

Schedules

Schedule 4

Article 11(3) and 43(3)

Low-volume CRTS participants and low-volume VRTS participants

Part 1

General

1. A CRTS participant may be treated as a low-volume CRTS participant, and a VRTS participant may be treated as a low-volume VRTS participant, in accordance with [Part 2](#) or [3](#) of [this Schedule](#) if—
 - (a) the participant is not part of a group of connected manufacturers;
 - (b) the participant is a pool CRTS participant or a pool VRTS participant, as the case may be; or
 - (c) the participant is part of a group of connected manufacturers, but it operates its own production facility and design centre, within the meaning of [paragraph 2](#).
2. For the purposes of [paragraph 1\(c\)](#)—
 - (a) a participant operates its own production facility if it has exclusive use of the manufacturing or assembly plant at which the cars or the vans of which it is the manufacturer are manufactured or assembled; and
 - (b) a participant operates its own design centre if it controls and has exclusive use of the facility at which the cars or the vans of which it is the manufacturer are designed and developed.

Part 2

Participants with fewer than 1,000 car or van registrations during a scheme year

3. A CRTS participant which is the manufacturer of fewer than 1,000 cars which are registered during a scheme year is a low-volume CRTS participant for that scheme year.
4. A VRTS participant which is the manufacturer of fewer than 1,000 vans which are registered during a scheme year is a low-volume VRTS participant for that scheme year.

Part 3

Participants with 1,000 to 2,499 car or van registrations during a scheme year

5. A CRTS participant which is the manufacturer of fewer than 2,500 cars, but more than 999 cars, which are registered during a scheme year may apply to be a low-volume CRTS participant for that scheme year in accordance with [this Part](#).

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6. A VRTS participant which is the manufacturer of fewer than 2,500 vans, but more than 999 vans, which are registered during a scheme year may apply to be a low-volume VRTS participant for that scheme year in accordance with [this Part](#).
7. An application under this Part may not relate to the 2030 scheme year.
8. A CRTS participant or VRTS participant which makes an application under [this Part](#) is referred to as “the applicant”.
9. An application under [this Part](#) must be—
 - (a) made by the applicant to the administrator;
 - (b) made on or before 30th April of the year following the first scheme year to which the application relates;
 - (c) signed by or on behalf of the applicant to confirm that the information in the application is true and accurate; and
 - (d) submitted in hard copy and by electronic means.
10. An application under [this Part](#) must be accompanied by the following information—
 - (a) the name and contact details of the applicant;
 - (b) whether the application relates to the CRTS, the VRTS or both;
 - (c) if the applicant is a group of connected manufacturers, an application under [Schedule 5](#);
 - (d) the number of cars (if the application relates to the CRTS) or vans (if the application relates to the VRTS) of which the applicant is the manufacturer and which were registered in the three calendar years preceding the first scheme year to which the application relates, if this information is available;
 - (e) the following details relating to the cars or the vans of which the applicant is the manufacturer, as specified on the certificate of conformity or the individual vehicle approval certificate—
 - (i) the test mass;
 - (ii) the specific emissions of CO₂;
 - (iii) the number of seating positions, including the driver;
 - (iv) the maximum net power;
 - (v) the maximum speed;
 - (vi) the electric range, where applicable;
 - (f) whether the applicant is the manufacturer of any SPVs, and if so what type of SPVs they are, for the purposes of point 5 of Part A of Annex 1 to [Regulation \(EU\) 2018/858](#);
 - (g) the total number of the applicant’s employees in the calendar year preceding the first scheme year to which the application relates, and the number of such employees who are based in the United Kingdom;
 - (h) whether the applicant has exclusive use of the manufacturing or assembly plant at which the cars or the vans of which it is the manufacturer are manufactured or assembled, and if not, the name and contact details of the person with whom the applicant makes arrangements for such manufacture or assembly, together with information concerning which cars or vans of which the applicant is the manufacturer are included in such arrangements;
 - (i) the price list for the cars or vans of which the applicant is the manufacturer in the calendar year preceding the first scheme year to which the application relates;

- (j) the expected price list for the cars or vans of which the applicant is the manufacturer in the scheme years to which the application relates;
- (k) the proposed timetable for the registration of ZE cars or ZE vans manufactured by the applicant; and
- (l) the estimated number of cars or vans of which the applicant is the manufacturer to be registered in the scheme years to which the application relates.

11. For a vehicle which has an individual vehicle approval certificate, the applicant is only required to provide the information specified in [paragraph 10\(e\)](#) to the extent that the information is included on the certificate.

12. The administrator may only reject an application made under this Part if—

- (a) the applicant is not eligible to be a low-volume CRTS participant or a low-volume VRTS participant because it does not fall within [paragraph 5](#) or [6](#), as the case may be; or
- (b) the application is incomplete and the applicant does not provide the missing information within the time period specified in a request for the information made in writing by the administrator.

13. If a valid application is made under [this Part](#) and the administrator has not notified the applicant of an objection to the application before 1st October of the year following the first scheme year to which the application relates, the application is granted.

14. Where an application is granted in accordance with [paragraph 13](#), the applicant is a low-volume CRTS participant or a low-volume VRTS participant, as the case may be, and subject to [paragraph 7](#), for the first scheme year to which the application relates and the two subsequent scheme years.

15. Where an application is rejected in accordance with [paragraph 12\(b\)](#), the applicant may re-submit a valid application on or before 30th June of the year following the first scheme year to which the application relates.

16. An applicant which ceases to be a low-volume CRTS participant or a low-volume VRTS participant following expiry of the three scheme years mentioned in [paragraph 14](#) may re-apply to be a low-volume CRTS participant or a low-volume VRTS participant by making a further application in accordance with [this Part](#).

17. An application granted under [this Part](#) may be revoked by the administrator if the CRTS participant or VRTS participant is no longer eligible to be a low-volume CRTS participant or a low volume VRTS participant.

18. A revocation under [paragraph 17](#) must be notified by the administrator to the CRTS participant or VRTS participant in writing and takes effect from the start of the scheme year which follows the scheme year in which the revocation is notified.