

**2016 No. 458**

**EMPLOYMENT AND TRAINING, ENGLAND**

**The Apprenticeship Certificate (England) Regulations 2016**

*Made* - - - - *29th March 2016*

*Laid before Parliament* *1st April 2016*

*Coming into force* - - *29th April 2016*

The Secretary of State for Business, Innovation and Skills makes the following Regulations in exercise of the powers conferred by sections A3 and 262(3) of the Apprenticeships, Skills, Children and Learning Act 2009(a).

**Citation, commencement and interpretation**

1.—(1) These Regulations may be cited as the Apprenticeship Certificate (England) Regulations 2016 and come into force on 29th April 2016.

**Applications for an apprenticeship certificate**

2. An application for an apprenticeship certificate must be made in writing.

**Supply of copies of an apprenticeship certificate**

3. The Secretary of State may supply a copy of an apprenticeship certificate to a person to whom it was issued if that person applies for it in writing.

**Fees for issuing or supplying a copy of an apprenticeship certificate**

4.—(1) The Secretary of State may charge a fee for issuing an apprenticeship certificate or supplying a copy of it.

(2) The fee for issuing an apprenticeship certificate must not exceed £25.

(3) The fee for supplying a copy of an apprenticeship certificate must not exceed £30.

29th March 2016

*Nick Boles*  
Minister of State for Skills  
Department for Business, Innovation and Skills

## EXPLANATORY NOTE

*(This note is not part of the Regulations)*

These Regulations make provision about apprenticeship certificates under section A3 of the Apprenticeships, Skills, Children and Learning Act 2009. Regulation 2 requires that applications for apprenticeship certificates are in writing. Regulation 3 provides that a copy of an apprenticeship certificate may be supplied to a person to whom it was issued if that person applies in writing. Regulation 4 authorises the Secretary of State to charge a fee for issuing an apprenticeship certificate or supplying a copy of it. The maximum fee for issuing a certificate is £25 and the maximum fee for supplying a copy of it is £30.

An impact assessment has not been produced for this instrument as it has no impact on business.

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