

---

STATUTORY INSTRUMENTS

---

**2020 No. 759**

**The Criminal Procedure Rules 2020**

**PART 4**

**SERVICE OF DOCUMENTS**

**Service by electronic means**

- 4.6.**—(1) This rule applies where—
- (a) the person to be served—
    - (i) has given an electronic address and has not refused to accept service at that address, or
    - (ii) is given access to an electronic address at which a document may be deposited and has not refused to accept service by the deposit of a document at that address; or
  - (b) the person to be served is legally represented in the case and the legal representative—
    - (i) has given an electronic address, or
    - (ii) is given access to an electronic address at which a document may be deposited.
- (2) A document may be served—
- (a) by sending it by electronic means to the address which the recipient has given; or
  - (b) by depositing it at an address to which the recipient has been given access and—
    - (i) in every case, making it possible for the recipient to read the document, or view or listen to its content, as the case may be,
    - (ii) unless the court otherwise directs, making it possible for the recipient to make and keep an electronic copy of the document, and
    - (iii) notifying the recipient of the deposit of the document (which notice may be given by electronic means).
- (3) Where the person to be served under this rule is the court officer, the address for service is the relevant court office.
- (4) Where a document is served under this rule the person serving it need not provide a paper copy as well.