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WELSH STATUTORY INSTRUMENTS

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**2010 No. 1361**

**The Census (Wales) Regulations 2010**

**Delivery of packs to households and electors by hand**

8.—(1) The Authority must issue every census co-ordinator with—

- (a) such household packs and reply-paid individual packs as it considers necessary for the purpose of the census;
- (b) a list that contains the addresses of each household in the address register situated within that co-ordinator's area to which a household pack must be delivered under this regulation;
- (c) an enumeration record book for each enumeration district within that co-ordinator's area; and
- (d) such other documents or information as it considers necessary for the purpose of the census.

(2) The census co-ordinator must designate a census officer to deliver household packs and reply-paid individual packs to each enumeration district.

(3) The census co-ordinator must supply each census officer designated under paragraph (2) with a copy of the enumeration record book for their enumeration district and the census officer must then deliver—

- (a) a household pack to each household occupying a dwelling, or part of a dwelling, mentioned in the enumeration record book;
- (b) a reply-paid individual pack to each household that contains an elector in the census officer's enumeration district who has not already received a reply-paid individual pack and of whom the officer has been informed by the census co-ordinator; and
- (c) household and reply-paid individual packs (as appropriate) to any other households or electors that are located by the census officer in their enumeration district.

(4) The census officer's duty to deliver a pack under paragraph (3) will be satisfied in respect of each household and elector if the officer hands the pack to the householder, joint householder or, where no such person is available, if the officer—

- (a) leaves a pack with a responsible person who claims to act on behalf of that person; or
- (b) where no responsible person is available, leaves the pack at or sends it by post to the address in the enumeration record book or the address of which the officer was informed by the census co-ordinator.

(5) In respect of each household or reply-paid individual pack delivered in accordance with this regulation the census officer must make a record in the appropriate place in the enumeration record book.

(6) Each census officer must provide the records in the enumeration record book to the census co-ordinator who must make a record in the questionnaire tracking system, in accordance with such directions as may be issued by the Authority, to show that a delivery has been made to each address.

(7) Nothing in this regulation prevents a census officer from being designated to deliver to more than one enumeration district.

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**Status:** This is the original version (as it was originally made). This item of legislation is currently only available in its original format.

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(8) In this regulation “enumeration record book” (“*Ilyfr cofnodion cyfrifo*”) means a book printed by the Authority containing—

- (a) the addresses of households within an enumeration district to which a census officer must hand deliver household packs;
- (b) the questionnaire identification marks for each questionnaire H2 to be delivered to those addresses; and
- (c) space for a census officer to record information about—
  - (i) any additional households located by the census officer; and
  - (ii) the delivery of each household and reply-paid individual pack.