

## SCHEDULE

### The General Optical Council (Continuing Professional Development) Rules 2021

## PART 3

### LISTING OF PROVIDERS AND APPROVAL OF EVENTS

#### **Application to become a listed provider**

5.—(1) The Council must maintain a list of event providers.

(2) Any person who wishes to provide an approved event to optometrists or dispensing opticians must apply to the administrator for their name to be entered on the list of event providers for a period of twelve months.

(3) An application must be made in such form (including electronic) as is specified by the Council.

#### **Fee payable for application to be a listed provider**

6. A fee of £45 must be paid in respect of each application to become a listed provider.

#### **Application by a listed provider for approval of an event**

7.—(1) Subject to paragraph (3), if a listed provider wishes to provide an approved event, they must apply to the administrator for the event to be approved.

(2) An application must be made in such form (including electronic) as is specified by the Council.

(3) The administrator may determine at any time that events run by a listed provider who has previously had an event, or events, approved under paragraph (1) will be permitted to provide approved events without any further applications for approval of an event being required by the listed provider.

#### **Grant or refusal of application to become a listed provider**

8.—(1) Where an application under rule 5 has been submitted to the administrator, together with the appropriate fee, the administrator will grant or refuse the application and, if granted, must enter the applicant's name to the list of event providers.

(2) The administrator must notify the applicant of their decision in respect of the application.

(3) A person's entry on the list of event providers must expire at the end of the period of twelve months beginning with the date on which the entry is made.

#### **Grant or refusal of an application for approval of an event**

9.—(1) Where an application under rule 7 for approval of an event has been submitted to the administrator, the administrator must grant or refuse the application and, where it is granted, the administrator must—

(a) specify—

(i) the number of CPD points that a registrant who undertakes the approved event will obtain,

(ii) whether those points are to be general CPD points under paragraph (2) or specialist CPD points under paragraph (3),

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- (iii) each of those competencies established by the Council to which the approved event relates,
  - (iv) whether it is an interactive event under paragraph (4),
  - (v) whether it is a peer review event under paragraph (5), and
- (b) allocate a reference number to the approved event.
- (2) Where the administrator considers that an approved event is relevant to optometrist competencies or dispensing optician competencies the type of points to be obtained by undertaking that event must be specified as general CPD points.
- (3) Where the administrator considers that an approved event is relevant to specialty competencies the type of points to be obtained by undertaking that event must be specified as specialist CPD points.
- (4) Where the administrator considers that an approved event is one which—
- (a) requires physical attendance,
  - (b) is part of a supervised course of education and training, or
  - (c) is to be conducted by way of instantaneous electronic communication with one or more persons qualified as an optometrist or dispensing optician,
- the administrator must specify that it is an interactive event.
- (5) Where the administrator considers that an approved event is one which is to be conducted by way of discussion between the person undertaking the event and one or more persons qualified as an optometrist or dispensing optician, the administrator must specify that it is a peer review event.
- (6) The administrator must notify the applicant of the decision in respect of the application, and where it is granted, the notice must specify—
- (a) the details of such of the matters referred to in paragraph (1)(a) as are relevant to the approved even in question, and
  - (b) the reference number for that event allocated under paragraph (1)(b).

**Information to be provided by listed provider**

- 10.**—(1) The person who is the listed provider of an approved event must provide to a person who has undertaken the event a statement of—
- (a) the listed provider’s name,
  - (b) the number of CPD points that a registrant who undertakes the approved event will obtain,
  - (c) whether those points are to be general CPD points or specialist CPD points,
  - (d) each of those competencies established by the Council to which the approved event relates,
  - (e) whether it is an interactive event or a peer review event, and
  - (f) the reference number of the approved event allocated under rule 9(1)(b) (where applicable).
- (2) The information required under paragraph (1) must be supplied in such form (including electronic) as is specified by the Council.