

SCHEDULE 2

Fixed Monetary Penalties

Contents of final notice

6. A final notice must include information as to—
 - (a) the amount of the penalty;
 - (b) the grounds for imposing the penalty;
 - (c) how payment may be made;
 - (d) the period of 28 days within which payment must be made;
 - (e) details of the early payment discount and late payment penalties;
 - (f) rights of appeal;
 - (g) the consequences of non-payment.