

SCHEDULE 3

Article 9

PART 1

FIXED FEE APPLICATIONS

	Fee
(1) To register any of the following:	
(a) a standard form of restriction contained in Schedule 4 to the rules	
(b) a notice	
(c) a new or additional beneficiary of a unilateral notice	
(d) an obligation to make further advances under rule 108	
(e) an agreement of a maximum amount of security under rule 109	
(f) an alteration of priority of registered charges under rule 102	
Fee for up to three registered titles affected	
– where the application is by electronic means.....	£20
– where the application is by other permitted means.....	£40
Additional fee for each subsequent registered title affected	
– where the application is by electronic means.....	£10
– where the application is by other permitted means.....	£20
Provided that	
(i) no such fee is payable if, in relation to each registered title affected, the application is accompanied by a scale fee application or another application which attracts a fee under this paragraph, and	
(ii) no such fee is payable to register a notice in respect of a lease which would otherwise fall within paragraph 1 of Schedule 3 to the Act if the application accompanies an application for the registration of the grant of an easement contained in the lease.	
(2) To register a restriction in a form not contained in Schedule 4 to the rules – for each registered title	
(a) where the application is by electronic means.....	£45
(b) where the application is by other permitted means.....	£90
(3) To register a caution against first registration.....	£40
(4) To alter the cautions register – for each individual caution register.....	£40
(5) To close or partly close a registered leasehold or a registered rentcharge title other than on surrender – for each registered title closed or partly closed	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
Provided that no such fee is payable if the application is accompanied by a scale fee application.	

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	Fee
(6) To upgrade from one class of registered title to another	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
Provided that no such fee is payable if the application is accompanied by a scale fee application.	
(7) To cancel a notice under rule 87 in respect of an unregistered lease or an unregistered rentcharge which has determined – for each registered title affected	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
Provided that no such fee is payable if the application is accompanied by a scale fee application.	
(8) To enter or remove a record of a defect in title pursuant to section 64(1) of the Act	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
Provided that no such fee is payable if the application is accompanied by a scale fee application.	
(9) For an order in respect of a restriction under section 41(2) of the Act – for each registered title affected	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
(10) To register a person in adverse possession of a registered estate – for each registered title affected	£130
(11) To register a person entitled to be notified of an application for adverse possession – for each registered title affected	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
(12) For the determination of the exact line of a boundary under rule 118 – for each application	£90
(13) To alter the register – for each application	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
(14) For an entry in the register under rule 79A (right to manage by an RTM company) – for each application	
(a) where the application is by electronic means.....	£20
(b) where the application is by other permitted means.....	£40
(15) To register a freehold estate in land as a freehold estate in commonhold land which is not accompanied by a statement under section 9(1)(b) of the CLRA	
(a) up to 20 commonhold units	£40

	Fee
(b) for every 20 commonhold units, or up to 20 commonhold units, thereafter.....	£10
(16) To add land to a commonhold	
(a) adding land to the common parts title	£40
(b) adding land to a commonhold unit	£40
(c) adding commonhold units	
– up to 20 commonhold units	£40
– for every 20 commonhold units, or up to 20 commonhold units, thereafter.....	£10
(17) To apply for a freehold estate in land to cease to be registered as a freehold estate in commonhold land during the transitional period, as defined in the CLRA.....	£40
(18) To register a freehold estate in land as a freehold estate in commonhold land, which is accompanied by a statement under section 9(1)(b) of the CLRA – for each commonhold unit converted	£40
(19) To register an amended commonhold community statement which changes the extent of the common parts or any commonhold unit	
(a) for the common parts	£40
(b) for up to three commonhold units	£40
(c) for each subsequent commonhold unit	£20
Provided that no such fee shall be payable if, in relation to each registered title affected, the application is accompanied by a scale fee application or another application that attracts a fee under this Part.	
(20) To register an amended commonhold community statement, which does not change the extent of a registered title within the commonhold.....	£40
Provided that no such fee shall be payable if, in relation to each registered title affected, the application is accompanied by a scale fee application or another application that attracts a fee under this Part.	
(21) To register an alteration of the memorandum or articles of association of a commonhold association	£40
(22) A termination application under section 46 of the CLRA – for each registered title affected	£40
(23) To note the surrender of a development right under section 58 of the CLRA.....	£40
(24) For the registrar to designate a document an exempt information document	
(a) where the application is by electronic means.....	£12
(b) where the application is by other permitted means.....	£25

PART 2

APPLICATIONS – INSPECTION AND COPYING

(1) For inspection by electronic means:

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(a) of an individual register	£3
(b) of a title plan	£3
(c) of a document referred to in an individual register or kept by the registrar which relates to an application to the registrar.....	£3
(d) of the individual register and title plan of a commonhold common parts title – for each registered title.....	£3
(e) of an individual caution register.....	£3
(f) of a caution plan	£3
(2) For inspection by other permitted means:	
(a) of an individual register	£7
(b) of a title plan	£7
(c) of a document referred to in an individual register or kept by the registrar which relates to an application to the registrar.....	£7
(d) of the individual register and title plan of a commonhold common parts title – for each registered title.....	£7
(e) of an individual caution register	£7
(f) of a caution plan	£7
(3) For an official copy in respect of a registered title:	
(a) for each individual register	
(i) where the application is by electronic means.....	£3
(ii) where the application is by other permitted means.....	£7
(b) for each title plan	

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	(i) where the application is by electronic means.....	£3
	(ii) where the application is by other permitted means.....	£7
(c) for each commonhold common parts individual register and title plan		
	(i) where the application is by electronic means.....	£3
	(ii) where the application is by other permitted means.....	£7
(4) For an official copy in respect of the cautions register:		
(a) for each individual caution register		
	(i) where the application is by electronic means.....	£3
	(ii) where the application is by other permitted means.....	£7
(b) for each caution plan		
	(i) where the application is by electronic means.....	£3
	(ii) where the application is by other permitted means.....	£7
(5) For an official copy of a document referred to in an individual register or kept by the registrar which relates to an application to the registrar – for each document		
(a) where the application is by electronic means.....		£3
(b) where the application is by other permitted means.....		£7
(6) For a copy of an historical edition:		
(a) of an individual register, for each edition		
	(i) where the application is by electronic means	£3
	(ii) where the application is by other permitted means.....	£7
(b) of a title plan, for each edition		
	(i) where the application is by electronic means	£3
	(ii) where the application is by other permitted means	£7

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PART 3

APPLICATIONS - SEARCHES

(1) For an official search by electronic means of an individual register or of a pending first registration application – for each title	£3
(2) For an official search by electronic means of an individual register by a mortgagee for the purpose of section 56(3) of the Family Law Act 1996(1)	£3
(3) For an official search of an individual register or of a pending first registration application other than as described in paragraphs (1) and (2) – for each title	£7
(4) For the issue of a certificate of inspection of a title plan	£7
(5) For an official search of the index map	
(a) where no or not more than five registered titles are disclosed.....	£4
(b) where more than five registered titles are disclosed	
(i) for the first five titles.....	£4.....
(ii) for every ten titles, or up to ten titles, thereafter.....	£2
(6) For a search of the index of proprietors’ names – for each name.....	£11
(7) For an official search of the index of relating franchises and manors – for each administrative area	
(a) where the application is by electronic means	£3
(b) where the application is by other permitted means.....	£7

(1) 1996 c. 27.