

## SCHEDULE

### CONSTITUTION AND PROCEDURE OF APPEAL PANELS

#### **Duty to advertise for lay members**

4.—(1) Any local education authority who are required to make arrangements under regulation 7(1) must, at the intervals specified in sub-paragraph (2), secure the publication of an advertisement for lay members of appeal panels constituted by that authority.

(2) An advertisement must be published before the end of the three year period starting when the last advertisement was issued under the Education (Lay Members of Appeal Committees) Regulations 1994<sup>(1)</sup> and thereafter in every three year period following the date upon which an advertisement (or the final advertisement of a series of advertisements) was last published in accordance with this paragraph.

(3) The advertisement referred to in sub-paragraph (1) must —

- (a) identify by name, class, or general description the schools served by the appeal panels to which the advertisement relates;
- (b) be placed in at least one local newspaper circulating in the area in which the schools identified in the advertisement are situated;
- (c) allow a period of at least 21 days from the date of publication of the advertisement for replies.

(4) Before appointing any lay member the local education authority must consider any persons eligible to be so appointed who have applied to the authority in response to the most recent advertisement or series of advertisements placed in accordance with this paragraph indicating that they wish to be considered for such appointment.

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(1) S.I.1994/1303.