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## STATUTORY INSTRUMENTS

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# 2015 No. 742

## PENSIONS

### The Pension Schemes Act 2015 (Transitional Provisions and Appropriate Independent Advice) Regulations 2015

<i>Made</i>	- - - -	<i>17th March 2015</i>
<i>Laid before Parliament</i>		<i>17th March 2015</i>
<i>Coming into force</i>	- -	<i>6th April 2015</i>

The Secretary of State for Work and Pensions, in exercise of the powers conferred by sections 48(2), (3)(a), (4) and (8), 49, 86 and 89(6) of the Pension Schemes Act 2015 <sup>M1</sup>, makes the following Regulations:

#### Marginal Citations

M1 2015 c. 8.

#### Citation, commencement and interpretation

1.—(1) These Regulations may be cited as the Pension Schemes Act 2015 (Transitional Provisions and Appropriate Independent Advice) Regulations 2015.

(2) They come into force on 6th April 2015.

(3) In these Regulations —

“the Act” means the Pension Schemes Act 2015;

“the 1993 Act” means the Pension Schemes Act 1993 <sup>M2</sup>;

“active member” has the meaning given in section 99 of the Pensions Act 2008 <sup>M3</sup>;

“cash equivalent” means a cash equivalent mentioned in sections 93A and 94 of the 1993 Act <sup>M4</sup> (right to statement of entitlement – benefits others than money purchase; right to cash equivalent);

“FCA” means the Financial Conduct Authority;

“guarantee date” has the meaning given in section 93A of the 1993 Act (right to statement of entitlement);

“Regulated Activities Order” means the Financial Services and Markets Act 2000 (Regulated Activities) Order 2001 <sup>M5</sup>;

**Status:** Point in time view as at 06/04/2015.

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“relevant transaction” means a transfer payment, conversion of benefits or payment of a lump sum to which section 48(1) of the Act applies;

“statement of entitlement” means a statement of entitlement within the meaning of section 93A of the 1993 Act;

“Transfer Values Regulations” means the Occupational Pension Schemes (Transfer Values) Regulations 1996 <sup>M6</sup>;

“valuation date” means —

- (a) where the member is exercising the member's right to take a cash equivalent under Chapter 1 of Part 4ZA of the 1993 Act <sup>M7</sup>, the guarantee date; or
- (b) in any other case, the date chosen by the trustees or managers which must be a date within the period of 2 months that begins on the first day of the one month period which ends on the date the decision by the trustees or managers referred to in regulation 9(2)(b) is made;

“writing” includes electronic communication and ‘electronic communication’ has the meaning given in section 15(1) of the Electronic Communications Act 2000 <sup>M8</sup> (general interpretation).

#### Marginal Citations

**M2** 1993 c.48.

**M3** 2008 c.30.

**M4** Section 93A was inserted by section 153 of the Pensions Act 1995 (c.26). Sections 93A and 94 were substituted by paragraph 8 of Schedule 4 to the Pension Schemes Act 2015.

**M5** S.I. 2001/544. Relevant amendments are made by S.I. 2015/731.

**M6** S.I. 1996/1847. Relevant amendments are made by S.I. 2005/706, S.I. 2008/2450, S.I. 2008/1050, S.I. 2014/1711 and S.I. 2015/498.

**M7** Part 4ZA was renamed by paragraph 4 of Schedule 4 to the Pension Schemes Act 2015.

**M8** 2000 c.7. Section 15(1) was amended by section 406(1) of, and paragraph 158 of Schedule 17 to, the Communications Act 2003 (c.21).

#### Transitional provisions relating to the coming into force of section 48 of the Act

2. Section 48 of the Act (independent advice in relation to conversions and transfers: Great Britain) does not apply to—

- (a) a transfer payment as described in section 48(1) of the Act which is made on or after 6th April 2015 where—
  - (i) the payment is a result of a member exercising that member's right to a cash equivalent under section 94 of the 1993 Act, and where the member's application for a statement of entitlement which gave rise to that right was made before 6th April 2015; or
  - (ii) before 6th April 2015 —
    - (aa) the trustees or managers have confirmed in writing to the member that they agree in principle to carry out the transfer payment (subject to any relevant statutory requirements and the requirements of the scheme rules being met), or
    - (bb) the trustees or managers have made an offer in writing to the member of a transfer payment;
- (b) a conversion of benefits as described in section 48(1) of the Act which takes place on or after 6th April 2015, where the trustees or managers have provided written confirmation to the member before 6th April 2015 that they will convert the benefits.

### Appropriate independent advice – further requirements

3. For the purposes of the definition of “appropriate independent advice” in section 48(8) of the Act, the advice must be specific to the type of relevant transaction proposed by the member or survivor.

### Meaning of authorised independent adviser

4. For the purposes of the definition of “authorised independent adviser” in section 48(8) of the Act, the specified regulated activity is the activity described in article 53E of the Regulated Activities Order <sup>M9</sup> (advising on conversion or transfer of pension benefits).

#### Marginal Citations

M9 [Article 53E](#) was inserted by [S.I. 2015/731](#).

### Exception to section 48(1)

5.—(1) The trustees or managers are not required to carry out the check in section 48(1) of the Act if the total value of the member's or survivor's subsisting rights in respect of safeguarded benefits under the pension scheme is £30,000 or less on the valuation date.

(2) The total value of the member's or survivor's subsisting rights in respect of safeguarded benefits is to be calculated —

- (a) using the method for calculation of a cash equivalent of a member contained within regulations 7 to 7C, and 7E, of the Transfer Values Regulations <sup>M10</sup> (manner of calculation of cash equivalents etc.) but disregarding any references to regulation 7D and Schedule 1A of those regulations <sup>M11</sup> (reductions to initial cash equivalents); and
- (b) where the member is an active member, by making the assumption that the member ceased to accrue rights to benefits on the valuation date.

#### Marginal Citations

M10 [Regulations 7 to 7E](#) were substituted for regulations 7 and 8 by [S.I.2008/1050](#), and amended by [S.I. 2008/2450](#), [S.I. 2014/1711](#) and [S.I. 2015/498](#).

M11 [Schedule 1A](#) was inserted by [S.I. 2008/1050](#).

### Information to be provided to the member or survivor

6. The information to be provided to the member or survivor in accordance with regulations 8, 9 and 10(2) is a written explanation that—

- (a) unless the exception in regulation 5(1) applies, the trustees or managers are required to check that appropriate independent advice has been received by the member or survivor, before the trustees or managers are able to carry out a relevant transaction;
- (b) confirmation that appropriate independent advice has been received by the member or survivor should be in the form set out in regulation 7, and be provided to the trustees or managers before the end of a period of 3 months beginning with —
  - (i) the day on which a statement of entitlement is provided, or
  - (ii) where a statement of entitlement is not provided, the day—

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- (aa) on which the trustees or managers provide written confirmation that they agree in principle to carry out the relevant transaction requested, or, if later,
- (bb) on which the trustees or managers provide the member or survivor with a valuation of his safeguarded benefits for the purposes of the relevant transaction requested; and
- (c) unless the member or survivor confirms otherwise, the trustees or managers will assume that the purpose of any transfer of the member's or survivor's subsisting rights in respect of safeguarded benefits under the scheme is to provide flexible benefits under another pension scheme.

### Form of confirmation of appropriate independent advice

7. Confirmation from the member or survivor that appropriate independent advice has been received must be in the form of a statement in writing from the authorised independent adviser providing the advice confirming—

- (a) that advice has been provided which is specific to the type of transaction proposed by the member or survivor;
- (b) that the adviser has permission under Part 4A of the Financial Services and Markets Act 2000<sup>M12</sup>, or resulting from any other provision of that Act, to carry on the regulated activity in article 53E of the Regulated Activities Order;
- (c) the firm reference number of the company or business in which the adviser works for the purposes of authorisation from the FCA to carry on the regulated activity in article 53E of the Regulated Activities Order; and
- (d) the member's or survivor's name, and the name of the scheme in which the member or survivor has subsisting rights in respect of safeguarded benefits to which the advice given applies.

#### Marginal Citations

**M12** 2000 c.8. Part 4A was inserted by section 11 of the [Financial Services Act 2012 \(c.21\)](#).

### Information to be provided on initial enquiry

8.—(1) Subject to paragraph (4), the trustees or managers must provide any member or survivor who has subsisting rights in respect of any safeguarded benefits under the pension scheme, with the information specified in regulation 6, if the circumstances set out in paragraph (2) apply.

- (2) The circumstances referred to in paragraph (1) are where the member or survivor—
  - (a) makes a written request for information from the trustees or managers as to how to carry out a relevant transaction;
  - (b) makes a written request for information from the trustees or managers as to how to make an application for a statement of entitlement;
  - (c) makes an application for a statement of entitlement; or
  - (d) otherwise makes a written request for a valuation of the member's subsisting rights to safeguarded benefits under the scheme.
- (3) The information specified in regulation 6 must be provided within one month beginning with the date on which the request or application was made by the member or survivor.
- (4) Paragraph (1) does not apply —

- (a) if the circumstances in paragraph (2)(c) apply, where the information has already been provided to the member or survivor because the circumstances in paragraph (2)(b) previously applied;
  - (b) where the information specified in regulation 6 is to be provided to the member or survivor in accordance with regulation 9(1)(b)(i) within a period of one month beginning with the date of the request or application described in paragraph (2) of this regulation; or
  - (c) where the trustees or managers meet the condition in paragraph (6).
- (5) If the trustees or managers meet the condition in paragraph (6), the information in paragraph (7) should be provided in writing to the member or survivor within one month beginning with the date on which the request or application was made.
- (6) The condition referred to in paragraphs (4)(c) and (5) is that the trustees or managers can satisfy themselves that, if the value of the member's or survivor's subsisting rights to safeguarded benefits under the scheme was to be calculated in accordance with regulation 5(2) within one month beginning with the date of the member's request or application, the exception in regulation 5(1) would apply.
- (7) The information referred to in paragraph (5) is a written statement that there will be no requirement for the trustees or managers to check that appropriate independent advice has been received before they are able to carry out the relevant transaction.

#### **Determination of whether exception applies and check that advice received**

- 9.—(1) Subject to paragraph (5), the trustees or managers must, if the circumstances set out in paragraph (2) apply—
- (a) determine whether the exception in regulation 5(1) applies, and
  - (b) provide the member or survivor with, —
    - (i) if the exception does not apply, the information specified in regulation 6 and paragraph (3), or
    - (ii) if the exception does apply, written confirmation that the trustees or managers do not need to check that appropriate independent advice has been received before they are able to carry out the relevant transaction.
- (2) The circumstances referred to in paragraph (1) are where the trustees or managers—
- (a) are required to provide the member with a statement of entitlement; or
  - (b) where there is no requirement to provide a statement of entitlement, have agreed in principle to carry out the relevant transaction the member or survivor has requested (subject to any relevant statutory requirements and the requirements of the scheme rules being met), or have made an offer of a relevant transaction.
- (3) When providing the information specified in regulation 6, the trustees or managers must inform the member or survivor of the date by which confirmation that appropriate independent advice has been received must be provided, which is the last day of the three month period beginning with the date on which the information is provided to the member.
- (4) The trustees or managers must provide the information required under paragraph (1)(b)—
- (a) on the day that the trustees or managers provide the statement of entitlement to the member; or
  - (b) on the day that the trustees or managers provide written confirmation to the member or survivor of the trustees' or managers' agreement described in paragraph (2)(b), or, if later, on the day on which the trustees or managers provide the member or survivor with a valuation of his safeguarded benefits for the purposes of the relevant transaction requested.

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(5) Paragraph (1) does not apply where the trustees or managers have already received confirmation in the required form that appropriate independent advice has been received.

### Information to be provided where the value of cash equivalent is increased or reduced

**10.**—(1) Where the cash equivalent has been increased or reduced in accordance with regulation 9(5) of the Transfer Values Regulations <sup>M13</sup> (increases or reductions of cash equivalents) after the statement of entitlement has been provided, the trustees or managers must provide further information to the member in accordance with this regulation, on the day on which written confirmation that the cash equivalent has been increased or reduced (as the case may be) is provided to the member.

(2) Where the value of the cash equivalent is increased such that the exception in regulation 5(1) no longer applies, the trustees or managers must—

- (a) inform the member that the exception in regulation 5(1) no longer applies;
- (b) provide the information specified in regulation 6; and
- (c) inform the member of the date for provision by the member of confirmation that appropriate independent advice has been received, which is the last day of the three month period beginning with the date on which the information under this paragraph is provided.

(3) Where the value of the cash equivalent is reduced such that the exception in regulation 5(1) now applies, the trustees or managers must inform the member there is now no requirement for the trustees or managers to check that appropriate independent advice has been received before they are able to carry out a relevant transaction.

(4) Where the value of the cash equivalent is changed after the member has received appropriate independent advice, but the value remains over £30,000, the trustees or managers must inform the member that it is not necessary to obtain further appropriate independent advice as a result of the change in the value of the cash equivalent.

#### Marginal Citations

**M13** [Regulation 9](#) was amended by [S.I. 2005/706](#) and [S.I. 2015/498](#).

### Requirement to check that the authorised independent adviser has permission to carry on regulated activity

**11.** When the trustees or managers have received the confirmation that appropriate independent advice has been received, they must check that the company or business providing that advice has permission to carry on the regulated activity under article 53E of the Regulated Activities Order by checking the Financial Services Register maintained by the FCA in accordance with section 347 of the Financial Services and Markets Act 2000 <sup>M14</sup> (the record of authorised persons etc.).

#### Marginal Citations

**M14** [2000 c.8](#). Section 347 was amended by [S.I. 2007/126](#), and paragraph 16 of Schedule 12 to the Financial Services Act 2012, [S.I. 2013/1388](#), and section 34 of the [Financial Services \(Banking Reform\) Act 2013 \(c.33\)](#).

### Circumstances in which an employer is required to arrange or pay for advice

12.—(1) Where an employer has sent a communication of a description set out in paragraph (2) to a member or survivor, that employer must, for the purposes of satisfying the requirement in section 48(1) of the Act, —

- (a) arrange for appropriate independent advice to be provided to the member or survivor of a pension scheme, and pay for the provision of the advice so arranged; or
- (b) pay for appropriate independent advice provided to the member or survivor of a pension scheme, where the member or survivor has arranged for the advice to be provided (but see paragraph (3)).

(2) The communication referred to in paragraph (1) is any communication in writing which —

- (a) is sent by, or on behalf of, the employer to two or more members or survivors of a pension scheme; and
- (b) sets out options available to the member or survivor in terms that encourage, persuade or induce the member or survivor to request that the trustees or managers carry out a relevant transaction.

(3) Where an employer chooses to arrange and pay for appropriate independent advice to be provided in accordance with paragraph (1)(a), that employer is not required to pay for any appropriate independent advice provided to the member or survivor where the member or survivor arranged for the advice to be provided.

(4) An employer who has sent a communication of a description set out in paragraph (2) can agree for one or more other employers to arrange or pay for appropriate independent advice for the members or survivors in question, on behalf of that employer.

(5) An employer must not seek in any way to recover, from a member or survivor, costs incurred in complying with this regulation.

(6) “Employer” means any person who —

- (a) is, or was, for the purposes of the scheme rules an employer in relation to the scheme in question, and is currently, or has previously been, bound to comply with the scheme rules;
- (b) employs, or has previously employed, any persons who are members of the scheme in question;
- (c) has taken over a company, business or part of a business that employs, or has previously employed, any members of the scheme; or
- (d) is a parent undertaking or a subsidiary undertaking (as defined in section 1162 of the Companies Act 2006 <sup>M15</sup>) of any person described in sub-paragraphs (a) to (c), excluding any subsidiary undertaking which is also a trustee of the scheme in question.

(7) Section 10 of the Pensions Act 1995 <sup>M16</sup> (civil penalties) applies to any employer who fails to comply with the requirements in this regulation.

#### Marginal Citations

**M15** 2006 c.46.

**M16** 1995 c.26. Section 10 has been amended by paragraph 11 of Schedule 2 to the [Welfare Reform and Pensions Act 1999 \(c.30\)](#), [paragraphs 34 and 38 of Schedule 12 to, and Part 1 of Schedule 13 to, the Pensions Act 2004 \(c.35\)](#), [paragraph 121 of Schedule 13 to the Tribunal, Courts and Enforcement Act 2007 \(c.15\)](#), and paragraph 52(1)(b) and (2) of Schedule 9 to the [Crime and Courts Act 2013 \(c.22\)](#).

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Signed by authority of the Secretary of State for Work and Pensions

Department for Work and Pensions  
17th March 2015

*Steve Webb*  
Minister of State



## EXPLANATORY NOTE

*(This note is not part of the Regulations)*

These Regulations make provision in relation to the requirement in section 48 of the Pension Schemes Act 2015 (c.8) (“the Act”), that trustees or managers of a pension scheme check that appropriate independent advice has been received by a member or survivor before the trustees or managers can carry out the transactions specified in that section. These Regulations also make provision under section 49 of the Act, specifying circumstances in which an employer must pay for the provision of appropriate independent advice to a member or survivor when this is required by section 48.

Regulation 2 contains transitional provisions related to the coming into force of section 48 of the Act.

Regulations 3 and 4 further define “appropriate independent advice” and “authorised independent adviser”.

Regulation 5 provides for an exception to the requirement in section 48(1) of the Act, where the value of the member's or survivor's safeguarded benefits under the scheme are worth £30,000 or less.

Regulation 6 sets out the information to be provided to the member or survivor in the circumstances and according to the requirements set out in regulations 8, 9 and 10, and regulation 7 sets out the required form of confirmation that appropriate independent advice has been received.

Regulations 8, 9 and 10 set out circumstances in which the information in regulation 6 must be provided, and what else trustees and managers must do to check that appropriate independent advice has received by the member or survivor.

Regulation 11 requires the trustees or managers to check the FCA maintained Financial Services Register to ensure the person providing the advice is an authorised independent adviser.

Regulation 12 requires that where an employer sends a communication to two or more members or survivors which encourages, persuades or induces them to carry out a transaction to which section 48 of the Act relates, that employer must arrange or pay for the member to receive appropriate independent advice.

An assessment of the impact of the policy reflected in sections 48 and 49 of the Act on business and civil society organisations was published in November 2014 and can be found at <http://www.parliament.uk/documents/impact-assessments/IA14-13A.pdf>. Copies may also be obtained from the Better Regulation Unit of the Department for Work and Pensions, 2D, Caxton House, Tothill Street, London DW1H 9NA.

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