 apply for the purposes of calculating the amount of those earnings as if a payment had actually been made and as if it were actual earnings which the claimant does possess.

(7) Where a claimant is treated as possessing any earnings under paragraphs (3) or (4), regulations 54 to 62 apply for the purposes of calculating the amount of those earnings as if a payment had actually been made and as if they were actual earnings which the claimant does possess, except that—

- (a) regulation 59(3) does not apply; and

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- (b) the claimant's net earnings are to be calculated by taking into account the earnings which the claimant is treated as possessing less the amounts referred to in paragraph (8).
- (8) The amounts mentioned in paragraph (7)(b) are—
- (a) where the period over which the earnings which the claimant is treated as possessing are to be taken into account is—
- (i) a year or more, an amount in respect of income tax equivalent to an amount calculated in accordance with paragraph (11);
- (ii) less than a year, the earnings to which the starting rate of tax is to be applied and the amount of the personal allowance deductible under this paragraph are to be calculated on a pro rata basis;
- (b) where the weekly amount of the earnings which the claimant is treated as possessing is not less than the lower earnings limit, an amount representing primary Class 1 contributions under the Benefits Act, calculated by applying to those earnings the initial and main primary percentages in accordance with section 8(1)(a) and (b) of that Act <sup>M89</sup>; and
- (c) half of any sum payable by the claimant in respect of a pay period by way of a contribution towards an occupational or personal pension scheme.
- (9) Paragraphs (1), (3) and (4) do not apply in respect of any amount of earnings derived from employment as an employed earner, arising out of the claimant's participation as a service user.
- (10) In this regulation, “work placement” means practical work experience which is not undertaken in expectation of payment.
- (11) For the purposes of paragraph (8)(a)(i), the amount is calculated by applying to those earnings—
- (a) the starting rate of tax in the year of assessment; or as the case may be
- (b) the starting rate and the basic rate of tax in the year of assessment,
- less only the personal allowance to which the claimant is entitled under sections 35 and 38 to 40 of the Income Tax Act 2007 (personal reliefs) as is appropriate to the claimant's circumstances.

#### Marginal Citations

**M89** Section 8 was substituted by section 1 of the [National Insurance Contributions Act 2002 \(c.19\)](#).

## PART 8

### Part weeks

#### Amount of a jobseeker's allowance payable

**64.**—(1) Subject to the following provisions of this Part, the amount payable by way of a jobseeker's allowance in respect of a part-week is to be calculated by applying the formula—

$$(NxX) / 7$$

where—

X is the personal rate determined in accordance with section 4(1) of the Act;

N is the number of days in the part-week.

(2) In this Part—

“part-week” means any period of less than a week in respect of which there is an entitlement to a jobseeker's allowance;

“relevant week” means the period of seven days determined in accordance with regulation 65.

### **Relevant week**

**65.**—(1) Where the part-week—

- (a) is the whole period for which a jobseeker's allowance is payable or occurs at the beginning of an award, the relevant week is the period of seven days ending on the last day of that part-week;
- (b) occurs at the end of an award, the relevant week is the period of seven days beginning on the first day of the part-week; or
- (c) occurs because a jobseeker's allowance is not payable for any period in accordance with sections 6J or 7K of the Act (circumstances in which a jobseeker's allowance is not payable), the relevant week is the seven days ending immediately before the start of the next benefit week to commence for that claimant.

(2) Where a person has an award of a jobseeker's allowance and their benefit week changes, for the purpose of calculating the amounts of a jobseeker's allowance payable for the part-week beginning on the day after their last complete benefit week before the change and ending immediately before the change, the relevant week is the period of seven days beginning on the day after the last complete benefit week.

### **Modification in the calculation of income**

**66.** For the purposes of regulation 64 (amount of jobseeker's allowance payable for part-weeks), a claimant's income is to be calculated in accordance with Part 7 subject to the following changes—

- (a) any income which is due to be paid in the relevant week is to be treated as paid on the first day of that week;
- (b) where the part-week occurs at the end of the claim, any income or any change in the amount of income of the same kind which is first payable within the relevant week but not on any day in the part-week is to be disregarded;
- (c) where the part-week occurs immediately after a period in which a person was treated as engaged in remunerative work under regulation 43 (persons treated as engaged in remunerative work) any earnings which are taken into account for the purposes of determining that period are to be disregarded;
- (d) where only part of the weekly amount of income is taken into account in the relevant week, the balance is to be disregarded.

## **PART 9**

### **Share fishermen**

#### **Interpretation**

**67.** In this Part—

“fishing boat” means a fishing vessel as defined by section 313 of the Merchant Shipping Act 1995<sup>M90</sup>;

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“owner” has the same meaning as in the Social Security (Mariners' Benefits) Regulations 1975<sup>M91</sup>.

“share fisherman” means any person who—

- (a) is ordinarily employed in the fishing industry otherwise than under a contract of service, as a master or member of the crew of any fishing boat manned by more than one person, and is remunerated in respect of that employment in whole or in part by a share of the profits or gross earnings of the fishing boat; or
- (b) has ordinarily been so employed, but who by reason of age or infirmity permanently ceases to be so employed and becomes ordinarily engaged in employment ashore in Great Britain, otherwise than under a contract of service, making or mending any gear relevant to a fishing boat or performing other services ancillary to or in connection with that boat and is remunerated in respect of that employment in whole or in part by a share of the profits or gross earnings of that boat and has not ceased to be ordinarily engaged in such employment.

#### Marginal Citations

**M90** 1995 c.21.

**M91** S.I. 1975/529.

### Special provisions in respect of share fishermen

**68.** The Act and above provisions of these Regulations have effect in relation to share fishermen subject to the provisions of this Part.

#### Modifications of section 2

**69.**—(1) Section 2 of the Act (the contribution-based conditions) applies to share fishermen with the modifications set out in the following provisions of this regulation.

(2) After the words “Class 1 contributions” in each place where they appear there is to be inserted the words “ or special Class 2 contributions ”.

(3) In subsection (4) after the definition of “the relevant benefit year” there is to be inserted the following definition—

““special Class 2 contributions” means any Class 2 contributions paid by a share fisherman at the rate applicable to share fishermen in accordance with regulation 125(c) of the Social Security (Contributions) Regulations 2001<sup>M92</sup>.”.

#### Marginal Citations

**M92** Regulation 125(c) was amended by S.I. 2012/867.

### Modification of section 35

**70.**—(1) The definition of “trade dispute” in section 35(1) of the Act (interpretation) applies to share fishermen with the effect that the owner (or managing owner if there is more than one owner) of a fishing boat is to be treated as the employer of any share fisherman (other than themselves) ordinarily employed as master or member of the crew of, or making or mending any gear relevant to, or performing other services ancillary to or in connection with, that fishing boat, and any such share fisherman is to be treated as their employee.

(2) In this regulation, “managing owner” means that the owner of any ship or vessel who, where there is more than one such owner, is responsible for the control and management of that ship or vessel.

### **Additional conditions for payment of a jobseeker's allowance**

**71.**—(1) It is to be an additional condition with respect to the payment of a jobseeker's allowance to a share fisherman in respect of any benefit week, that in respect of any period in that benefit week when they have not worked as a share fisherman, they prove that they have not neglected to avail themselves of a reasonable opportunity of employment as a share fisherman.

(2) The following provisions apply for the purposes of the application of paragraph (1)—

(a) work as a share fisherman within the meaning of paragraph (1) includes any of the work specified in sub-paragraph (b) which—

(i) at the time of its performance is necessary for the safety or reasonable efficiency of the fishing boat, or is likely to become so necessary in the near future; and

(ii) it is the duty of the share fisherman (whether by agreement, custom, practice or otherwise) to undertake without remuneration other than by way of a share in the profits or gross earnings of the fishing boat,

but any other work done to the fishing boat or its nets or gear is to be disregarded; and

(b) the work so included by sub-paragraph (a) is any work done to the fishing boat or its nets or gear by way of repairs (including running repairs) or maintenance, or in connection with the laying up of the boat and its nets and gear at the end of a fishing season or their preparation for a season's fishing.

(3) It is to be a further additional condition with respect to the payment of a jobseeker's allowance to a share fisherman in respect of any benefit week that, where they are master or a member of the crew of a fishing boat of which either the master or any member of the crew is the owner or part owner, they must also prove that in respect of any period in that benefit week when they were not working as a share fisherman, the fishing boat did not put to sea with a view to fishing, for the reason that—

(a) on account of the state of the weather the fishing boat could not reasonably have put to sea with a view to fishing;

(b) the fishing boat was undergoing repairs or maintenance, not being repairs or maintenance to which paragraph (2) relates;

(c) there was an absence of fish from any waters in which the fishing boat could reasonably be expected to operate; or

(d) any other good cause necessitated abstention from fishing.

(4) In this regulation, “benefit week” in relation to a jobseeker's allowance has the meaning it has in regulation 74 (share fisherman: amount payable).

### **Remunerative work**

**72.** In determining the number of hours in which a person is engaged in remunerative work for the purposes of establishing entitlement to a jobseeker's allowance, no account is to be taken of any hours in which a person is engaged in work as a share fisherman.

**Calculation of earnings**

**73.**—(1) In the calculation of earnings derived from work as a share fisherman for the purposes of establishing entitlement to a jobseeker's allowance, the provisions of Part 7 apply subject to the following provisions of this regulation.

(2) Regulation 55 (calculation of earnings of self-employed earners) is to be omitted.

(3) For regulation 61 (calculation of net profit of self-employed earners) there is to be substituted the following regulation—

**“Calculation of earnings derived from work as a share fisherman**

**61.**—(1) Earnings derived from work as a share fisherman within the meaning of regulation 67 (interpretation) are to be calculated in accordance with the following provisions of this regulation.

(2) Any such earnings are to be treated as paid in the benefit week in respect of which they are earned.

(3) The amount of earnings to be taken into account in respect of any benefit week are to be the claimant's share of the net profit derived from the work as a share fisherman less—

(a) an amount in respect of income tax and national insurance contributions under the Benefits Act calculated in accordance with regulation 62 (deduction of tax and contributions for self-employed earners); and

(b) half of any premium paid in respect of a personal pension scheme.

(4) Subject to paragraph (5), there is to be disregarded from a claimant's share of the weekly net profit—

(a) £20; and

(b) the amount of any earnings specified in paragraphs 4 and 10 of the Schedule to these Regulations, if applicable.

(5) Where a share fisherman has earnings from work other than work as a share fisherman, and an amount is disregarded from those earnings in accordance with paragraph 5, 6 or 7 of the Schedule—

(a) if the amount so disregarded is £20, paragraph (4)(a) does not apply;

(b) if the amount so disregarded is less than £20, the amount disregarded under paragraph (4)(a) must not exceed the difference between the amount disregarded from those other earnings and [<sup>F26</sup>£20].

(6) For the purposes of paragraph (3), the net profit is to be calculated by taking into account the earnings less, subject to paragraphs (7) to (9), any expenses relevant to that benefit week which were wholly, exclusively and necessarily incurred for the purposes of the employment.

(7) Subject to paragraph (8), no deduction is to be made under paragraph (6) in respect of—

(a) any capital expenditure;

(b) the depreciation of any capital asset;

(c) any sum employed or intended to be employed in the setting up or expansion of the employment;

(d) the repayment of capital on any loan taken out for the purposes of the employment;

(e) any expenses incurred in providing business entertainment.

(8) A deduction is to be made under paragraph (6) in respect of the repayment of capital on any loan used for—

- (a) the replacement in the course of business of equipment or machinery; and
- (b) the repair of an existing business asset except to the extent that any sum is payable under an insurance policy for its repair.

(9) No reduction is to be made under paragraph (6) in respect of any expenses where the Secretary of State is not satisfied that the expense has been incurred or, having regard to the nature of the expense and its amount, that it has been reasonably incurred.

(10) A deduction under paragraph (6)—

- (a) must not be made in respect of any sum unless it has been incurred for the purposes of the business;
- (b) must be made in respect of—
  - (i) the excess of any Value Added Tax paid over Value Added Tax received in the benefit week;
  - (ii) any expense incurred in the repair of an existing asset except to the extent that any sum is payable under an insurance policy for its repair;
  - (iii) any payment of interest on a loan taken out for the purposes of the employment.

(11) Notwithstanding paragraphs (1) to (10), the Secretary of State may calculate earnings or expenditure over a period other than the benefit week if the Secretary of State considers it is reasonable to do so having regard to all the facts of the case and in particular whether the earnings earned or expenditure incurred in respect of a benefit week are unusually high or low.

(12) In this regulation “benefit week” has the same meaning as in regulation 74 (share fishermen: amount payable).”.

(4) In regulation 62 (deduction of tax and contributions for self-employed earners)—

- (a) in paragraphs (1) and (3), for the words “regulation 61(1)(b)(i)” there is to be substituted the words “ regulation 61(3)(a) ”;
- (b) paragraphs (2) and (4) are to be omitted;
- (c) in paragraph (5)(a) for the words “regulation 61(3)(a) or, as the case may be, (4)” there is to be substituted the words “ regulation 61(6) ”;
- (d) at the end of the regulation there is to be added the following paragraph—

“(6) For the purposes of paragraphs (1) and (3) the earnings to which the basic rate of tax is to be applied and the amount of personal relief deductible, the amount specified in section 11(4) of the Benefits Act <sup>M93</sup>, and the upper limit of profits and gains referred to in paragraph (3)(b), are to be apportioned pro rata according to the period over which the earnings are assessed in accordance with regulation 61.”.

#### Textual Amendments

**F26** Words in reg. 73(3) substituted (29.7.2013) by [The Social Security \(Miscellaneous Amendments\) \(No. 2\) Regulations 2013 \(S.I. 2013/1508\)](#), regs. 1(2)(a), **4(4)**

#### Marginal Citations

**M93** Section 11(4) was amended by paragraph 12 of Schedule 3 to the [Social Security Contributions \(Transfer of Functions, etc\) Act 1999 \(c.2\)](#) and [S.I. 2012/807](#).

### Amount payable

**74.**—(1) The amount payable to a share fisherman by way of a jobseeker's allowance is to be calculated in accordance with regulations 49 to 51 (weekly amounts of jobseeker's allowance,

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deductions in respect of earnings and payments by way of pensions) and this regulation, and Part 8 does not apply.

(2) Regulations 49 to 51 apply in respect of share fishermen so that the amount payable is calculated by reference to earnings earned and pension payments received in the benefit week.

(3) In this regulation “benefit week” means—

- (a) in respect of the week in which the claim is made, the period of seven days beginning with the date of claim; and
- (b) in respect of any subsequent week, the period of seven days beginning with the day after the last day of the previous benefit week.

## **PART 10**

### **Modification of the Act**

#### **Modification of section 2 of the Act**

**75.** Section 2 of the Act (the contribution-based conditions) applies with the modifications that after the words “Class 1 contributions” in each place where they appear there is to be inserted the words “ or Class 2 contributions under Case G of Part 9 of the Social Security (Contributions) Regulations 2001 ”.

Signed by authority of the Secretary of State for Work and Pensions.

Department for Work and Pensions

*Freud*  
Parliamentary Under-Secretary of State,

## SCHEDULE

Regulations 59(2) and 61(2)

### Sums to be disregarded in the calculation of earnings

1.—(1) In the case of a claimant who has been engaged in remunerative work as an employed earner or, had the employment been in Great Britain, would have been so engaged—

- (a) any earnings, other than items to which sub-paragraph (2) applies, paid or due to be paid from the employment which was terminated before the first day of entitlement to a jobseeker's allowance;
- (b) any earnings, other than a payment of the nature described in sub-paragraph (2)(a) or (b) (ii), paid or due to be paid from the employment which has not been terminated where the claimant is not—
  - (i) engaged in remunerative work; or
  - (ii) suspended from their employment.

(2) This sub-paragraph applies to—

- (a) any payment of the nature described in—
  - (i) regulation 58(1)(d); or
  - (ii) section 28, 64 or 68 of the Employment Rights Act 1996 (guarantee payments, suspension from work on medical or maternity grounds); and
- (b) any award, sum or payment of the nature described in—
  - (i) regulation 58(1)(f) or (h); or
  - (ii) section 34 or 70 of the Employment Rights Act 1996 (guarantee payments and suspension from work: complaints to employment tribunals),  
including any payment made following the settlement of a complaint to an employment tribunal or of court proceedings.

2.—(1) In the case of a claimant to whom this paragraph applies, any earnings (other than items to which paragraph 1(2) applies) which relate to employment which ceased before the first day of entitlement to a jobseeker's allowance whether or not that employment has been terminated.

(2) This paragraph—

- (a) applies to a claimant who has been engaged in part-time employment as an employed earner or, had the employment been in Great Britain, would have been so engaged;
- (b) does not apply to a claimant who has been suspended from their employment.

3. Any payment to which regulation 58(1)(f) applies—

- (a) which is due to be paid more than 52 weeks after the date of termination of the employment in respect of which the payment is made; or
- (b) which is a compensatory award within the meaning of section 118(1)(b) of the Employment Rights Act 1996 <sup>M94</sup> for so long as such an award remains unpaid and the employer is insolvent within the meaning of section 127 of that Act.

#### Marginal Citations

**M94** Section 118 was amended by section 8 of the [Public Interest Disclosure Act 1998 \(c.23\)](#), [Schedule 9](#) to the [Employment Relations Act 1999 \(c.26\)](#), [paragraph 21](#) of Schedule 1 to the [Employment Rights \(Dispute Resolution\) Act 1998 \(c.8\)](#) and paragraph 38 of Schedule 7 and Schedule 8 to the [Employment Act 2002](#).

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4. In the case of a claimant who has been engaged in remunerative work or part-time employment as a self-employed earner or, had the employment been in Great Britain, would have been so engaged and who has ceased to be so engaged, from the date of the cessation of their employment any earnings derived from that employment except earnings to which regulation 55(2) (royalties etc) applies.

5. In a case to which neither of paragraphs 6 and 7 applies to the claimant, £5.

6. £20 of the total earnings derived from one or more employments as—

- [<sup>F27</sup>(a) a part-time fire-fighter employed by a fire and rescue authority under the Fire and Rescue Services Act 2004 or by the Scottish Fire and Rescue Service established under section 1A of the Fire (Scotland) Act 2005;]
- (c) an auxiliary coastguard in respect of coast rescue activities;
- (d) a person engaged part-time in the manning or launching of a lifeboat;
- (e) a member of any territorial or reserve force prescribed in Part I of Schedule 6 to the Social Security (Contributions) Regulations 2001.

#### Textual Amendments

**F27** Sch. para. 6(a) substituted for Sch. para. 6(a)(b) (29.7.2013) by [The Social Security \(Miscellaneous Amendments\) \(No. 2\) Regulations 2013 \(S.I. 2013/1508\)](#), regs. 1(2)(a), **4(5)**

7. Where the claimant is engaged in one or more employments specified in paragraph 6 but their earnings derived from such employments are less than £20 in any week and they are also engaged in any other part-time employment, so much of their earnings from that other employment up to £5 as would not in aggregate with the amount of their earnings disregarded under paragraph 6 exceed £20.

8. Notwithstanding paragraphs 1 to 7 of this Schedule, where two or more payments of the same kind and from the same source are to be taken into account in the same benefit week, because it has not been practicable to treat the payments under regulation 56(b) (date on which earnings are treated as paid) as paid on the first day of the benefit week in which they were due to be paid, there is to be disregarded from each payment the sum that would have been disregarded if the payment had been taken into account on the date on which it was due to be paid.

9. Any earnings derived from employment which are payable in a country outside the United Kingdom for such period during which there is a prohibition against the transfer to the United Kingdom of those earnings.

10. Where a payment of earnings is made in a currency other than sterling, any banking charge or commission payable in converting that payment into sterling.

11. Any earnings which are due to be paid before the date of claim and which would otherwise fall to be taken into account in the same benefit week as a payment of the same kind and from the same source.

12.—(1) Where by reason of earnings to which sub-paragraph (2) applies (in aggregate with the claimant's other earnings (if any) calculated in accordance with this Part) the claimant would (apart from this paragraph) have a personal rate of less than 10 pence, the amount of such earnings but only to the extent that that amount exceeds the claimant's personal rate less 10 pence.

(2) This sub-paragraph applies to earnings, in so far as they exceed the amount disregarded under paragraph 6, derived by the claimant from employment as a member of any territorial or reserve force prescribed in Part 1 of Schedule 6 to the Social Security (Contributions) Regulations 2001 in respect of a period of annual continuous training for a maximum of 15 days in any calendar year.

(3) In sub-paragraph (1), “personal rate” means the rate for the claimant calculated as specified in section 4(1) of the Act.

**13.** In this Schedule “part-time employment” means employment in which the person is not to be treated as engaged in remunerative work under regulation 43 or 44 (persons treated as engaged, or not engaged, in remunerative work).

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## EXPLANATORY NOTE

*(This note is not part of the Regulations)*

These Regulations provide for a social security benefit to be known as a jobseeker's allowance, which replaces the existing benefit of the same name. The new benefit is for people who are out of work and are seeking employment. People will only be able to claim the new benefit where they have made sufficient National Insurance contributions. People will no longer be able to claim jobseeker's allowance where they have low or no other income but have not made sufficient National Insurance contributions. Many rules for the existing benefit are replicated in these Regulations for the new benefit.

A claimant on jobseeker's allowance has certain responsibilities. Part 2 makes provision in relation to these responsibilities. The claimant can be required to prepare for work, be available for work, search for work and attend interviews in relation to work and work preparation. The provisions in Part 2 include details on which requirements apply to which claimants, how those requirements are met and circumstances in which they do not apply. Regulation 5 deals with the claimant's responsibilities where they are entitled to Universal Credit as well as a jobseeker's allowance. Regulations 7 and 8 contain provisions for accepting the claimant commitment which is usually a condition of entitlement.

Where a claimant fails to meet their responsibilities without good reason, their jobseeker's allowance may be reduced. This is known as a sanction. Part 3 contains provisions relating to sanctions. This includes the cases in which a sanction cannot be imposed, how long a sanction is to last and how much of the claimant's jobseeker's allowance will be sanctioned. There are also provisions for transferring sanctions to and from Universal Credit, for example where a claimant with a sanction ceases to be entitled to Universal Credit and becomes entitled to a jobseeker's allowance.

Part 4 contains provisions about information and evidence a claimant must provide in relation to their claim for a jobseeker's allowance. Regulation 33 allows certain evidence to be provided electronically.

Part 5 deals with conditions of entitlement for a jobseeker's allowance. This includes provisions which set out what happens to a claimant's entitlement in certain circumstances. Regulation 41 is for claimants who are temporarily absent from Great Britain, regulations 42 to 44 is for claimants who are in work and regulation 45 is for claimants who are in education. Claimants may lose entitlement in these circumstances.

Part 6 specifies the amounts of jobseeker's allowance which are payable.

Part 7 contains provisions for the calculation of earnings. This explains how earnings for different types of employment, such as employed earners and the self-employed, are to be calculated, how a weekly amount of earnings is to be calculated and what earnings are to be included in the calculations. Schedule 7 lists earnings which are to be disregarded.

Part 8 contains details enabling the amount of a jobseeker's allowance to be calculated where the claimant is entitled for a period of less than a week.

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Part 9 contains additional rules for share fishermen, who are a particular category of claimant.

Part 10 contains a special rule for volunteer development workers.

A full impact assessment has not been published for these Regulations as they have no impact on the private sector or civil society organisations. An assessment has been made of the impact of the introduction of Universal Credit. The Welfare Reform Act 2012 abolishes income-related jobseeker's allowance as a consequence of the introduction of Universal Credit. That assessment is therefore relevant, in part, for these Regulations. Copies of that impact assessment may be obtained from the Better Regulation Unit of the Department for Work and Pensions, 2D Caxton House, Tothill Street, London SW1 9NA or from the DWP website: <http://www.dwp.gov.uk/policy/welfare-reform/legislation-and-key-documents/welfare-reform-act-2012/impact-assessments-and-equality>.

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