

Status: This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

SCHEDULE 2

Rule 2(5)

Shotgun certificate

Firearms Acts 1968 to 1997		Firearms Form 204	
SHOTGUN CERTIFICATE		This certificate is granted for the purpose of section 2 of the Firearms Act 1968 to the holder named below and relates to the shotgun(s) specified.	
Name and address of holder:		Photograph of holder:	Stamp/Crest of issuing Police Force:
<input type="text"/>		<input type="text"/>	<input type="text"/>
Post code:	Date of birth:		
<input type="text"/>	<input type="text"/>		
Certificate number:	Valid from:	Valid to:	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Usual signature of holder:		Signature of Chief Officer of Police:	
<input type="text"/>		<input type="text"/>	
	Date:		
	<input type="text"/>		
Conditions			
The holder of this certificate is authorised for the purpose of section 2(1) of the Firearms Act 1968 to possess shotguns, subject to the following conditions -			
<ol style="list-style-type: none">1. The holder must, on receipt of the certificate, sign it in ink with his/her usual signature.2. The holder of this certificate must inform the Chief Officer of Police by whom the certificate was granted as soon as reasonably practicable, but in any event within 7 days of the theft, loss or destruction in Great Britain of the certificate and/or the theft, loss, deactivation or destruction of any shotguns to which this certificate relates.3. The holder of this certificate must, without undue delay, inform the Chief Officer of Police by whom the certificate was granted of any change of permanent address.4. (a) The shotguns to which the certificate relates must at all times (except in the circumstances set out in paragraph (b) below) be stored securely so as to prevent, so far as is reasonably practicable, access to the shotguns by an unauthorised person. (b) Where a shotgun to which the certificate relates is in use or the holder of the certificate has the shotgun with him/her for the purposes of cleaning, repairing or testing it or for some other purpose connected with its use, transfer or sale, or the shotgun is in transit to or from a place in connection with its use or any such purpose, reasonable precautions must be taken for the safe custody of the shotgun.			
Additional statutory conditions may be added here by the Chief Officer of Police.			
<input type="text"/>			

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Certificate number

Table 1 Shotguns possessed

CALIBRE, BORE OR GAUGE	MAKER'S NAME	TYPE (E.G. OVER-AND-UNDER, SIDE-BY-SIDE ETC) INCLUDING IDENTIFICATION NUMBER (IF KNOWN), AND THE UNIQUE IDENTIFYING MARK AS APPLIED TO ITS FRAME OR RECEIVER AND, WHERE DIFFERENT, THE UNIQUE IDENTIFYING MARK AS APPLIED TO EACH RELEVANT COMPONENT PART.

Guidance for the holder of this certificate: Please ensure that anyone who sells, lets on hire, gives or lends you a shotgun reads these notes.

Guidance to anybody who sells, lets on hire, gives or lends shotguns, to the holder of this certificate:

1. You must complete each column of Table 2 Shotguns transferred.
2. If you are a registered firearms dealer or a person who is entitled to possess a shotgun without a certificate, you must inform the Chief Officer of Police who issued this certificate **within 7 days** about the transaction. Please could you do this by permitted electronic means. You should provide a description of the shotgun (including its identification number, if any) and also state whether the shotgun was sold, let on hire, given or lent and give the name and address of the holder of this certificate.
3. When you inform the Chief Officer of Police about the transaction in 2 above, you should also provide the unique identifying mark as applied to the shotgun's frame or receiver and, where different, the unique identifying mark as applied to each relevant component part.
4. Any circumstances attending the transaction which require investigation must be reported within **48 hours** to the Chief Officer of Police who granted this certificate. If you are selling shotgun(s) which will be sent or posted to another dealer for the buyer to collect in person you should complete this table and notify the police. The dealer who actually hands over the shotgun(s) should not complete the table or notify the police (except in circumstances which may require investigation as above).

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Certificate number

Table 2 Shotguns transferred					Certification
A Date of sale or transfer	B State whether sold, let on hire, given or lent	C Type, bore, maker's name and description (including identification number (where known), and the unique identifying mark as applied to its frame or receiver and, where different, the unique identifying mark as applied to each relevant component part	D Name and address of person selling or transferring shotgun	E Authority to possess (e.g. shotgun certificate or dealer's registration number)	F I certify that the entries I have made in columns A to E are correct Usual signature and date

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Notes

A Her Majesty's Revenue and Customs will notify the Chief Officer of Police who issued this certificate of any shotgun which is imported into Great Britain on the authority of this certificate.

B If you

- (i) transfer a shotgun to any person including selling it, hiring it out, lending it for more than 72 hours, or making a gift of it; or
- (ii) purchase or acquire a shotgun; or
- (iii) deactivate a shotgun or have it deactivated by someone else; or
- (iv) destroy a shotgun, lose one, or have it stolen;

the Firearms (Amendment) Act 1997 requires you to notify the Chief Officer of Police who issued your certificate.

This requirement applies even if the sale, loss, etc. has happened outside Great Britain. It is an offence not to notify. Details of the notifications required are available from your local police.

C Under section 32 of the Firearms (Amendment) Act 1997 where a person sells, lets on hire, lends for more than 72 hours or gives a shotgun to another person who is not a registered firearms dealer or a person who is entitled to purchase or acquire the shotgun without holding a certificate –

- (i) the person receiving the shotgun must produce the certificate or permit entitling him/her to purchase or acquire the shotgun being transferred;
- (ii) the person selling, letting on hire, lending or giving the shotgun must comply with any instructions in the certificate or permit produced; and
- (iii) the final handing-over of the shotgun must take place in person.

D Under section 33 of the Firearms (Amendment) Act 1997, where a person transfers a shotgun to any other person, including selling it, hiring it out or making a gift of it, or lending it for more than 72 hours, he/she shall within seven days of the transfer give to the Chief Officer of Police who granted his/her certificate or permit a notice

- (i) containing a description of the shotgun in question (giving its identification number if any); and
- (ii) stating the nature of the transaction and the name and address of the other party.

It is an offence for a person to fail to comply with these requirements.

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