

SCHEDULE 1

Article 13

Information to be contained in a notice where the ratepayer is liable for more than two qualifying hereditaments

1. The name, address (including post code), facsimile number (where applicable), telephone number and electronic mail address (where applicable) of the ratepayer.
2. The addresses (including post codes) of the hereditaments and, where known, the non-domestic rating account numbers.
3. The date upon which the ratepayer became, or will become, liable to pay non-domestic rates for the hereditaments.
4. Authority from the ratepayer for the billing authority to which the notice is given to obtain from any person any information which the authority considers relevant for the purposes of confirming any information given in the notice or otherwise ascertaining the ratepayer's eligibility for relief in respect of the hereditaments mentioned in paragraph 2.
5. The signature of the ratepayer or person authorised to sign on behalf of the ratepayer.
6. A description of the capacity of the person signing the notice.
7. The date of the notice.