
STATUTORY INSTRUMENTS

2015 No. 1490

The Criminal Procedure Rules 2015

PART 5

FORMS AND COURT RECORDS

FORMS

Applications, etc. by forms or electronic means

- 5.1.**—(1) This rule applies where a rule, a practice direction or the court requires a person to—
- (a) make an application or give a notice;
 - (b) supply information for the purposes of case management by the court; or
 - (c) supply information needed for other purposes by the court.
- (2) Unless the court otherwise directs, such a person must—
- (a) use such electronic arrangements as the court officer may make for that purpose, in accordance with those arrangements; or
 - (b) if no such arrangements have been made, use the appropriate form set out in the Practice Direction or the Criminal Costs Practice Direction, in accordance with those Directions.

Forms in Welsh

- 5.2.**—(1) Any Welsh language form set out in the Practice Direction, or in the Criminal Costs Practice Direction, is for use in connection with proceedings in courts in Wales.
- (2) Both a Welsh form and an English form may be contained in the same document.
- (3) Where only a Welsh form, or only the corresponding English form, is served—
- (a) the following words in Welsh and English must be added:

“Darperir y ddogfen hon yn Gymraeg / Saesneg os bydd arnoch ei heisiau. Dylech wneud cais yn ddi-oed i (swyddog y llys) (rhodder yma’r cyfeiriad)

This document will be provided in Welsh / English if you require it. You should apply immediately to (the court officer) (address)”; and
 - (b) the court officer, or the person who served the form, must, on request, supply the corresponding form in the other language to the person served.

Signature of forms

- 5.3.**—(1) This rule applies where a form provides for its signature.
- (2) Unless other legislation otherwise requires, or the court otherwise directs, signature may be by any written or electronic authentication of the form by, or with the authority of, the signatory.

[Note. Section 7 of the Electronic Communications Act 2000(1) provides for the use of an electronic signature in an electronic communication.]