

SCHEDULE 4

Regulation 2 and paragraph 34 of
Schedule 3

PATIENT INFORMATION LEAFLET

A practice leaflet will include—

1. The name of the contractor.

Commencement Information

I1 Sch. 4 para. 1 in force at 1.3.2006, see [reg. 1\(1\)](#)

2. In the case of a contract with a partnership—
 - (a) whether or not it is a limited partnership; and
 - (b) the names of all the partners and, in the case of a limited partnership, their status as a general or limited partner.

Commencement Information

I2 Sch. 4 para. 2 in force at 1.3.2006, see [reg. 1\(1\)](#)

3. In the case of a contract with a dental corporation—
 - (a) the names of the directors, chief executive and secretary of the corporation, in so far as those positions exist in relation to the dental corporation; and
 - (b) the address of the corporation's registered office.

Commencement Information

I3 Sch. 4 para. 3 in force at 1.3.2006, see [reg. 1\(1\)](#)

4. The full name of each person performing services under the contract.

Commencement Information

I4 Sch. 4 para. 4 in force at 1.3.2006, see [reg. 1\(1\)](#)

5. In the case of each person performing dental services under the contract, his or her professional qualifications.

Commencement Information

I5 Sch. 4 para. 5 in force at 1.3.2006, see [reg. 1\(1\)](#)

6. Whether the contractor undertakes the teaching or training of persons who provide dental services or who intend to do so.

Commencement Information

I6 Sch. 4 para. 6 in force at 1.3.2006, see [reg. 1\(1\)](#)

Changes to legislation: There are outstanding changes not yet made by the legislation.gov.uk editorial team to The National Health Service (General Dental Services Contracts) (Wales) Regulations 2006. Any changes that have already been made by the team appear in the content and are referenced with annotations. (See end of Document for details) View outstanding changes

7. The address of each of the practice premises.

Commencement Information

I7 Sch. 4 para. 7 in force at 1.3.2006, see [reg. 1\(1\)](#)

8. The contractor's telephone and fax numbers and the address of its website (if any).

Commencement Information

I8 Sch. 4 para. 8 in force at 1.3.2006, see [reg. 1\(1\)](#)

9. Whether the practice premises have suitable access for disabled patients and, if not, the alternative arrangements for providing services to such patients.

Commencement Information

I9 Sch. 4 para. 9 in force at 1.3.2006, see [reg. 1\(1\)](#)

10. How to request services as a patient.

Commencement Information

I10 Sch. 4 para. 10 in force at 1.3.2006, see [reg. 1\(1\)](#)

11. The rights of a patient to express a preference of practitioner in accordance with paragraph 2 of Schedule 3 and the means of expressing such a preference.

Commencement Information

I11 Sch. 4 para. 11 in force at 1.3.2006, see [reg. 1\(1\)](#)

12. The services available under the contract.

Commencement Information

I12 Sch. 4 para. 12 in force at 1.3.2006, see [reg. 1\(1\)](#)

13. The normal surgery days and hours of the practice.

Commencement Information

I13 Sch. 4 para. 13 in force at 1.3.2006, see [reg. 1\(1\)](#)

14. The arrangements for dental services for the hours and days that fall outside normal surgery hours (whether or not provided by the contractor) and how the patient may contact such services.

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Commencement Information

I14 Sch. 4 para. 14 in force at 1.3.2006, see [reg. 1\(1\)](#)

15. If the services in paragraph 14 are not provided by the contractor, the fact that the Local Health Board referred to in paragraph 21 is responsible for commissioning the services.

Commencement Information

I15 Sch. 4 para. 15 in force at 1.3.2006, see [reg. 1\(1\)](#)

16. The telephone number of NHS Direct and details of NHS Direct online.

Commencement Information

I16 Sch. 4 para. 16 in force at 1.3.2006, see [reg. 1\(1\)](#)

17. How patients may make a complaint or comment on the provision of service.

Commencement Information

I17 Sch. 4 para. 17 in force at 1.3.2006, see [reg. 1\(1\)](#)

18. The rights and responsibilities of the patient, including keeping appointments.

Commencement Information

I18 Sch. 4 para. 18 in force at 1.3.2006, see [reg. 1\(1\)](#)

19. The action that may be taken where a patient is violent or abusive to the contractor, its staff, persons present on the practice premises or in the place where treatment is provided under the contract or other persons specified in paragraph 3 of Schedule 3.

Commencement Information

I19 Sch. 4 para. 19 in force at 1.3.2006, see [reg. 1\(1\)](#)

20. Details of who has access to patient information (including information from which the identity of the individual can be ascertained) and the patient's rights in relation to disclosure of such information.

Commencement Information

I20 Sch. 4 para. 20 in force at 1.3.2006, see [reg. 1\(1\)](#)

21. The name, postal and email address and telephone number of the Local Health Board which is a party to the contract and from whom details of primary dental services in the area may be obtained.

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Commencement Information

I21 Sch. 4 para. 21 in force at 1.3.2006, see [reg. 1\(1\)](#)

Changes to legislation:

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Changes and effects yet to be applied to :

- Sch. 4 para. 17 substituted by [S.I. 2011/704 Sch. 2 para. 4\(3\)](#)
- Regulations words substituted by [S.I. 2022/634 Sch. para. 1\(1\)\(3\)](#)

Changes and effects yet to be applied to the whole Instrument associated Parts and Chapters:

- blanket amendment words substituted by [S.I. 2023/1071 Sch. para. 1](#)

Whole provisions yet to be inserted into this Instrument (including any effects on those provisions):

- Sch. 2 para. 1(3) inserted by [S.I. 2014/872 reg. 2](#)
- Sch. 3 para. 71(6) inserted by [S.I. 2013/235 Sch. 2 para. 96\(4\)\(d\)](#)
- Sch. 3 para. 81(3)(aa) inserted by [S.I. 2014/1887 Sch. 2 para. 10\(d\)](#)
- Sch. 3 Pt. 5A inserted by [S.I. 2011/704 Sch. 2 para. 4\(2\)\(b\)](#)
- Sch. 3 para. 13B inserted by [S.I. 2016/90 reg. 11](#)
- Sch. 3 para. 38(3)-(6) inserted by [S.I. 2017/1040 reg. 3\(4\)](#)
- Sch. 3 para. 16A inserted by [S.I. 2019/917 reg. 5\(2\)](#)
- Sch. 3 para. 51(1)(a)(iii)(iv) substituted for Sch. 3 para. 51(1)(a)(iii) by [S.I. 2011/704 Sch. 2 para. 4\(2\)\(c\)\(iii\)\(bb\)](#)
- Sch. 3 para. 39(1)(f) words omitted by [S.I. 2017/1040 reg. 3\(2\)\(b\)](#)
- reg. 4(7) inserted by [S.I. 2013/235 Sch. 2 para. 96\(3\)](#)