
WELSH STATUTORY INSTRUMENTS

2024 No. 388

The Special School Residential Services (Service Providers and Responsible Individuals) (Wales) Regulations 2024

PART 15

Requirements on responsible individuals for ensuring the compliance of the service

Duty to ensure there are systems in place to record incidents and complaints

68. The responsible individual must ensure that there are effective systems in place to record incidents, complaints and matters on which notifications must be made in accordance with regulations 52, 53 and 75.

Duty to ensure there are systems in place for keeping of records

69. The responsible individual must ensure that there are effective systems in place in relation to the keeping of records, which include systems for ensuring the accuracy and completeness of records which are required to be kept by regulation 51.

Duty to ensure policies and procedures are up to date

70. The responsible individual must put suitable arrangements in place to ensure that the service provider's policies and procedures as required by regulation 8(1) to (3) are kept up to date, having regard to the statement of purpose.