

## SCHEDULE

### PART 3

#### INFORMATION REQUIRED IN THE RETURN TO BE SUBMITTED WITHIN THE FIRST THREE MONTHS OF THE ADMISSION OF PUPILS

- 4.—(1) The number of pupils in each year group.
- (2) In the case of a school with boarding accommodation —
- (a) the number of boarding pupils; and
  - (b) the ages (as at 31st August immediately preceding the date referred to in regulation 5 (2) (b)) of the oldest boarding pupil and the youngest boarding pupil.
- (3) In the case of a school also providing part-time education, the numbers required by sub-paragraph (1) must be stated separately in respect of pupils receiving part-time education and those receiving full-time education.
- (4) In the case of a co-educational school, all numbers required by this paragraph must be stated separately for boys and for girls.
- 5.—(1) The number of pupils at the school in respect of whom a local education authority maintains a statement of special educational needs pursuant to section 324 of the 1996 Act, and in respect of each such pupil —
- (a) his or her name;
  - (b) the date on which he or she became a pupil at the school; and
  - (c) the name of the local education authority maintaining the statement.
- (2) The number of pupils at the school who do not fall within sub-paragraph (1), but who have been identified as having special educational needs.
6. The following information relating to teachers employed at the school (with numbers given separately for men and for women teachers) —
- (a) the number of full-time teachers;
  - (b) the number of part-time teachers; and
  - (c) the aggregate number of hours a week normally worked by part-time teachers in term time.
7. The following information relating to every person employed at the school —
- (a) his or her name and any previous names by which he or she was known;
  - (b) his or her sex, date of birth, National Insurance number and the capacity in which he or she is employed;
  - (c) in the case of each teacher his or her qualifications and a statement as to whether he or she is the head teacher, a full-time teacher or a part-time teacher; and
  - (d) confirmation that he or she has received a Disclosure Certificate at the appropriate level issued by the Criminal Records Bureau confirming his or her suitability to work with children.
- 8.—(1) The amount of annual tuition and other fees (excluding fees for boarding accommodation) payable in respect of a pupil at the school as a condition of his or her attendance.
- (2) In the case of a school providing boarding accommodation for pupils, the amount of annual boarding fees payable in respect of a boarding pupil.