
WELSH STATUTORY INSTRUMENTS

2014 No. 1795

The Representations Procedure (Wales) Regulations 2014

PART 4

HANDLING AND INVESTIGATION OF REPRESENTATIONS

Representations involving more than one local authority

21.—(1) In any case where it appears to the complaints officer that a representation is or may be a representation which relates to the exercise of functions by more than one local authority the complaints officer must, as soon as reasonably practicable—

- (a) notify the other local authority or local authorities involved and decide with the complaints officer of each of them which local authority will take the lead in handling the representation; and
 - (b) notify the person making the representation.
- (2) The complaints officer of a local authority which is the lead authority must ensure that—
- (a) any part of the representation relating to the actions of the lead local authority is considered under this Part of the regulations;
 - (b) the person making the representation is kept informed about the progress of the investigation; and
 - (c) the response required under regulations 17(6) or 20(1) so far as reasonably practicable includes a response on any other matter which was the responsibility of another local authority mentioned in paragraph (1).
- (3) The complaints officer of a local authority which is not the lead authority must—
- (a) ensure that any part of the representation relating to the actions of its local authority is considered under these Regulations; and
 - (b) advise the complaints officer of the lead local authority of any resolution of the matter under regulations 17(6) or 20(1).